

Arkansas Indistar

School Parent and Family Engagement Plan

**\*Please note: Your 20-21 plan has been populated below. Please make revisions or delete and paste your updated plan for 21-22.**

**Click to view Required Components Checklist**

([https://www.indistar.org/app/DashboardDocs/Arkansas/2021FamilyEngChecklistComponents\\_School.pdf](https://www.indistar.org/app/DashboardDocs/Arkansas/2021FamilyEngChecklistComponents_School.pdf))

<b>School Name:</b>	Harmony Grove Jr High School
<b>Facilitator Name:</b>	Lindsey Kelly
<b>Plan Review/Revision Date:</b>	4/28/2021
<b>District Level Reviewer, Title:</b>	Kristi Mann, Federal Programs Coordinator
<b>District Level Approval Date:</b>	

**Committee Members, Role:**

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Kristi	Mann	District Coordinator
Lindsey	Kelly	Building Facilitator
Jill	Geren	Teacher
Samantha	Hughes	Parent
Christina	Borden	Parent

**1: Jointly Developed**

*(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The school involves parents in the joint development of the school's Parent & Family Engagement Plan. The school recruits parents to serve on the district ACSIP committee.

Parents and families are also involved in the following ways:

- \* Parents serve on planning committees.
- \* Parents serve on curricular and instructional review committees.
- \* The school will consider recruiting alumni from the school to create an alumni advisory committee to provide advice and guidance.
- \* The school coordinates activities with other programs.

Parent and family members are involved in the evaluation and update of the existing parent and family engagement plan each spring, and they have a voice in helping establish goals for the school by giving their perspective on the specific needs of parents and families in Harmony Grove Jr High School. If parents and families feel that the parent and family engagement plan is unsatisfactory, the district coordinator, Kristi Mann, will submit those comments to the State.

The school will provide reasonable opportunities for meetings if requested by parents and families.

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## **2: Annual Title I Meeting**

*(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

Harmony Grove Jr High School is a Non-Title I school.

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## **3: Communications**

*(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

Harmony Grove Jr High School offers a variety of communication strategies to provide information to parents and families. Those communication strategies include the following:

- \* A district wide calling system is used to notify parents of upcoming events.
- \* The district website/school webpage is updated regularly with important information for parents and families.
- \* Phone calls are made for praise and/or need reports.
- \* Email is used for communication.
- \* Remind is used to update parents on activities and information.
- \* The school's Facebook, Twitter, and Instagram accounts are used to keep parents updated.
- \* Teachers send notes home to communicate information with parents.
- \* HAC is used to keep parents updated on student grades.
- \* The handbook contains important information.
- \* Open House will be held: Aug 2, 2021 (9th)/Aug 3, 2021 (8th)/Aug 4, 2021 (7th)
- \* Parent-Teacher conferences (2) will be held to communicate with parents: Oct 19, 2021 & Feb 8, 2022

- \* Progress Reports are sent home on a regular basis.
- \* Reports cards will be sent home quarterly.
- \* A parent involvement/volunteer training will be held in the fall and spring of each year.
- \* The annual Report to the Public will be held in the fall of 2021.

Meetings are held at various times and in various formats to accommodate parents and families. Information packets are distributed at various school events to keep parents up-to-date on important information and volunteer opportunities.

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#### **4: School-Parent Compact**

*(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

Harmony Grove Jr High School is a Non-Title I school.

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#### **5: Reservation of Funds**

*(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The district receives an allocation of less than \$500,000.

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#### **6: Coordination of Services**

*(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

Harmony Grove Jr High School fosters effective parental involvement strategies and supports partnerships among school, parents, and the community to improve student achievement. The school coordinates parental involvement activities with those of other programs. Parents of Harmony Grove Jr High School are encouraged to use the parent center, which is open from 8:30 am – 3:00 pm and later by appointment. Kristi Mann, the district coordinator, can be contacted for appointments. Information, materials, and training opportunities are available through the parent center, which encourage and support parents in their children's lives and education. Parent volunteer trainings are held each fall and spring to encourage parent involvement. As appropriate, alumni are recruited to give input as well.

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## **7: Building Capacity of Parents**

*(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)*

### **Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The school recognizes the importance of building the capacity of parents by supporting them through regular meetings, trainings, and communication strategies. The following includes a list of regular meetings, parent involvement opportunities, and communication strategies, which allows the school to provide parents with important information:

- \* Parents serve on planning committees.
- \* Parents serve on curricular and instructional review committees.
- \* The school will consider recruiting alumni from the school to create an alumni advisory committee to provide advice and guidance.
- \* The school coordinates activities with other programs.
- \* A district wide calling system is used to notify parents of upcoming events.
- \* The district website/school webpage is updated regularly with important information for parents and families.
- \* Phone calls are made for praise and/or need reports.
- \* Email is used for communication.
- \* Remind is used to update parents on activities and information.
- \* The school's Facebook, Twitter, and Instagram accounts are used to keep parents updated.
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- \* Progress Reports are sent home on a regular basis.
- \* Reports cards will be sent home quarterly.
- \* A parent involvement/volunteer training will be held in the fall and spring of each year.
- \* The annual Report to the Public will be held in the fall of 2021.
- \* A Parent Center is available where information, materials, and training opportunities are made available to encourage and support parents in their children's lives and education.

The school uses a variety of the above opportunities to provide parents with any of the following:

- \* Explanation of the school's curriculum

- \* Explanation and interpretation of State and local assessments and individual student results
  - \* Arkansas State Standards
  - \* Effective strategies for helping their children develop needed skills for life and education.
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### **8: Building Capacity of School Staff**

*(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

Hint

The Harmony Grove Jr High School provides coordination, technical assistance, and other support necessary to assist in planning and implementing effective parental involvement. Parents and family members serve as committee members that help develop, evaluate, and revise the school's parent and family engagement plans and activities. Teachers and administrators have extensive training in parental involvement through professional development. Training opportunities are provided annually, and each staff member is required to attend the professional development on the state mandated rotation. Staff members encourage parents to participate in our various activities. We have ongoing PLC meetings to provide as much information and training on such things as how to deal with a diverse culture, bridge the language barrier, help find services for parents and students in need, and make parents feel welcome. We conduct the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners. Our staff is instructed on the value that parents and families contribute to our school and students as well as how to implement and coordinate parent programs and build ties between parents and the school. The school will ensure, to the extent possible, that information is sent home in a language and form parents can understand. Harmony Grove Jr High will provide reasonable opportunities for meetings and activities if requested by parents and families.

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### **9: Building Capacity - Discretionary**

*(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)*

**Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?**

Hint

Optional components are not included.

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