

## Happy ISD Application for Inter-district Transfer

(Transfer from another District to Happy ISD)

For School Year: \_\_\_\_\_

**This application must be completed and approved prior to enrollment in Happy ISD.**

**This application is to be completed by a parent/guardian requesting a transfer and submitted to the Administration Office, accompanied by the following documents:**

- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>1) student's transcript;</li> <li>2) current report card;</li> <li>3) most current test scores;</li> <li>4) attendance report;</li> <li>5) discipline report;</li> <li>6) letter describing reason for transfer.</li> </ol> | <p><b><u>RETURNING STUDENTS ARE NOT REQUIRED<br/>TO SUBMIT THIS INFORMATION</u></b></p> |
|--|---|

Student Information			
Student's Name: Last		First	Middle
Current Grade		Student's Age	Date of Birth
Current Mailing Address:		City	Zip
Current Physical Address:		City	Zip
Name of Parents/Guardians			Telephone Number
Transfer from: District of Current Residence		Name of Campus of Current Residence	
Has your child ever been retained? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what grade? _____			
Special Services being provided at current school include:			
<input type="checkbox"/> Bilingual, <input type="checkbox"/> ESL, <input type="checkbox"/> G/T, <input type="checkbox"/> Section 504, <input type="checkbox"/> Special Education, <input type="checkbox"/> Other _____, <input type="checkbox"/> None			
Is the student a Happy ISD employee's child?			
Does student have siblings <b>currently</b> enrolled in Happy ISD? If yes, please list names and grade levels			
Does student have siblings <b>applying</b> for transfer to Happy ISD? If yes, please list names and grade levels			

Note: Approval of an inter-district transfer does not guarantee UIL Varsity athletic eligibility. Contact the District's Athletic Department to discuss eligibility.

This request is made with the full understanding of and an agreement to the following:

1. Transportation is to be provided by the parent/guardian to the student.
2. The transfer, once approved, shall remain in effect as long as the student meets eligibility criteria as referred to in the application.
3. Transfer students must abide by the Discipline Management Plan and Student Code of Conduct. A transfer may be denied or revoked for serious or persistent misconduct or any offense mandating a DAEP or JJAEP placement; failure to meet academic standards; a documented pattern of late arrivals, late pickups, and or for poor attendance.
4. Any falsification of information shall cause the application to be denied and/or revoked in addition, falsification of documents or records is a criminal offense under Section 37.10 Penal Code, and subjects the person to liability for tuition or costs under Section 25.001(h), Texas Education Code.

**Reasons for Denial**

Reasons for denial shall include, but not be limited to:

- Overcrowded condition at receiving campus or requires employment of additional staff
- Record of poor attendance, late arrivals, late pickups, and/or disciplinary infractions.
- Falsification of information
- Failure to meet district criteria for transfer
- Low grades or failure to meet minimum standards on STAAR test

**Reasons for Revocation**

Reasons for revoking the transfer shall include, but not be limited to:

- All of the reasons listed above for denial.

**Parent/Guardian Acknowledgement**

In signing this form, I, the parent/guardian of the above-named student, confirm that I have read and understand the information listed on this form and that the information provided is accurate in requesting this transfer.

Parent/Guardian Signature

Date

-----DO NOT WRITE BELOW THIS POINT-----

**For office use only**

Transfer Request:

Approved

Denied

Signature of Campus Principal

Date

Comments

**For office use only**

Transfer Request:

Approved

Denied

Signature of Superintendent

Date

Comments