MINUTES

MORGAN COUNTY SCHOOL DISTRICT
BOARD MEETING & BUDGET HEARING

Tuesday, June 14, 2022, at the District Office at 5:00 p.m.

Present:

Board Members:
President Ron Blunck – present via zoom
Vice President Gaylene Adams - present
Kelly Preece - present
Adam Toone - present
Lars Birkeland - present

District Staff:
Superintendent Doug Jacobs - present
Business Administrator Scott McMillan – present
Human Resources Director Andy Jensen - present
Secretary Jana Brown - present


Welcome: Vice President Gaylene Adams opened the meeting.

Prayer/Pledge: Adam Toone

Consent Agenda:

Vice President Adams asked if there were any changes to the consent agenda. She stated that if there are no corrections, the consent agenda, including the following, is adopted:

a. Public Notice
b. Minutes of the May 10, 2022, meeting
c. Personnel Updates
d. Budget Report
e. Payment of Claims for May in the amount of $1,903,837.15
f. May School Reconciliation Reports

Public Comment:

Nancy McMillan
Superintendent’s Report:

Morgan Adult Education Graduates – Jim Wiscombe

- Olivia Smith – GED
- Spencer Brooks
- Brinley Rasmussen
- Sage Richins
- Brek Ensley

MHS Sportmanship Award

Superintendent Jacobs reported that Morgan High School recently received an all-sports sportsmanship award from the UHSAA. The Board congratulated the MHS administration and students. Athletic Director, Kade Morrell, thanked the coaches, parents, and athletes on their work to obtain this award.

Business Administrator Evaluation Results

Superintendent Jacobs presented the results of the USBA evaluation for Business Administrator, Scott McMillan. He indicated that the evaluation was achieved from survey responses from Board members and school administrators. He noted that the results are a true reflection of Scott McMillan, and he thanked him for what he does for the Morgan School District.

Superintendent Jacobs introduced and welcomed Adam Christensen, new MMS Vice Principal, and Luke Thomas, new MHS Vice Principal.

Business Administrator Report:

Scott McMillan presented the Budget Report for the month of May. He also discussed the capital projects that are currently underway and those that will be this summer.

Discussion Items:

Budget Proposal for 2022-2023

Scott McMillan presented the FY22 final budget as well as the FY23 tentative budget. He noted that it is the recommendation to let the tax rate float down and to not hold a Truth in Taxation meeting this year.

Selection Process for Parent Participation on District Committees

Superintendent Jacobs presented Policy ABC Parent Selection Process for District Committees. He explained the process for electing parent at-large representatives to serve on district committees. The board felt that this would be beneficial.
Action Items:

Home School Application

**MOTION:** Kelly Preece moved to approve the Home School Application.
**SECOND:** Adam Toone
**DISCUSSION:** There was no further discussion.
**APPROVAL:** The motion passed unanimously.

Breakfast/Lunch Rate Increases

**MOTION:** Kelly Preece moved to approve the Breakfast/Lunch Rate Increases.
**SECOND:** Gaylene Adams
**DISCUSSION:** Lars Birkeland asked how the rate increases were formulated. Scott McMillan reported that the increases were necessary to bring the district into compliance with federal regulations.
**APPROVAL:** The motion passed unanimously.

Policies FBBB Statewide Online Education, FDB Determining Daily Attendance

**MOTION:** Lars Birkeland moved to approve Policies FBBB Statewide Online Education, FDB Determining Daily Attendance.
**SECOND:** Kelly Preece
**DISCUSSION:** Adam Toone reported that FDB is a policy for Youth Suicide Prevention 2022 rather than Determining Daily Attendance. He suggested withdrawing the motion and approving the correct policies at the next meeting.
**APPROVAL:** All Board members voted in favor of withdrawing the motion.

Employee Salary & Benefits Agreement for 2022-23

**MOTION:** Kelly Preece moved to approve the Employee Salary & Benefits Agreement for 2022-23.
**SECOND:** Gaylene Adams
**DISCUSSION:** Lars Birkeland asked why some employees will receive an 8.5% raise and others will receive less. Scott McMillan explained that the classified employees all receive a step as well as the COLA due to the agreement that was negotiated several years ago to close the gap in the salary schedule. He noted that this is the last year for the classified step addition. Gaylene Adams added that the teachers also received 4 additional days this year. Kelly Preece and President Blunck added that the Board has made a concerted effort in the last few years to raise salaries for certified and classified employees to be competitive with other districts.
**APPROVAL:** The motion passed unanimously.

Superintendent and Business Administrator Contracts

**MOTION:** Gaylene Adams moved to approve the Superintendent and Business Administrator Contracts.
**SECOND:** Kelly Preece
**DISCUSSION:** Adam Toone moved to move into closed session to discuss the character, professional behavior, and physical or mental health of one or both individuals. Gaylene Adams indicated that the Board must have a 2/3’s majority vote, which means 4 votes, to move into closed session. Lars Birkeland inquired why the Board was voting on both contracts and not one at a time. Kelly Preece, Gaylene Adams, and President Ron Blunck felt that a closed session was not necessary. Gaylene asked for a roll
call vote to move into closed session to discuss the character, professional behavior, and physical or mental health of the superintendent and/or business administrator.

Board member Lars Birkeland – yay
Board member Adam Toone – yay
Board member Kelly Preece – no
Vice President Gaylene Adams – no
President Ron Blunck – no

APPROVAL: The motion failed due to the lack of 2/3’s majority vote.

DISCUSSION: Lars Birkeland stated that the Board has been lucky to be able to give raises; however, he feels that they are getting aggressive on these raises. Adam Toone added his approval to this comment. Kelly Preece added that he feels these raises are necessary to stay competitive with other districts. President Blunck stated that both the superintendent and business administrator wear several hats and even though the district has made efforts to be competitive with other districts, the district salaries are still one of the lowest in the state. Gaylene Adams added that she has compared the salary schedules with those of other districts, and the Morgan School District is starting to be competitive but is nowhere near the top. She noted that she feels that they were several hats, and they are just as deserving of the raises as the rest of the staff.

APPROVAL: President Blunck, Gaylene Adams, Kelly Preece and Lars Birkeland voted to approve the Superintendent and Business Administrator’s contracts. Adam Toone voted against. The motion passed.

Board Member Committee/School Visit Reports:

The Board members gave updates on their visits and committee assignments.

Advanced Planning for Upcoming Events:

The next Board meeting will be Tuesday, August 9, 2022, at 5:00 p.m.

7:00 p.m.    BUDGET PUBLIC HEARING

MOTION: Adam Toone moved to move into public hearing for the FY23 tentative budget.
SECOND: Kelly Preece
DISCUSSION: There was no further discussion.
APPROVAL: The motion passed unanimously.

Scott McMillan presented the FY22 final budget and the FY23 tentative budget. He noted that it is being recommended to let the tax rate float down and to not hold a Truth in Taxation meeting in August. Scott reviewed the various forms of funding and how much the district received in each category.

Gaylene Adams opened the meeting for public comment. There was one community member that commented on the budget proposal.
MOTION: Lars Birkeland moved to move from public hearing and reconvene the regular Board meeting.
SECOND: Kelly Preece
DISCUSSION: There was no further discussion.
APPROVAL: The motion passed unanimously.

MOTION: Adam Toone moved to approve the FY22 final budget and FY23 tentative budget.
SECOND: Lars Birkeland
DISCUSSION: There was no further discussion.
APPROVAL: The motion passed unanimously.

The meeting adjourned at 7:20 p.m.

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Business Administrator, Scott McMillan