

CAREER SPECIALIST

Mission: Preparing students for Success

VISION: Hugo Kiamichi Tech is partnering with surrounding schools to assist with career exploration, assessment, guidance, and planning to Middle School and/or High School students utilizing OK Career Guide



ICAP
Requirements

Ensuring Middle School students create an account in OK Career Guide, and introduce career clusters, work-based learning, and goal setting in relation to high school and post high school. In addition, assist counselors in completion of high schools ICAP.



Identifying
Nontraditional
Students

Assist schools in identifying students with career interest in non-traditional Career Tech programs and/or careers and provide relevant information to students and families.



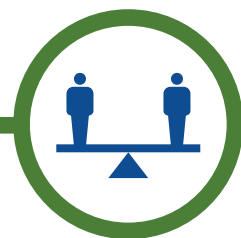
Goal Setting

Assist schools in students setting goals in Middle School and in High School in relation to their career pathways and then updating goals periodically to ensure goals are being met successfully.



Community
Support

Providing resources to students and families concerning OK Career Guide and information regarding students assessment results. In addition, participating in providing information to the community at requested meetings with staff and/or parents.



Counselor
Collaboration

Collaborate with school counselors to ensure Middle School and High School students are exposed to ICAP requirements and completing successfully. In addition, assisting counselors in students participating in showcase activities, camps, tours, etc. put on through Career Tech to provide work-based learning experiences for students.



Outreach
Activities

Assisting in student participation in various activities concerning career exploration, assessment, guidance, and planning through activities, camps, tours, work-based learning experiences, and/or internships or job shadowing.

Where Potential Meets Purpose