

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – Administrative Office
1004 Highway 2 North
Wilburton, OK 74578
February 11, 2020
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5.

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 13.

- 1. Approval of Minutes.
January 14, 2020 Regular Meeting**
- 2. Approval of Declaration of Funds, Treasurer's Report and
KTC Cash Reconciliation.**

3. Approval of Resolution No. 2/11/2020-1 Activity Fund Account Reports and Transfer of Funds.

4. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2019-2020.

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Mauk, David	STA Instr. – Safety and Awareness	Atoka
Emmett, Cara	STA Instr. - Intro. to Phlebotomy, March 2020	Hugo/Antlers
Cantrell, David	OSU Extension Education Classes	McAlester/Euf.
Heathcock, Aaron	Specialized Safety Training – Safeland, OSHA, General Safety Training	McAlester/Euf.
Johnson, Micheal	Federal Work Study, Maintenance	McAlester/Euf.
Ahlswede, Susan	Substitute – All Programs	Poteau/Spiro,
Benson, Jordan	Safety Training for P & K Equipment	Poteau/Spiro
Dees, Mary Catherine	STA Instr. – Health Related Courses; Clinical Instruction	Poteau/Spiro
Price, Charles	Federal Work Study, Maintenance/Clerical	Poteau/Spiro
Steelman, Randy	Substitute – All Programs	Poteau/Spiro
Zabala, Sheri	Substitute – All Programs	Poteau/Spiro
Burke, Tara	Federal Work Study, Clerical/Maintenance	Stigler

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. Approval to Declare Equipment, Located at the Durant Campus, as Surplus to be Disposed of Through Online Public Auction, Trade-In or Salvaged for Scrap. (A Copy of This List Is Available on the District Website, at the Office of the Superintendent and at the Meeting.)

6. Approval to Declare Equipment, Located at the Durant Campus, the Poteau Campus and the Talihina Campus, as Surplus to be Donated to the Following Public Schools. (Copies of These Lists Are Available on the District Website, at the Office of the Superintendent and at the Meeting.)

- Durant Campus – Donated to Calera Public Schools
- Poteau Campus – Donated to Spiro Public Schools
- Talihina Campus – Donated to Clayton Public Schools

- 7. Approval to Accept Donated Equipment from Choctaw Nation, Durant, Oklahoma, to be Used for Training Purposes in the Center for Workforce Advancement BIS Culinary Department – Durant Campus.**
- 8. Approval to Accept Donated Equipment from Spirit Aero Systems, Inc., McAlester, Oklahoma, to be Used for Training Purposes in the CNC Technology Program – McAlester Campus.**
- 9. Approval of Agreement – FY 2019-2020.**
 - Right-of-Way Easement Between Public Service Company of Oklahoma and Kiamichi Technology Center – Hugo Campus**
- 10. Approval of Agreements for FY 2020-2021 Subject to Ratification July 1, 2020.**
 - Stericycle|Shred-It – Wilburton Administrative Office**
 - Memorandum of Understanding Between Oklahoma Association of Career and Technology Education (OkACTE), Association for Career and Technical Education (ACTE) and Kiamichi Technology Center**
 - Monitoring Agreement – Four Feathers Alarm, LLC. dba Texas FFA, LLC. and Center for Workforce Advancement, Durant**
- 11. Approval of Clinical Agreements for Health-Related Programs for the Purpose of Allowing KTC Students to Acquire Field Experience – FY 2019-2020.**
 - EMS Program (Distance Learning):**
 - Mid-America Technology Center – Wayne, OK.**
 - Health Careers Certification Program:**
 - Atoka County EMS – Atoka, OK**
- 12. Approval of Out-of-State Travel. (A Copy of This List is Available at the Office of the Superintendent and at the Meeting.)**
- 13. Approval of FY 2019-2020 General Fund Encumbrance**

**Nos. 202936 Through the Latest Numbered Encumbrance
Presented at the Time of This Meeting for Accounts Payable
and Payroll.**

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 13.

F. ACTION TOPICS:

- 14. Recommendation, Consideration and Vote to File Certification and Municipal Order and Notice of Treasurer's Bond with County Clerks and County Treasurers within KTC District – FY 2019-2020.**
- 15. Proposed Executive Session for the Purpose of (1) Discussing the Resignation, Retirement, Employment/Appointment/ Re-Assignment and/or Transfer of Personnel and/or Applicants to the Positions Listed Below and (2) Discussing the Re-Employment of Certified Administrative Personnel for FY 2020-2021 as Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State and/or Federal Law, as Authorized by Title 25, Okla. Stats. Section 307 (B) (1) and (B) (7).**

RESIGNATIONS/RETIREMENTS

DONNA L. METCALF, Organizational and Instructional Development Coordinator, Wilburton Administration (Retirement)

MIKE GOODWIN, Director-Principal, Durant Campus (Retirement)

**EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT
AND/OR TRANSFER**

_____, Secretary (Evening Position), McAlester Campus
(12-Month Support Staff Contract)

LANE JACKSON, Re-Assignment from Director-Principal, Hugo Campus to Director-Principal, Durant Campus

**EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT
AND/OR TRANSFER (Continued)**

**JACOB POOLE, Re-Assignment from Adult/Industrial Coordinator,
Talihina Campus to Industrial Coordinator, McAlester Campus**

CERTIFIED ADMINISTRATORS

**Doug Hall, Deputy Superintendent – Wilburton Office
Greg Davidson, Director-Principal – Atoka Campus
Lane Jackson, Director-Principal – Durant Campus
Shelley Ebert, Director-Principal – Idabel Campus
Raymond Wilson, Director-Principal – McAlester Campus
Dr. Darlynn Cast, Assistant Director-Principal – McAlester Campus
Michael Culwell, Director-Principal – Poteau/Spiro Campuses
Cory Wood, Assistant Director-Principal – Poteau/Spiro Campuses
April Murray, Director-Principal – Stigler Campus
Justin Kennedy, Director-Principal – Talihina Campus**

A. Vote to Convene in Executive Session

A. Vote to Acknowledge Return to Open Session

B. Statement of Minutes of Executive Session

- 16. Recommendation, Consideration and Vote to Approve the
Personnel Actions Set Out Below:**

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Coordinator, Wilburton Administration (Retirement)**

MIKE GOODWIN, Director-Principal, Durant Campus (Retirement)

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April Murray, Director-Principal – Stigler Campus
Justin Kennedy, Director-Principal – Talihina Campus**

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

Tuesday, March 10, 2020

12:15 P.M.

KTC – Administrative Office

1004 Highway 2 North

Wilburton, OK 74578

J. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____