



## Needs Assessment

In the midst of school reform, school districts face the challenges of utilizing their resources in the most effective manner to impact and increase student achievement. Learning Keys has designed a **Needs Assessment** to assist district and campus leaders in meeting the required expectations.

### **What is a Needs Assessment?**

A Needs Assessment process reviews state assessment results, campus walkthroughs, feedback from teachers, principals, and central office administrators along with other pertinent district and campus statistics. This information is then triangulated to develop findings and recommendations. The Needs Assessment report outlines the data collected along with the findings and recommendations. Recommendations are targeted for implementation along with a suggested timeframe. These findings can be used to develop district and campus action plans to direct the instructional work. A Needs Assessment provides an efficient, data-driven method to help districts prioritize their immediate areas of focus for school improvement.

### **The district/campus report includes findings and recommendations in the following areas:**

- Curriculum and Planning
- Instruction and Assessment
- Professional Development
- Analysis of State Required Student Standardized Test Scores
- Analysis of Classroom Instruction Time (optional)

### **The Needs Assessment process includes:**

- Campus Classroom Visits (minimum of two per classroom)
- Analysis of State Required Student Test Scores
- Analysis of Teacher Questionnaires based on Curriculum, Instructional and Assessment practices
- Analysis of professional development for a 1 year period
- Administrator interviews based on Curriculum, Instructional and Assessment practices.

### **When:**

- Consultant will make at least 2 visits in each classroom at different times in the day
- Approximately one-hour interviews with principals and selected central office personnel.
- Scheduling of in district dates at school site

### **Must Haves:**

- Classrooms in session
- Class schedule by school site
- School map
- Classroom doors unlocked during visit
- Individual meeting time with administrators

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