

# PINEYWOODS COMMUNITY ACADEMY

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Dr. Sarah Strinden Elementary School Dr. Terry Robbins Middle School  
Pineywoods Community Academy High School

PCAcharter.net  
602 S. Raguet, Lufkin, TX 75904

Phone (936) 634-5515  
Fax (936) 238-3931

March 18, 2020

Dear PCA Community,

Pineywoods Community Academy offers many paid child care programs. These programs include Tuition Based Pre-K, After School Care, and Employee Daycare. The recent school closure has suspended these programs until regular operating hours are reinstated.

As we navigate the unique situation of COVID-19, we wish to let you know that student accounts are being monitored and will be appropriated once services continue. All monies collected for the use of the services mentioned above will be reconciled, and prorations will be made when these services continue. The financial team will apply advanced payments to next month's billing cycle, and any applicable refunds will be processed when students return.

Thank you for your understanding and for being an instrumental partner of our PCA family. I am glad to be a part of such a great community. If you have any questions or concerns, email inquiries may be submitted to [awalker@pcacharter.net](mailto:awalker@pcacharter.net).

Sincerely,



April Walker

Business Office Coordinator/Human Resources