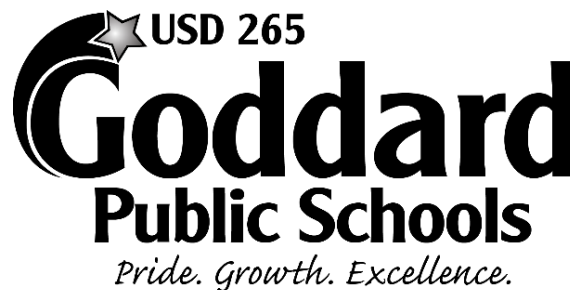


Goddard USD No. 265 Board of Education
Central Administration Center, BOE Room
201 S. Main Street
Goddard, Kansas 67052

Wednesday, July 5th, 2017
12:00 pm Noon



Meeting Minutes

The Board of Education of Unified School District No. 265, Sedgwick County, Goddard, Kansas, met at Noon, on Wednesday, July 5th, 2017, for an organizational meeting in the Board of Education Room of the USD 265 Central Administration Center. BOE members present in the Board of Education Room: President Ruth Wood, Vice-President Bob Merritt, Mr. Kevin McWhorter, Mrs. Nicole Hawkins. BOE member Mr. Jamey Blubaugh called into the meeting. Mr. Mark Richards and Ms. Sara McDonald were absent. Also present in the Board of Education Room: Dr. Justin B. Henry, Superintendent; Mr. Jeff Hersh, Assistant Superintendent; Mr. Doug Maxwell, Finance Director; and Mr. Dane Baxa, Clerk of the Board.

1. Call to Order

President Ruth Wood called the meeting to order at 12:00 p.m.

1.1 Adopt the Agenda

A motion was made by Mrs. Nicole Hawkins, second by Mr. Bob Merritt, to adopt the agenda as presented. The motion carried 5-0.

2. Reorganization of the Board

2.1 President

A motion was made by Mr. Kevin McWhorter, second by Mr. Jamey Blubaugh, to appoint Mr. Bob Merritt to serve as the 2017-18 Board of Education President. The motion carried 5-0.

Mr. Bob Merritt began to preside at the meeting.

2.2 Vice-President

A motion was made by Mr. Kevin McWhorter, second by Mr. Jamey Blubaugh, to appoint Mrs. Nicole Hawkins to serve as the 2017-18 Board of Education Vice-President. The motion carried 5-0.

2.3 Treasurer

A motion was made by Ms. Ruth Wood, second by Mr. Kevin McWhorter, to appoint Mr. Doug Maxwell (alternate Karin Coleman) as the 2017-18 Treasurer of the Board. The motion carried 5-0.

Mr. Mark Richards joined the meeting at 12:04 p.m.

2.4 Clerk

A motion was made by Ms. Ruth Wood, second by Mr. Kevin McWhorter, to appoint Mr. Dane Baxa (alternates Dr. Julie Cannizzo and Mr. Jeff Hersh) as the Clerk of the Board. The motion carried 6-0.

2.5 School Attorney

A motion was made by Ms. Ruth Wood, second by Mr. Kevin McWhorter, to appoint Mr. John Robb as the School Attorney. The motion carried 6-0.

2.6 Expulsion Hearing Officer

A motion was made by Ms. Ruth Wood, second by Mr. Kevin McWhorter, to appoint Mr. Jeff Hersh (alternate Mr. Ryan Jilka and Mr. Jerry Longabaugh) as the Expulsion Hearing Officer. The motion carried 6-0.

2.7 Special Hearing Officer Attorney

A motion was made by Ms. Ruth Wood, second by Mr. Kevin McWhorter, to appoint Mr. David Steed (alternate determined by board on an individual basis) as the Special Hearing Officer Attorney. The motion carried 6-0.

2.8 School Auditor

A motion was made by Ms. Ruth Wood, second by Mr. Kevin McWhorter, to appoint Busby, Ford & Reimer, LLC as the School Auditor. The motion carried 6-0.

2.9 Official Newspaper for Publication Notices

A motion was made by Ms. Ruth Wood, second by Mr. Kevin McWhorter, to appoint the Wichita Eagle as the official newspaper for Publication Notices. The motion carried 6-0.

2.10 Date, Time and Place of Meetings

A motion was made by Ms. Ruth Wood, second by Mr. Kevin McWhorter, to approve the 2017-18 BOE Meetings Schedule as presented. The motion carried 6-0.

3. Consent Agenda

3.1 Terminations, Resignations and Retirements

The following terminations are recommended for acceptance:
Jess Mendoza and Casey Hinkle, maintenance.

The following resignations have been received and are recommended for acceptance:

Shelby Zoglman, GHS assistant volleyball; Robert Rehse, GHS assistant track; Darrell Hufferd, EHS assistant golf-boys & girls; Melissa Davis, CHA 6th grade department head; Amanda Condray, OAK Title 1 para; Amy Driskill, ACA secretary; Mary Lembke, EHS accompanist; Alysia Mitchell, transportation.

3.2 Contracts and Letters of Employment

Contracts will be presented for the following:

Ed Edison, EHS assistant wrestling; Corey Flax, Graham Ratzlaff & Bethany Trimble, EHS summer conditioning-2%.

Letters of employment will be presented for the following:

Nicholas Basgall & Gage Paul, grounds

3.3 Authorized Representative for Title I, II, and III for 2017-18

Authorize Dr. Julie Cannizzo as the Title I, II, and III Representative for 2017-18.

3.4 Appoint Purchasing Agent

Appoint Mr. Doug Maxwell as the District Purchasing Agent as per BOE Policy DJE.

3.5 Designate Truancy Officer for Each Building for 2017-18

Designate Truancy / Attendance Officer for Each Building for 2017-18:

Amelia Earhart Elementary – Mr. Tracy Giddens
Apollo Elementary – Mr. Scott May
Clark Davidson Elementary – Mr. Matt Cavanaugh
Explorer Elementary – Mr. Don Howell
Oak Street Elementary – Mrs. Ashley Miller
Challenger Intermediate School – Mr. Jess Herbig
Discovery Intermediate – Mr. Ryan Jilka
Eisenhower Middle School – Mrs. Jennifer King-Reid
Goddard Middle School – Mr. Erik Semrad
Eisenhower High School – Mr. Travis Rink
Goddard High School – Mrs. Susan Perkins
Goddard Academy / Lakeside – Mr. Sean Hollas

3.6 Designate District KPERS Representative for 2017-18

Designate Mrs. Robin Schauf (alternates Mr. Doug Maxwell and Mrs. Susan Smith) as the District's KPERS Representative.

3.7 Approve Determining Officials for Nutrition Services for 2017-18

Appoint Mrs. Eileen Blick and Dr. Justin Henry as the Determining Officials for Nutrition Services for 2017-18.

3.8 Approve Authorized Appeal Officer for Nutrition Services

Appoint Mr. Doug Maxwell as the Authorized Appeal Officer for Nutrition Services for 2017-18.

3.9 Approve Guidelines for Free and Reduced meal Prices

Approve guidelines for free and reduced meal prices as per federal guidelines.

3.10 Approve State Mileage Rate

Approve the mileage reimbursement rate to be \$0.535 per mile.

3.11 Appoint Bond Compliance Officer

Appoint Mr. Doug Maxwell as the Bond Compliance Officer.

3.12 Adopt Generally Accepted Accounting Principal Waiver (GAAP)

Adopt the GAAP Waiver Resolution 07-05-17-5.12 as presented.

3.13 Adopt Activity Fund Guidelines

Adopt the Activity Fund Guideline Resolutions 07-05-17-5.13A through 07-05-17-5.13L as presented.

3.14 Establish Petty Cash Limits

Adopt the Petty Cash Fund Resolutions 07-05-17-5.14 through 07-07-17-5.14M as presented.

3.15 Destroy School Records as Per Statute

Approve the destruction of school records as per time table in Kansas statute.

3.16 Approve 1116 Hours for 2017-18

Approve 1116 Hours for the 2017-18 and notify the State Board of Education by September 15, 2017.

3.17 Compliance coordinator for section 504, Title VI, Title VII, Title IX and ADA

Appoint Mr. Jeff Hersh as the Compliance Coordinator for section 504, Title VI, Title VII, Title IX and ADA.

3.18 Approve Designated Public Information Officer and Custodians of Records

Appoint the Designated Public Information Officer, Custodians of Records and information recovery fees as following:

Public Information Officer – Mr. Jeff Hersh

Custodian(s) of Records:

District Office – Mr. Dane Baxa
Transportation – Mrs. Tammy Craytor
Nutrition Services – Mrs. Eileen Blick
Maintenance/Grounds – Mr. Craig Phelps; Mr. Dave Burbank, alternate
Amelia Earhart Elementary – Mr. Tracy Giddens
Apollo Elementary – Mr. Scott May
Clark Davidson Elementary – Mr. Matt Cavanaugh
Explorer Elementary – Mr. Don Howell
Oak Street Elementary – Mrs. Ashley Miller
Challenger Intermediate School – Mr. Jess Herbig
Discovery Intermediate School – Mr. Ryan Jilka
Eisenhower Middle School – Mr. Jerry Longabaugh
Goddard Middle School – Mrs. Lisa Hogarth
Eisenhower High School – Dr. Christie Meyer
Goddard High School – Mr. Doug Bridwell
Goddard Academy – Mr. Sean Hollas

Cost \$0.25 per copy, \$15.00 per hour research or actual cost of staff time to make the information available (per KSA 45-219 (c)).

3.19 Approve Official Representative for Surplus Property for 2017-18

Appoint Mr. Doug Maxwell as the Official Representative for Surplus Property for 2017-18.

3.20 Approve Early Payment of Bills

Approve Mr. Doug Maxwell to pay any such claim in advance of its presentation to and approval by the BOE if payment of the amount of such claim is required before the next scheduled regular meeting of the BOE in order for the district to benefit from the discount provided for early payment or to avoid assessment of the penalty for late payment as per K.S.A. 12-105b (e).

3.21 Appoint Homeless Student Coordinator

Appoint Mr. Jeff Hersh as the Homeless Student Coordinator.

3.22 Appoint HIPAA Privacy Coordinator

Appoint Mr. Doug Maxwell as the HIPAA Privacy Coordinator.

3.23 Adopt Official Depository for District Funds for 2017-18

As per K.S.A. 9-1401, which requires that school boards shall designate by official action recorded upon its minutes the banks, savings and loan associations and savings banks which shall serve as depositories of its funds and the officer and official having the custody of such funds shall not deposit such funds other than at such designated banks, savings and loan associations and savings banks.

Designate the following as depositories for District funds:

Emprise Bank
701 N Goddard Rd, Goddard, KS 67052

First National Bank of Hutchinson
18300 W Kellogg Dr., Goddard, KS 67052

Kanza Bank
13605 W. Maple, Wichita, KS 67235

Intrust Bank
405 S 119th St. W., Wichita, KS 67235

Kansas State Bank
1424 S. Maize Road, Wichita, KS

Kansas Municipal Investment Pool
Topeka, KS

Commerce Bank
1551 N Waterfront Parkway, Wichita, KS 67206

3.24 Resolution to Rescind Previous Policy Statements

Approve the Resolution to Rescind Previous Policy Statements Found in Board Minutes as presented.

3.25 Home Rule Resolution

Approve the Home Rule Resolution as presented.

3.26 Appoint Committee Representatives

Approve the committee assignments as proposed:

Special Education - Sara McDonald; Ruth Wood, alternate
Negotiations - Bob Merritt, Sara McDonald, Mark Richards

Site Council Board Representatives:

Amelia Earhart Elementary	Ruth Wood
Apollo Elementary School	Sara McDonald
Clark Davidson Elementary School	Kevin McWhorter
Explorer Elementary School	Jamey Blubaugh
Oak Street Elementary	Nicole Hawkins
Challenger Intermediate School	Ruth Wood
Discovery Intermediate School	Nicole Hawkins
Eisenhower Middle School	Bob Merritt
Goddard Middle School	Jamey Blubaugh
Eisenhower High School	Kevin McWhorter
Goddard High School	Bob Merritt

Goddard Academy	Mark Richards
Professional Advisory Council	Nicole Hawkins
Foundation Board of Trustee Rep	Mark Richards and Kevin McWhorter
Bond Construction Committee	Mark Richards and Ruth Wood

3.27 Food Service Management Policy Update

Approve the proposed Unpaid Meal Charge Policy update that was presented as a first read on June 28th.

A motion was made by Ms. Ruth Wood, second by Mr. Kevin McWhorter, to approve the consent agenda items as presented. The motion carried 6-0.

4. Close-Out Follow-up

4.1 Close-Out Follow-Up

Mr. Doug Maxwell provided an update on the Fiscal Year (FY) 17 budget close-out process and the timeline for developing the FY 18 budget.

4.2 Construction Update – Paving Repair Bid

A motion was made by Ms. Ruth Wood, second by Mr. Kevin McWhorter, to approve the lowest responsible base bid by SPS Paving in the amount of \$345,500. The motion carried 6-0.

6. Adjournment

The meeting was adjourned at 12:11 p.m.

Respectfully submitted by

Dane Baxa, Clerk of the Board, USD 265 BOE

APPROVED:

Bob Merritt, President, USD 265 BOE