

Goddard USD 265  
High School Job Description

POSITION: Science Club Sponsor

RESPONSIBLE TO: High School Administration

JOB DESCRIPTION: Supervision and the assistance in generating ideas and goals for the particular club or organization

TIME & PLACE OF MEETING: Once a month

DESCRIPTION OF CLUB: Science Club is a group of students interested in doing science related activities. The club is organized through the Science National Honor Society group.

SPONSOR RESPONSIBILITIES:

1. Run meetings
2. Plan club activities
3. Organize out of school activities such as Science Club picnic, Lake Afton Night, Adopt-A-Highway
4. Supervise students at meetings and events
5. Provide monthly newsletter to members
6. Organize and manage student membership, fee collection, and community service of Science National Honor Society

The duties and expectations for this job description will be in compliance with the activity sponsor's supplemental contract.

I have received and read this job description.

_____ Activity Sponsor's Signature	_____ Date
_____ Activity Director's Signature	_____ Date
_____ Principal's Signature	_____ Date