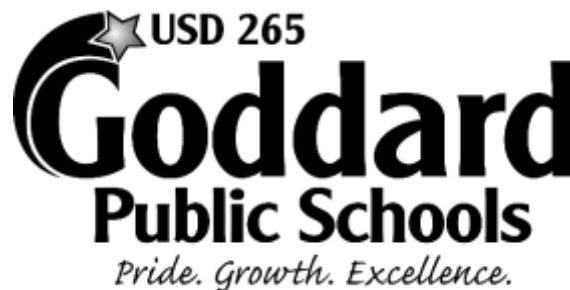


Goddard USD No. 265 Board of Education
Central Administration Center
BOE Room
201 S. Main Street
Goddard, Kansas 67052

Monday, July 1st, 2021
12:00 p.m. Noon



Meeting Minutes

The Board of Education of Unified School District No. 265, Sedgwick County, Goddard, Kansas, met at Noon, on Monday, July 1st, 2021 for an Organizational Meeting in the Board of Education Room of the USD 265 Central Administration Center. BOE Members present in the Board of Education Room: President Mark Richards, Vice-President Jenny Simmons, Mrs. Gail Jamison, Ms. Nicole Hawkins, Ms. Ruth Wood, Mrs. Jenny Simmons, Mr. Kevin McWhorter and Ms. Sara McDonald. Also present in the Board of Education Room: Dr. Justin B. Henry, Superintendent; Mr. Ryan Jilka, Assistant Superintendent; and Dr. Julie Cannizzo, Assistant Superintendent. Present on the phone: Mr. Doug Maxwell, Chief Financial Officer and Mr. Jess Herbig, Executive Director of Instructional Support.

1. Call to Order

President Mark Richards called the meeting to order at 12:00 p.m.

1.2 Adopt the Agenda

A motion was made by Ms. Ruth Wood, second by Ms. Nicole Hawkins, to adopt the agenda as presented. The motion carried 7-0.

2. Information from the Superintendent

Dr. Justin B. Henry, superintendent of schools, presented Mr. Mark Richards with a plaque thanking him for his service as BOE president. Dr. Henry also presented Ms. Sara McDonald and Ms. Ruth Wood with a name plaque signifying their service to the Sedgwick County Interlocal Board.

BOE Member Ruth Wood thanked Mr. Mark Richards for serving as President of the BOE during the 2020-2021 school year.

Dr. Justin B. Henry, superintendent of schools, shared the Goddard Cooperative office staff officially started today.

3. Reorganization of the Board

3.1 President

Mr. Mark Richards nominated Mrs. Jenny Simmons for President. Nominations were closed.

A motion was made by Mr. Mark Richards, second by Ms. Ruth Wood, to appoint Mrs. Jenny Simmons to serve as the 2021-2022 Board of Education President. The motion carried 7-0.

Mrs. Jenny Simmons began to preside over the meeting.

3.2 Vice-President

Mr. Mark Richards nominated Mrs. Gail Jamison for Vice-President. Nominations were closed.

A motion was made by Mr. Mark Richards, second by Ms. Sara McDonald, to appoint Mrs. Gail Jamison to serve as the 2021-2022 Board of Education Vice-President. The motion carried 7-0.

3.3 Treasurer

A motion was made by Mrs. Jenny Simmons, second by Mrs. Gail Jamison, to appoint Mr. Doug Maxwell (alternate Karin Coleman) as the 2021-22 Treasurer of the Board. The motion carried 7-0.

3.4 Clerk

A motion was made by Mrs. Jenny Simmons, second by Mr. Mark Richards, to appoint Mr. Dane Baxa (alternates Dr. Julie Cannizzo and Mr. Ryan Jilka) as the 2021-22 Clerk of the Board. The motion carried 7-0.

3.5 Official Newspaper for Publication Notices

A motion was made by Mrs. Jenny Simmons, second by Mr. Mark Richards, to declare the Wichita Eagle as the official newspaper for publication notices pursuant to K.S.A. 64-101. The motion carried 7-0.

3.6 Date, Time, and Place of Meetings

A motion was made by Mrs. Jenny Simmons, second by Mr. Mark Richards, to adopt the resolution to establish regular meeting dates for the board of education during the 2021-22 school year. The motion carried 7-0.

4. Consent Agenda

4.1 Terminations, Resignations and Retirements

The following resignations have been received and are recommended for acceptance:
None.

4.2 Contracts and Letters of Employment

Contracts will be presented for the following:
None.

Letters of Employment will be presented for the following:
None.

4.3 Authorized Representative for Title I, II, and III for 2020-21

Authorize Dr. Julie Cannizzo, Jess Herbig, and alternate Doug Maxwell as the Title I, II, III, IV, and VI B for Representatives for 2021-22.

4.4 Appoint Purchasing Agent

Appoint Mr. Doug Maxwell as the District Purchasing Agent as per BOE Policy DJE.

4.5 Designate Truancy Officer for Each Building for 2021-22

Pursuant to K.S.A. 72-3121, designate the following Truancy / Attendance Officer for each building for 2020-21:

Amelia Earhart Elementary – Mr. Tim Hayden
Apollo Elementary – Mr. Scott May
Clark Davidson Elementary – Mr. Matt Cavanaugh
Explorer Elementary – Mr. Sean Hollas
Oak Street Elementary – Mrs. Ashley Miller
Challenger Intermediate School – Mr. Craig Ryan
Discovery Intermediate – Mr. Jordan Funk
Eisenhower Middle School – Mrs. Jennifer King-Reid
Goddard Middle School – Mr. Erik Semrad
Eisenhower High School – Mr. Travis Rink
Goddard High School – Mrs. Susan Perkins
Goddard Academy / Lakeside – Mr. Brian Gee

4.6 Designate District KPERS Representative for 2021-22

Designate Mrs. Robin Schauf (alternates Mr. Doug Maxwell and Mrs. Susan Smith) as the District's 2021-22 KPERS Representative.

4.7 Approve Determining Officials for Nutrition Services for 2021-22

Appoint Mrs. Christine Maxwell and Dr. Justin Henry as the Determining Officials for Nutrition Services for 2021-22.

4.8 Approve Authorized Appeal Officer for Nutrition Services

Appoint Mr. Doug Maxwell as the Authorized Appeal Officer for Nutrition Services for 2021-22.

4.9 Approve Guidelines for Free and Reduced Meal Prices

Approve 2021-22 guidelines for free and reduced meal prices as per federal guidelines.

4.10 Approve State Mileage Rate

Effective July 1, 2021, USD #265 shall reimburse certified staff traveling between buildings, as a requirement of their position, for mileage traveled in their personal vehicle during the defined school day. The district shall pay the mileage rate as set forth by the State of Kansas, which is \$.56 cents. Individuals eligible to receive this benefit will be paid a stipend at the end of the first semester and the end of the second semester. Should a staff member be absent during the semester, the district shall deduct the daily rate of reimbursement for each day the employee does not report to work.

4.11 Appoint Bond Compliance Officer

Appoint Mr. Doug Maxwell as the 2021-22 Bond Compliance Officer.

4.12 Adopt Generally Accepted Accounting Principles Waiver (GAAP)

Pursuant to K.S.A. 1120a, adopt the 2021-22 GAAP Waiver Resolution as presented.

4.13 Adopt Activity Fund Guidelines

Pursuant to K.S.A. 72-1178 and K.S.A. sup. 12-105b, adopt the 2021-22 Activity Fund Guideline Resolutions as presented.

4.14 Establish Petty Cash Limits

Pursuant to K.S.A. 72-1177, adopt the 2021-22 Petty Cash Fund Resolutions as presented.

4.15 Destroy School Records as Per Statute

Approve the destruction of school records as per time table in Kansas statute.

4.16 Approve 1116 Hours for 2021-2022

Approve 1116 Hours for the 2021-22 school year and notify the State Board of Education by September 15, 2021. The form will be sent later from KSDE for completion and returned by superintendent.

4.17 Compliance coordinator for section 504, Title VI, Title VII, Title IX and ADA

Appoint Mr. Ryan Jilka as the 2021-22 Compliance Coordinator for section 504, Title VI, Title VII, Title IX and ADA.

4.18 Approve Designated Public Information Officer and Custodians of Records

Appoint the Designated Public Information Officer, Custodians of Records and information recovery fees as following:

Public Information Officer – Mr. Ryan Jilka

Custodian(s) of Records:

District Office – Mr. Dane Baxa

Transportation – Mrs. Tammy Craytor

Nutrition Services – Mrs. Christine Maxwell
Maintenance/Grounds – Mr. Craig Phelps; Mr. Dave Burbank, alternate
Amelia Earhart Elementary – Mr. Tim Hayden
Apollo Elementary – Mr. Scott May
Clark Davidson Elementary – Mr. Matt Cavanaugh
Explorer Elementary – Mr. Sean Hollas
Oak Street Elementary – Mrs. Ashley Miller
Challenger Intermediate School – Mr. Craig Ryan
Discovery Intermediate School – Mr. Jordan Funk
Eisenhower Middle School – Mr. Jerry Longabaugh
Goddard Middle School – Mrs. Lisa Hogarth
Eisenhower High School – Dr. Christie Meyer
Goddard High School – Mr. Doug Bridwell
Goddard Academy – Mr. Brian Gee

Cost \$0.25 per copy, \$15.00 per hour research or actual cost of staff time to make the information available (per KSA 45-219 (c)).

4.19 Approve Official Representative for Surplus Property for 2021-22

Appoint Mr. Doug Maxwell as the Official Representative for Surplus Property for 2021-22.

4.20 Approve Early Payment of Bills

Pursuant to K.S.A. 12-105b (e), approve Mr. Doug Maxwell to pay any such claim in advance of its presentation to and approval by the BOE if payment of the amount of such claim is required before the next scheduled regular meeting of the BOE in order for the district to benefit from the discount provided for early payment or to avoid assessment of the penalty for late payment.

4.21 Appoint Homeless and Foster Care Student Coordinator

Appoint Mr. Ryan Jilka as the 2021-22 Homeless and Foster Care Student Coordinator.

4.22 Appoint HIPAA Privacy Coordinator

Appoint Mr. Doug Maxwell as the 2021-22 HIPAA Privacy Coordinator.

4.23 Adopt Official Depository for District Funds for 2021-22

As per K.S.A. 9-1401, which requires that school boards shall designate by official action recorded upon its minutes the banks, savings and loan associations and savings banks which shall serve as depositories of its funds and the officer and official having the custody of such funds shall not deposit such funds other than at such designated banks, savings and loan associations and savings banks.

Designate the following as depositories for District funds:

Emprise Bank
701 N Goddard Rd, Goddard, KS 67052

First National Bank of Hutchinson
18300 W Kellogg Dr., Goddard, KS 67052

Kanza Bank
13605 W. Maple, Wichita, KS 67235

Intrust Bank
405 S 119th St. W., Wichita, KS 67235

Kansas State Bank
1424 S. Maize Road, Wichita, KS

Kansas Municipal Investment Pool
Topeka, KS

Commerce Bank
1551 N Waterfront Parkway, Wichita, KS 67206

4.24 Policy Statement Resolution

Approve the Resolution to Adopt New Board Policies as presented.

4.25 Home Rule Resolution

Approve the Resolution to Establish Home Rule by Board of Education as presented.

4.26 Appoint Committee Representatives

Approve the 2021-22 committee assignments as proposed:

President: Jenny Simmons
Vice President: Gail Jamison

Site Council Board Representatives:

Amelia Earhart Elementary	Gail Jamison
Apollo Elementary School	Jenny Simmons
Clark Davidson Elementary School	Kevin McWhorter
Explorer Elementary School	Ruth Wood
Oak Street Elementary	Nicole Hawkins
Challenger Intermediate School	Jenny Simmons
Discovery Intermediate School	Sara McDonald
Eisenhower Middle School	Ruth Wood
Goddard Middle School	Jenny Simmons
Eisenhower High School	Kevin McWhorter & Sara McDonald
Goddard High School	Nicole Hawkins
Goddard Academy	Mark Richards
Professional Advisory Council	Gail Jamison

Foundation Board of Trustee Reps
Diversity and Inclusion Committee

Gail Jamison, Nicole Hawkins, and Kevin McWhorter
Ruth Wood and Sara McDonald

4.27 School Attorney

Appoint Mr. John Robb as the 2021-22 School Attorney.

4.28 Expulsion Hearing Officer

Appoint Mr. Ryan Jilka (alternates Mr. Scott May and Mr. Jerry Longabaugh) as the 2021-22 Expulsion Hearing Officer.

4.29 Special Hearing Officer Attorney

Appoint Mr. David Steed (alternate determined by board on an individual basis) as the 2021-22 Special Hearing Officer Attorney.

4.30 School Auditor

Appoint Busby, Ford & Reimer, LLC as the 2021-22 School Auditor.

A motion was made by Ms. Ruth Wood, second by Ms. Sara McDonald, to approve the consent agenda items as presented. The motion carried 7-0.

5. Adjournment

The meeting was adjourned at 12:06 p.m.

Respectfully submitted by

Dr. Julie Cannizzo, Alternate Clerk of the Board, USD 265 BOE

APPROVED:

Jenny Simmons, President, USD 265 BOE