
MEMO FROM:

Michele Butcher

Payroll, Ins. and PEIMS Coordinator

TO: All Employees

SUBJECT: Christmas Club

Martin's Mill is pleased to offer a Christmas Club for employees who wish to participate. Payroll deductions can be made on a monthly basis at an amount that is designated by the participant (\$25.00 increments only). All monies contributed by any employee participating will be disbursed in November of each year.

These monies will be deposited into our Student Activity Account at the Bank. Since this is a money market account, the interest earned on these funds will be applied to scholarships that will be given to deserving Seniors at the end of the year. You will not receive any of the interest earned by your money in this account.

Please complete the section below and return as soon as possible if you wish to participate. If you have any questions, please don't hesitate to contact me. We will be starting again in December 2016.

Thank You,

Michele

I wish to join the Martins Mill Christmas Club. Please payroll deduct _____ monthly beginning with my _____ Paycheck. I understand this amount will be deducted each month until November and cannot be withdrawn for any reason other than leaving the employment of the district.

Employee Signature

Date