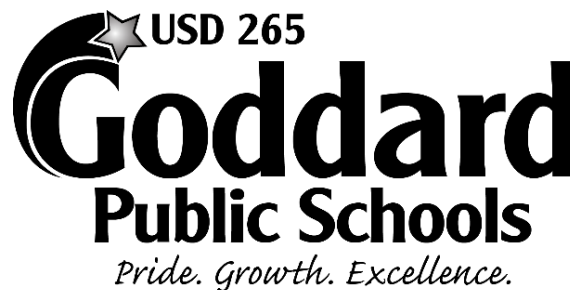


Goddard USD No. 265 Board of Education
Central Administration Center, Santa Fe Room
201 S. Main Street
Goddard, Kansas 67052

Tuesday, July 18th, 2017
6:00 p.m.



Meeting Minutes

The Board of Education of Unified School District No. 265, Sedgwick County, Goddard, Kansas, met at 6:00 p.m., on Tuesday, July 18th, 2017 for a Board of Education Special Meeting in the Santa Fe Room of the USD 265 Central Administration Center. BOE members present in the Santa Fe Room: Vice-President Nicole Hawkins, Ms. Ruth Wood, Ms. Sara McDonald, Mr. Jamey Blubaugh, and Mr. Kevin McWhorter. President Bob Merritt called in to the meeting. BOE member Mr. Mark Richards was absent. Also present in the Santa Fe Room: Dr. Justin B. Henry, Superintendent; Mr. Jeff Hersh, Assistant Superintendent; Dr. Julie Cannizzo, Assistant Superintendent; Mr. Craig Phelps, Director of Maintenance; and Mr. Dane Baxa, Clerk of the Board.

1. Call to Order

President Bob Merritt called the meeting to order at 6:00 p.m.

2. Adopt Agenda

A motion was made by Ms. Sara McDonald, second by Mr. Jamey Blubaugh, to adopt the agenda as presented. The motion carried 5-0.

3. Construction Process

3.1. Selction of Pre-Qualified Construction Managers

Mr. Kevin McWhorter joined the meeting at 6:03 p.m.

Vice-President Nicole Hawkins began presiding over the meeting.

Mr. Matt Hamm, Schaefer Johnson Cox Frey, discussed the Request for Qualifications (RFQ) for the Construction Manager At-Risk (CMAR) received by Goddard Public Schools from four construction firms. All four construction firms met the pre-qualification criteria established in the RFQ, and all four firms were recommended to proceed to the next step of the CMAR selection process.

A motion was made by Ms. Ruth Wood, second by Mr. Jamey Blubaugh, to proceed with Coonrod Construction, Dondlinger Construction, Hutton Construction, and Simpson Construction to complete the Request for Proposal for the Construction Manager At-Risk for the 2017 Goddard Public School bond projects. The motion carried 6-0.

3.2 Selection Committee

Per state statute 72-6760d(p), the Board of Education can appoint a selection committee to interview the firms and make a recommendation to the Board of Education for final action. Dr. Henry recommended to have a construction review team that meets every other Thursday serve in this role. This group will also conduct interviews on August 14th and make a recommendation to the Board of Education for action at the August 21st regular BOE Meeting.

A motion was made by Mr. Bob Merritt, second by Mr. Jamey Blubaugh to appoint Mr. Matt Hamm, Schaefer Johnson Cox Frey Architecture; Mrs. Camen Simon-Philips, Schaefer Johnson Cox Frey Architecture; Ms. Ruth Wood, BOE Member; Mr. Mark Richards, BOE Member; Mr. Craig Phelps, Director of Maintenance; Mr. Doug Maxwell, Director of Finance; Mr. Jeff Hersh, Assistant Superintendent; Dr. Julie Cannizzo, Assistant Superintendent; Dane Baxa, Director of Community Relations; and Dr. Justin B. Henry, Superintendent to serve as the construction review team. The motion carried 6-0.

3.3 Goddard High School Chiller Bid

Mr. Craig Phelps, Director of Maintenance, reviewed the bids received for the Goddard High School chiller replacement project. Mr. Phelps recommended the lowest bid price of \$162,700 and include \$10,000 for contingency in the contract total.

A motion was made by Mr. Kevin McWhorter, second by Ms. Ruth Wood, to award the GHS Chiller project contract to CMI for the amount not to exceed \$172,700. The motion carried 6-0.

4. Adjournment

The meeting was adjourned at 6:09 p.m.

Respectfully submitted by

Dane Baxa, Clerk of the Board, USD 265 BOE

APPROVED:

Bob Merritt, President, USD 265 BOE