

24/7 SMOKE FREE/TOBACCO FREE ENVIRONMENT POLICY

Hugo Public Schools understands the concern of parents, educators, students, and community members regarding the adverse effects of tobacco and secondhand smoke. We want to provide a safe and healthy environment for our students, staff, and community and set the proper example for our students. This policy is intended to improve the health and safety of all individuals using the schools.

Definitions

For the purposes of this policy, the following definitions apply:

- **School Property** is defined as any property that is owned, leased, managed, or otherwise controlled by the school district, including vehicles and any outdoor property, such as sporting facilities and parking lots.
- **Tobacco Product** is defined as a product that contains or is derived from tobacco and is intended for human consumption, excluding drugs or devices approved for cessation by the United States Food and Drug Administration. This includes e-cigarettes and vapor products with or without nicotine.
- **24/7 Tobacco-free Campus** is defined as a campus where tobacco use and vapor use is prohibited anywhere, at any time, and by any person. This extends to school vehicles and school-sponsored or school-sanctioned events, including those held off-campus.

Prohibitions

- Tobacco product use is prohibited anywhere on school property, 24 hours a day, seven days a week, by any person. This policy extends to personal vehicles while such vehicles are on school property, school vehicles, and school-sponsored or school-sanctioned events, including those held off-campus.
- This policy applies to employees of the school district, students, visitors, and any other person present on school property. This policy also applies to all public school functions (sporting events, concerts, etc.) and any outside agency using the district's facilities, including stadiums. This policy is in effect 24 hours per day, seven days per week.
- The District will not accept donations or gifts, money, or materials from the tobacco industry. This district will not participate in any type of services, events, or programs that are funded by the tobacco industry.
- Students are prohibited from possessing tobacco and vapor products on school property and at any off-site, school-sponsored meeting or event, including, but not limited to, field trips and athletic events.
- Ash receptacles, such as ash trays or ash cans, are not permitted on school property.

Tobacco Cessation Support

- The District will refer employees, parents/guardians, family members, and students (13 and older) interested in quitting tobacco use to the Oklahoma Tobacco Helpline and other cessation resources, if available.
- The District will promote the Oklahoma Tobacco Helpline (1-800-QUIT-NOW or OKHelpline.com) to ensure awareness of the statewide services that are available.

Implementation and Enforcement

- Signs are posted to inform employees, students, visitors, and any other person present of the tobacco-free facility at entrances to school property.
- Students found in violation of this policy are subject to disciplinary action as outlined in the school site handbooks.
- Employees who violate this policy are subject to disciplinary action.
- Visitors who violate the policy will be requested to stop. If they refuse to stop, they will be requested to leave school premises or the school event. If they refuse to leave, they will be referred to local authorities.