

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK 74578
December 10, 2019
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5.

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 9.

1. Approval of Minutes.

November 12, 2019 Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.

3. Approval of Resolution No. 12/10/2019-1 Activity Fund Account Reports and Transfer of Funds.

4. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2019-2020.

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Snider, Randy	Substitute – Math/Computer Classes	Hugo/Antlers
Booth, Ta’Nysha	Federal Work Study, Culinary Arts	Idabel
Martin, Randy	Substitute - Welding Program	Idabel
Stephens, Calista	STA Instr. – Dutch Oven Cooking – April 2020	Idabel
Ford, Donna	Substitute – All Programs	Poteau/Spiro
Gargus, Gary	Substitute – All Programs	Poteau/Spiro
Hill, Christy	EMS Skills Evaluator	Poteau/Spiro
Powers, Shelley	Substitute – All Programs	Poteau/Spiro
Ritter, Misty	STA Instr. – Healthcare Classes	Stigler

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. Approval to Declare Equipment, Located at the Hugo Campus, as Surplus to be Disposed of Through Online Public Auction, Trade-In or Salvaged for Scrap. (A Copy of This List Is Available on the District Website, at the Office of the Superintendent and at the Meeting.)

6. Approval to Declare Equipment, Located at the McAlester Campus, as Surplus to be Donated to the Haileyville Public Schools. (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)

7. Approval of Agreement – FY 2019-2020.

- **Web Hosting License and Service Agreement – Gabbart Enterprises, LLC., dba Gabbart Communications**

8. Approval of Out-of-State Travel. (A Copy of This List is Available at the Office of the Superintendent and at the Meeting.)

- 9. Approval of FY 2019-2020 General Fund Encumbrance Nos. 202306 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable, Payroll and Building Fund Encumbrance Nos. 2021029 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable.**

- E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 9.**

F. ACTION TOPICS:

- 10. Proposed Executive Session for the Purpose of Discussing, Compiling and Reviewing the Evaluation and Employment Performance of Shelley D. Free, as Superintendent, the Disclosure of Which Would Violate Confidentiality Requirements Under State and/or Federal Law, as Authorized by Title 25 Okla. Stat. Section 307 (B) (1) and (B) (7).**
 - A. Vote to Convene in Executive Session**
 - B. Vote to Acknowledge Return to Open Session**
 - C. Statement of Minutes of Executive Session**
- 11. Discussion and Vote to Deliver to Ms. Free, the Superintendent's Evaluation Compiled by the Board in Executive Session.**
- 12. Recommendation, Consideration and Vote to Approve the Architectural Design Services of Michael Allen Riley, AIA, Michael Allen Riley Architecture, PLLC., and Accept the Lowest and Best Bid for the 2019 Durant Workforce Advancement Project, or to Reject Any and/or All Bids.**

13. **Recommendation, Consideration and Vote to Approve the Architectural Design Services of Michael Allen Riley, AIA, Michael Allen Riley Architecture, PLLC., and Accept the Lowest and Best Bid for the 2019 Metal Canopies Project, Atoka, McAlester and Stigler Campuses, or to Reject Any and/or All Bids.**
14. **Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment/ Re-Assignment and/or Transfer of Personnel to the Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State and/or Federal Law, as Authorized by Title 25, Okla. Stats. Section 307 (B) (1) and (B) (7).**

RESIGNATIONS

TERI HUSSEY, Custodial/Maintenance (Evening Position), McAlester Campus (Resignation)

STACIA McCUNE, District Financial Aid Coordinator, Wilburton Administration (Resignation)

EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT AND/OR TRANSFER

_____, Practical Nursing Instructor, Durant Campus
(10-Month Adult Ed. Contract)

_____, Practical Nursing Instructor, Poteau Campus
(11-Month Adult Ed. Contract)

_____, Custodial/Maintenance (Evening Position) McAlester
Campus (12-Month Support Contract)

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minutes of Executive Session**

15. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:

RESIGNATIONS
<p>TERI HUSSEY, Custodial/Maintenance (Evening Position), McAlester Campus (Resignation)</p> <p>STACIA McCUNE, District Financial Aid Coordinator, Wilburton Administration (Resignation)</p>

EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT AND/OR TRANSFER
<p>_____, Practical Nursing Instructor, Durant Campus (10-Month Adult Ed. Contract)</p> <p>_____, Practical Nursing Instructor, Poteau Campus (11-Month Adult Ed. Contract)</p> <p>_____, Custodial/Maintenance (Evening Position) McAlester Campus (12-Month Support Contract)</p>

16. Proposed Executive Session for the Purpose of Confidential Communications Between the Board and Its Attorney Concerning a Pending Investigation, Claim and/or Possible Action, the Board Having Been Advised by Its Attorney That Disclosure of Such Communications Will Seriously Impair the Ability of the Public Body to Process the Claim or Conduct a Pending Investigation, Litigation, Proceeding in the Public Interest, as Authorized by Title 25 Okla. Stat. Section 307 (B) (4).

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minutes of Executive Session**

- 17. Recommendation, Consideration and Vote to Authorize Superintendent Free, in Consultation with KTC Legal Counsel, to Take Any and All Action She Deems Necessary to Protect the Interests of KTC with Regard to KTC's Purchase of a Food Truck from Industrial Food Truck, LLC.**

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

**Tuesday, January 14, 2020
12:15 P.M.
KTC – McAlester Campus
301 Kiamichi Drive
McAlester, OK 74501**

J. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____