

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Spiro Campus
610 SW 3rd
Spiro, OK 74959
July 14, 2020
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

- A. ROLL CALL:**
- B. QUORUM DECLARED TO BE PRESENT AND MEETING CALLED TO ORDER:**
- C. RECOGNITION OF GUESTS:**
- D. OATH OF OFFICE, LOYALTY OATH:**
 - BOBBIE WILSON - ZONE 6**
- E. REORGANIZATION OF BOARD OF EDUCATION: This item may include one or more motions to nominate, second and/or elect Board Members to one or more Board Offices, including President, Vice-President, and Clerk.**
- F. STATEMENT OF INSTRUCTIONAL REQUIREMENTS MET FOR MEMBERS OF THE KIAMICHI TECHNOLOGY CENTER SD #7 BOARD OF EDUCATION:**

G. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each Items 1 through 7.

- 1. Approval of Minutes.
June 30, 2020 – Regular Meeting**
- 2. Approval of Declaration of Funds, Treasurer’s Report and KTC Cash Reconciliation.**
- 3. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2020-2021.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Hardy, Steve	Pre-Engineering Instructor; July 1-31, 2020	Hugo/Antlers
Aday, Allison	EAST Virtual Summer Seminar; July 22-24, 2020	McAlester/Euf.
Brannon, Patti Wilkinson, Catherine	Advanced Math Instructor; July 1-31, 2020 Substitute – HCC and PN Program	McAlester/Euf. McAlester/Euf.
Kannady, Clayton	STA Instr. – Hunter Safety, Wildlife Biology, Criminal Justice, Outdoor Safety	Poteau/Spiro
Burkhart, Laura	Health Careers Certification Instructor; July 1-31, 2020	Stigler

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

- 4. Approval to Declare Equipment, Located at the Hugo Campus, as Surplus to be Disposed of Through Online Public Auction, Trade-In or Salvaged for Scrap. (A Copy of This List is Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
- 5. Approval to Declare Equipment, Located at the Poteau Campus, as Surplus to be Donated to the Following Public Schools: Howe Public Schools; LeFlore Public Schools; Poteau Public Schools; and Spiro Public Schools. (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**

- 6. Approval for Disposing of Non-Inventory Waste and Scrap Items Such as Scrap Metal, Batteries and the Like by Sale on an As-Needed Basis During FY 2020-2021.**
- 7. Approval of FY 2020-2021 General Fund Encumbrance Nos. 210001 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable, Payroll, Building Fund Encumbrance Nos. 2121001 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable.**

H. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 7.

I. ACTION TOPICS:

- 8. Recommendation, Consideration and Vote to Approve the Appointment of the Vice-President of the Board of Education as Designated Signature Authority in the Absence of the President and/or Clerk of the Board of Education.**
- 9. Recommendation, Consideration and Vote to Approve Resolution No. 7-14-2020-1 – Kiamichi Technology Center SD No. 7, Atoka Campus, and USDA Rural Development “Community Facilities Grant Agreement”.**
- 10. Recommendation, Consideration and Vote to Adopt/Revise the Following Job Descriptions:**
 - Workforce and Economic Development Director**
 - Agriculture Business Management (ABM) Coordinator**
- 11. Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment/ Re-Assignment and/or Transfer of Personnel to the Positions Listed Below Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State and/or Federal Law, as Authorized by Title 25, Okla. Stats. Section 307 (B) (1) and (B) (7).**

**EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT
AND/OR TRANSFER**

_____, Computer Information Technology Instructor,
Durant Campus (10-Month Temporary Teacher Contract) *[Employment]*

_____, Pre-Engineering Instructor, Idabel Campus
(10-Month Temporary Teacher Contract) *[Employment]*

_____, Health Careers Certification Instructor, McAlester
Campus (10-Month Temporary Teacher Contract) *[Employment]*

_____, Custodial/Maintenance (Evening Position), Durant
Campus (12-Month Support Staff Contract) *[Employment]*

_____, Performance Improvement Specialist, Wilburton
Administration Office (12-Month Professional Staff Contract)
[Employment]

_____, Assistant Director, McAlester Campus
(12-Month Certified Administrator Contract) *[Employment]*

A. Vote to Convene in Executive Session

B. Vote to Acknowledge Return to Open Session

C. Statement of Minutes of Executive Session

- 12. Recommendation, Consideration and Vote to Approve the
Personnel Actions Set Out Below:**

**EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT
AND/OR TRANSFER**

_____, Computer Information Technology Instructor,
Durant Campus (10-Month Temporary Teacher Contract) *[Employment]*

_____, Pre-Engineering Instructor, Idabel Campus
(10-Month Temporary Teacher Contract) *[Employment]*

_____, Health Careers Certification Instructor, McAlester
Campus (10-Month Temporary Teacher Contract) *[Employment]*

**EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT
AND/OR TRANSFER (Continued)**

_____, Custodial/Maintenance (Evening Position), Durant
Campus (12-Month Support Staff Contract) *[Employment]*

_____, Performance Improvement Specialist, Wilburton
Administration Office (12-Month Professional Staff Contract)
[Employment]

_____, Assistant Director, McAlester Campus
(12-Month Certified Administrator Contract) *[Employment]*

J. REPORTS:

Superintendent's Report

K. NEW BUSINESS:

L. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

**Tuesday, August 11, 2020
12:15 P.M.**

**KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK 74525**

M. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____