

# **Sparta R-3 School District**

## **Request for Qualifications For Construction Materials Testing and Special Inspections For FEMA Safe Room for Sparta R-3 School District**

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The Sparta R-3 School District is requesting statements of qualifications for the services of a Special Inspection and Construction Materials Testing Firm for a new FEMA Early Childhood Center on their Elementary/Middle School Campus.

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### **Project Description and Introduction**

The project is located in the City of Sparta, in Christian County, Missouri. The project involves new construction and generally includes but is not limited to earthwork, asphalt paving, cast in place concrete, structural precast concrete, structural steel, bolted and welded connections, and light gage metal framing.

The Construction Materials Testing and Special Inspection Firm shall provide qualified inspector(s) to perform on-site construction inspection (full-time as required) and materials testing. Special Inspection and Testing services shall be provided in accordance with the plans and specifications for the project. (Plans and specifications are available for review by request.) Examples of testing and inspection services desired include but are not limited to soil compaction, concrete, asphalt, structural steel, embedded anchors, welding, metal decking, and others as required.

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### **Timeline for Submission**

Qualifications shall be received by the District office no later than **12:00 pm, October 17, 2019**. Three (3) bound copies are to be submitted to the Central Office in a sealed envelope, clearly marked "RFQ Special Inspection and Testing Services for FEMA Early Childhood Center for the Sparta R-3 School District" and shall be addressed to:

**Mr. Rocky Valentine, Superintendent  
Sparta R-3 School District  
217 Division Street  
Sparta, Missouri 65753**

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This RFQ does not commit the school district to award a contract or to pay any costs incurred in preparation of qualifications submittal. The school district reserves the right to accept or reject any and

all qualifications received as a result of this request, to waive any informality and irregularity in the qualifications, to negotiate with all qualified offerors, to select the firm that is in the best interest of the district, or to cancel in part or in its entirety this proposal request, if in the best interest of the school district. Sparta R-3 School District is an Equal Opportunity Employer and invites the submission of proposals from minority and women-owned firms.

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### **Submittal Requirements**

Please include the following with your submittal:

1. Letter of interest indicating understanding of the project and proposed approach.
2. General qualifications of the firm.
3. Three (3) references demonstrating firm and proposed inspectors experience with projects of similar size, scope, and duration.
4. List of prior work experience and scope of similar projects.
5. Statements of qualifications for proposed staff that will be assigned to the project.
6. Testing facilities to be used for each type of lab work.
7. Sample reports for the various materials that may be expected on the projects.
8. After reviewing the project plans and specifications, please describe your project approach/management plan, specifically how you will perform your tasks.
9. Outline of potential additional scope not outlined in this RFQ.

Questions regarding this RFQ shall be sent in writing at least five (5) calendar days prior to the submittal closing date to:

Bonnie Crawford, AIA  
Project Architect, Sapp Design Architects  
E-mail: [crawford@sdaarchitects.com](mailto:crawford@sdaarchitects.com) or  
Phone: (417) 877-9600