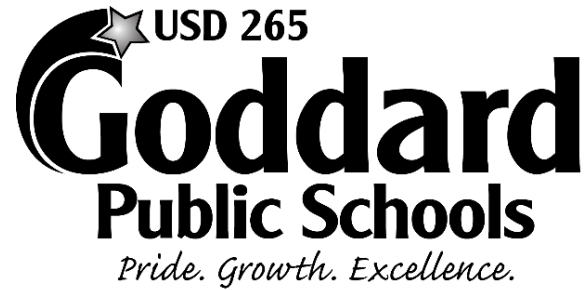


Goddard USD No. 265 Board of Education
Central Administration Center, BOE Room
201 S. Main Street
Goddard, Kansas 67052

Monday, July 2nd, 2018
12:00 pm Noon



Meeting Minutes

The Board of Education of Unified School District No. 265, Sedgwick County, Goddard, Kansas, met at Noon, on Monday, July 2nd, 2018, for an Organizational Meeting in the Board of Education Room of the USD 265 Central Administration Center. BOE members present in the Board of Education Room: President Bob Merritt, Vice-President Nicole Hawkins, Mr. Kevin McWhorter, Mr. Bob Merritt, Ms. Ruth Wood, and Ms. Sara McDonald. BOE member Jenny Simmons called into the meeting. Also present in the Board of Education Room: Dr. Justin B. Henry, Superintendent; Mr. Jeff Hersh, Assistant Superintendent; Mr. Doug Maxwell, Finance Director; and Mr. Dane Baxa, Clerk of the Board.

1. Call to Order

President Bob Merritt called the meeting to order at 12:01 p.m.

1.1 Mission Statement

Vice-President Nicole Hawkins read the Mission Statement of Goddard Public Schools. "The Mission of Goddard Public Schools is to educate all students for lifelong success."

1.1 Adopt the Agenda

A motion was made by Ms. Sara McDonald, second by Mr. Mark Richards, to adopt the agenda as presented. The motion carried 7-0.

2. Reorganization of the Board

2.1 President

A motion was made by Mr. Bob Merritt, second by Ms. Ruth Wood, to appoint Mrs. Nicole Hawkins to serve as the 2018-19 Board of Education President. The motion carried 7-0.

Mrs. Nicole Hawkins began to preside at the meeting.

2.2 Vice-President

A motion was made by Mr. Mark Richards, second by Ms. Ruth Wood, to appoint Mr. Kevin McWhorter to serve as the 2018-19 Board of Education Vice-President. The motion carried 7-0.

2.3 Treasurer

A motion was made by Mr. Richards, second by Ms. Sara McDonald, to appoint Mr. Doug Maxwell (alternate Karin Coleman) as the 2018-19 Treasurer of the Board. The motion carried 7-0.

2.4 Clerk

A motion was made by Mr. Mark Richards, second by Ms. Sara McDonald, to appoint Mr. Dane Baxa (alternates Dr. Julie Cannizzo and Mr. Jeff Hersh) as the 2018-19 Clerk of the Board. The motion carried 7-0.

2.5 School Attorney

A motion was made by Mr. Mark Richards, second by Ms. Sara McDonald, to appoint Mr. John Robb as the 2018-19 School Attorney. The motion carried 7-0.

2.6 Expulsion Hearing Officer

A motion was made by Mr. Mark Richards, second by Ms. Sara McDonald, to appoint Mr. Jeff Hersh (alternate Mr. Ryan Jilka and Mr. Jerry Longabaugh) as the 2018-19 Expulsion Hearing Officer. The motion carried 7-0.

2.7 Special Hearing Officer Attorney

A motion was made by Mr. Mark Richards, second by Ms. Sara McDonald, to appoint Mr. David Steed (alternate determined by board on an individual basis) as the 2018-19 Special Hearing Officer Attorney. The motion carried 7-0.

2.8 School Auditor

A motion was made by Mr. Mark Richards, second by Ms. Sara McDonald, to appoint Busby, Ford & Reimer, LLC as the 2018-19 School Auditor. The motion carried 7-0.

2.9 Official Newspaper for Publication Notices

A motion was made by Mr. Mark Richards, second by Ms. Sara McDonald, to appoint the Wichita Eagle as the official newspaper for 2018-19 Publication Notices. The motion carried 7-0.

2.10 Date, Time and Place of Meetings

A motion was made by Mr. Mark Richards, second Ms. Sara McDonald, to approve the Resolution for the 2018-19 BOE Meetings Schedule as presented. The motion carried 7-0.

3. Consent Agenda

3.1 Terminations, Resignations and Retirements

The following terminations are recommended for acceptance:
Terica Alfaro, maintenance.

The following resignations have been received and are recommended for acceptance: Kristy Williams, CHA 6th grade; Melissa Nilles, CHA 6th grade teacher & department head; Lindsey Keller, EHS basketball assistant; James Zimmer, GHS golf assistant; Timothy Mitchell & Randall Wofford, transportation; Karl Peitz, grounds..

3.2 Contracts and Letters of Employment

Early Hire Teaching Contracts:

Alicia Hajek, EAR kdg, Julie Adams & Karrie McElwain, CHA 6th grade; Kaylee Busick, OAK 1st grade.

Contracts will be presented for the following:

Tish Dimick, GHS FCCLA; Paul Manning, GHS debate head; James Zimmer, GHS business tech department head; Chris Shaw, GHS music department head.

Letters of Employment will be presented for the following:

Kimberly Newsom, DIS nutrition services; Kameron & Kendall Frame, grounds; Angelica Riddle, CDS para.

3.3 Authorized Representative for Title I, II, and III for 2018-19

Authorize Dr. Julie Cannizzo as the Title I, II, and III Representative for 2018-19.

3.4 Appoint Purchasing Agent

Appoint Mr. Doug Maxwell as the District Purchasing Agent as per BOE Policy DJE.

3.5 Designate Truancy Officer for Each Building for 2018-19

Amelia Earhart Elementary – Mr. Tracy Giddens
Apollo Elementary – Mr. Scott May
Clark Davidson Elementary – Mr. Matt Cavanaugh
Explorer Elementary – Mr. Sean Hollas
Oak Street Elementary – Mrs. Ashley Miller
Challenger Intermediate School – Mr. Craig Ryan
Discovery Intermediate – Mr. Ryan Jilka
Eisenhower Middle School – Mrs. Jennifer King-Reid
Goddard Middle School – Mr. Erik Semrad
Eisenhower High School – Mr. Travis Rink
Goddard High School – Mrs. Susan Perkins
Goddard Academy / Lakeside – Mr. Brian Gee

3.6 Designate District KPERs Representative for 2018-19

Designate Mrs. Robin Schauf (alternates Mr. Doug Maxwell and Mrs. Susan Smith) as the District's 2018-19 KPERs Representative.

3.7 Approve Determining Officials for Nutrition Services for 2018-19

Appoint Mrs. Eileen Blick and Dr. Justin Henry as the Determining Officials for Nutrition Services for 2018-19.

3.8 Approve Authorized Appeal Officer for Nutrition Services

Appoint Mr. Doug Maxwell as the Authorized Appeal Officer for Nutrition Services for 2018-19.

3.9 Approve Guidelines for Free and Reduced Meal Prices

Approve 2018-19 guidelines for free and reduced meal prices as per federal guidelines.

3.10 Approve State Mileage Rate

Approve the 2018-19 mileage reimbursement rate to be \$0.535 per mile.

3.11 Appoint Bond Compliance Officer

Appoint Mr. Doug Maxwell as the 2018-19 Bond Compliance Officer.

3.12 Adopt Generally Accepted Accounting Principal Waiver (GAAP)

Adopt the 2018-19 GAAP Waiver Resolution 07-02-18-5.12 as presented.

3.13 Adopt Activity Fund Guidelines

Adopt the 2018-19 Activity Fund Guideline Resolutions 07-02-18-5.13A through 07-02-18-5.13L as presented.

3.14 Establish Petty Cash Limits

Adopt the 2018-19 Petty Cash Fund Resolutions 07-02-18-5.14 through 07-02-18-5.14M as presented.

3.15 Destroy School Records as Per Statute

Approve the destruction of school records as per time table in Kansas statute.

3.16 Approve 1116 Hours for 2018-19

Approve 1116 Hours for the 2018-19 and notify the State Board of Education by September 15, 2018.

3.17 Compliance coordinator for section 504, Title VI, Title VII, Title IX and ADA

Appoint Mr. Jeff Hersh as the 2018-19 Compliance Coordinator for section 504, Title VI, Title VII, Title IX and ADA.

3.18 Approve Designated Public Information Officer and Custodians of Records

Appoint the Designated Public Information Officer, Custodians of Records and information recovery fees as following:

Public Information Officer – Mr. Jeff Hersh

Custodian(s) of Records:

District Office – Mr. Dane Baxa

Transportation – Mrs. Tammy Craytor

Nutrition Services – Mrs. Eileen Blick

Maintenance/Grounds – Mr. Craig Phelps; Mr. Dave Burbank, alternate

Amelia Earhart Elementary – Mr. Tracy Giddens

Apollo Elementary – Mr. Scott May

Clark Davidson Elementary – Mr. Matt Cavanaugh

Explorer Elementary – Mr. Sean Hollas

Oak Street Elementary – Mrs. Ashley Miller

Challenger Intermediate School – Mr. Craig Ryan

Discovery Intermediate School – Mr. Ryan Jilka

Eisenhower Middle School – Mr. Jerry Longabaugh

Goddard Middle School – Mrs. Lisa Hogarth

Eisenhower High School – Dr. Christie Meyer

Goddard High School – Mr. Doug Bridwell

Goddard Academy – Mr. Brian Gee

Cost \$0.25 per copy, \$15.00 per hour research or actual cost of staff time to make the information available (per KSA 45-219 (c)).

3.19 Approve Official Representative for Surplus Property for 2018-19

Appoint Mr. Doug Maxwell as the Official Representative for Surplus Property for 2018-19.

3.20 Approve Early Payment of Bills

Approve Mr. Doug Maxwell to pay any such claim in advance of its presentation to and approval by the BOE if payment of the amount of such claim is required before the next scheduled regular meeting of the BOE in order for the district to benefit from the discount provided for early payment or to avoid assessment of the penalty for late payment as per K.S.A. 12-105b (e).

3.21 Appoint Homeless Student Coordinator

Appoint Mr. Jeff Hersh as the 2018-19 Homeless Student Coordinator.

3.22 Appoint HIPAA Privacy Coordinator

Appoint Mr. Doug Maxwell as the 2018-19 HIPAA Privacy Coordinator.

3.23 Adopt Official Depository for District Funds for 2018-19

As per K.S.A. 9-1401, which requires that school boards shall designate by official action recorded upon its minutes the banks, savings and loan associations and savings banks which shall serve as depositories of its funds and the officer and official having the custody of such funds shall not deposit such funds other than at such designated banks, savings and loan associations and savings banks.

Designate the following as depositories for District funds:

Emprise Bank
701 N Goddard Rd, Goddard, KS 67052

First National Bank of Hutchinson
18300 W Kellogg Dr., Goddard, KS 67052

Kanza Bank
13605 W. Maple, Wichita, KS 67235

Intrust Bank
405 S 119th St. W., Wichita, KS 67235

Kansas State Bank
1424 S. Maize Road, Wichita, KS

Kansas Municipal Investment Pool
Topeka, KS

Commerce Bank
1551 N Waterfront Parkway, Wichita, KS 67206

3.24 Policy Statement Resolution

Approve the Policy Statement Resolution as presented.

3.25 Home Rule Resolution

Approve the Home Rule Resolution as presented.

3.26 Appoint Committee Representatives

Approve the 2018-19 committee assignments as proposed:

Special Education - Sara McDonald; Ruth Wood, alternate
Negotiations - Bob Merritt, Sara McDonald, Mark Richards

Site Council Board Representatives:

Amelia Earhart Elementary	Ruth Wood
Apollo Elementary School	Sara McDonald
Clark Davidson Elementary School	Kevin McWhorter
Explorer Elementary School	Ruth Wood

Oak Street Elementary	Nicole Hawkins
Challenger Intermediate School	Jenny Simmons
Discovery Intermediate School	Sara McDonald
Eisenhower Middle School	Bob Merritt
Goddard Middle School	Jenny Simmons
Eisenhower High School	Kevin McWhorter
Goddard High School	Bob Merritt
Goddard Academy	Mark Richards
Professional Advisory Council	Kevin McWhorter
Foundation Board of Trustee Reps	Mark Richards, Nicole Hawkins, and Kevin McWhorter
Bond Construction Committee	Mark Richards and Ruth Wood

3.27 Digital Files

Approve the Digital Files proposal that was presented as a first read in June.

A motion was made by Mr. Mark Richards, second by Ms. Sara McDonald, to approve the consent agenda items as presented. The motion carried 7-0.

4. Close-Out Follow-up

4.1 Approve Bills and Transfers

A motion was made by Mr. Mark Richards, second by Ms. Sara McDonald, to approve the payment of bills and transfers in the amount of \$3,735,867.55 as presented. The motion carried 7-0.

4.2 Close-Out Follow-Up

Mr. Doug Maxwell provided an update on the Fiscal Year (FY) 18 budget close-out process and the timeline for developing the (FY) 19 budget.

5. Adjournment

The meeting was adjourned at 12:31 p.m.

Respectfully submitted by

Dane Baxa, Clerk of the Board, USD 265 BOE

APPROVED:

Nicole Hawkins, President, USD 265 BOE