PTECH Leadership Team Meeting

Date: November 19, 2021 8:30-9:30

Team Members:

Shanna Howell - Curriculum	Present
Jerrod Barton - Principal	Not Present
Amy Ballard - Counselor	Present
James Rosebrock - Superintendent	Present
Kenneth Benson - CTE/ Welding Teacher	Present
Trish Trubee - CTE / Cyber Security Facilitator	Present
Lauren Dwiggins - Grant Advisor	Present/ Phone
Shane Thomas - Grant Advisor	Present/ Virtual

P-TECH Blueprint - https://tea.texas.gov/sites/default/files/2020_P-TECH_Blueprint_2-13-20.pdf

Agenda:

Application Process Brainstorming
      Eligibility Rubric
      Enrollment Cap
      Application Questions
Recruitment Plan
Timeline
Mentor Model
Schedule Dates
      TSTC Planning Day
      Industry Partner Planning Day
      Advisory Committee Meeting

      Activities

Application Process Brainstorming - Answer process questions/ Answer additional quests if needed
      Eligibility Rubric - Evaluate and establish PTECH eligibility criteria
      Enrollment Cap - Establish enrollment cap/ criteria

NOTES: Use notes to edit application questions and eligibility criteria questions and descriptions

Recruitment Plan - Set dates for plan

NOTES: Set dates for activities on plan

Timeline - Set date for P-TECH events and deadlines

NOTES: Transfer paper timeline dates to usable electronic format

Mentor Model - Review/ edit mentor model

Schedule Dates - Schedule dates for Stakeholder meetings

NOTES: Email partners to set dates

       Products

Develop P-TECH Application
Set Eligibility Criteria - Decide on a cap
Develop Recruitment Plan
Develop Activity Timeline
Develop a Mentor Model

       Goals

Develop P-TECH Application
Set Eligibility Criteria - Decide on a cap
Develop Recruitment Plan
Develop Activity Timeline
Develop a Mentor Model
… for Recruiting
Post artifacts on website
Update promotional and informational materials

NEXT STEPS:

Revise Eligibility Rubric based on notes and add At-Risk indicators.

Revise student application/ Create on Google

Recruitment Plan - Add wording from Page 4 of the Blueprint "weighted lottery"
Figure out dates for activities/ Email leadership Team for feedback

Use Application Brainstorm Sheet to finalize application

Email TSTC/ Industry Partners for dates for a planning meeting

Set up Advisory Committee meeting