



Newkirk Tigers

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625 W. South St.
Newkirk, OK 74647

Kevin Engle, Principal
Patty Rowe, Counselor

COLLEGE VISITATION PERMISSION: **SENIORS**

_____ has a scheduled appointment to visit
Student _____

_____ on _____ .
College/University _____ Date _____

In order to qualify for a college visitation day, the following requirements must be met:

1. The student must have taken the ACT, or equivalent test, or be taking it on the visitation day.
2. If the ACT test is being taken during the visit, a score report must be turned in to the counselor the next school day.
3. The visit must be coordinated through the school counselor at least **3 days** prior to the visitation day. (See chart below)
4. The day may be used for military testing if arrangements are made through the counselor.
5. Written permission must be given by the parent/guardian.
6. Each senior must have a college official sign the College Visit Day Verification form. This form must be returned to the attendance office on the next school day **OR** it will count as an absence.
7. The last college visitation day must be taken by April 30.
8. The student will be allowed no more than one visitation day per week, with a total of **2 visits for the year**.
9. The student must be eligible at the time of the visit.
10. Principal/Counselor may approve a visit under extenuating circumstances.

This is considered a school activity and **DOES NOT** count as an absence **IF proper procedures** are followed by the student.

Student Signature

Date

Parent Signature

Date

Counselor Signature

Date

This form must be returned to **Ms. Rowe** at least **3 days** prior to scheduled visit.
by 10:00 AM. (See Handbook)

DAY of Visit:	Monday	Tuesday	Wednesday	Thursday	Friday
Form DUE DATE	Wednesday 10:00 am	Thursday 10:00 am	Friday 10:00 am	Monday 10:00 am	Tuesday 10:00 am

NOTE: If school is scheduled to be out due to holidays, PT Conf., etc., **CHECK w/Counselor on Form DUE DATE.**