

**Goddard USD No. 265  
Board of Education Budget Publishing Meeting  
Administration Center  
Board of Education Room  
201 S. Main Street  
Goddard, Kansas 67052  
Monday, July 27, 2015  
7:00 pm**

**Meeting Minutes**

The Board of Education of Unified School District No. 265, Sedgwick County, Goddard, Kansas, met at 7:00 p.m., on Monday, July 27, 2015, for a budget publishing meeting in Board of Education Room of the USD 265 Administration Center. BOE members present in the Board of Education Room: President Kevin McWhorter, Vice-President Ms. Ruth Wood, Ms. Sara McDonald, Mrs. Nicole Hawkins, Mr. Bob Merritt, and Mr. Jamey Blubaugh. BOE member Mr. Mark Richards was absent. Also present in the Board of Education Room: Dr. Justin Henry, superintendent; Mr. Jeff Hersh, assistant superintendent; Dr. Julie Cannizzo, assistant superintendent; Mr. Doug Maxwell, finance director; Mr. John Robb, board attorney; and Mr. Dane Baxa, clerk of the board.

**1. Call to Order**

BOE President Kevin McWhorter called the meeting to order at 7:00 p.m.

**1.1 Flag Salute**

John Robb, board attorney, led the flag salute.

**1.2 The Mission of USD 265**

President McWhorter read the mission statement of USD 265 "The mission of Goddard School District, USD 265 is to educate all students for lifelong success."

**1.3 Attitude Awards**

Mr. Jeff Hersh

**1.4 Adopt Agenda**

A motion was made by Mr. Jamey Blubaugh, second by Mrs. Nicole Hawkins to adopt the agenda as presented. The motion carried 5-0.

**2. Information from the Superintendent**

Dr. Justin Henry,

Stacy Morris is a director for the Sedgwick County Interlocal Spedical Education. Stacy will be located in an office in the Goddard Public Schools Central Administration Center.

Mr. Hersh introduced Mr. Sam Houston, director of transportation. Sam has 38 years of experience in public safety.

Dr Henry provided an update on upcoming events. Thursday, July 30<sup>th</sup>, Community Retreat at Goddard Middle School. Friday, July 31<sup>st</sup>, the BOE Retreat at the Central Administration Center BOE Retreat to develop priorities for the year and goals for the superintendent.

Mr. John Robb provided an update on the SFFF lawsuit timeline. The Kansas Supreme Court created an expedited timeline for the “equity,” piece of the lawsuit and a regular timeline for the “adequacy,” portion of the lawsuit. Since the lawsuit was introduced in 2010, an entire generation of students may not see the full funding by the time.

### **3. Approval of Minutes**

A motion was made by Ms. Ruth Wood, second by Ms. Sara McDonald, to approve the June 25<sup>th</sup>, 2015; July 1<sup>st</sup>, 2015; July 8<sup>th</sup>, 2015 BOE meeting minutes as presented. The motion carried 5-0.

#### **4.1 Professional Development Plan Update**

Dr. Julie Cannizzo, assistant superintendent, gave a first read on the district professional development curriculum (PDC) with recommended updates that were developed throughout the 2014-15 school year. Some of the updates included aligning the PDC with the 2014-19 Strategic Plan, including the McREL evaluation tool, and other relevant information to help guide professional development investments in the district. They also created new criteria for professional development points that help teachers achieve their professional development goals and advance the growth and learning opportunities for the district.

#### **4.2 Classified Staff Evaluation Tool**

Mr. Jeff Hersh, assistant of superintendent, gave a first read for the classified staff performance evaluation tool. Mr. Hersh wanted to create a user friend evaluation tool for all classified staff except bus drivers. The tool will evaluate staff on 10 areas of job performance.

#### **5.1 Budget Publication**

Mr. Doug Maxwell, director of finance, presented information relating to the “notice of hearing” the district must publish prior to holding a budget hearing and approving the budget for the 2015-16 school year. Mr. Maxwell discussed the new “Block Grant,” legislation which freezes state funding to prior year’s level, and does not take into account student needs or growth.

He described the separate fund lines in the “notice of hearing,” and described the biggest difference in the general and supplemental general funds between FY 14 actual spending versus FY 15 proposed budget. He described that additional funding related to KPERS, LOB and Capital Outlay state aid must now be receipted in the general fund then transferred to the appropriate fund. Those funds cannot be used for any other purpose, even though it appears to significantly increase the general fund from the prior year.

Mr. Maxwell state the proposed 2015-16 budget includes an approximate 1.5 mill decrease over the prior year which would represent a savings of \$34.50 for a \$200,000 home.

A motion was made by Ms. Ruth Wood, second by Ms. Sara McDonald to authorize district administration to publish said notice at least 10 days prior to the hearing which will be held during the regular August 17 board meeting. The motion carried 5-0.

## **6. Consent Agenda**

### **6.1 Staff Handbook Revisions**

Updated staff handbooks presented for:

- a. Certified Staff
- b. Classified Staff
- c. Sub Teacher
- d. Employee Safety Manual
- e. Transportation Handbook

### **6.2 Terminations, Resignations and Retirements**

The following terminations are recommended for acceptance: Juan Mendoza & Shelly Goeckel, maintenance & Roger Haffa, transportation.

The following resignations have been received and are recommended for acceptance: Ed Ruffle, LAK teacher; Lin Andrews, EHS science teacher; Jeff Henry, ACA teacher; Angela Pruitt, ELL para; Jymme Daily, GHS assistant softball; Kyle Taylor, GHS assistant tennis; Mary Irion, CDS library para; Sherry Poe & Marla Kenney, nutrition services; Patricia Flores, maintenance; Tommy Albino, Hannah Rossow, Timothy Mitchell & Paula Winegarner, transportation.

### **6.3 Contracts and Letters of Employment**

Contracts will be presented for the following: Bryce McClung, assistant tennis; Mary Mellen, LAK department head & Kimberly Huntley, LAK science/math teacher.

Letters of Employment will be presented for the following: Joe Kaminsky, ISS para; Teri Kennedy & Alana Kennedy, nutrition services; Terry Baker, Alysia Mitchell, Ellen Goodwin & Susan Bybee, transportation.

### **6.4 Acceptance of Gifts and Grants**

Gift: Mel Hambelton - EHS received a total of \$10,480 from the "Drive 4 ur School," fundraiser that was held in May.

### **6.5 MOU with Holy Spirit**

Renewal of annual agreement with Holy Spirit to provide a PE instructor.

A motion was made by Mr. Jamey Blubaugh, second by Mrs. Nicole Hawkins to approve to consent agenda as presented. The motion carried 5-0.

## **7. Monthly Business Report**

#### 7.1 Approve Bills and Transfers

A motion was made Mr. Jamey Blubaugh, second by Ms. Ruth Wood to pay the bills and transfers in the amount of \$1,922,807.07.

#### **8. Adjournment**

The meeting was adjourned at 8:41 pm

Respectfully submitted by

---

Dane Baxa, Clerk of the Board

APPROVED:

---

Kevin McWhorter, President, USD 265 Board of Education