

AGENDA

**Kiamichi Technology Center
Board of Education
Regular Meeting
KTC – McAlester Campus
301 Kiamichi Drive
McAlester, OK 74501
January 14, 2020
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL:

B. QUORUM DECLARED TO BE PRESENT & MEETING CALLED TO ORDER:

C. RECOGNITION OF GUESTS, SUBMITTING PROPER REQUESTS PURSUANT TO KIAMICHI TECHNOLOGY CENTER POLICY 6.5.

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meetings, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each items 1 through 10.

1. Approval of Minutes.

December 10, 2019 Regular Meeting

2. Approval of Declaration of Funds, Treasurer's Report and KTC Cash Reconciliation.

3. Approval of Resolution No. 1/14/2020-1 Activity Fund Account Reports and Transfer of Funds.

4. Approval of Short-Term Instructors and Part-Time Employees to Work at All Campuses – FY 2019-2020.

<u>Name</u>	<u>Primary Duty</u>	<u>Campus</u>
Cagle, Bradi	STA Instr. – Intro. to Spanish	Atoka
Gooch, Kent	STA Instr. – General Safety Awareness	Atoka
Butler, Jodi	STA Instr. – American Sign Language Introductory Class, June 2020	Hugo/Antlers
Samis, Heather	STA Instr. – Business Leadership Series, January 2020	Hugo/Antlers
Sims, Brooke	STA Instr. – Web Design and Social Media for Business Class	Hugo/Antlers
Stonebarger, Tracy	STA Instr. – PN Math Prep Class, Feb. 2020	Hugo/Antlers
Whitlow, Amanda	STA Instr. – LTCNA and HHA, Spring 2020	Hugo/Antlers
Stewart, Jack	Substitute – All Programs	Idabel
Cooper, Bettye	Substitute – All Programs, Eufaula	McA/Eufaula
Davis, Ileespring	Federal Work Study. Maintenance/Clerical	Stigler
Rowland, Jennifer	Van Driver and Maintenance	Talihina

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

5. Approval to Declare Equipment, Located at the Atoka Campus, as Surplus to be Disposed of Through Online Public Auction, Trade-In or Salvaged for Scrap. (A Copy of This Lists Is Available on the District Website, at the Office of the Superintendent and at the Meeting.)

6. Approval to Accept Donated Equipment from ACIS, McKinney, Texas, to be Used for Training Purposes in the HVAC Program – Talihina Campus.

	<u>Serial Nos.</u>
(2) 5 Ton TRANE Condensers	645506S4F and 6354XM34F
(1) 5 Ton Armstrong Condenser	None
(1) 5 Ton Carrier Gas Furnace	58SE900161
(1) 5 Ton Electric Air Handler	BM2620G
(1) 30 Ton American Hermetic Compressor	D6B2101
(1) 30 Ton Totaline Hermetic Compressor	0912PE5679

7. Approval to Accept Donated Welding Pipe as Listed Below from Midship Pipeline to be Used for Training Purposes in the Welding Program – Durant Campus.

Inventory List:

2 inch	26' 5"
4 inch	25' 4"
12 inch	40' 6"
	20' 9"
	4'
24 inch	15' 3"
36 inch bore	22' 10"
	5' 4"
	2' 4"
	27' 7"
36 inch mainline	30' 3"
	8'

8. Approval of Agreements

- **PLTW Agreement Extension Amendment for FY 2020-2021, Subject to Ratification at the July 14, 2020 Board Meeting**
- **Memorandum of Understanding for Temporary Shelter (Community Partner/Non-LTC) – Atoka Manor, Inc., and Kiamichi Technology Center, Atoka Campus**

9. Approval of Out-of-State Travel. (A Copy of This List is Available at the Office of the Superintendent and at the Meeting.)

10. Approval of FY 2019-2020 General Fund Encumbrance Nos. 202751 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable, Payroll and Building Fund Encumbrance Nos. 2021033 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable.

E. Motion, Second and Roll Call Vote to Approve the Consent Agenda, Items 1 through 10.

F. ACTION TOPICS:

- 11. Proposed Executive Session for the Purpose of Discussing the Employment of and Contract with Shelley D. Free, as Superintendent for the Kiamichi Technology Centers, the Disclosure of Which Discussion Would Violate Confidentiality Requirements Under State and/or Federal Law, as Authorized by Title 25 Okla. Stat. Section 307 (B) (1) and (7).**
 - A. Vote to Convene in Executive Session**
 - B. Vote to Acknowledge Return to Open Session**
 - C. Statement of Minutes of Executive Session**
- 12. Recommendation, Consideration and Vote to Employ Shelley D. Free as Superintendent of Kiamichi Technology Centers Pursuant to a Written Contract through June 30, 2023.**
- 13. Recommendation, Consideration and Vote to Approve the Appointment of KTC Board Member, Larry Culwell, to the OSSBA State Legislative Liaison Network as the Voting Delegate.**
- 14. Recommendation, Consideration and Vote to Approve Transportation Contract with Haworth Public Schools – Idabel Campus – FY 2019-2020.**
- 15. Recommendation, Consideration and Vote to Approve Addition to KTC Board of Education Policies.**
 - Compliance Policies – Freedom of Expression, Section 24, Policy 24.31. (New Policy)**
- 16. Recommendation, Consideration and Vote to Approve Tuition for Oklahoma Auctioneering School to be Held on a Short-Term Basis, June 6-14, 2020 – Talihina Campus.**
- 17. Proposed Executive Session for the Purpose of Confidential Communications Between the Board and Its Attorney**

Concerning a Pending Investigation, Claim and/or Possible Action Against Industrial Food Truck, LLC., the Board Having Been Advised by its Attorney that Disclosure of Such Communications Will Seriously Impair the Ability of the Public Body to Process the Claim or Conduct a Pending Investigation, Litigation, Proceeding in the Public Interest, as Authorized by Title 25 Okla. Stat. Section 307 (B) (4).

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minutes of Executive Session**

- 18. Recommendation, Consideration and Vote to Initiate Legal Action by KTC Against Industrial Food Truck, LLC., (“IFT”), to Recover all Amounts Paid to IFT by KTC and Any Other Damages and Costs Allowed by Law and to Authorize Superintendent Free, in Consultation with KTC Legal Counselor, to Take Any and All Action She Deems Necessary to Protect the Interests of KTC with Regard to KTC’s Purchase of a Food Truck from Industrial Food Truck, LLC.**
- 19. Proposed Executive Session for the Purpose of Discussing the Resignation, Retirement, Employment/Appointment/ Re-Assignment and/or Transfer of Personnel to the Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State and/or Federal Law, as Authorized by Title 25, Okla. Stats. Section 307 (B) (1) and (B) (7).**

RESIGNATIONS

LAURA BURKHART, Practical Nursing Instructor, Poteau Campus (Resignation)

GINGER CLARK, Secretary (PM), McAlester Campus (Resignation)

TONY KORP, Industrial Coordinator, McAlester Campus (Resignation)

**EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT
AND/OR TRANSFER**

_____, Practical Nursing Instructor, Poteau Campus
(11-Month Adult Ed. Contract)

_____, District Financial Aid Coordinator, Wilburton
Administration (12-Month Professional Staff Contract)

- A. Vote to Convene in Executive Session**
- B. Vote to Acknowledge Return to Open Session**
- C. Statement of Minutes of Executive Session**

**20. Recommendation, Consideration and Vote to Approve the
Personnel Actions Set Out Below:**

RESIGNATIONS

**LAURA BURKHART, Practical Nursing Instructor, Poteau Campus
(Resignation)**

GINGER CLARK, Secretary (PM), McAlester Campus (Resignation)

TONY KORP, Industrial Coordinator, McAlester Campus (Resignation)

**EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT
AND/OR TRANSFER**

_____, Practical Nursing Instructor, Poteau Campus
(11-Month Adult Ed. Contract)

_____, District Financial Aid Coordinator, Wilburton
Administration (12-Month Professional Staff Contract)

G. REPORTS:

Superintendent's Report

H. NEW BUSINESS:

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

Tuesday, February 11, 2020

12:15 P.M.

KTC – Administrative Office

1004 Highway 2 North

Wilburton, OK 74578

J. VOTE TO ADJOURN:

Posted By: _____

Date Posted: _____

Time Posted: _____

Place Posted: _____

Signed: _____