

Special Terms and Conditions

It is the intent of EPIC6 to award to reliable, high performance vendors to supply products and services to government and educational agencies. It is the experience of EPIC6 that the following procedures provide EPIC6, the Vendor, and the participating agency the necessary support to facilitate a mutually beneficial relationship. The specific procedures will be negotiated with the successful vendor.

- **Agreements:** Member district/entity will forward purchase order to awarded vendor. Member district/entity will email copy of purchase order to epic6orders@esc6.net.
- **Daily Order Confirmation:** The vendor must confirm receipt of orders to the EPIC6 member (customer) within 24 business hours.
- **Vendor custom website for EPIC6:** If Vendor is hosting a custom EPIC6 website, updated pricing must be posted by the 1st of each month.
- **Back Ordered Products:** If product is not expected to ship within 3 business days, the customer shall be notified within 24 hours and appropriate action taken based on the customer's request.

EPIC6 Pricing Notation: _____

(If vendor requires a reference number or special notation on the purchase order to assure EPIC6 pricing, please list. If none required, please respond with "N/A")

Check one of the following responses to the General Terms and Special Terms and Conditions:

We take no exceptions/deviations to the general and/or special terms and conditions.

(Note: If none are listed below, it is understood that no exceptions/deviations are taken.)

We take the following exceptions/deviations to the general and/or special terms and conditions. All exceptions/deviations must be clearly explained. Reference the corresponding general or special terms and conditions that you are taking exceptions/deviations to. The proposer must clearly state if you are adding additional terms and conditions to the general or special terms and conditions. Provide details on your exceptions/deviations below. You may attach additional sheets:

Exceptions / Deviations:

EPIC 6 Vendor Agreement Signature Form

RFP 19.21 (Musical Instruments, Sheet Music, Supplies, Repairs)

The undersigned Vendor hereby proposes and agrees to furnish products and/or services strict compliance with the terms, specifications, and conditions of the RFP, this Agreement, and Vendor's proposal. The undersigned further certifies that he or she is an officer of the company and has authority to negotiate and contract for the company named below and meets/agrees with all of the terms and conditions of this Agreement and the RFP.

Company Name: _____

Address: _____

City/State/Zip: _____

E-mail of Authorized Representative: _____

Printed Name of Authorized Representative: _____

Title: _____

Signature of Authorized Representative:

Jori Okunin

Date: _____

Printed Name of EPIC6 Authorized Representative: Matthew Reddock

Title: EPIC6 Manager

Signature of EPIC6 Authorized Representative:

Matthew Reddock

Date: _____

Approved by ESC Region 6 *Donny Mayes, CFA*

Date: _____

Term of Agreement: July 1, 2021 to June 30, 2022

Unless otherwise stated, this Agreement is for a period of one (1) year with an option to renew annually for an additional two (2) years, if agreed to by EPIC6 and Vendor.