



CREEDE SCHOOL DISTRICT

450 Corsair Drive, Creede, CO 81130; 719-658-2220

Job opening – Food Service Assistant/Custodian

General Description

The Food Service Assistant assists in the planning and food preparation, for Creede School District hot lunch program. This position shall also have general responsibility for all building and grounds custodial needs during the summer. This individual should demonstrate experience in working in a self-paced, self-directed manner. This is a full-time position working 5 days a week.

Primary Duties

- Serve as a positive leader, sharing knowledge, skills, and expertise with others.
- Model professionalism when communicating and interacting with students, parents, staff, administration, and members of the community.
- Clean daily service areas, kitchen, and lunchroom.
- Assist with food and beverage deliveries, checking delivery contents in order to verify product quality and quantity.
- Assist with food preparation as needed, portion sizes, garnishing and presentation of food in order to ensure that food is prepared and presented in an acceptable manner.
- Is responsible to participate in the general cleaning activities as a part of a crew during the summer and selected school vacation periods as needed.
- Monitor, on an ongoing basis, the school building to assure that it is maintained in a safe and healthful manner at all times and coordinate meeting those needs with the Facilities Director.
- When necessary, assist in the set up and cleanup of student activities and events.
- Assist with other duties in the school and kitchen when needed.
- Other responsibilities related to the position as shall be assigned by the employee's supervisor.
- Foster a team spirit with all employees.
- Interact with students in a positive manner.

Requirements:

The individual selected for this position shall possess a high school diploma or the equivalent. The selected individual shall have a demonstrated record of employment stability and reliability as evidenced by past occupational experience.

Position Reports To:

Facilities Director – Facility Director will conduct annual performance reviews of this position

Work Environment and Physical Demands

The following functions are listed as information only and are not inclusive:

- Work is generally performed in a school setting bending, reaching, grasping, and turning objects
- May be required to walk or stand for long periods of time
- Shall be able to lift 40 lbs. in a repetitive situation and work from a stepladder at a height of 6 ft.