

# **Districtwide Educational Advisory Council (DEAC) Meeting Minutes**

**October 14, 2020**

## **Meeting Conducted Via Google Meet**

**Members Present:** GayLynn Bonjour, Beth Brannon, Karen Callas, Tiffany Hooker, Edie Hurley, Katie Hurt, Dalia Mireles, Jonathan Lloyd, Diane Mendez, Leigh Morgan, Casey Newman, Aaron Phillips, Dalea Tatum, Daneen Velasquez, Leslee Weaks, Dr. Mackenzie Weir, Dawn Williams.

**Also Present:** Kevin Phillips, David Bishop, Debbie Chapman, Sandy Whitlow, Pecos Shafer.

### **I. Call to order and roll call**

A. The meeting was called to order at 4:30 p.m. by Kevin Phillips.

### **II. New Business**

#### **A. Asynchronous Plan**

i. The Asynchronous Plan was approved by TEA. Instructional support staff, principals, teachers, and DEAC members were thanked by Kevin for their contributions.

#### **B. Upcoming DEAC Meetings**

i. We will be looking at upcoming replacements for DEAC members who are set to leave the committee. A nomination process exists, and then an election process will occur to elect new members to take the place of outgoing members. It's a fairly straightforward process:

1. A person has to be nominated
2. The person has to be willing to accept the nomination
3. Election occurs

Please send Kevin Phillips any names and contact information for prospective candidates in the parent, community, and business member category for DEAC. Kevin will then reach out to those individuals and tell them more about DEAC.

Also, we will soon be discussing and beginning the planning of the AISD 2021-2022 school calendar.

#### **C. ELAR Instructional Materials for Secondary Schools**

i. Beth Brannon shared with members an update involving the ELAR instructional materials for secondary schools that will be on the agenda for review by AISD board of trustees during the upcoming regular board meeting to be held Monday, October 19, 2020. Teacher input was gathered and then a process was followed to evaluate the materials. On September 18th, committee members used an online ballot system to cast their votes for their choices of instructional materials.

Beth opened the floor to questions or input regarding this agenda item, and there was no discussion.

## **D. District Improvement Plan**

i. Prior to this meeting, Kevin had emailed the District Improvement Plan to members for their review. There was no feedback received by either Kevin or Debbie Chapman. Debbie Chapman has gathered the DEAC input and the campus-level feedback. Right now, in terms of District-led training and support, we are focused on improving in-person instruction and virtual instruction, recovering students in enrollment, and supporting staff members with their tasks in Canvas (Canvas is AISD's choice of Learning Management System). The email from Kevin also included the goals for the District Improvement Plan. In this meeting, Kevin shared his screen with members to show those goals and performance objectives.

The floor was opened for questions and feedback by members:

**Question:** Edie Hurley asked about Performance Objectives that Kevin had shown on his shared screen. It's a summary of the more specific areas. Edie says she doesn't seem to have that document.

Kevin talked more about Goal 1 (Student Achievement) and how they added a performance objective #6, each campus developing a portion of their CIP related to COVID-19. Another addition to the plan: In Goal 4, talking about aspects regarding safety, we added that each campus developed a reopening plan (COVID-19 Campus Safety Plan) that's posted to their campus website.

There were no additional questions, comments, or feedback given about the contents of the District Improvement Plan.

The District Improvement Plan will be presented to the board of trustees during the regular board meeting to be held on Monday, October 19, 2020. Campus Improvement Plans will also be reviewed by the board of trustees.

Kevin asked members to type a Yes or No in the chat section regarding their answer for support of the District Improvement Plan. This will serve as documentation regarding support of the plan prior to the plan being submitted to the board of trustees for their review.

Questions from members:

**Question:** With the city health department moving to a status level of red, could this cause our schools to go fully virtual for all instruction?

**Kevin Phillips:** We remain in constant contact with the city's health department. At this point they are reinforcing for us that we continue to be vigilant regarding social distancing, mask wearing, and hygiene. No current conversation about our schools going fully virtual due to the recent change of level orange to level red by the city health department.

## **III. Adjourn**

**A. The meeting was adjourned at 5:15 p.m.**

**Minutes respectfully submitted by:** Pecos Shafer, Multimedia Manager