



## **AGENDA**

**Kiamichi Technology Centers  
Board of Education  
Regular Meeting  
Kiamichi Technology Centers - Idabel Campus  
3205 Lincoln Rd. NE  
Idabel, OK 74745  
November 10, 2020  
12:15 P.M.**

**The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:**

**A. ROLL CALL:**

**B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:**

**C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTERS POLICY 6.5.**

**D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 9.**

- 1. Approval of Minutes.  
October 13, 2020 Regular Meeting**

2. **Approval of Declaration of Funds, Treasurer's Report and Kiamichi Technology Centers Cash Reconciliation.**
3. **Approval of Resolution No. 11/10/2020-1 Activity Fund Account Reports and Transfer of Funds.**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2020-2021.**

| <u>Name</u>        | <u>Primary Duty</u>   | <u>Campus</u> |
|--------------------|---|---------------|
| Minor, Clarence    | Federal Work Study - Maintenance  | Atoka         |
| Patton, Melissa    | STA Instr - Certified Clinical Medical Asst. and CCMA Classes   | Durant        |
| Bloxham, Cortney   | EMS Skills Evaluator, as needed   | EMS D-Wide    |
| Falco, Christopher | EMS Skills Evaluator, as needed   | EMS D-Wide    |
| Fruen, Lauren      | EMS Skills Evaluator, as needed   | EMS D-Wide    |
| Mounce, DeWayne    | EMS Skills Evaluator, as needed   | EMS D-Wide    |
| Walls, Alisha      | EMS Skills Evaluator, as needed   | EMS D-Wide    |
| Canant, Kristi     | Substitute - Cosmetology  | Idabel        |
| Coffey, Jr., Don   | Substitute - Criminal Justice   | Idabel        |
| Flowers, Jeremy    | Substitute - Criminal Justice   | Idabel        |
| Rhoades, Sheila    | LTCNA Clinical Skills Observer, STA Instr – CMS, HHA, and Health Classes  | Idabel        |
| Hooper, Billy      | STA Instr - Law Enforcement, Peace Officer Cert. Trg., Public Cert. Trg., Safety, Active Shooter, Defensive Driving, General Safety | Poteau/Spiro  |

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment, Located at the Durant Campus, the Hugo Campus, and the Stigler Campus as Surplus to be Disposed of Through Online Public Auction, Trade-In or Salvaged for Scrap. (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
6. **Approval to Declare Equipment, Located at the McAlester Campus, and the Poteau/Spiro Campus, as Surplus to be Donated to the Following Public Schools. (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**

- **McAlester Campus – Donated to Haileyville Public Schools**
- **Poteau/Spiro Campus – Donated to Arkoma Public Schools**

**7. Approval of Agreement – FY 2020-2021.**

- **Memorandum of Understanding for Distance Learning Paramedic Training Between Kiamichi Technology Center Paramedic Program and Indian Capital Technology Center, Muskogee, Oklahoma – FY 2020-2021**

**8. Approval of Clinical Agreements for Health-Related Programs for the Purpose of Allowing Kiamichi Technology Centers Students to Acquire Field Experience – FY 2020-2021.**

**Health-Related Programs:**

- **Broken Bow Health and Rehabilitation – Broken Bow, OK**
- **Hill Nursing Home – Idabel, OK**

**9. Approval of FY 2020-2021 General Fund Encumbrance Nos. 211586 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable, Payroll and Building Fund Encumbrance Nos. 2121025 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable.**

**E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 9.**

**F. ACTION TOPICS:**

**10. Proposed Executive Session for the Purpose of Discussing Confidential Communications Between the Board and Its Attorney Concerning a Pending Investigation, Claim and/or Possible Action Against Industrial Food Truck, LLC., the Board Having Been Advised by its Attorney that Disclosure of Such Communications Will Seriously Impair the Ability of the Public Body to Process the Claim or Conduct a Pending Investigation, Litigation, Proceeding in the Public Interest, as Authorized by Title 25 Okla. Stat. Section 307 (B) (4).**

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minutes of Executive Session**

- 11. Recommendation, Consideration and Vote to Approve a \$400.00 Incentive Payment for All Choctaw Nation Career Development Staff.**
- 12. Proposed Executive Session for the Purpose of Discussing Employment of Personnel, Including the Resignation, Retirement, Employment/Appointment/ Re-Assignment and/or Transfer of Personnel to the Positions Listed Below Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State and/or Federal Law, as Authorized by Title 25, Okla. Stats. Section 307 (B) (1) and (B) (7).**

#### **RETIREMENTS/RESIGNATIONS**

**SAVANNAH R. MITCHELL, Practical Nursing Instructor, McAlester Campus [Resignation]**

#### **EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT AND/OR TRANSFER**

**Rescind personnel action taken at the September 22, 2020 meeting as follows: BRAETON A. BOATNER, Custodial/Maintenance, McAlester Campus. Individual did not accept the position.**

\_\_\_\_\_, Custodial/Maintenance, McAlester Campus  
(12-Month Support Staff Contract) *[Employment]*

\_\_\_\_\_, Practical Nursing Instructor, McAlester Campus  
(11-Month Adult Ed. Contract) *[Employment]*

\_\_\_\_\_, Practical Nursing Instructor, Idabel Campus  
(11-Month Adult Ed. Contract) *[Transfer]*

\_\_\_\_\_, Secretary, McAlester Campus (12-Month Support Staff Contract) *[Employment]*

**CHOCTAW NATION CAREER DEVELOPMENT  
FY 2021 SALARIES EFFECTIVE NOVEMBER 1, 2020**

|                                |  |
|--------------------------------|--|
| <b>David L. Billy</b>          | <b>Counselor</b>                           |
| <b>Kelly R. Brame</b>          | <b>Counselor</b>                           |
| <b>Jane E. Buffington</b>      | <b>Teacher</b>                             |
| <b>Robin E. Counce</b>         | <b>Senior Director</b>                     |
| <b>Tracy D. Lick</b>           | <b>Counselor</b>                           |
| <b>Bryan H. Martin</b>         | <b>Teacher</b>                             |
| <b>Cynthia M. Martin</b>       | <b>Counselor</b>                           |
| <b>Rhonda L. Mize</b>          | <b>Academic Coordinator</b>                |
| <b>Martha J. (Rorie) Smith</b> | <b>Job Placement/Workforce Development</b> |

**A. Vote to Convene in Executive Session**

**B. Vote to Acknowledge Return to Open Session**

**C. Statement of Minutes of Executive Session**

- 13. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

**RETIREMENTS/RESIGNATIONS**

**SAVANNAH R. MITCHELL, Practical Nursing Instructor, McAlester Campus [Resignation]**

**EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT  
AND/OR TRANSFER**

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(11-Month Adult Ed. Contract) *[Transfer]*

\_\_\_\_\_, Secretary, McAlester Campus (12-Month Support Staff Contract) *[Employment]*

| <b>CHOCTAW NATION CAREER DEVELOPMENT<br/>FY 2021 SALARIES EFFECTIVE NOVEMBER 1, 2020</b> |  |
|--|--|
| <b>David L. Billy</b>  | <b>Counselor</b>                           |
| <b>Kelly R. Brame</b>  | <b>Counselor</b>                           |
| <b>Jane E. Buffington</b>  | <b>Teacher</b>                             |
| <b>Robin E. Counce</b>   | <b>Senior Director</b>                     |
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| <b>Bryan H. Martin</b>   | <b>Teacher</b>                             |
| <b>Cynthia M. Martin</b>   | <b>Counselor</b>                           |
| <b>Rhonda L. Mize</b>  | <b>Academic Coordinator</b>                |
| <b>Martha J. (Rorie) Smith</b>   | <b>Job Placement/Workforce Development</b> |

**14. Consideration and Vote to Appoint a Qualified Individual to Board Office, Zone 1.**

**G. REPORTS:**

**Superintendent's Report**

**H. NEW BUSINESS:**

**I. ANNOUNCEMENT OF NEXT MEETING:**

**The next regular meeting of the Board is scheduled for:**

**Tuesday, December 8, 2020  
12:15 P.M.  
Kiamichi Technology Centers – District Office  
1004 Hwy. 2 North  
Wilburton, OK 74578**

**J. VOTE TO ADJOURN:**

**Posted By:\_\_\_\_\_**  
**Date Posted:\_\_\_\_\_**  
**Time Posted:\_\_\_\_\_**  
**Place Posted:\_\_\_\_\_**  
**Signed:\_\_\_\_\_**