

Goddard USD 265  
High School Job Description

POSITION: Spanish Club Sponsor

RESPONSIBLE TO: High School Administration

JOB DESCRIPTION: Supervision and the assistance in generating ideas and goals for the particular club or organization

TIME & PLACE OF MEETING: Periodically throughout the school year at the high school

DESCRIPTION OF CLUB: Guest speakers, food parties, games, presentations by Spanish 3 or German club, contests, community service

SPONSOR RESPONSIBILITIES:

1. Plan and organize meetings
2. Manage and supervise club activities
3. Decorate high school for Christmas

The duties and expectations for this job description will be in compliance with the activity sponsor's supplemental contract.

I have received and read this job description.

_____ Activity Sponsor's Signature	_____ Date
_____ Activity Director's Signature	_____ Date
_____ Principal's Signature	_____ Date