



AGENDA

**Kiamichi Technology Centers
Board of Education
Regular Meeting
Kiamichi Tech – McAlester Campus
301 Kiamichi Drive
McAlester, OK 74501
July 12, 2022
12:15 P.M.**

The Board can discuss, make motions and vote upon any matter appearing on the Agenda. Such motions and votes may be to adopt, reject, modify, table, reaffirm, rescind, or take no action on any Agenda item. The meeting will be conducted by the President of the Board as the presiding officer. Any agenda item containing multiple matters may be severed for separate consideration at the request of any Board member:

A. ROLL CALL.

B. QUORUM DECLARED TO BE PRESENT AND MEETING CALLED TO ORDER.

C. RECOGNITION OF GUESTS.

D. CONSENT AGENDA: All of the following items, which concern reports and items of a routine nature normally approved at Board Meeting, will be approved by one vote unless any Board Member desires to have a separate vote on any or all of these items. The Consent Agenda consists of discussion, consideration and vote on each Item 1 through 11.

1. Approval of Minutes. June 30, 2022 – Regular Meeting.

2. **Approval of Declaration of Funds, Treasurer's Report, and Kiamichi Technology Centers Cash Reconciliation.**
3. **Approval of Resolution No. 07/12/2022-1 Activity Fund Account Reports and Transfer of Funds.**
4. **Approval of Activity Fund Chart of Accounts FY 2022-2023.**
5. **Approval of Short-Term Instructors and Part-Time Employees, to Work at Each Campus and the Wilburton Office FY 2022-2023.**

NAME	PRIMARY DUTY	CAMPUS
Norris, Stephen	STA Instr - Mixology Certification	Durant
Whitley, Brittany	Mixology for Choctaw Nation, Enrichment Class	Durant
Laster, Christie	STA Instr – Phlebotomy	Idabel
Fout, Josh	STA Instr - Police Officer Training Academy Basic Instructor	Poteau/Spiro
Waggoner, Brandon	STA Instr - Police Officer Training Academy Basic Instructor, Private Security Guard Instructor	Poteau/Spiro

ANY EMPLOYEE NAME SUBMITTED ABOVE MAY INCLUDE OTHER JOB DUTIES, CLASSES AND/OR SUBSTITUTE TEACHING DUTIES AS ASSIGNED.

6. **Approval to Declare Equipment Located at the Hugo Campus, the Poteau Campus, and the Spiro Campus, as Surplus to be Disposed of Through Online Public Auction, Trade-In or Salvaged for Scrap. (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
7. **Approval to Declare Equipment Located at the McAlester Campus, and the Poteau Campus to be donated to the following Skills Center and Public Schools. (Copies of These Lists are Available on the District Website, at the Office of the Superintendent and at the Meeting.)**
 - **Howard McLeod Correctional Skills Center**
 - **Shady Point Public Schools**

- Spiro Public Schools

8. **Approval to Dispose of Non-Inventory Waste and Scrap Items of Nominal Value, Including Scrap Metal and Batteries by Sale on an As-Needed Basis During FY 2022-2023.**
9. **Discussion of Items Donated to Kiamichi Technology Centers Programs.**

- Shelburne Heating and Air LLC – HVAC Durant Campus

10. **Approval of FY 2022-2023 General Fund Encumbrance Nos. 230001 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable, Payroll, and Building Fund Encumbrance Nos. 2321001 Through the Latest Numbered Encumbrance Presented at the Time of This Meeting for Accounts Payable.**
11. **Approval of Out-of-State Travel. (A Copy of This is Available at the Office of the Superintendent and at the Meeting).**

E. Motion, Second, and Roll Call Vote to Approve the Consent Agenda, Items 1 through 11.

F. ACTION TOPICS

12. **Recommendation, Consideration, and Vote to Approve Transportation Contracts with Participating Partner Schools FY 2022-2023.**
13. **Recommendation, Consideration, and Vote to Approve the Additions/Revisions to the Full-Time Program Performance Standards Policy.**

- 14. Recommendation, Consideration, and Vote to Approve the following Kiamichi Tech Handbooks for FY 2022-2023 to Replace or Supersede Earlier Editions of the Same Handbooks.**
- **EMT Student Handbook**
 - **Financial Aid Handbook**
 - **Paramedic Student Handbook**
 - **Practical Nursing Handbook**
 - **Practical Nursing Preceptor Handbook**
- 15. Recommendation, Consideration, and Vote to Approve the Rezoning of the Local Board Zones for Kiamichi Technology Centers School District No. 7 and Approve Resolution No. 07/12/2022-2 Board of Education District Rezoning.**
- 16. Recommendation, Consideration, and Vote to Approve the Employment of Support Staff for FY 2022-2023 as Listed on Schedule A of the Agenda.**
- 17. Proposed Executive Session for the Purpose of Discussing the Employment, Hiring, Resignation, Retirement, Appointment/Re-Assignment, and/or Transfer of Personnel and/or Applicants to the Positions Listed Below, Including Discussions of Information, the Disclosure of Which Would Violate Confidentiality Requirements of State and/or Federal Law, as Authorized by Title 25, Okla. Stats. Section 307 (B) (1) and (B) (7).**

RETIREMENT/RESIGNATION

STEPHEN HARDY, Pre-Engineering Technology Instructor, Hugo Campus [Resignation]

LAURA BURKHART, Health Careers Education Instructor, Stigler Campus [Resignation]

KRIS WILLIAMS, Career Specialist, Poteau Campus [Resignation]

RETIREMENT/RESIGNATION CONT.

MINNIE TRUITT, Student Financial Aid Secretary, Wilburton Administration Office [Retirement]

EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT AND/OR TRANSFER

MICHAEL WALKER, transfer from Instructional Coach to Custodial/Maintenance, Poteau Campus (12- Month Support Staff Contract) [Transfer]

TRACY STONEBARGER, transfer from Career Connections/Math Instructor to Student Services Coordinator, Hugo Campus (12- Month Professional Contract) [Transfer]

ROGER GOZA, transfer Pre-Engineering Technology Instructor to Career Connections/Math Instructor, Hugo Campus (10- Month Teacher Contract) [Transfer]

_____, Electrical Technology Instructor, McAlester Campus (10- Month Temporary Teacher Contract) [Employment] {New Position}

_____, Custodial/Maintenance, Atoka Campus (12- Month Support Staff Contract) [Employment]

_____, Teaching Assistant, Poteau Campus (10- Month Support Staff Contract) [Employment] {New Position}

_____, Practical Nursing (P-T) Instructor, Antlers Campus (10 -Month Adult Ed. Teacher Contract) [Employment]

A. Vote to Convene in Executive Session

B. Vote to Acknowledge Return to Open Session

C. Statement of Minutes of Executive Session

- 18. Recommendation, Consideration and Vote to Approve the Personnel Actions Set Out Below:**

RETIREMENT/RESIGNATION

STEPHEN HARDY, Pre-Engineering Technology Instructor, Hugo Campus [Resignation]

LAURA BURKHART, Health Careers Education Instructor, Stigler Campus [Resignation]

KRIS WILLIAMS, Career Specialist, Poteau Campus [Resignation]

MINNIE TRUITT, Student Financial Aid Secretary, Wilburton Administration Office [Retirement]

EMPLOYMENT/APPOINTMENT/RE-ASSIGNMENT AND/OR TRANSFER

MICHAEL WALKER, transfer from Instructional Coach to Custodial/Maintenance, Poteau Campus (12- Month Support Staff Contract) [Transfer]

TRACY STONEBARGER, transfer from Career Connections/Math Instructor to Student Services Coordinator, Hugo Campus (12- Month Professional Contract) [Transfer]

ROGER GOZA, transfer Pre-Engineering Technology Instructor to Career Connections/Math Instructor, Hugo Campus (10- Month Teacher Contract) [Transfer]

_____, Electrical Technology Instructor, McAlester Campus (10- Month Temporary Teacher Contract) [Employment] {New Position}

_____, Custodial/Maintenance, Atoka Campus (12- Month Support Staff Contract) [Employment]

_____, Teaching Assistant, Poteau Campus (10- Month Support Staff Contract) [Employment] {New Position}

_____, Practical Nursing (P-T) Instructor, Antlers Campus (10 -Month Adult Ed. Teacher Contract) [Employment]

- 19. Recommendation, Consideration, and Vote to Approve the “Partial Release of Lease” with Antlers Industrial Trust Authority, Less and Except Lots 5 and 6 of the Antlers Industrial Park.**

G. REPORTS

Superintendent’s Report

H. NEW BUSINESS

I. ANNOUNCEMENT OF NEXT MEETING:

The next regular meeting of the Board is scheduled for:

**Tuesday August 9, 2022
12:15 P.M.
Kiamichi Tech – District Administration Office
1004 Highway 2 North
Wilburton, OK 74578**

J. VOTE TO ADJOURN:

Posted By: _____
Date Posted: _____
Time Posted: _____
Place Posted: _____
Signed: _____

Atoka Campus

SUPPORT STAFF				
First Name	Last Name	Job Description	Teaching Certificate	Expiration Date
Faith	Adams	Teaching Assistant		
Jennifer	Purcell	Teaching Assistant		
Pam	Wilcox	Teaching Assistant		
Tammy	Morris	Custodial/Maintenance (PM)		
Kent	Selby	Custodial/Maintenance		
Mary	McClendon	Secretary		
Jamie L.	Robertson	Secretary		
Cherryl S.	Selby	Secretary		

Durant Campus

SUPPORT STAFF				
First Name	Last Name	Job Description	Teaching Certificate	Expiration Date
Danielle	Cress	Teaching Assistant		
Kylee	Carnnahan	Custodial/Maintenance		
Ashley	Cress	Custodial/Maintenance (PM)		
Jerri	Dewalt	Custodial/Maintenance		
Gabriel	Earle	Custodial/Maintenance		
Brenda	Zachry	Custodial/Maintenance		
C. Nikki	Coffey	Secretary		
Maggie	Herrick	Secretary		
Tabitha	Leslie	Secretary		
Monica	Wakefield	Secretary		

Hugo/Antlers Campus

SUPPORT STAFF				
First Name	Last Name	Job Description	Teaching Certificate	Expiration Date
Alizha	Adamson	Teaching Assistant		
Patsy	Guess	Teaching Assistant		
Gloria	Rodriguez	Teaching Assistant		
Janet	Scaff	Teaching Assistant		
Justin	Chapman	Custodial/Maintenance (PM)		
Adolphus (AJ)	Johnson	Custodial/Maintenance		
Kevin	Roper	Custodial/Maintenance (PM)		
Lisa	Gallegos	Secretary		
Aubrey	Maynard	Secretary		
Jacquetta	Savage	Secretary		
Melinda	Young	Secretary		

Idabel Campus

SUPPORT STAFF				
First Name	Last Name	Job Description	Teaching Certificate	Expiration Date
Lisa	Black	Teaching Assistant		
Angie	Clark	Teaching Assistant		
Valvaree	Johnson	Teaching Assistant		
Ricky	Dean	Custodial/Maintenance		
Debra	Spears	Custodial/Maintenance (PM)		
Angela	Timms	Custodial/Maintenance		
Caleb	Wright	Custodial/Maintenance		
Laura	Allen	Secretary		
Pam	Coombs	Secretary		
Amanda	Fulgium	Secretary		
Leesa	McKee	Secretary		

McAlester Campus

SUPPORT STAFF				
First Name	Last Name	Job Description	Teaching Certificate	Expiration Date
Patience	Beams	Teaching Assistant		
Jacqueline	Picotte	Teaching Assistant		
Caren	Wilson	Teaching Assistant		
Casey	Wood	Teaching Assistant		
Debra E.	Wood	Teaching Assistant		
Christopher	Brannon	Custodial/Maintenance		
Christopher	Mosley	Custodial/Maintenance		
Sherry	Reagan	Custodial/Maintenance (PM)		
Michael	Strain	Custodial/Maintenance		
Roy	Young, Jr.	Custodial/Maintenance		
Debra	Carlile	Secretary		
April J.	Collier	Secretary		
Michael	Fulgium	Secretary		
Danielle	Hackler	Secretary		
Jeannie	Horn	Secretary		
Carrie	Martin	Secretary		
Kaleigh	Smith	Secretary (PM)		

Poteau/Spiro Campus

SUPPORT STAFF				
First Name	Last Name	Job Description	Teaching Certificate	Expiration Date
Christl	Coyle	Teaching Assistant		
Tammy L.	Donathan	Teaching Assistant		
Lori	Nelson	Teaching Assistant		
McKinlee	Thomas	Teaching Assistant		
Charlie	Rust, Jr.	Custodial/Maintenance		
Scott	Schmidt	Custodial/Maintenance (PM)		
Joshua R.	Thomas	Custodial/Maintenance		
Richard	Webster	Custodial/Maintenance		
Michael	Walker	Custodial/Maintenance (PM)		
Sara	Baker	Secretary		
Braden	Dorsey	Secretary		
Cassidi	Hemphill	Secretary		
Danielle D.	Mathews	Secretary		
Lindsey	Spradley	Secretary		
Jillian	Timmons	Secretary		
Chelsea	Waggoner	Secretary		

Stigler Campus

SUPPORT STAFF				
First Name	Last Name	Job Description	Teaching Certificate	Expiration Date
Robyn	Kelley	Teaching Assistant		
Brooke	Knoy	Teaching Assistant		
JJ	Owens	Custodial/Maintenance		
Kim	Wooten	Custodial/Maintenance (PM)		
Kristin	Cobbs	Secretary (PM)		
Rachell	Byrne	Secretary		
Sandy	Daniels	Secretary		

Talihina Campus

SUPPORT STAFF				
First Name	Last Name	Job Description	Teaching Certificate	Expiration Date
W. Clay	King	Teaching Assistant		
Rhett	Norbury	Teaching Assistant		
Justin	Jones	Custodial/Maintenance (PM)		
Deon	Roberts	Custodial/Maintenance		
Shannon	Daney	Secretary		
Sheri	Taylor	Secretary		

District Administration Office (Wilburton)

SUPPORT STAFF				
First Name	Last Name	Job Description	Teaching Certificate	Expiration Date
Duane	Scott	Custodial/Maintenance		
Lehann	Reager	Secretary	Standard	6/30/2026
Minnie	Truitt	Student Financial Aid Secretary		
Crystal	Hanks	Accounts Payable		