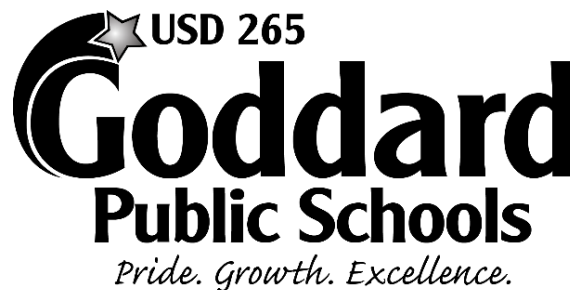


Goddard USD No. 265 Board of Education
Central Administration Center
BOE Room
201 S. Main Street
Goddard, Kansas 67052

Tuesday, July 5th, 2022
12:00 p.m. Noon



Meeting Minutes

The Board of Education of Unified School District No. 265, Sedgwick County, Goddard, Kansas, met at Noon, on Tuesday, July 5th, 2022 for an Organizational Meeting in the Board of Education Room of the USD 265 Central Administration Center. BOE Members present in the Board of Education Room: President Jenny Simmons, Vice-President Gail Jamison, Mr. Mark Richards, Ms. Nicole Hawkins, Ms. Ruth Wood, and Ms. Sara McDonald. BOE Member Mrs. Ginger Rose was absent. Also present in the Board of Education Room: Dr. Justin B. Henry, Superintendent; Mr. Ryan Jilka, Assistant Superintendent; and Dr. Julie Cannizzo, Assistant Superintendent; Mr. Doug Maxwell, Chief Financial Officer; Mr. Jess Herbig, Executive Director of Instructional Support; Mr. Dane Baxa, Clerk of the Board.

1. Call to Order

President Jenny Simmons called the meeting to order at 12:00 p.m.

1.2 Adopt the Agenda

A motion was made by Ms. Nicole Hawkins, second by Ms. Sara McDonald, to adopt the agenda as presented. The motion carried 6-0.

BOE Member Ruth Wood thanked Mrs. Jenny Simmons for serving as President of the BOE during the 2021-2022 school year.

2. Reorganization of the Board

2.1 President

Mrs. Jenny Simmons nominated Mrs. Gail Jamison for President. Nominations were closed.

A motion was made by Mrs. Jenny Simmons, second by Ms. Ruth Wood, to appoint Mrs. Gail Jamison to serve as the 2022-2023 Board of Education President. The motion carried 6-0.

Mrs. Gail Jamison began to preside over the meeting.

2.2 Vice-President

Mrs. Jenny Simmons nominated Ms. Ruth Wood for Vice-President. Nominations were closed.

A motion was made by Mrs. Jenny Simmons, second by Mr. Mark Richards, to appoint Ms. Ruth Wood to serve as the 2022-2023 Board of Education Vice-President. The motion carried 6-0.

2.3 Treasurer

A motion was made by Ms. Nicole Hawkins, second by Ms. Ruth Wood, to appoint Mr. Doug Maxwell, alternate Karin Coleman, as the 2022-23 Treasurer of the Board. The motion carried 6-0.

2.4 Clerk

A motion was made by Ms. Nicole Hawkins, second by Ms. Sara McDonald, to appoint Mr. Dane Baxa, alternates Dr. Julie Cannizzo and Mr. Ryan Jilka, as the 2022-23 Clerk of the Board. The motion carried 6-0.

2.5 Official Newspaper for Publication Notices

A motion was made by Ms. Nicole Hawkins, second by Ms. Sara McDonald, to declare the Wichita Eagle as the official newspaper for publication notices pursuant to K.S.A. 64-101. The motion carried 6-0.

2.6 Date, Time, and Place of Meetings

A motion was made by Ms. Nicole Hawkins, second by Ms. Sara McDonald, to adopt the resolution to establish regular meeting dates for the board of education during the 2022-23 school year. The motion carried 6-0.

3. Consent Agenda

3.1 Authorized Representative for Title I, II, and III for 2022-23

Authorize Dr. Julie Cannizzo, Jess Herbig, and alternate Doug Maxwell as the Title I, II, III, IV, and VI B Representatives for 2022-23.

3.2 Appoint Purchasing Agent

Appoint Mr. Doug Maxwell as the District Purchasing Agent as per BOE Policy DJE.

3.3 Designate Truancy Officer for Each Building for 2022-23

Pursuant to K.S.A. 72-3121, designate the following Truancy / Attendance Officer for each building for 2022-23:

Amelia Earhart Elementary – Mr. Tim Hayden
Apollo Elementary – Mr. Scott May
Clark Davidson Elementary – Mr. Matt Cavanaugh
Explorer Elementary – Mr. Sean Hollas
Oak Street Elementary – Mrs. Ashley Miller
Challenger Intermediate School – Mr. Craig Ryan
Discovery Intermediate – Mr. Jordan Funk

Eisenhower Middle School – Mrs. Jennifer King-Reid
Goddard Middle School – Mr. Erik Semrad
Eisenhower High School – Mr. Travis Rink
Goddard High School – Mrs. Susan Perkins
Goddard Academy / Lakeside – Mr. Brian Gee

3.4 Designate District KPERS Representative for 2022-23

Designate Mrs. Tamme Hanrahan (alternates Mr. Doug Maxwell and Mrs. Susan Smith) as the District's 2022-23 KPERS Representative.

3.5 Approve Determining Officials for Nutrition Services for 2022-23

Appoint Mrs. Christine Maxwell and Dr. Justin Henry as the Determining Officials for Nutrition Services for 2022-23.

3.6 Approve Authorized Appeal Officer for Nutrition Services

Appoint Mr. Doug Maxwell as the Authorized Appeal Officer for Nutrition Services for 2022-23.

3.7 Approve Guidelines for Free and Reduced Meal Prices

Approve 2022-23 guidelines for free and reduced meal prices as per federal guidelines.

3.8 Approve State Mileage Rate

Effective July 1, 2022, USD #265 shall reimburse certified staff traveling between buildings, as a requirement of their position, for mileage traveled in their personal vehicle during the defined school day. The district shall pay the mileage rate as set forth by the State of Kansas, which is \$.56 cents. Individuals eligible to receive this benefit will be paid a stipend at the end of the first semester and the end of the second semester. Should a staff member be absent during the semester, the district shall deduct the daily rate of reimbursement for each day the employee does not report to work.

3.9 Appoint Bond Compliance Officer

Appoint Mr. Doug Maxwell as the 2022-23 Bond Compliance Officer.

3.10 Adopt Generally Accepted Accounting Principles Waiver (GAAP)

Pursuant to K.S.A. 1120a, adopt the 2021-22 GAAP Waiver Resolution as presented.

3.11 Adopt Activity Fund Guidelines

Pursuant to K.S.A. 72-1178 and K.S.A. sup. 12-105b, adopt the 2022-23 Activity Fund Guideline Resolutions as presented.

3.12 Establish Petty Cash Limits

Pursuant to K.S.A. 72-1177, adopt the 2022-23 Petty Cash Fund Resolutions as presented.

3.13 Destroy School Records as Per Statute

Approve the destruction of school records as per time table in Kansas statute.

3.14 Approve 1116 Hours for 2022-2023

Approve 1116 Hours for the 2022-23 school year and notify the State Board of Education by September 15, 2022. The form will be sent later from KSDE for completion and returned by the superintendent.

3.15 Compliance coordinator for section 504, Title VI, Title VII, Title IX and ADA

Appoint Mr. Ryan Jilka as the 2022-23 Compliance Coordinator for section 504, Title VI, Title VII, Title IX and ADA.

3.16 Approve Designated Public Information Officer and Custodians of Records

Appoint the Designated Public Information Officer, Custodians of Records and information recovery fees as following:

Public Information Officer – Mr. Ryan Jilka

Custodian(s) of Records:

District Office – Mr. Dane Baxa

Transportation – Mrs. Tammy Craytor

Nutrition Services – Mrs. Christine Maxwell

Maintenance/Grounds – Mr. JR Miller; Mr. Dave Burbank, alternate

Amelia Earhart Elementary – Mr. Tim Hayden

Apollo Elementary – Mr. Scott May

Clark Davidson Elementary – Mr. Matt Cavanaugh

Explorer Elementary – Mr. Sean Hollas

Oak Street Elementary – Mrs. Ashley Miller

Challenger Intermediate School – Mr. Craig Ryan

Discovery Intermediate School – Mr. Jordan Funk

Eisenhower Middle School – Mr. Eric Armstrong

Goddard Middle School – Mrs. Lisa Hogarth

Eisenhower High School – Dr. Christie Meyer

Goddard High School – Mr. Doug Bridwell

Goddard Academy – Mr. Brian Gee

Cost \$0.25 per copy, \$15.00 per hour research or actual cost of staff time to make the information available (per KSA 45-219 (c)).

3.17 Approve Official Representative for Surplus Property for 2022-23

Appoint Mr. Doug Maxwell as the Official Representative for Surplus Property for 2022-23.

3.18 Approve Early Payment of Bills

Pursuant to K.S.A. 12-105b (e), approve Mr. Doug Maxwell to pay any such claim in advance of its presentation to and approval by the BOE if payment of the amount of such claim is required before the next scheduled regular meeting of the BOE in order for the district to benefit from the discount provided for early payment or to avoid assessment of the penalty for late payment.

3.19 Appoint Homeless and Foster Care Student Coordinator

Appoint Mr. Ryan Jilka as the 2022-23 Homeless and Foster Care Student Coordinator.

3.20 Appoint HIPAA Privacy Coordinator

Appoint Mr. Doug Maxwell as the 2022-23 HIPAA Privacy Coordinator.

3.21 Adopt Official Depository for District Funds for 2022-23

As per K.S.A. 9-1401, which requires that school boards shall designate by official action recorded upon its minutes the banks, savings and loan associations and savings banks which shall serve as depositories of its funds and the officer and official having the custody of such funds shall not deposit such funds other than at such designated banks, savings and loan associations and savings banks.

Designate the following as depositories for District funds:

Emprise Bank
701 N Goddard Rd, Goddard, KS 67052

First National Bank of Hutchinson
18300 W Kellogg Dr., Goddard, KS 67052

Kanza Bank
13605 W. Maple, Wichita, KS 67235

Intrust Bank
405 S 119th St. W., Wichita, KS 67235

Kansas State Bank
1424 S. Maize Road, Wichita, KS

Kansas Municipal Investment Pool
Topeka, KS

Commerce Bank
1551 N Waterfront Parkway, Wichita, KS 67206

3.22 Policy Statement Resolution

Approve the Resolution to Adopt New Board Policies as presented.

3.23 Home Rule Resolution

Approve the Resolution to Establish Home Rule by Board of Education as presented.

3.24 Appoint Committee Representatives

Approve the 2022-23 committee assignments as proposed:

President: Gail Jamison

Vice President: Ruth Wood

Negotiations: Sara McDonald, Mark Richards, and Ruth Wood.

Site Council Board Representatives:

Amelia Earhart Elementary	Gail Jamison
Apollo Elementary School	Jenny Simmons
Clark Davidson Elementary School	Ruth Wood
Explorer Elementary School	Ginger Rose
Oak Street Elementary	Nicole Hawkins
Challenger Intermediate School	Jenny Simmons
Discovery Intermediate School	Sara McDonald
Eisenhower Middle School	Ruth Wood
Goddard Middle School	Jenny Simmons
Eisenhower High School	Ginger Rose & Sara McDonald
Goddard High School	Nicole Hawkins & Gail Jamison
Goddard Academy	Mark Richards
Professional Advisory Council	Ruth Wood
Foundation Board of Trustee Reps	Gail Jamison, Nicole Hawkins, and Mark Richards

3.25 School Attorney

Appoint Mr. John Robb as the 2022-23 School Attorney.

3.26 Expulsion Hearing Officer

Appoint Mr. Ryan Jilka (alternates Mr. Scott May and Mrs. Ashley Miller) as the 2022-23 Expulsion Hearing Officer.

3.27 Special Hearing Officer Attorney

Appoint Mr. David Steed (alternate determined by the board on an individual basis) as the 2022-23 Special Hearing Officer Attorney.

3.28 School Auditor

Appoint BFR CPA, LLC as the 2022-23 School Auditor.

3.29 Terminations, Resignations and Retirements

The following terminations are recommended for acceptance: None

The following resignations have been received and are recommended for acceptance:

Sara Hanson, CDS IS SpEd; Stephanie Jones, APO 4th gr; Sarah McPherrren, Anna Duxler & Chris Long, SpEd para;

The following retirements have been received and are recommended for acceptance: None

3.30 Contracts and Letters of Employment

22-23 New Regular Education Teacher Contracts: None

22-23 New SpEd Teacher Contracts: None

Contracts will be presented for the following: None

Letters of Employment will be presented for the following:

Michaela Schulte, GHS registrar; Megan Hill, Oak/EXP psych secretary; Reba Allison, Audrey Ector, Melinda Ukena, David Abbott, Jessica Franklin, Glorene Zoglmann & Justin Keith, SpEd para; Victor Hale, building engineer; Shauna Contreras, OAK IS para & summer maintenance; Kim Miller, ESY nurse (July only); Regina Godinez, nutrition services.

A motion was made by Ms. Ruth Wood, second by Ms. Sara McDonald, to approve the consent agenda items as presented. The motion carried 6-0.

4. Business Report

4.1 District's Health, Dental, and other Voluntary Benefits

Mr. Doug Maxwell provided information on the proposed updates to the District's plan documents.

A motion was made by Ms. Ruth Wood, second by Ms. Sara McDonald, to accept the proposed changes for the 2022 plan year. The motion carried 6-0.

4.2 June Check Reports

A motion was made by Ms. Nicole Hawkins, second by Ms. Sara McDonald, to approve the bills and transfers in the amount of \$1,592,825.81 as presented. The motion carried 6-0.

4.3 Revenue Neutral Rate (RNR) for 2022-23

A motion was made by Ms. Ruth Wood, second by Ms. Sara McDonald, to authorize Mr. Maxwell to inform the Sedgwick County Clerk that the district will exceed the Revenue Neutral Rate for the 2022-2023 budget year. The motion carried 6-0.

5. Adjournment

The meeting was adjourned at 12:14 p.m.

Respectfully submitted by

Dane Baxa, Clerk of the Board, USD 265 BOE

APPROVED:

Gail Jamison, President, USD 265 BOE