

ORDER OF BUSINESS
MAPLE HEIGHTS BOARD OF EDUCATION
~SPECIAL MEETING~
MONDAY, JUNE 27, 2022
BOARD OF EDUCATION, 5740 LAWN AVENUE
6:00 P.M., BOARD ROOM

1. CALL TO ORDER AND STATEMENT OF PURPOSE OF THE MEETING

The purpose of this special meeting is to review and consider monthly financial matters and year end closing, service agreements, and appointments, resignations and other personnel matters; and to act thereon.

2. ROLL CALL OF MEMBERS

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. ADOPTION OF OFFICIAL AGENDA

5. FINANCIAL REPORT

A. Recommendations

1. Resolution No. 22-52
2. Financial Statements & Bank Reconciliation
3. Fiscal Certificate – District Invoices (May 2022)
4. Advancement of Funds
5. Transfer of Funds
6. Resolution No. 22-53
7. Resolution No. 22-55
8. Service Agreements
9. Other

6. REPORT FROM THE SUPERINTENDENT OF SCHOOLS

A. Recommendations

1. Appointments
2. Extended Time/Days for 2021-2022
3. Extended Time/Days for 2022-2023
4. Correction to MHTA Salary
5. Leaves of Absence
6. Resignations
7. M.O.S.T. Perfect Attendance
8. MHTA Perfect Attendance
9. Other

7. BOARD INFORMATION/OTHER MATTERS

A. Professional Development

1. CUBE Conference
2. Other

8. EXECUTIVE SESSION

- A. Legal
- B. Negotiations
- C. Personnel
- D. Other

9. RECONVENE PUBLIC MEETING

10. ADJOURNMENT

FINANCE

**MAPLE HEIGHTS CITY SCHOOLS
Office of the Treasurer**

Board of Education Meeting

Monday, June 27, 2022

5. REPORT FROM THE TREASURER

A. RECOMMENDATIONS

1. Resolution No. 22-52

The Treasurer recommends the Board adopt Resolution No. 22-52: Resolution Approving Payment of Bills for the month ended May 31, 2022.

2. Financial Statements & Bank Reconciliation

The Treasurer recommends the Board approve the financial statements and bank reconciliation for the month ended May 31, 2022.

3. Fiscal Certificate – District Invoices (May 2022)

The Treasurer recommends the Board approve the Fiscal Officers Certificate pertaining to District invoices.

4. Advancement of Funds

The Treasurer recommends to Board approve the advancement of up to \$2,433,500.00 from the General Fund (001) to the following funds:

- to fund 300 Band (up to \$7,500.00)
- to fund 439 (up to \$10,000.00)
- to fund 499 (up to \$145,000.00)
- to fund 507 (up to \$1,600,000.00)
- to fund 509 (up to \$170,000.00)
- to fund 516 (up to \$31,000.00)
- to fund 524 (up to \$50,000.00)
- to fund 572 (up to \$330,000.00)
- to fund 584 (up to \$40,000.00)
- to fund 587 (up to \$15,000.00)
- to fund 599 (up to \$35,000.00)

5. Transfer of Funds

The Treasurer recommends the Board approve the following transfers of funds:

- \$151,246.72 from the General Fund (001) to the New School Maintenance Fund (034) to meet the OSFC/OFCC annual requirement.
- \$80,000.00 from the General Fund (001) to District Managed Activity Fund (300).

6. Resolution No. 22-53

The Treasurer recommends the Board adopt Resolution No. 22-53: Resolution Canceling Uncashed Checks and Depositing Funds in the District Custodial Fund (022).

7. Resolution No. 22-55

The Treasurer recommends the Board adopt Resolution No. 22-55: Resolution approving Temporary Appropriations for Fiscal Year 2023.

5. REPORT FROM THE TREASURER

A. RECOMMENDATIONS

8. Service Agreements

The Treasurer recommends the Board approve the following service agreements as indicated:

- Agreement with the Ohio School Boards Association (OSBA) to update all Board Policies at a cost of \$8,250 plus miscellaneous expenses, as necessary, up to \$1,000.
- Agreement with the Ohio School Boards Association (OSBA) for one-time initial conversion of the Board's current policy manual to the BoardDocs platform.

9. Other

SUPERINTENDENT

**MAPLE HEIGHTS CITY SCHOOLS
Office of the Superintendent**

Board of Education Meeting

Thursday, June 27, 2022

6. REPORT FROM THE SUPERINTENDENT OF SCHOOLS

A. RECOMMENDATIONS

1. Appointments

The Superintendent recommends the Board approve the following appointments for employment with the MHCS District as indicated, subject (if new employee) to position clearance of BCI check as per ORC and State law, and pre-employment drug screening in accordance with Board Policy DW–Employee Alcohol & Other Drug Policy:

Brittany Beutel – Lead Teacher, High School, effective August 1, 2022 through July 31, 2023 for the 2022-2023 school year.

Jessica Jason – Lead Teacher, Middle School, effective August 1, 2022 through July 31, 2023 for the 2022-2023 school year.

Summer 2022 K-5 Elementary Summer of Continuous Learning Staff

The following staff will be paid to work in the K-5 Elementary Summer Program taking place June 6-30 and July 11-21, from 8 a.m. to 3 p.m. Monday through Thursday. These are as needed, grant-funded positions based upon student need & budget.

MHTA Members: Katie Branscum Courtney Starr

Tutors: Nina Robinson Jalen Starr

Student Workers for the Summer K-5 Elementary Summer of Continuous Learning

The following Educators Rising Program students will work in our elementary summer learning program under the supervision of classroom teachers. They will work with small groups of students and assist with monitoring. These student workers will be paid per hour and are on an as needed basis.

Daniel Lymon Zhane McCorvey

Supplemental Positions for the 2022-2023 School Year

James Bell – Fellowship of Christian Athletes, High School

Kanisha Coward – Student Council (1/2), High School

Ray Fikes – Grade 7 Football, Middle School

Elizabeth Everris – STEM Coordinator, Abraham Lincoln

Joni Kimmel – Data Manager, High School

Rachal Mann – Garden Club, Middle School

Shawndra Maxey – Student Council (1/2), High School

Adam May – Cross Country, High School

Kevin Moeller – LGBTQ Club, High School

Nancy Perillo – Music Director (Orchestra/Instrumental), Elementary

Chamar Peterson – Co-Freshman Advisor, High School

Tierra Rouse – Assistant Volleyball, Middle School

Brooke Varga – Technology Assistant, High School

Karen Welch – Special Olympics, High School

6. REPORT FROM THE SUPERINTENDENT OF SCHOOLS

A. RECOMMENDATIONS

2. Extended Time/Days for 2021-2022

The Superintendent recommends the Board approve the following extended time/days for the closing of the 2021-2022 school year:

Mauriza Allen – Teacher, John F. Kennedy School, 2 hours for student IEP writing.

Brenna Brown – Teacher, Barack Obama School, up to 12 hours for ESY services for student.

Michelle Trotta – Teacher, John F. Kennedy School, up to 3 hours for summer preschool evaluations.

Markita Warren – Curriculum Coordinator, District, up to 5 days for summer program preparation.

3. Extended Time/Days for 2022-2023

The Superintendent recommends the Board approve the following extended time/days for the beginning of the 2022-2023 school year:

Kathryn Darnell – Teacher & ECAC Data Manager, 2 days.

4. Correction to MHTA Salary

The Superintendent recommends the Board approve the correction to 2022-2023 MHTA Salary for Chelsea Matthews (*initially approved at 6/6/22 meeting*) as follows:

Chelsea Matthews – Math, Middle School, Step 9, BA+18(IVB).

5. Leaves of Absence

The Superintendent recommends the Board approve the following leaves of absence:

Nicholas Kaliszewski – Athletic Director, District, as per the Maple Heights Board of Education's Leave of Absence Policy requests an intermittent medical leave of absence commencing July 12, 2022 through October 16, 2022.

Ashley Manningham – Kindergarten, Abraham Lincoln School, as per the Maple Heights Teachers Association (MHTA) Master Agreements, request a Sabbatical Leave for the 2022-2023 school year

Brynn Morris – Assistant Principal, Middle School, as per the Maple Heights Board of Education's Leave of Absence Policy requests an intermittent medical leave of absence commencing June 8, 2022 through September 8, 2022.

Allison Vouk – Math, Middle School, as per the Maple Heights Board of Education's Leave of Absence Policy requests a leave of absence commencing August 17, 2022 through September 28, 2022.

6. Resignations

The Superintendent recommends the Board accept the following resignations:

Takeeya Batey – Library Media Clerk, Barack Obama School, effective June 13, 2022.

Brittany Beutel – Science, High School, effective the close of the 2021-22 school year.

6. REPORT FROM THE SUPERINTENDENT OF SCHOOLS

A. RECOMMENDATIONS

6. Resignations (Continued)

Evelyn Clark – English, Middle School, effective the close of the 2021-22 school year.

Hailey DeFraine – Art, Barack Obama School, effective the close of the 2021-22 school year.

Tawanna Hamm – Assistant Principal, Middle School, effective July 31, 2022.

Michael Hollins – CTAG Coordinator, High School, effective July 31, 2022

Jessica Jason – Intervention Specialist, Middle School, effective the close of the 2021-22 school year.

Michelle MacBride – Speech Language Pathologist, John F. Kennedy/Barack Obama School, effective at the close of the 2021-2022 school year.

Lauren Monahan – Grade 5, Barack Obama School, effective the close of the 2021-2022 school year.

Cherese Motley – Paraprofessional, John F. Kennedy School, effective June 7, 2022.

Julianne Shuman – Psychologist, Middle School, effective July 31, 2022.

Hannah Schnaterbeck – Grade 6, Middle School, effective at the close of the 2021-2022 school year

7. M.O.S.T. Perfect Attendance

The Superintendent recommends the Board approve the following M.O.S.T. staff as having perfect attendance for the period indicated during the 2021-22 school year as per the Master Agreement, subject to final certification by the Treasurer.

All Year (8/12/21 through 5/27/22)

Thomachia Black – Secretary, High School

Katrina DiCarlo – Café Manager, High School

Leonard Fuller – Custodian, Barack Obama

Denise Gibson – Secretary, Middle School

Anthony Jones – Custodian, BOE

Judith Kudla – Secretary, Middle School

Caroline Lanzara – Secretary, High School

Dominic Patete – Custodian, Lincoln School

Deon Reed – Security, Middle School

Suzanne Stephens – Secretary, Enrollment

Deborah Szalkowski – Secretary, SPS

Nancy Tench – Parapro., Abraham Lincoln

Brenda Yates – Security, Middle School

1st Semester (8/12/21 through 12/22/21)

Paul Anselmo – Tradesman, District

Phillip Hunt – Shipping & Receiving

Susan Jacob – Secretary, Barack Obama

Charlene Johnson – Bus Monitor

Lynda Keene – Secretary, High School

Tracey Madden – Secretary, High School

Antionette Travitt – Parapro., Middle School

2nd Semester (1/5/22 through 5/27/22)

Denise Colonie – Parapro., Middle School

Thomas Hantak – Security, High School

Sharon Henry – Cafeteria, Middle School

James Letcher – Engineer, JFK School

Susan Liuzzo – Bus Monitor

Jarelle Polite – Cafeteria, Abraham Lincoln

10. MHTA Perfect Attendance

The Superintendent recommends the Board approve the attached list of teachers, as certified by the Treasurer, as having perfect attendance for the period indicated during the 2021-2022 school year, as per the Master Agreement.

9. Other

**MAPLE HEIGHTS CITY SCHOOLS
Board of Education**

Special Board of Education Meeting

Monday, June 27, 2022

7. BOARD INFORMATION/OTHER MATTERS

A. PROFESSIONAL DEVELOPMENT

1. CUBE Conference

The Board grants permission for board members Alonzo Blackwell, Jalen Brown, Wendall Garth, and Sherria Granger to attend the NSBA CUBE Conference in Miami, FL, September 28 through October 2, 2022. Additionally, each board member will be paid per day, for a total of three days each, to attend the conference.

2. Other