



AGENDA

**Kiamichi Technology Centers
Board of Education
Regular Meeting
District Administration Office
1004 Highway 2 North
Wilburton, OK 74578
May 11, 2021
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTERS POLICY 6.5.

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 10.

1. Approval of Minutes.

April 13, 2021 – Regular Meeting

2. **Approval of Declaration of Funds, Treasurer's Report and Kiamichi Technology Centers Cash Reconciliation.**
3. **Approval of Resolution No. 05/11/2021-1 Activity Fund Account Reports and Transfer of Funds.**
4. **Approval of Short-Term Instructors, Part-Time Employees, and Temporary Support (Summer Workers) to Work at All Campuses – FY 2020-2021.**

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Mauldin, April	COVID-19 Training Presenter; May 7, 14 and June 2, 2021	Administration
McNutt, Michael	Summer Worker, June 2021	Administration
Bogus, Benjamin	Summer Worker, June 2021	Atoka
Cartlidge, Michael	Advanced EMT Instr; June 2021	Atoka
Collins, Johnny	STA Instr - Fire Prevention Specialist, Fire Fighter Master, EMT, Fire Investigator, Fire Inspector, STEM CT Instructor, Gardening and Safety Classes	Atoka
Lee, Keeley	Advanced EMT Instr; June 2021	Atoka
Stone, Brian	Advanced EMT Instr; June 2021	Atoka
Bates, Anthony	STA Instr - Meat Processing Classes	D-Wide
Porter, James	STA Instr - Meat Processing Classes	D-Wide
Kennedy, Sherlynn	STA Instr - Baking, Frugal Living, Resume Training, Gardening, and Canning Classes	Durant
Woods, Tyler	Summer Worker, June 2021	Durant
Yarbrough, Zachery	Summer Worker, June 2021	Durant
Joe, Caleb	Summer Worker, June 2021	Hugo/Antlers
Joe, Noah	Summer Worker, June 2021	Hugo/Antlers
Fitzgerald, Malachi	Summer Worker, June 2021	Hugo/Antlers
Allen, Lara	Summer Worker, June 2021	Idabel
Camp, Kenzlee	Summer Worker, June 2021	Idabel
Gardner, David	Summer Camp: Culinary Kids Class; June 2021	Idabel
Scott, Rebecca	STA Instr - CPR, PALS, ACLS, EMR, and EMT	Idabel
Bedford, Brandy	TeachPoint Training; June 2021	McAlester/Euf.
Dixon, Adam	Summer Worker, June 2021	McAlester/Euf.
Swan, Cheyanna	Federal Work-Study, Maintenance	McAlester/Euf.
Culwell, Luke	Summer Worker, June 2021	Poteau/Spiro
Farley, Tonya	Summer Camp: Poteau Kids STEM Camp; June 14-17, 2021	Poteau/Spiro
Hall, Malorie	Summer Worker, June 2021; VISTA Grant	Poteau/Spiro
McCutchan, Carley	Summer Worker, June 2021; Workforce	Poteau/Spiro
Nelson, Lori	TeachPoint Training; June 2021	Poteau/Spiro
Nelson, Ramona	Summer Camp: Cooking with Food Creations Camp; June 7-10, 2021	Poteau/Spiro
Stone, Haleigh	Summer Worker, June 2021; VISTA Grant	Poteau/Spiro
Thomas, McKinlee	Summer Worker, June 2021; Workforce	Poteau/Spiro

Williams, Kaden	Summer Worker, June 2021	Poteau/Spiro
Wooten, Kevin	Occupational Safety and Health Standards for Construction Industry 10	Poteau/Spiro
Chavoya, Calob	Summer Worker, June 2021	Stigler
Medlin, Jacob	Substitute - T & I Program	Stigler
Hopson, Morgan	Auctioneering Class; June 9, 11, 12, 2021	Talihina
Huggins, Dennis	Auctioneering School; June 6-7, 10-13,2021	Talihina
McGowen, Hunter	Summer Worker, June 2021	Talihina
Phelps, Josh	Auctioneering Class; June 11, 2021	Talihina
Sain, Kevin	Auctioneering Class; June 8-9, 2021	Talihina
Sandmann, Matthew	Auctioneering Class; June 5-13, 2021	Talihina
Swigert, Lance	Auctioneering Class; June 11-13, 2021	Talihina
Vierheller, Zach	Auctioneering School; June 5-6, 11-13,2021	Talihina
Wisely, Tony	Auctioneering Class; June 6, 11, 2021	Talihina

**ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES
AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.**

- 5. Approval to Declare Equipment Located at the Atoka Campus, the Idabel Campus, and the Stigler Campus, as Surplus to be Disposed of Through Online Public Auction, Trade-In or Salvaged for Scrap. (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**

- 6. Approval to Declare Equipment Located at the Atoka Campus as Surplus to be Donated to the following Public Schools. (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
 - **Atoka Public Schools**
 - **Antlers Public Schools**
 - **Caney Public Schools**
 - **Coalgate Public Schools**
 - **Cottonwood Public Schools**
 - **Tushka Public Schools**
 - **Stringtown Public Schools**

- 7. Approval to Accept Donated Equipment from Moore Norman Technology Centers to be used for Training Purposes in the Automotive Service Technology Program - Atoka Campus.**
 - **2 – 10,000-pound Rotary Lifts**

8. Approval to Accept Donated Equipment from Moore Norman Technology Centers to be used for Training Purposes in the Diesel Technology Program - Hugo Campus.

- 1 - Hunter DPS Wheel Balancer

9. Approval of Lawn Care Maintenance Service Agreements - FY 2021-2022 – Subject to Ratification July 1, 2021

- Cutting Edge Lawn and Landscaping – Durant Campus
- Kiamichi Opportunities – Hugo Campus
- Taylor Lawn Care Services – Idabel Campus
- Kelley (KJ) Burks – McAlester Campus
- Snyder Lawn and Landscaping – Poteau Campus
- Snyder Lawn and Landscaping – Wilburton Administration

10. Approval of FY 2020-2021 General Fund Encumbrance Nos. 213534 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable, Payroll and Building Fund Encumbrance Nos. 2121056 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable.

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 10.

F. ACTION TOPICS:

- 11. Recommendation, Consideration and Vote to Approve the Architectural Design Services of Michael Allen Riley, AIA., Michael Allen Riley Architecture, PLLC., for the 2021 Remodel and Interior Finish Updates, Talihina Campus.**
- 12. Recommendation, Consideration, and Vote to Accept the Lowest and Best Bid for the 2021 Remodel and Interior Finish Updates, Talihina Campus, or to Reject Any and/or All Bids.**
- 13. Recommendation, Consideration, and Vote to Approve Temporary Appropriations – FY 2021-2022**

14. **Recommendation Consideration, and Vote to Select Auditor to Conduct the FY 2020-2021 Audit and Direct the Appropriate Officer of the Board to Execute the “Audit Contract for a Technology Center”.**
15. **Recommendation, Consideration, and Vote to Approve the Closure of the Teacher Prep and Early Care Education Program – Atoka Campus.**
16. **Recommendation, Consideration, and Vote to Approve the Closure of the Culinary Arts and Early Care Education Program – Durant Campus.**
17. **Recommendation, Consideration, and Vote to Approve the Addition/Revisions to the Kiamichi Technology Centers Board of Education Policies.**
 - **Employee Recognition Program**
 - **Sick Leave Bank**
18. **Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment/ Re-Assignment and/or Transfer of Personnel and/or Applicants to the Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State and/or Federal Law, as Authorized by Title 25, Okla. Stats. Section 307 (B) (1) and (B) (7).**

RETIREMENT/RESIGNATION

SADIE LUMAN, Secretary, Durant Campus *[Resignation]*

KATHY DAVIDSON, Secretary, Poteau/Spiro Campus *[Retirement]*

WILLIAM G. BAILEY, Math/Science Instructor, Stigler Campus *[Resignation]*

DEVAN GARDNER, Secretary, Hugo Campus *[Resignation]*

**EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT
AND/OR TRANSFER CONT.**

_____, Heating Ventilation and Air Conditioning
Instructor, Talihina Campus (10-Month Temporary Teacher Contract)
[Employment]

_____, Workforce and Economic Development
Coordinator, Durant Campus (12-Month Professional Staff Contract)
[Employment]

_____, Secretary, Durant Campus (12-Month Support Staff
Contract) *[Employment]*

**GLORIA RODRIQUEZ, Secretary, Hugo/Antlers Campus – Addendum to Contract
for Additional Duties**

A. Vote to Convene in Executive Session

B. Vote to Acknowledge Return to Open Session

C. Statement of Minutes of Executive Session

- 19. Recommendation, Consideration and Vote to Approve the
Personnel Actions Set Out Below:**

RETIREMENT/RESIGNATION

SADIE LUMAN, Secretary, Durant Campus *[Resignation]*

KATHY DAVIDSON, Secretary, Poteau/Spiro Campus *[Retirement]*

**WILLIAM G. BAILEY, Math/Science Instructor, Stigler Campus
*[Resignation]***

DEVAN GARDNER, Secretary, Hugo Campus *[Resignation]*

**EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT
AND/OR TRANSFER**

_____, Heating Ventilation and Air Conditioning
Instructor, Talihina Campus (10-Month Temporary Teacher Contract)
[Employment]

**EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT
AND/OR TRANSFER CONT.**

_____, **Workforce and Economic Development
Coordinator, Durant Campus (12-Month Professional Staff Contract)
[Employment]**

_____, **Secretary, Durant Campus (12-Month Support
Staff Contract) [Employment]**

**GLORIA RODRIQUEZ, Secretary, Hugo/Antlers Campus – Addendum to
Contract for Additional Duties**

**20. Vote to Approve Neal Hawkins – Clerk, Board of Education,
as Designated Signature Authority on all Bank Accounts.**

WILBURTON ADMINISTRATIVE OFFICE	
Community State Bank, Wilburton, Poteau, Talihina – Operating Account/Federal Flow Thru	
Phil Chitwood, D.V.M., Board President	Jeremy Quarry, Chief Financial Officer
Neal Hawkins, Board Clerk	Pam Hulsey, Treasurer
Shelley D. Free, Superintendent	

WILBURTON ADMINISTRATIVE OFFICE	
Community State Bank, Wilburton, Poteau, Talihina – Building Fund	
Phil Chitwood, D.V.M., Board President	Jeremy Quarry, Chief Financial Officer
Neal Hawkins, Board Clerk	Pam Hulsey, Treasurer
Shelley D. Free, Superintendent	

**21. Consideration and Vote to go into Executive Session
pursuant to Okla. Stat. tit. 25, Section 307 (B)(1) and (7), and
Okla. Stat. tit. 70, Section 5-118, to discuss the applications
for and appointment of an individual to fill Board Office Zone
6, the discussion of which matters would violate
confidentiality requirements of state or federal law.**

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minutes of Executive Session**

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

**Tuesday, June 8, 2021
12:15 P.M.
Kiamichi Tech – McAlester Campus
301 Kiamichi Drive
McAlester, OK 74501**

J. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____