

**NVMI Regular Board of Trustees Virtual Meeting Tuesday, DECEMBER 15, 2020 4:00 PM Pacific Time**

**SPANISH TRANSLATION AVAILABLE**

Pursuant to Governor Newsom's Executive Order N-29-20, this meeting is being held via teleconference. **The public may watch/listen by joining the Zoom webinar using the link below:**

<https://novamil.zoom.us/j/91003943534>

**The public may call in to listen by telephone:**

213-338-8477 (or 720-928-9299 or 470-250-9358 or 646-518-9805)

And enter the Meeting ID: 910 0394 3534

Public comments may be submitted by email OR recorded voicemail. Public comments will be read/replayed into the record at the appropriate time, up to a maximum of 3 minutes. If your comment is related to a specific Agenda item, please identify the Agenda item in the subject of your email or voicemail. Only one public comment per person per agenda item is allowed. All comments must be submitted no later than 12:00 noon on Tuesday, December 15, 2020.

**WRITTEN comments should be sent to Dr. Ryan at [mryan@novamil.org](mailto:mryan@novamil.org) RECORDED comments should be made to (818) 485-1484; For documents referenced in this agenda, See links on NVMI website at <http://www.novamil.org/board-trustees>.**

**AGENDA -**

- I. Call to Order
- II. Roll Call – Danny Villanueva, Kelly Enos, Lanny West, Leslie Beavers, Daniel Epstein, John Pruitt, John Martinez, Mike Camorlinga, Rocky Huynh, Jenny Castro and Ahmed Saededdin.
- III. Adoption of the Agenda
- IV. General Public Comment – See notes above. The board is not permitted to discuss matters not on the agenda but may refer speakers to staff for follow up or request that an item be placed on a future meeting agenda as appropriate.
- V. (Action) – APPROVAL OF THE BUDGET OVERVIEW FOR PARENTS – The Budget Overview for Parents is a requirement of the Learning Continuity and Attendance Plan. It is included at the end of this agenda. The board must adopt this as part of its statutory responsibilities.
- VI. (Action) – CONSENT AGENDA The board will consider all of these items under a single motion. Any member of the board may request that any item(s) be removed from the Consent Agenda and considered as a separate item.
  - a. Approval of the November 24, 2020 Board meeting minutes as attached.
  - b. Ratification of the November 2020 fiscal reports submitted to LACOE. The fiscal documents can be viewed on the NVMI Data Dashboard on [www.novamil.org](http://www.novamil.org).
- VII. ADJOURNMENT

**NVMI Regular Board of Trustees Virtual Meeting MINUTES SPANISH TRANSLATION AVAILABLE**

**When: Meeting for Tuesday, NOVEMBER 24, 2020 4:00 PM Pacific Time**

**AGENDA -**

- I. Call to Order at 4:17 p.m. by Chair Villanueva.
- II. Roll Call – PRESENT: Danny Villanueva, Kelly Enos, Lanny West, Daniel Epstein, John Pruitt, Mike Camorlinga (arrived at 4:31), and Ahmed Saededdin. ABSENT: Leslie Beavers, John Martinez, Rocky Huynh, Jenny Castro
- III. Adoption of the Agenda – moved by Kelly Enos, seconded by John Pruitt; unanimous (6-0) member Camorlinga was not yet present).
- IV. General Public Comment – none
- V. Finance Chair Epstein gave a verbal report on the 11/18 Finance Committee meeting topics:
  - a. Retirement for non-STRS employees – The incoming CFO and Superintendent will consult with pertinent staff and develop a proposal to be considered by the full board, hopefully by the December meeting. Investing amounts more than the FDIC-insured \$250,000 in the NVMI bank account. The incoming CFO and Superintendent will develop a proposal to be considered by the full board, hopefully by the December meeting.
  - b. The committee discussed options for shifting to an accrual-based accounting system as recommended by LACOE staff.
  - c. The Superintendent discussed options for permanent NVMI facility financing, which include seeking a private bond issuance or working with a third-party company that specializes in charter school land and facility purchase, who would, in turn, lease the facility back to NVMI.
  - d. The Superintendent noted that changes to NVMI fiscal policies and procedures may be required to better align with expectations for a Single Audit, which will be required this FY because NVMI will exceed the threshold requiring a Single Audit.
  - e. The Committee voted unanimously to grant the Superintendent authorization to link the Mission Valley Bank and/or Wells Fargo bank account to our primary PayPal account (via ACH) to facilitate purchases that may only occur via PayPal because a vendor uses them as their processor.
  - f. The Committee voted unanimously to grant the Superintendent authorization to establish a "target/standing balance" of \$50,000 for the Wells Fargo bank account to facilitate emergency use of the still accessible debit cards, and authorization for the Business Office to generally maintain this balance on an ongoing basis.
  - g. The Superintendent discussed the school's cash flow, the impact of deferrals, the use of the line of credit, and the possibility to take advantage of TRANS.

- VI. (Action) – CONSENT AGENDA Kelly Enos moved, and Daniel Epstein seconded the Consent Agenda as presented. The Superintendent explained items, and the board voted unanimously to approve the consent agenda (7-0; member Camorlinga had joined by this point).
  - a. Approval of the October 29, 2020 Board meeting minutes as attached.
  - b. Approval of the November 18, 2020 Finance Committee meeting minutes as attached.
  - c. Ratification of the October 2020 fiscal reports submitted to LACOE.
  - d. Ratification of the MOU signed by the Superintendent for NVMI to enter partnership for data sharing with the Cal-PASS.
  - e. Ratification of the First Interim Financial reports submitted to LACOE.
  - f. Ratification of the Finance Committee’s decision to grant the Superintendent authorization to link the Mission Valley Bank and/or Wells Fargo bank account to our primary PayPal account (via ACH) to facilitate purchases that may only occur via PayPal because a vendor uses them as their processor.
  - g. Ratification of the Finance Committee’s decision to grant the Superintendent authorization to establish a "target/standing balance" of \$50,000 for the Wells Fargo bank account to facilitate emergency use of the still accessible debit cards, and authorization for the Business Office to generally maintain this balance on an ongoing basis.
- VII. SUPERINTENDENT’S REPORT – The Superintendent did not have anything to add to the written report in the agenda.
- VIII. ADJOURN TO CLOSED SESSION – Member Enos moved, and member Camorlinga seconded that the board does not go into closed session, so items VIII (adjourn to closed session) and X (re-adjourn from close session) were omitted from the agenda.
- IX. Property – The superintendent briefed the board and public on the fact that discussions continue with Macy’s regarding the possibility of purchasing that property currently occupied by the Macy’s Men’s and Home Store in the Northridge Mall. One current stumbling block is questions about the tax exemption status of a building occupied by a school which would contain Macy’s as a lessor. This is being review by legal counsel and will be considered in anything the superintendent brings to the board for consideration later. The superintendent shared rough drawings of the first and second floors of the building showing the ability of much of the school’s architectural program to “fit” into the space. The board discussed the fact that LAUSD has proposed an extension of the Prop 39 Alternative Agreement through June 30, 2022, which would give NVMI time to do necessary construction if this property were to be purchased.
- X. ADJOURNMENT at 5:04 p.m.

## LCFF Budget Overview for Parents: Data Input

Local Educational Agency (LEA) name:	North Valley Military Institute
CDS code:	19 10199 0100776
LEA contact information:	Dr. Mark Ryan, (818) 368-1557, mryan@novamil.org
Current School Year:	2020-2021
Prior School Year	2019-2020

\*NOTE: The "High Needs Students" referred to in the tables below are Unduplicated Students for LCFF funding purposes.

Projected General Fund Revenue for the 2020-2021 School Year		Amount
Total LCFF funds	\$	7,981,748
LCFF supplemental & concentration grants	\$	2,040,361
All other state funds	\$	1,004,876
All local funds	\$	150,000
Total federal funds	\$	1,835,682
Federal CARES funds	\$	1,116,637
Total Projected Revenue	\$	10,972,306
Total Budgeted Expenditures for the 2020-2021 School Year		Amount
Total Budgeted General Fund Expenditures	\$	10,425,234
Total Budgeted Expenditures in the Learning Continuity Plan	\$	6,445,929
Total Budgeted Expenditures for High Needs Students in the Learning Continuity Plan	\$	6,099,119
Expenditures not in the Learning Continuity Plan	\$	3,979,305
Expenditures for High Needs Students in the 2019-2020 School Year		Amount
Total Budgeted Expenditures for High Needs Students in the LCAP	\$	1,194,150
Actual Expenditures for High Needs Students in LCAP	\$	1,365,892

## LCFF Budget Overview for Parents Narrative Responses Sheet

Required Prompt(s)	Response(s)
Briefly describe any of the General Fund Budget Expenditures for the school year not included in the Learning Continuity Plan.	Expenses not included in the Learning Continuity Plan are facilities and operations costs, service contracts to support students, support staff, and additional PPE and technology supplies.

## LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: North Valley Military Institute

CDS Code: 19 10199 0100776

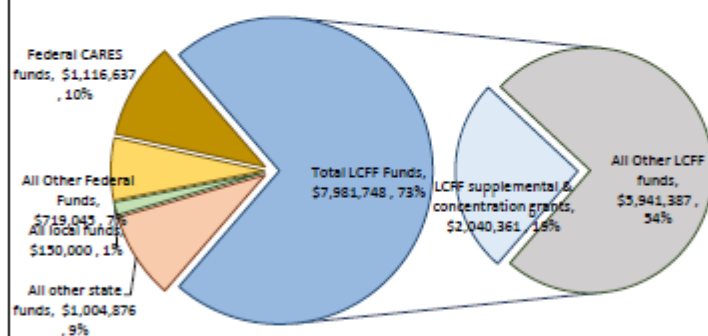
School Year: 2020-2021

LEA contact information: Dr. Mark Ryan, (818) 368-1557, mryan@novamil.org

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

### Budget Overview for the 2020-2021 School Year

#### Projected Revenue by Fund Source

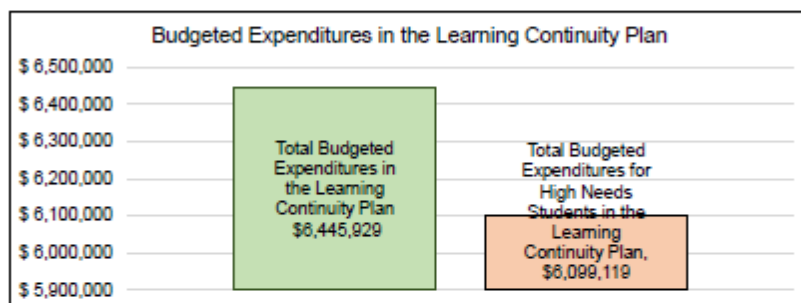


This chart shows the total general purpose revenue North Valley Military Institute expects to receive in the coming year from all sources.

The total revenue projected for North Valley Military Institute is \$10,972,306.00, of which \$7,981,748.00 is Local Control Funding Formula (LCFF) funds, \$1,004,876.00 is other state funds, \$150,000.00 is local funds, and \$1,835,682.00 is federal funds. Of the \$1,835,682.00 in federal funds, \$1,116,637.00 are federal CARES Act funds. Of the \$7,981,748.00 in LCFF Funds, \$2,040,361.00 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

## LCFF Budget Overview for Parents

For the 2020-21 school year school districts must work with parents, educators, students, and the community to develop a Learning Continuity and Attendance Plan (Learning Continuity Plan). The Learning Continuity Plan replaces the Local Control and Accountability Plan (LCAP) for the 2020-21 school year and provides school districts with the opportunity to describe how they are planning to provide a high-quality education, social-emotional supports, and nutrition to their students during the COVID-19 pandemic.



This chart provides a quick summary of how much North Valley Military Institute plans to spend for planned actions and services in the Learning Continuity Plan for 2020-2021 and how much of the total is tied to increasing or improving services for high needs students.

North Valley Military Institute plans to spend \$10,425,234.00 for the 2020-2021 school year. Of that amount, \$6,445,929.00 is tied to actions/services in the Learning Continuity Plan and \$3,979,305.00 is not included in the Learning Continuity Plan. The budgeted expenditures that are not included in the Learning Continuity Plan will be used for the following:

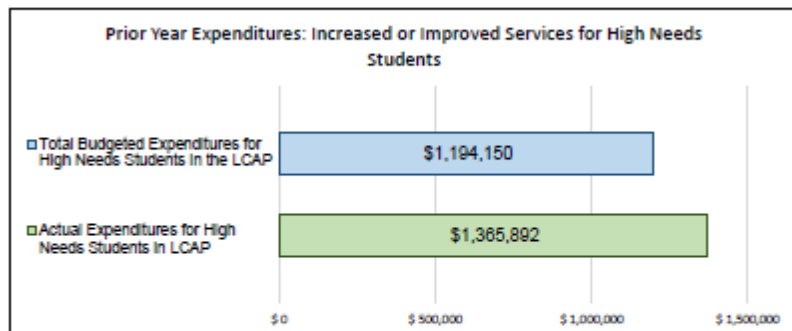
Expenses not included in the Learning Continuity Plan are facilities and operations costs, service contracts to support students, support staff, and additional PPF and technology supplies.

Increased or Improved Services for High Needs Students in the Learning Continuity Plan for the 2020-2021 School Year

In 2020-2021, North Valley Military Institute is projecting it will receive \$2,040,361.00 based on the enrollment of foster youth, English learner, and low-income students. North Valley Military Institute must describe how it intends to increase or improve services for high needs students in the Learning Continuity Plan. North Valley Military Institute plans to spend \$6,099,119.00 towards meeting this requirement, as described in the Learning Continuity Plan.

## LCFF Budget Overview for Parents

### Update on Increased or Improved Services for High Needs Students in 2019-2020



This chart compares what North Valley Military Institute budgeted in the 2019-20 LCAP for actions and services that contributed to increasing or improving services for high needs students with what North Valley Military Institute actually spent on actions and services that contributed to increasing or improving services for high needs students in the 2019-20 school year.

In 2019-2020, North Valley Military Institute's LCAP budgeted \$1,194,150.00 for planned actions to increase or improve services for high needs students. North Valley Military Institute actually spent \$1,365,892.00 for actions to increase or improve services for high needs students in 2019-2020.

FUTURE MEETING DATES: 26 January 2021 | 2 March 2021 (exception to fourth Tuesday rule because of the national meeting of the Association of Military Colleges and Schools of the United States) | 30 March 2021 | 27 April 2021 | 25 May 2021 | 29 June 2021

# SPEAKER CARD

Date: \_\_\_\_\_ Name: \_\_\_\_\_

I wish to address the NVMI Board of Trustees on the following subject:

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**Agenda Item Number:** \_\_\_\_\_

Check one:

- ☐ Parent
- ☐ Student
- ☐ Teacher
- ☐ School Staff
- ☐ Community Member

***I understand that I am limited to three minutes. I also understand that on items that are not on the agenda, the Board may not take action pursuant to Board and State regulations.***

Signed: \_\_\_\_\_

***This information is a Public Record***

Please state your full name and affiliation with NVMI when you begin your remarks in order that the official minutes record your appearance before the Governing Board.