

School LAND Trust Program and School Councils

Suggested Timeline for Charter Authorizers and Local Boards

Bold and Italicized Items are Required

August and September

- ***Set a Due Date for Schools to Submit Final Reports and Upcoming School Plans allowing time for Board/Authorizer review.***

Final Reports available January 15th. Review completed March 1

Upcoming School Plan Board review completed by May 15th.

- Notify principals of due dates. Enter Plan Due Date online.
- Provide a link or copy of the district/school TSSA Plan for school website posting.

October

- ***Review Principal Assurance Statements*** within the Council Membership Forms.
Note any principals out of compliance in seating councils.
Identify challenges and establish a remedy for compliance.
- Review required school website postings for compliance.
- ***Provide training opportunities for councils.*** Training materials and training dates are available on the School LAND Trust website. An LEA may request training or training materials from the School Children's Trust.

November, December, January and February

- ***Provide reports to councils about Digital Citizenship & School Safety.***
Suggest opportunities for councils to enhance student safety.
- ***Participate in required Board/Authorizer training*** prior to:
 - Receiving the annual report on prior year School LAND Trust Plan implementation
 - Reviewing Upcoming School Plans for approval.
- ***Complete Review of School LAND Trust Final Reports by March 1.***

March and April

- ***Before March 1st***
Board Receives a Report on Prior Year School Plan implementation.
Complete Review of School LAND Trust Final Reports and Council Signature Forms
- ***Review Upcoming School LAND Trust Plans, request edits as needed, and approve online by established Due Date.***