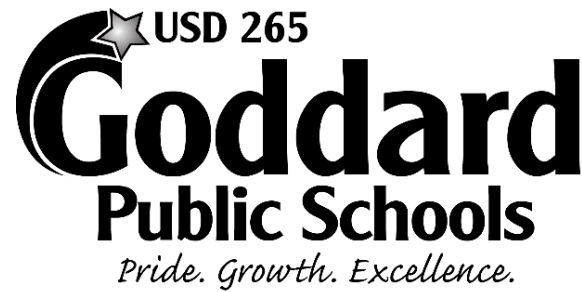


Goddard USD No. 265 Board of Education  
Central Administration Center, BOE Room  
201 S. Main Street  
Goddard, Kansas 67052

Monday, February 11<sup>th</sup>, 2019  
7:00 pm



## Meeting Minutes

The Board of Education of Unified School District No. 265, Sedgwick County, Goddard, Kansas, met at 7:00 p.m., on Monday, February 11<sup>th</sup>, 2019, for a regularly scheduled meeting in the Board of Education Room of the USD 265 Central Administration Center. BOE members present in the Board of Education Room: President Nicole Hawkins, Vice-President Kevin McWhorter, Ms. Sara McDonald, Mrs. Jenny Simmons, Mr. Mark Richards, and Mr. Bob Merritt. BOE Member Ms. Ruth Wood was absent. Also present in the Board of Education Room: Dr. Justin B. Henry, Superintendent; Dr. Julie Cannizzo, Assistant Superintendent; Mr. Jeff Hersh, Assistant Superintendent; Mr. Doug Maxwell, Finance Director; Mr. John Robb, Board Attorney; and Mr. Dane Baxa, Clerk of the Board.

### 1. Call to Order

President Nicole Hawkins called the meeting to order at 7:00 p.m.

#### 1.1 Flag Salute

The Flag Salute was led by students from Goddard Middle School.

#### 1.2 USD 265 Mission Statement

President Nicole Hawkins read the USD 265 Mission Statement, "The mission of Goddard School District, USD 265 is to educate all students for lifelong success."

#### 1.3 District Attitude Awards

Mr. Jeff Hersh presented District Attitude Awards to the following individuals:

**Tami Maynard**, Registrar at Goddard Academy, was nominated by Mr. Brian Gee. Her nominator wrote, "I would like to nominate Tami Maynard for an Attitude Award. Tami came to us after the school year had started and had an enormous learning curve to overcome. Upon accepting her new position Tami immediately stepped into the enrollment process while learning all facets of her new positions. She accepted these challenges with a positive "Can Do" attitude, and as a result has been a positive addition to the Academy family.

I have been an administrator for 13 years and she is one of the best registrars I have had the pleasure of working with. Tami has maintained 3 different entities and is always a step ahead in her job. Tami has been a GREAT addition to the Goddard/Lakeside academy team."

**Doug Dick**, Classroom Teacher at EMS, was nominated by Jerry Longabaugh. His nominator wrote, "Doug grew up in NE Montana and attended Tabor College in Hillsboro, KS, where he received a BA in Elementary Education in 1979 with license to teach K-9. He received his MA degree in Curriculum & Instruction from WSU in 2000.

Doug has spent a total of 35 years in public education while teaching in Leoti, Kansas, Maize, Clearwater, and Goddard. During his tenure he has served as a classroom teacher as well as the Director of Technology for a neighboring school district. Doug was hired in 2005 to teach technology classes at Eisenhower Middle School.

Doug's service to our school and district has been tremendous. He has helped transform our school into a 21st Century learning environment. Doug has been a valuable resource to our students and staff. If you need assistance with technology, he is always willing to assist you under one condition: Doug will teach you how to use or fix the technology – he will not do it for you. We are grateful for Doug's dedication and commitment to our students, staff and school community. Doug Dick is a great man and a wonderful teacher and mentor.

During his tenure as a public educator, Doug has touched the lives of tens of thousands of students. He will be missed by students and staff. We wish Doug the best as he enters the next phase of his life."

**Karen Sippel**, Classroom Teacher at Discovery Intermediate School, was nominated by Ryan Jilka. Her nominator wrote, "Upon graduation from Fort Hays State University in December 1981, Karen accepted a position teaching fifth grade in the Catholic school in Ellis, Kansas. For the next two years, she worked in the gifted education classrooms in Hays, KS, and served in eight small school districts in Northwest Kansas as a gifted facilitator.

A few days after spending her honeymoon interviewing in Goddard with Mr. Vogelgesang, Mr. Matthews and Mary McElroy, Karen accepted a position as a fifth grade teacher "in this wonderful school district" she has called home for the last 31 years. Karen notes, "During my tenure in Goddard, we've grown from a small district of only four buildings with a mimeograph machine and two electric typewriters in the teacher's lounge, into the amazing district we are today."

Karen served as a building technology coordinator, piloted the "brand new" Accelerated Reading program and eventually the Accelerated Math program, taught numerous Clarisworks and SASI classes throughout the district, and served on the many forms of school accreditation committees. Karen wrote and received a few small grants for some of the first audiobooks and club projects including the garden club, stained glass stepping stones club, and melted crayon art club.

Ms. Sippel is always willing to go above and beyond to help the greater cause. Three years ago, she stayed until 9:30 to fix the next year's schedule...and this was on the last day of the school year! Karen will be so very hard to replace, but we all wish her the best in retirement. She has been a tremendous attribute to lives of so many children at Discovery!

As she reflected on her career in Goddard, Karen stated "I have been lucky enough to have my four children attend Goddard Public Schools and go on to have successful careers. Throughout the years, I have been touched by so many amazing children, families, teachers, paras, staff and administrators and will carry a bit of them all with me as I continue on to the next phase of this amazing journey of life I've been blessed with."

Karen has worn many hats during her time in the Goddard Public Schools, and will be missed by many. We wish Karen the best as she enters retirement.”

**Lisa Balthazor**, School Counselor at GMS was nominated by Lisa Hogarth and Erik Semrad. Her nominators wrote, “Lisa graduated from Emporia State University, and worked in the health profession as an addiction counselor for 10 years before entering the education profession. She began her career working with youth at Adolescent Drug and Alcohol Treatment center in Salina, Kansas. After leaving this position she was hired by St. Joseph hospital in Wichita, where she became a clinical case coordinator and developed the first adolescent drug and alcohol program at the hospital.

Lisa began her career in education when she was hired by the Argonia, Kansas Public Schools as a Special Education teacher for 7-12th grade students, and eventually transitioned to the role of a school counselor. Lisa was hired by the Goddard Public Schools in 2001, and has served as a school counselor at Goddard Middle School for the past 18 years. Lisa has also worked as a coach and sponsor for many activities at Goddard Middle School.

Over the past 18 years, Lisa has definitely left her mark at GMS and throughout the district. She will forever be credited as the person who introduced the use of service dogs to the Goddard District, and she is responsible for programs such as peer mediators, new student buddies and Circle of Friends to name a few. The interest she takes in students’ lives speaks to her dedication to them and the love she has for her role as counselor. She will be greatly missed and I am forever grateful for the opportunity to call her a trusted colleague and friend.

After retiring from her current position, Lisa plans to move to Arizona to be with her children. During her time in Goddard, Lisa has been a great team member and advocate for thousands of students and will be missed. We wish Lisa the best!”

**Terri Franz**, Librarian at Oak Street Elementary School, was nominated by Ashley Miller. Her nominator wrote, “Terri Franz began her career in education in 1993, after receiving her Bachelor’s Degree from WSU. During her 26 years as an educator, Terri has taught kindergarten through 4th grade in four different school districts. She has also served as a K-4 gifted facilitator and as a K-4 librarian. Terri served on school leadership teams in three of the four districts she worked in. Terri modeled for her students the importance of being a life-long learner as she earned her Master’s Degree and ESOL endorsement.

Terri has poured years of her love of literacy into the Oak Street library and family! During her time here at Oak Street she has implemented family read nights along with bringing many famous authors to our building. Sharing with our students, teachers and families her love of education, books, and literacy have made her a huge asset here at Oak Street Elementary. We will truly miss her and her love of teaching our students and our Oak Street community.

Terri will retire from the Goddard Public Schools after serving as the Oak Street Librarian for the past 18 years. During her time in Goddard, Terri has influenced thousands of students and staff. We wish Terri the best as she enters the next phase of her life, and hope that she enjoys her retirement years.”

#### 1.4 Adopt Agenda

A motion was made by Mr. Mark Richards, second by Mrs. Jenny Simmons, to adopt the agenda as presented. The motion carried 6-0.

## **2. Information from the Superintendent**

### **2.1 Dr. Justin B. Henry, Superintendent of Schools**

Dr. Henry, Superintendent, discussed the upcoming State of the District Address which will be held at 5:30 p.m. on Monday, February 25<sup>th</sup>, 2019 at Eisenhower Middle School.

Dr. Henry discussed the District's Demographic study is nearly complete, and that there would be a Special BOE Workshop at 5:00 p.m. on Monday, March 4<sup>th</sup>, 2019 to review the findings.

The District's IBB team set their first date to meet for April 30<sup>th</sup>, 2019.

Dr. Henry reminded BOE Members of the upcoming CTE advisory committee recognition events on Friday, February 14, 2019 at the EHS versus GHS basketball game, and the CTE Advisory Committee Meeting which will be held starting at 7:30 a.m. on Tuesday, February 26<sup>th</sup>, 2019.

Dr. Henry discussed the staffing needs for the District and the recommendations that were included in the consent agenda.

Mr. John Robb provided a legislative update.

## **3. Minutes**

### **3.1 Approval of Minutes**

A motion was made by Mr. Bob Merritt, second by Mr. Mark Richards, to approve the BOE Meeting Minutes from the January 14, 2019 Regular Meeting as presented. The motion carried 6-0.

## **4. Presentations**

### **4.1 AdvancED Update**

Dr. Julie Cannizzo, assistant superintendent, provided BOE Members an update on the process and timeline for our AdvancED Readiness Review.

### **4.2 Summer Learning Update**

Dr. Henry provided an update to the BOE regarding the expansion of summer learning opportunities.

## **5. Consent Agenda**

### **5.1 Terminations, Resignations, and Retirements**

The following resignations have been received and are recommended for acceptance:

Shannon Carr, CHA 5th grade; Kelsey Koch, GMS math; Tony McDonald, EXP science; Corey Flax, EHS fb assistant & summer conditioning; Shane Harden, EHS football assistant; Tony McKeown, GHS softball assistant; Graham Ratzlaff, EHS football assistant & summer conditioning; Pam Reeder, CDS nurse; Terri Mobley, building engineer.

The following retirements have been received and are recommended for acceptance:

Leslie Bates, GHS english/language arts; Tish Dimick, GHS FACS, department head & FCCLA; Karen Sippel, DIS reading; Gayla Vieta, APO T1; Terri Franz, OAK library media; Sonja Gibbs, EAR secretary.

## 5.2 Contracts and Letters of Employment

Early hire teaching contracts to start FY 2019-2020:

Nathan Briscoe, GMS math; Chris Smith, EMS computer apps; Madison Daily, K-6 (loc TBD).

Contracts will be presented to the following:

Ellie Dunlap, GMS art; Preston Peer, GHS forensics assistant; Gretchen Bixler, EHS tennis assistant; Todd Miller, GHS softball assistant; Bridget Vaughn, GMS track assistant; Fred Jamison, GMS tennis assistant (spg & fall); Roger Downing, EHS track assistant; Russell Fluty, EMS tennis assistant;

Letters of Employment will be presented for the following:

Chris Pray, building engineer; David Lynch, transportation.

## 5.3 2019-2020 Calendar

Approve the 2019-2020 Calendar Draft A as presented.

## 5.4 New Directions Program

Approve the New Directions Staff Benefit Program as presented for a first read in January.

## 5.5 2019 Legislative Platform

Approve the 2019 Legislative Platform as presented as a first read in January.

## 5.6 Technology Surplus

Approve the list of obsolete technology items to be permanently removed from inventory, disposed of, or sold on the Purple Wave auction site.

## 5.7 Leadership Team Licensed Staff Contracts

Renew contracts for all building principals and assistant principals for the 19-20 school year (no compensation considerations at this time)

Executive Director of Instructional Supports - Jess Herbig (2 Year Roll Over).

Principals (2 Year Roll Over):

Doug Bridwell, Lisa Hogarth, Sean Hollas, Ryan Jilka, Jerry Longabaugh, Scott May, Ashley Miller, Tracy Giddens, Christie Meyer, Matt Cavanaugh, Craig Ryan, and Brian Gee.

Assistant Principals (1 Year Contracts):

Eric Armstrong, Brian Buchanan, Susan Perkins, Travis Rink, Jennifer King-Reid and Erik Semrad.

## 5.8 Facility Use

Approve the Sunday use for all of our gyms on Sunday June 9 and Sunday August 2 as a part of the MAYB tournaments being hosted here June 7-9 and August 2-4, 2019.

## 5.9 Cenergistic Update

The five-year partnership contract with Cenergistic (our energy conservation program) expires later this year. Staff is recommending not to pursue a renewal at this time and provide the company with the formal intent and action.

## 5.10 2019-2020 Staffing

Approve up to 6.0 FTE additional teacher positions for 2019-2020.

## 5.11 Acceptance of Gifts and Grants

Approve the following gifts as presented:

Gift: EXP PTO - Our PTO is giving Explorer \$2,559.95 to purchase a mobile stand and a computer for our new Interactive Board that will be used in our new addition.

Gift: Kroger - APO received \$525.08 to be used as needed.

A motion was made by Mr. Bob Merritt, second by Mrs. Jenny Simmons, to approve consent agenda items, except item 5.1, as presented. The motion carried 6-0.

A motion was made by Mr. Bob Merritt, second by Mr. Mark Richards, to enter into executive session in the BOE Room for the purpose of discussing issues concerning an employee pursuant to the KOMA exception regarding personnel matters of non-elected personnel, and include Dr. Henry, Mr. Hersh, Dr. Cannizzo, and Mr. John Robb starting at 8:12 p.m. and return to open meeting at 8:19 p.m. The motion carried 6-0.

The meeting returned to open session at 8:19 p.m.

A motion was made by Mr. Bob Merritt, second by Mr. Mark Richards, to enter into executive session in the BOE Room for the purpose of discussing issues concerning an employee pursuant to the KOMA exception regarding personnel matters of non-elected personnel, and include Dr. Henry, Mr. Hersh, Dr. Cannizzo, and Mr. John Robb starting at 8:20 p.m. and return to open meeting at 8:22 p.m. The motion carried 6-0.

The meeting returned to open session at 8:22 p.m.

A motion was made by Mr. Bob Merritt, second by Mrs. Jenny Simmons, to approve consent agenda item 5.1 as presented. The motion carried 6-0.

## 6. Monthly Business Report

### 6.1 Approve Bills and Transfers

A motion was made by Mr. Kevin McWhorter, second by Mr. Mark Richards, to approve the bills and transfers in the amount of \$3,659,484.78 as presented. The motion carried 6-0.

### 6.2 KSDE Headcount Audit Update

Mr. Maxwell, Finance Director provided a summary of the audit adjustments related to the district's FTE enrollment:

2018-19	Our Count	Audit	Difference
K12 FTE	5,796.1	5,780.6	(15.5)
4 year old at-risk	34	34	-
Total FTE	5,830.1	5,814.6	(15.5)
All Weightings	1,184.3	1,179.4	(4.9)
Weighted FTE	7,014.4	6,994.0	(20.4)

The adjusted enrollment growth for the district is:

09/20/2017 Audited FTE	5,651.7
09/20/2018 Audited FTE	5,814.6
Increase	162.9

### 6.3 Capital Outlay Plan Information

Mr. Doug Maxwell, Finance Director, reviewed the planning process and development of the Capital Outlay Plan.

### 6.4 Playing Surface Updates

A motion was made by Mr. Kevin McWhorter, second by Mrs. Jenny Simmons, to approve the proposal from Terra Clean 160 for field turf and infill and installation of replacement turf at the District Stadium and the EHS Stadium proposal for \$940,255 as presented. The motion carried 6-0.

### 6.5 Bond Compliance Proposals

A motion was by Mrs. Jenny Simmons, second by Ms. Sara McDonald, to approve the proposal from Gilmore & Bell to perform an annual arbitrage calculation on the district's 2017-a and 2018-a bond issues, and renew the proposal from Gilmore & Bell to continue assisting the district with the annual filing of its audited financial statement and operating statement as presented. The motion carried 6-0.

## **7. Adjournment**

The meeting was adjourned at 8:43 p.m.

Respectfully submitted by:

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Dane Baxa, Clerk of the Board, USD 265 BOE

APPROVED:

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Nicole Hawkins, President, USD 265 BOE