



AGENDA

**Kiamichi Technology Centers
Board of Education
Regular Meeting
Kiamichi Technology Centers District Office
1004 Highway 2 North
Wilburton, OK 74578
October 13, 2020
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTERS POLICY 6.5.

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 9.

- 1. Approval of Minutes.
September 22, 2020 Regular Meeting**

2. **Approval of Declaration of Funds, Treasurer's Report and Kiamichi Technology Centers Cash Reconciliation.**
3. **Approval of Resolution No. 10/13/2020-1 Activity Fund Account Reports and Transfer of Funds.**
4. **Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2020-2021.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Braudrick, Edwin	STA Instr. – First Aid, CPR and AED Classes	Atoka
Callicoat, Jacob	Substitute – Welding Program	Atoka
Hamilton, Eric	STA Instr. – Safety, Self-Defense and CPR Classes	Atoka
Henry, Jessica	STA Instr. – FLEX LTCNA	Atoka
Krueger, Ryan	STA Instr. – Law Enforcement, Child Abuse Prevention, Drug Abuse, Professional Development and Education Classes	Atoka
Roberts, Dana	Federal Work-Study, Clerical/Maintenance	Durant
May, Carri	Substitute – All Programs	McAlester/Euf.
Pearce, Randall	Substitute – All Programs	McAlester/Euf.
Cagle, Amy	STA Instr. – LTCNA Clinical	Poteau/Spiro
Urchison, Lacey	STA Instr. – LTCNA Clinical	Poteau/Spiro
Taylor, Ethan	Federal Work-Study, Clerical/Maintenance	Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. **Approval to Declare Equipment, Located at the Atoka Campus, the Idabel Campus, the McAlester Campus, the Poteau/Spiro Campus, the Stigler Campus, and the Talihina Campus, as Surplus to be Disposed of Through Online Public Auction, Trade-In or Salvaged for Scrap. (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
6. **Approval to Declare Equipment, Located at the Poteau/Spiro Campus, as Surplus to be Donated to the Following Public Schools. (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**

- Poteau/Spiro Campus – Donated to Howe Public Schools
- Poteau/Spiro Campus – Donated to Monroe Public Schools
- Poteau/Spiro Campus – Donated to Pocola Public Schools

7. Approval of Service Agreements – FY 2020-2021.

- Renewal Agreement - Professional E-Rate Compliance Services
- DocuSign

8. Approval of Clinical Agreements for Practical Nursing and Health-Related Programs for the Purpose of Allowing Kiamichi Technology Centers Students to Acquire Field Experience – FY 2020-2021.

EMS Program:

- Saint Francis Hospital Muskogee

PN Program:

- McAlester Regional Health Center

9. Approval of FY 2020-2021 General Fund Encumbrance Nos. 211405 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable, Payroll and Building Fund Encumbrance Nos. 2121010 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable.

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 9.

F. ACTION TOPICS:

- 10. Recommendation, Consideration and Vote to Approve the Call for Election of School Board Member, Board Office No. 7, and Annual Election Resolution No. 10/13/2020-2**
- 11. Recommendation, Consideration and Vote to Approve the 2020-2021 General Fund and Building Fund Budgets.**
- 12. Recommendation, Consideration and Vote to Approve Addition/Revision to Kiamichi Technology Centers Board of Education Policies.**

- **Title IX - Sex Discrimination and Sexual Harassment (Revision)**

13. Recommendation, Consideration and Vote to Approve the Kiamichi Technology Centers Board of Education Regular Meeting Dates of 2021.

**KIAMICHI TECHNOLOGY CENTER
BOARD OF EDUCATION
REGULAR MEETING DATES - 2021**

Tuesday	January 12, 2021	12:15 PM	Kiamichi Tech – Talihina Campus 13739 SE 202nd Rd. – Talihina, OK
Tuesday	February 9, 2021	12:15 PM	Kiamichi Tech – District Office 1004 Hwy 2 North – Wilburton, OK
Tuesday	March 9, 2021	12:15 PM	Kiamichi Tech – District Office 1004 Hwy 2 North – Wilburton, OK
Tuesday	April 13, 2021	12:15 PM	Kiamichi Tech - Center for Workforce Advancement 314 E. Main – Durant, OK
Tuesday	May 11, 2021	12:15 PM	Kiamichi Tech – District Office 1004 Hwy 2 North – Wilburton, OK
Tuesday	June 8, 2021	12:15 PM	Kiamichi Tech - McAlester Campus 301 Kiamichi Drive – McAlester, OK
Wednesday	June 30, 2021	12:15 PM	Kiamichi Tech – District Office 1004 Hwy 2 North – Wilburton, OK
Tuesday	July 13, 2021	12:15 PM	Kiamichi Tech – Stigler Campus 1410 Old Military Road - Stigler, OK
Tuesday	August 10, 2021	12:15 PM	Kiamichi Tech – District Office 1004 Hwy 2 North – Wilburton, OK
Tuesday	September 14, 2021	12:15 PM	Kiamichi Tech – Antlers Campus
Tuesday	September 21, 2021	12:15 PM	405 SW “O” Street - Antlers, OK
Tuesday	October 12, 2021	12:15 PM	Kiamichi Tech – District Office 1004 Hwy 2 North – Wilburton, OK
Tuesday	November 9, 2021	12:15 PM	Kiamichi Tech – Poteau Campus 1509 S. McKenna - Poteau, OK
Tuesday	December 14, 2021	12:15 PM	Kiamichi Tech – District Office 1004 Hwy 2 North – Wilburton, OK

14. Proposed Executive Session for the Purpose of Discussing Employment of Personnel, Including the Resignation, Retirement, Employment/Appointment/ Re-Assignment and/or Transfer of Personnel to the Positions Listed Below Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State and/or Federal Law, as Authorized by Title 25, Okla. Stats. Section 307 (B) (1) and (B) (7).

**EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT
AND/OR TRANSFER**

Rescind personnel action taken at the September 22, 2020 meeting as follows: TREVOR D. PHILLIPS, Information Technology Specialist, Poteau/Stigler. Individual did not accept the position.

Rescind personnel action taken at the September 22, 2020 meeting as follows: KELSIE R. ANDERSON, Career Specialist, McAlester Campus. Individual did not accept the position. Employee will remain in current position of Digital Marketing and Management Instructor, Atoka Campus.

_____, Information Technology Specialist, Poteau/Stigler
Campuses (12-Month Professional Staff Contract) *[Employment]*

_____, Career Specialist, McAlester Campus (10-Month
Grant Contract) *[Employment]*

_____, Secretary, Durant Campus (12-Month Support Staff
Contract) *[Employment]*

_____, Secretary, Durant Campus (12-Month Support Staff
Contract) *[Employment]*

A. Vote to Convene in Executive Session

B. Vote to Acknowledge Return to Open Session

C. Statement of Minutes of Executive Session

- 15. Recommendation, Consideration and Vote to Approve the
Personnel Actions Set Out Below:**

**EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT
AND/OR TRANSFER**

Rescind personnel action taken at the September 22, 2020 meeting as follows: TREVOR D. PHILLIPS, Information Technology Specialist, Poteau/Stigler. Individual did not accept the position.

Rescind personnel action taken at the September 22, 2020 meeting as follows: KELSIE R. ANDERSON, Career Specialist, McAlester Campus. Individual did not accept the position. Employee will remain in current position of Digital Marketing and Management Instructor, Atoka Campus.

**EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT
AND/OR TRANSFER (Continued)**

_____, Information Technology Specialist, Poteau/Stigler
Campuses (12-Month Professional Staff Contract) *[Employment]*

_____, Career Specialist, McAlester Campus (10-Month
Grant Contract) *[Employment]*

_____, Secretary, Durant Campus (12-Month Support Staff
Contract) *[Employment]*

_____, Secretary, Durant Campus (12-Month Support Staff
Contract) *[Employment]*

**16. Recommendation, Consideration and Vote to Approve
Statutory Position – Minutes Clerk/Secretary – FY 2020-2021.**

Melyssa Lynch – Minutes Clerk/Secretary

**17. Consideration and Vote to Appoint a Qualified Individual to
Board Office, Zone 1.**

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

Tuesday, November 10, 2020

12:15 P.M.

Kiamichi Technology Centers – Idabel Campus

3205 Lincoln Road NE

Idabel, OK 74745

J. VOTE TO ADJOURN:

Posted By: _____

Date Posted: _____

Time Posted: _____

Place Posted: _____

Signed: _____