

## FOUR-YEAR UNIVERSITY

### **College Application Process:**

- ✓ Complete online college application BEFORE sending any additional information to the colleges. Pay application fee.
- ✓ Request official transcripts from the REGISTRAR in the front office.
- ✓ Request SAT/ACT scores directly from College Board or American College Testing to be sent to the college.
- ✓ Recommendations by teachers, counselors, alumni, and others (IF REQUIRED). Give your recommender a **two-week notice**.
- ✓ Submit FAFSA
- ✓ Proof Read – Print hard copies of your application before submitting.
- ✓ DEADLINES!!! You must have the completed application on file at the college by the deadline, which means that all documents must be received or postmarked by that date.

### **Once you have been admitted:**

- ✓ Receive financial aid award letter.
- ✓ Secure campus housing.
- ✓ Get meningitis vaccine.
- ✓ Continue to apply for scholarships.
- ✓ Ask your counselor to submit the mid-year report in January (IF REQUIRED).
- ✓ Complete Final Transcript Request (May).