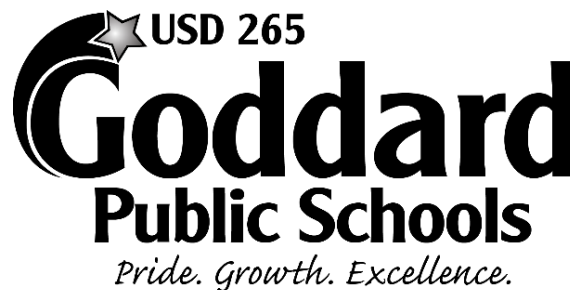


Goddard USD No. 265 Board of Education
Central Administration Center, BOE Room
201 S. Main Street
Goddard, Kansas 67052

Friday, July 1st, 2016
12:00 pm Noon



Meeting Minutes

The Board of Education of Unified School District No. 265, Sedgwick County, Goddard, Kansas, met at Noon, on Friday, July 1st, 2016, for an organizational meeting in the Board of Education Room of the USD 265 Central Administration Center. BOE members present in the Board of Education Room: President Kevin McWhorter, Vice-President Ruth Wood, Mrs. Nicole Hawkins, Ms. Sara McDonald, Mr. Mark Richards, and Mr. Jamey Blubaugh. Mr. Bob Merritt called into the meeting. Also present in the Board of Education Room: Dr. Justin B. Henry, Superintendent; Mr. Jeff Hersh, Assistant Superintendent; Mr. Doug Maxwell, Finance Director; and Mr. Dane Baxa, Clerk of the Board.

1. Call to Order

President Kevin McWhorter called the meeting to order at 12:00 p.m..

1.1 Flag Salute

The Flag Salute was led by Ronny Lieurance, Chief of Police.

1.2 USD 265 Mission Statement

President Kevin McWhorter read the USD 265 Mission Statement, "The mission of Goddard School District, USD 265 is to educate all students for lifelong success."

1.3 Adopt the Agenda

A motion was made by Mr. Mark Richards, second by Mr. Jamey Blubaugh, to adopt the agenda as presented. The motion carried 7-0.

2. Reorganization of the Board

2.1 President

A motion was made by Mr. Kevin McWhorter, second by Mr. Mark Richards, to appoint Ms. Ruth Wood as the 2016-17 Board of Education President. The motion carried 7-0.

President Wood began to preside at the meeting.

2.2 Vice-President

A motion was made by Ms. Sara McDonald, second by Mr. Jamey Blubaugh, to appoint Mr. Bob Merritt as the 2016-17 Board of Education Vice-President. The motion carried 7-0.

2.3 Appoint Committee Representatives

2016-17 Committee Assignments

Special Education - Sara McDonald; Ruth Wood, alternate
Negotiations - Bob Merritt, Sara McDonald, Mark Richards

Site Council Board Representatives:

Amelia Earhart Elementary	Sara McDonald
Apollo Elementary School	Sara McDonald
Clark Davidson Elementary School	Mark Richards
Explorer Elementary School	Jamey Blubaugh
Oak Street Elementary	Nicole Hawkins
Challenger Intermediate School	Ruth Wood
Discovery Intermediate School	Nicole Hawkins
Eisenhower Middle School	Bob Merritt
Goddard Middle School	Jamey Blubaugh
Eisenhower High School	Kevin McWhorter
Goddard High School	Bob Merritt
Goddard Academy	Mark Richards
Professional Advisory Council	Ruth Wood
Foundation Board of Trustee Rep	Mark Richards (Kevin as a Foundation Trustee will also serve in this role – Foundation By-Laws indicate representation from two BOE Members)

A motion was made by Mr. Mark Richards, second by Ms. Sara McDonald, to approve the above 2016-17 BOE Committee Assignments. The motion carried 7-0.

2.4 Treasurer

A motion was made by Mr. Mark Richards, second by Mr. Bob Merritt, to appoint Mr. Doug Maxwell (alternate Karin Coleman) as the 2016-17 Treasurer of the Board. The motion carried 7-0.

2.5 Clerk

A motion was made by Mrs. Nicole Hawkins, second by Mr. Mark Richards, to appoint Mr. Dane Baxa (alternates Dr. Julie Cannizzo and Mr. Jeff Hersh) as the Clerk of the Board. The motion carried 7-0.

2.6 School Attorney

A motion was made by Mr. Mark Richards, second by Mr. Jamey Blubaugh, to appoint Mr. John Robb as the School Attorney. The motion carried 7-0.

2.7 Expulsion Hearing Officer

A motion was made by Mr. Mark Richards, second by Mrs. Nicole Hawkins, to appoint Mr. Jeff Hersh (alternate Mr. Ryan Jilka) as the Expulsion Hearing Officer. The motion carried 7-0.

2.8 Special Hearing Officer Attorney

A motion was made by Mr. Mark Richards, second by Mr. Jamey Blubaugh, to appoint Mr. David Steed (alternate determined by board on an individual basis) as the Special Hearing Officer Attorney. The motion carried 7-0.

2.9 School Auditor

A motion was made by Mr. Mark Richards, second by Mrs. Nicole Hawkins, to appoint Busby, Ford & Reimer, LLC as the School Auditor. The motion carried 7-0.

2.10 Official Newspaper for Publication Notices

A motion was made by Mr. Mark Richards, second by Mrs. Nicole Hawkins, to appoint the Wichita Eagle as the official newspaper for Publication Notices. The motion carried 7-0.

2.11 Date, Time and Place of Meetings

A motion was made by Mr. Mark Richards, second by Mr. Jamey Blubaugh, to approve the 2016-17 BOE Meetings Schedule as presented. The motion carried 7-0.

3. Consent Agenda

3.1 Terminations, Resignations and Retirements

The following resignations have been received and are recommended for acceptance: Diamond Gulick, EHS QPA co-chair; Jenny Rehse, EHS at-risk para; Terri Costin, nutrition services; Darrel Schenck, police department.

3.2 Contracts and Letters of Employment

Contracts will be presented for the following:

Kelsey Hopson, EHS English language arts teacher; Kayla Russell, EHS QPA chair; Melisa Marinelli, EHS scholars bowl.

Letters of employment will be presented for the following:

Sarah Vieyva, GHS discipline receptionist; Sarah Garcia, EHS building engineer; Rick Guerrero, grounds; Ken Ktchen, transportation; Tori Stevens, EXP at-risk para.

3.3 BOE Policy Sections H and K

Approve the proposed policy revisions to BOE Policy Sections H and K.

3.4 Authorized Representative for Title I, II, and III for 2016-17

Authorize Dr. Julie Cannizzo as the Title I, II, and III Representative for 2016-17.

3.5 Appoint Purchasing Agent

Appoint Mr. Doug Maxwell as the District Purchasing Agent as per BOE Policy DJE.

3.6 Designate Truancy Officer for Each Building for 2016-17

Designate Truancy / Attendance Officer for Each Building for 2016-17:

Amelia Earhart Elementary – Mr. Tracy Giddens
Apollo Elementary – Mr. Scott May
Clark Davidson Elementary – Mrs. Mitzi Smith
Explorer Elementary – Mr. Don Howell
Oak Street Elementary – Mrs. Ashley Miller
Challenger Intermediate School – Mr. Jess Herbig
Discovery Intermediate – Mr. Ryan Jilka
Eisenhower Middle School – Mr. Matt Cavanaugh
Goddard Middle School – Mr. Erik Semrad
Eisenhower High School – Mr. Travis Rink
Goddard High School – Mrs. Susan Perkins
Goddard Academy / Lakeside – Mr. Sean Hollas

3.7 Designate District KPERS Representative for 2016-17

Designate Mrs. Robin Schauf (alternates Mr. Doug Maxwell and Mrs. Susan Smith) as the KPERS Representative.

3.8 Approve Determining Officials for Nutrition Services for 2016-17

Appoint Mrs. Eileen Blick and Dr. Justin Henry as the Determining Officials for Nutrition Services for 2016-17.

3.9 Approve Authorized Appeal Officer for Nutrition Services

Appoint Mr. Doug Maxwell as the Authorized Appeal Officer for Nutrition Services for 2016-17.

3.10 Approve Guidelines for Free and Reduced meal Prices

Approve guidelines for free and reduced meal prices as per federal guidelines.

3.11 Approve State Mileage Rate

Approve the Mileage reimbursement rate to be \$0.54 per mile.

3.12 Appoint Bond Compliance Officer

Appoint Mr. Doug Maxwell as the Bond Compliance Officer.

3.13 Adopt Generally Accepted Accounting Principal Waiver (GAAP)

Adopt the GAAP Waiver Resolution 07-01-15-5.12 as presented.

3.14 Adopt Activity Fund Guidelines

Adopt the Activity Fund Guideline Resolutions 07-01-16-5.13A through 07-01-16-5.13L as presented.

3.15 Establish Petty Cash Limits

Adopt the Petty Cash Fund Resolutions 07-01-15-5.14 through 07-01-16-5.14M as presented.

3.16 Destroy School Records as Per Statute

Approve the destruction of school records as per time table in Kansas statute.

3.17 Approve 1116 Hours for 2016-17

Approve 1116 Hours for the 2016-17 and notify the State Board of Education by September 15, 2016.

3.18 Compliance coordinator for section 504, Title VI, Title VII, Title IX and ADA

Appoint Mr. Jeff Hersh as the Compliance Coordinator for section 504, Title VI, Title VII, Title IX and ADA.

3.19 Approve Designated Public Information Officer and Custodians of Records

Appoint the Designated Public Information Officer, Custodians of Records and information recovery fees as following:

Public Information Officer – Mr. Jeff Hersh

Custodian(s) of Records:

District Office – Mr. Dane Baxa

Transportation – Mrs. Tammy Craytor

Nutrition Services – Mrs. Eileen Blick

Maintenance/Grounds – Mr. Craig Phelps; Mr. Dave Burbank, alternate

Amelia Earhart Elementary – Mr. Tracy Giddens

Apollo Elementary – Mr. Scott May

Clark Davidson Elementary – Mrs. Mitzi Smith

Explorer Elementary – Mr. Don Howell

Oak Street Elementary – Mrs. Ashley Miller

Challenger Intermediate School – Mr. Jess Herbig

Discovery Intermediate School – Mr. Ryan Jilka

Eisenhower Middle School – Mr. Jerry Longabaugh

Goddard Middle School – Mrs. Lisa Hogarth

Eisenhower High School – Dr. Christie Meyer

Goddard High School – Mr. Doug Bridwell
Goddard Academy – Mr. Sean Hollas

Cost \$0.25 per copy, \$15.00 per hour research or actual cost of staff time to make the information available (per KSA 45-219 (c)).

3.20 Approve Official Representative for Surplus Property for 2016-17

Appoint Mr. Doug Maxwell as the Official Representative for Surplus Property for 2016-17.

3.21 Approve Early Payment of Bills

Approve Mr. Doug Maxwell to pay any such claim in advance of its presentation to and approval by the BOE if payment of the amount of such claim is required before the next scheduled regular meeting of the BOE in order for the district to benefit from the discount provided for early payment or to avoid assessment of the penalty for late payment as per K.S.A. 12-105b (e).

3.22 Appoint Homeless Student Coordinator

Appoint Mr. Jeff Hersh as the Homeless Student Coordinator.

3.23 Appoint HIPAA Privacy Coordinator

Appoint Mr. Doug Maxwell as the HIPAA Privacy Coordinator.

3.24 Adopt Official Depository for District Funds for 2016-17

As per K.S.A. 9-1401, which requires that school boards shall designate by official action recorded upon its minutes the banks, savings and loan associations and savings banks which shall serve as depositories of its funds and the officer and official having the custody of such funds shall not deposit such funds other than at such designated banks, savings and loan associations and savings banks.

Designate the following as depositories for District funds:

Emprise Bank
701 N Goddard Rd, Goddard, KS 67052

First National Bank of Hutchinson
18300 W Kellogg Dr., Goddard, KS 67052

Kanza Bank
13605 W. Maple, Wichita, KS 67235

Intrust Bank
405 S 119th St. W., Wichita, KS 67235

Kansas State Bank
1424 S. Maize Road, Wichita, KS

Kansas Municipal Investment Pool
Topeka, KS

Commerce Bank
1551 N Waterfront Parkway, Wichita, KS 67206

3.25 Resolution to Rescind Previous Policy Statements

Approve the Resolution to Rescind Previous Policy Statements as presented.

3.26 Home Rule Resolution

Approve the Home Rule Resolution as presented.

A motion was made by Ms. Sara McDonald, second by Mr. Jamey Blubaugh, to approve the consent agenda items as presented. The motion carried 7-0.

4. HR Report

4.1 Handbooks – First Read

Mr. Jeff Hersh provided a first read of the proposed 2016-17 district handbooks.

5. Monthly Business Report

5.1 Close-Out Follow-Up

Mr. Doug Maxwell provided an update on the Fiscal Year (FY) 16 budget close-out and the timeline and process for the FY 17 budget.

6. Adjournment

The meeting was adjourned at 12:17 p.m.

Respectfully submitted by

Dane Baxa, Clerk of the Board, USD 265 BOE

APPROVED:

Ruth Wood, President, USD 265 BOE