

DeRidder High School

Student Handbook



2020 - 2021

Principal, Harry Hooker
Assistant Principals,
Cassady Hickingbottom & Samuel Smith

Mission Statement:

**“Preparing students today for success
in tomorrow’s changing world”**

Thank you to our Partners In Education:

City of DeRidder

Ingevity

Paws-N-Claws Animal Hospital

R.C. Paving

Randy Brown, CPA

Ricky Day Trucking,

Solinsky & Associates

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FORWARD/SIGNATURE PAGE

This handbook has been compiled with the hope that the students of DeRidder High School and their parents will use it as a source of information regarding school policies, curricula, and organization.

The information contained within this handbook is subject to change based on federal, state, and parish directives or laws, and also subject to administrative decisions deemed necessary and appropriate for the well-being of the students at DeRidder High School.

The reader will find that the handbook contains valuable information concerning requirements for graduation, the program of studies, general regulations, and other vital facts concerning DeRidder High School. In the event that the information needed is not contained in the handbook, students are encouraged to consult with their first period teacher, the guidance department, or the administration.

Students will come to class prepared for the work of the day. Students are responsible for attending class with textbooks, homework assignments, notebooks, paper, pencils, and any other materials required for functioning in a given class (such as gym suits, etc.). Students are expected to report to class on time and be prepared to work.

No assumption should be made by students, parents, or staff that publications or any other source of communication or information constitutes a public forum.

Periodically students are asked to respond **ANONYMOUSLY** to surveys which enable the school system to assess needs and provide programs to meet those needs. In many cases, funding requested for projects must be documented by needs ascertained in these surveys. Under the provisions of the *Protection of Pupil Rights* amendment to the *Educate America Act*, parents have the right to refuse permission for their child to participate in these surveys. Please notify the principal in writing if you do not wish for your child to participate in surveys designed to gather information about students' attitudes, behaviors, relationships, and needs.

This handbook is reviewed annually by the Parish Committee, composed of members of the student government association, parents, and a representative group from the faculty and the administration.

➤ **This page is to be signed in the area provided by the student and his/her parent or guardian. A signature indicates that he/she has read and understands the school policies and has received a copy of the Parental Involvement Plan. This page is to be returned to the 1st period teacher by the end of August.**

Student's Signature

Parent's Signature

Date

Date

"The Beauregard Parish School Board is an Equal Opportunity Agency dedicated to a policy that no person in this district shall on the basis of race, color, creed, religion, sex, age, handicap, or national origin be denied the benefits of or be subject to discrimination in any educational program or activity."

DERIDDER HIGH SCHOOL
HARRY HOOKER, PRINCIPAL
STUDENT-PARENT-TEACHER STATEMENT OF COMPLIANCE
For Grades 4-12

We know that learning takes place when effort, interest, and motivation are present. Because we are all committed to _____'s progress in school, we will work to do our best to promote student achievement. This contract is a pledge to work together; for we believe that through our team effort, learning will take place.

| As a student I agree to: | As a parent I agree to: | As a teacher I agree to: |
|--|---|--|
| follow school and classroom rules. | reinforce school and classroom rules. | explain the school and classroom rules to the student and his/her parents. |
| do my best in all subject areas. | show interest and use positive feedback for reinforcement of work. | provide motivating curriculum-aligned instruction to enhance learning. |
| attend school every day unless I am sick. | promote regular bedtime and provide nutritional meals. | send notification of excessive absences and tardies to parents. |
| complete homework assignments every day. | provide assistance and monitor assignments daily. | keep records of completed homework and give positive reinforcement. |
| listen attentively and ask questions when I do not understand. | encourage my child to be a good listener and to ask specific questions about things they do not understand. | commend good listeners and answer specific questions. |

Most importantly, we promise to help each other carry out this agreement.

Student Signature **Parent Signature** **Teacher** **Signature** **Grade**
Signed on this _____ day of _____, 20____ as a component of the Beauregard Parish Parental Engagement Policy.

BEAUREGARD PARISH SCHOOL BOARD
'Acceptable Use' Parent/Student Contract
For Telecommunication Services

Responsibility Contract

Acceptable Use of Telecommunication Services

The Board of Education recognized the educational value of using telecommunication services for communication and information access and encourages the use of such sources to enhance student learning.

Responsibility Contract

As a student, I understand and will abide by the District's rules, regulations, and the Computer and INTERNET Use policy (**IFBGA**) as well as specific site guidelines for the use of the Beauregard Parish School System's electronic information services. I further understand that any violation of these rules, regulations, and guidelines is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked and District or school disciplinary action and/or other appropriate legal action may be taken.

As a parent/guardian of this student, I have read the District's rules and regulations and any specific site guidelines for use of the Beauregard Parish School System's electronic information services. I understand that these services are designed for educational purposes and the Beauregard Parish School System has taken available precautions to eliminate controversial materials. However, I also recognize that it is impossible for the district to restrict access to all controversial materials, and I will not hold them responsible for materials acquired by my child with these services.

I hereby give permission for my child to access the electronic information services provided by the Beauregard Parish School System.

Name of Parent/Guardian (Please Print)

Signature of Parent/Guardian

Date _____

Student's Name (Please Print)

Signature of Student

Date _____

Rules and Regulations

1. Users must demonstrate honest, integrity, and respect for others at all times. Appropriate manners and language shall be required.
2. Student monitored email will only be issued for distance learning and other district approved educational opportunities. E-mail is not guaranteed to be private on the Internet. Therefore, only appropriate educational content shall be allowed.
3. No photographs, personal addresses, personal phone numbers, or last names will be permitted in student use of the Internet.
4. Illegal activities, including copyright or contract violations shall not be permitted. The Internet may not be used for financial or commercial gain.

5. Students shall not post any e-mail or other messages or materials on school or district networks or the Internet that are indecent, vulgar, lewd, slanderous, abusive, threatening, sexually harassing, cyberbullying or terrorizing, and apply to all forms of electronic communications.
6. Indecent, vulgar, lewd, slanderous, abusive, threatening, sexually harassing, cyberbullying or terrorizing language shall be forbidden and apply to all forms of electronic communications.
7. No activities will be allowed which may damage or interrupt equipment or any networking system.
8. Any attempt to alter, harm or destroy the data of another user of the Internet, or any network on the Internet shall be forbidden.
9. No user is permitted to upload, or create, a computer virus on the Internet or any networking system. Students shall not attempt to gain unauthorized access, including so-called "hacking" or otherwise compromise any computer or network security or engage in any illegal activities on the Internet, including willfully introducing a computer virus, worm, or other harmful program to the network.
10. A user shall not seek, attempt, or setup access to unauthorized networks, including but not limited to non district or school system WiFis, Hotspots, or tethering devices.
11. A user shall not attempt to access any Internet resources or entities not previously authorized by the teacher.
12. Invading the privacy of another user, or using his/her account, shall not be tolerated.
13. Posting personal messages without the author's consent shall be forbidden.
14. Sending or posting anonymous messages shall be forbidden.
15. Perusing or otherwise accessing obscene or pornographic material, or using profanity in messages shall be forbidden.
16. Perusing or otherwise accessing information on manufacturing bombs or other incendiary devices shall be forbidden.
17. Product advertising, political lobbying, or sending messages involving illegal activities shall not be permitted. Violations shall be reported to the teacher when evidence of such is encountered on the Internet.
18. Any subscriptions to list servers, bulletin boards, or on-line services shall be approved by the Superintendent or his/her designee prior to any such usage.
19. When a security problem is detected, it shall be reported immediately to the teacher. The problem shall not be demonstrated to other users.
20. Resources offered by the Internet and paid for by the Board may not be willfully wasted.
21. Discipline shall automatically result for a user who accesses, sends, receives, or configures electronically any profane or obscene language or pictures.

CONSENT FORM

TOPS, COLLEGE SCHOLARSHIPS, GRANTS, AID PROGRAMS & COLLEGE ADMISSIONS

School Name: _____

LEA: _____

(If Applicable)

I CONSENT TO THE FOLLOWING:

Data to be shared:

- Full name
- Birthdate
- Social Security Number
- Student transcript data (includes but not limited to, courses taken, type of course, the grades for each course, and when and where the courses were taken).

Your child's data will be shared with the Louisiana Office of Student Financial Assistance (LOSFA) through the Louisiana Department of Education (LDE) and the postsecondary education institution(s) to which your child applies (Institution) through the Board of Regents (BOR) and LDE to allow:

- You to **track your child's progress** in taking the courses and earning the grades required to be eligible for a Taylor Opportunity Program for Students (TOPS) Scholarship by having an account on Louisiana Connect (www.LouisianaConnect.org).
- LOSFA to determine **whether your child is eligible for TOPS and other college aid using the Louisiana Award System (LAS)**.
- You to **monitor your child's TOPS eligibility status** by having an account on LAS (www.osfa.la.gov/AwardSystem/).
- LOSFA to **make TOPS and other aid payments**.
- The Institution to process applications for admissions to the Institution.

I understand that:

- LOSFA must have my child's personal information to allow me to track my child's progress toward TOPS eligibility and to make my child eligible for a TOPS Scholarship.
- Institution must have my child's personal information to process my child's application to the Institution
- Neither LOSFA nor the Institution will give my child's personal information to any agency not listed above unless required to do so by law or as necessary to pay my child's TOPS award, other scholarships, grants or aid, or to process an application to the Institution.
- My child's social security number will be electronically encrypted so that it cannot be viewed by anyone.
- LOSFA and the Institution will destroy my child's personal information when it is no longer needed or not later than five years after my child graduates, whichever is earlier, unless otherwise required to be maintained by state or federal law.

I CONSENT to my child's school collecting my child's personal information named above and disclosing the personal information collected to LOSFA and to the Institution.

I understand and acknowledge that the consent provided herein shall be valid for my child's cumulative transcript records as of the date of signature and shall remain valid and in effect for the current school year.

Signature of Parent/Legal Guardian

My Child's Full Name

Printed Name of Parent/Legal Guardian

Date

I DO NOT CONSENT

I DO **NOT** CONSENT to my child's school collecting my child's personal information named above and disclosing the personal information to LOSFA and BOR. I understand that by declining consent for the collection and disclosure of my child's personal information to LOSFA and the Institution, my child's eligibility for state and federal student financial aid, including TOPS, cannot be determined by LOSFA and that the Institution will not be able to process my child's application for admission to the Institution.

Signature of Parent/Legal Guardian

My Child's Full Name

Printed Name of Parent/Legal Guardian

Date

FORM 837 - Revised 10-21-14

Principal's Message

Welcome to DeRidder High School, home of the "Mighty Dragons." The saying, "Excellence is the product of hard work and extra effort that makes the difference between an acceptable job and an exceptional job," carries with it a powerful meaning. With this thought in mind, I challenge you to Discover, Develop, and Dedicate.

Discover- DeRidder High students are encouraged to pursue their interests and passions beyond the classroom to discover themselves.

Develop- DeRidder High will provide an environment that encourages students to develop into well rounded young adults. Small class sizes, the ability to participate in more than one sport, and emphasis on participating in activities outside the classroom are the hallmarks of our school.

Dedicate- DeRidder High students are expected to dedicate themselves to achieving their potential. Students must manage busy schedules, keep up with class work and face the same challenges as the rest of students in high school.

As your principal, I am here to assist you in every way possible to make your high school career a great success. If you have any concerns or just want to visit, feel free to stop by my office or catch me when we're out and about.

Sincerely,

Harry L. Hooker

Harry L. Hooker
Principal

PHILOSOPHY OF DERIDDER HIGH SCHOOL

Our mission is to provide an environment that empowers students to achieve their potential to learn the skills, acquire the knowledge, and develop the attitudes for meeting the challenges of a global society.

DERIDDER HIGH SCHOOL BELIEFS

Each student is a valued individual with unique physical, social, emotional, and intellectual needs.

Students need to apply their learning in meaningful context.

A safe and physically comfortable environment promotes student learning.

Students' learning needs should be the primary focus of all decisions impacting the work of the school.

Students learn best when they are actively engaged in the learning process.

A student's self-esteem is engaged by positive relationships and mutual respect among and between students and staff.

Students need to not only demonstrate their understanding of essential knowledge and skills, but also need to be actively involved in solving problems and producing quality work.

Schools need to function as a learning organization and promote opportunities for all those who have a stake in the success of the school to work together as a community of learners.

Exceptional students (special education, limited English proficiency, talented and gifted, etc.) require special services and resources.

Students learn in different ways and should be provided with a variety of instructional approaches to support their learning.

Teachers, administrators, parents, and the community share the responsibility for advancing the school's mission.

The commitment to continuous improvement is imperative if our school is going to enable students to become confident, self-directed, lifelong learners.

PARENT INVOLVEMENT

Parents are welcome to support students during extracurricular activities. Also, check the school's website and Facebook page for other opportunities that become available throughout the school year.

STUDENT DIRECTORY INFORMATION

According to Beauregard Parish Policy File: JR-AP, disclosure of directory information may be authorized for the purpose of public recognition to include, but not be limited to, full name, age, schools attended, grade level, participation in officially recognized activities like sports and clubs, height and weight of members of athletic teams, photographs and videos, academic honors, and graduation information. Information classified as directory information may, according to law, be disclosed from a student's record without the written consent of the parent, legal guardian, or eligible student. This information is released in a variety of ways. It could be a list of names like Honor/Banner Roll. It could be information listed in an athletic or band program. It could be in a yearbook, on an official school website, or in a local newspaper. The parent, legal guardian, or eligible student (one who is eighteen years of age or older) has the right to refuse the release of directory information by notifying the principal in writing within two (2) weeks after the school year begins, or, for students who enter after the beginning of the year, within two (2) weeks of enrolling at the school.

SCHOOL EMPLOYEE/STUDENT CONTACT

The need may arise for teachers, coaches, band directors, and other sponsors to contact your child (for school business only) from their personal telecommunication devices. If, for any reason, you would like to disallow contact, you must inform the school office in writing.

NOTE: Electronic communication, regardless of content, made through a social network (MySpace, Facebook, etc.), is not allowed.

STUDENT SURVEYS

Periodically students are asked to respond **ANONYMOUSLY** to surveys which enable the school system to assess needs and provide programs to meet those needs. In many cases, funding requested for projects must be documented by needs ascertained in these surveys. Under the provisions of the *Protection of Pupil Rights* amendment to the *Educate America Act*, parents have the right to refuse permission for their child to participate in these surveys. Please notify the principal in writing if you do not wish your child to participate in surveys designed to gather information about students' attitudes, behaviors, relationships, and needs.

BEAUREGARD PARISH SCHOOL BOARD
5-Day School Calendar
2020 - 2021

| | |
|--|---|
| STAFF DEVELOPMENT DAY | Thursday, August 6, 2020 Friday, August 7, 2020 Monday, August 10, 2020 |
| Students Report to School | Tuesday, August 11, 2020 |
| LABOR DAY HOLIDAY | Monday, September 7, 2020 |
| Progress Reports Issued | Friday, September 11, 2020 |
| End of First Quarter | Thursday, October 8, 2020 |
| FAIR DAY HOLIDAY | Friday, October 9, 2020 |
| PARENT CONFERENCE K-5 / Report Cards Issued | Friday, October 16, 2020 |
| STAFF DEVELOPMENT DAY | Monday, November 2, 2020 |
| ELECTION DAY | Tuesday, November 3, 2020 |
| Progress Reports Issued | Wednesday, November 4, 2020 |
| VETERANS DAY HOLIDAY | Wednesday, November 11, 2020 |
| THANKSGIVING HOLIDAYS | Monday, November 23, 2020 through Friday, November 27, 2020 |
| Dismiss Friday, November 20, 2020 Students Return Monday, November 30, 2020 | |
| End of 1st Semester | Friday, December 18, 2020 |
| CHRISTMAS/WINTER BREAK | Monday, December 21, 2020 through Monday, January 4, 2021 |
| Dismiss Friday, December 18, 2020 Students Return Tuesday, January 5, 2021 | |
| STAFF DEVELOPMENT DAY | Monday, January 4, 2021 |
| PARENT CONFERENCE K-12/Report Cards Issued | Friday, January 15, 2021 |
| MARTIN LUTHER KING, JR. HOLIDAY | Monday, January 18, 2021 |
| Progress Reports Issued | Thursday, February 11, 2021 |
| STAFF DEVELOPMENT DAY | Friday, February 12, 2021 |
| MARDI GRAS HOLIDAY | Monday, February 15, 2021 through Friday, February 19, 2021 |
| Dismiss Thursday, February 11, 2021 Students Return Monday, February 22, 2021 | |
| End of Third Quarter | Friday, March 19, 2021 |
| Report Cards Issued | Friday, March 26, 2021 |
| EASTER/SPRING BREAK HOLIDAY | Monday, March 29, 2021 through Monday, April 5, 2021 |
| Dismiss Friday, March 26, 2021 Students Return Tuesday, April 6, 2021 | |
| Progress Reports Issued | Friday, April 23, 2021 |
| Last Day for Seniors | Wednesday, May 12, 2021 |
| Last Day for Students | Wednesday, May 26, 2021 |
| Last Day for Teachers (Report Cards Mailed) | Thursday, May 27, 2021 |

STAFF DEVELOPMENT DAYS are Non-Student Days
PARENT CONFERENCE DAYS are Non-Student Days for the Grades Listed

Revised 2/17/2020

Bell Schedules

| REGULAR BELL SCHEDULE | | |
|------------------------|--------------------|--------------|
| BELL RINGS AT 7:44 | TARDY BELL AT 7:48 | CLASS CHANGE |
| 1 ST PERIOD | 7:48-8:44 | 8:44-8:48 |
| 2 ND PERIOD | 8:48-9:42 | 9:42-9:46 |
| 3 RD PERIOD | 9:46-10:40 | 10:40-10:44 |
| 4 TH PERIOD | 10:44-11:38 | 11:38-11:42 |
| 5 TH PERIOD | 11:42-12:36 | 12:36-12:40 |
| 1 ST LUNCH | 11:42-12:08 | 12:08-12:12 |
| 5 TH PERIOD | 12:12-1:06 | 1:06-1:10 |
| 2 ND LUNCH | 12:40-1:06 | 1:06-1:10 |
| 6 TH PERIOD | 1:10-2:04 | 2:04-2:08 |
| 7 TH PERIOD | 2:08-3:02 | |

| MORNING ASSEMBLY SCHEDULE | | |
|---------------------------|--------------------|--------------|
| BELL RINGS AT 7:44 | TARDY BELL AT 7:48 | CLASS CHANGE |
| 1 ST PERIOD | 7:48-8:34 | 8:34-8:38 |
| MORNING ASSEMBLY | 8:38-9:38 | 9:38-9:42 |
| 2 ND PERIOD | 9:42-10:27 | 10:27-10:31 |
| 3 RD PERIOD | 10:31-11:16 | 11:16-11:20 |
| 4 TH PERIOD | 11:20-12:05 | 12:05-12:09 |
| 5 TH PERIOD | 12:09-12:54 | 12:54-12:58 |
| 1 ST LUNCH | 12:09-12:35 | 12:35-12:39 |
| 5 TH PERIOD | 12:39-1:24 | 1:24-1:28 |
| 2 ND LUNCH | 12:58-1:24 | 1:24-1:28 |
| 6 TH PERIOD | 1:28-2:13 | 2:13-2:17 |
| 7 TH PERIOD | 2:17-3:02 | |

| PEP RALLY SCHEDULE | | |
|------------------------|--------------------|--------------|
| BELL RINGS AT 7:44 | TARDY BELL AT 7:48 | CLASS CHANGE |
| 1 ST PERIOD | 7:48-8:36 | 8:36-8:40 |
| 2 ND PERIOD | 8:40-9:28 | 9:28-9:32 |
| 3 RD PERIOD | 9:32-10:20 | 10:20-10:24 |
| 4 TH PERIOD | 10:24-11:12 | 11:12-11:16 |
| 5 TH PERIOD | 11:16-12:04 | 12:04-12:08 |
| 1 ST LUNCH | 11:16-11:42 | 11:42-11:46 |
| 5 TH PERIOD | 11:46-12:34 | 12:34-12:38 |
| 2 ND LUNCH | 12:08-12:34 | 12:34-12:38 |
| 6 TH PERIOD | 12:38-1:26 | 1:26-1:30 |
| 7 TH PERIOD | 1:30-2:18 | 2:18-2:22 |
| PEP RALLY | 2:22-3:02 | |

Dear Student Body,

Welcome to DeRidder High School, where Dragons rule! I'd like to start off by telling you how excited I am to be serving as your Student Body President; it really is an honor. My goal this year is to make DeRidder High School the best that it can be, but I can't do that without your help. This year, 2020-2021, will HIT DIFFERENT. I'm also setting a goal for each and every one of you: Make it all count. From fire drills to homecoming, grab every opportunity you can to make memories and make these four years the best of your life.

Here is a little advice for the freshman.....I'm sorry to ruin it for you, but this isn't High School Musical. It's better! You think your math is hard now? Just wait. Make friends with the teachers because some of them have snacks. Not all seniors will shove you in trash cans or lockers, only the ones that are strong enough to pick you up, but don't worry you'll get your turn one day. High school is what you make it, and it's all up to you.

Students, I have been sitting right where you are throughout the years, bored out of my mind, flipping through that handbook. Well here's a tip: USE the handbook. I encourage you to write something different you can do or participate in every single day, so that not one day of your high school experience goes to waste. Let's take back every moment the Corona Virus took away. High school doesn't last forever, so live it to the fullest. Be active, make good grades, and meet new people. Be the type of person that you would want to meet.

To my fellow seniors, Dr.Seuss once said, "Do not cry because it's over, smile because it happened." So in that case...make everything happen! You are beginning and ending a chapter in your book. Make your book so good that Mr.Campbell will have to teach it in AP History. I truly believe this is our year to make great things happen. We got this!

Faculty and staff, I saved the best for last. I hope you are excited for this school year, it's gonna be a blast. Thank you for playing a part in our education and for putting up with us. We appreciate everything you do for DeRidder High School; it doesn't go unnoticed. I want you to know I can't wait to cause you lots of stress and learn everything you have to teach me. Go Dragons!!

-Lexlee Wisby

Student Body President

DUE PROCESS PROCEDURE

Prior to any suspension, the school principal or his/her designee shall advise the pupil in question of the particular misconduct of which he/she is accused, as well as the basis for such accusation, and the pupil shall be given an opportunity at that time to explain his or her version of the facts to the school principal or his/her designee.

An attempt to contact parents by telephone is always made although parents/guardians are not always available by this method. Discipline notices which involve assigning a student to In School Suspension (I.S.S.), Out of School Suspension (O.S.S.), or Saturday Detention (S.D.) may be mailed home to parents/guardians or sent home with the student. The student shall be responsible for giving the discipline notification to his/her parent/guardian.

Notice in writing of the suspension and the reasons for the suspension shall be given to the student to forward to his/her parent(s) or guardian(s).

Any parent, tutor or legal guardian of a pupil suspended shall have the right to appeal to the parish superintendent of schools who shall conduct a hearing on the merits.

For reinstatement, a parent or guardian must accompany a student who is returning to school after suspension and must complete a letter of reinstatement on the next day following suspension. This reinstatement is completed with the Principal/Administrative Assistant Principal. When a student returns for reinstatement without parent or guardian, the student will be placed in I.S.S. until the parent/guardian arrives to reinstate. This time will be considered part of the suspension time with all penalties of suspension applying.

DERIDDER HIGH SCHOOL PBIS

PBIS stands for Positive Behavior Intervention Support. It is a state-wide, mandated, data driven system that addresses student behaviors. Expectations have been developed by placing an emphasis on a school-wide system of support including proactive strategies for defining, teaching, and supporting appropriate student behaviors to create positive school environments. Expectations of positive behavior for all students within a school are introduced, modeled, and taught in areas including the classroom and non-classrooms settings, such as the hallway, athletic fields, and cafeteria. Students are rewarded for following these expectations. Interventions are enforced when these expectations are not followed. These include consequences and re-reaching of the expectations.

The PBIS motto is, ***"Ready to Excel, Obey Rules, Act Responsibly, and Respect Others with POWER!"***

DERIDDER HIGH SCHOOL ADMINISTRATION

| | |
|-----------------------------------|---|
| Principal | Harry Hooker |
| Assistant Principals | Cassady Hickingbottom |
| Office Secretaries and Bookkeeper | Cheryl Ray, Melissa Rector and Brenda Lee |
| Guidance Counselors | Carmen Wingate and Shamika Spikes-Hooker |
| Registrar | Terry Ray |
| Librarian | Amanda Liles |
| School Nurse | Andrea Ferguson |

OTHER IMPORTANT PEOPLE TO KNOW

FOOD SERVICE

Tina Tilley—Manager
Sheryl Douglas
Angela Holmes
Barbie Gadley
Cinthia Djoubi

CUSTODIAL STAFF

Rhonda Bailey
Floyd Cole
Thomas Worthen
Marilyn Thomas
Ramona Cooley
Nikki Holloway
Mia Ashworth

DeRidder High School serves a diverse community representing a cross-section of persons from industrial, agricultural, business, and military backgrounds with varied degrees of education.

Cognizant of these marked diversities, DeRidder High School will provide a meaningful and flexible curriculum which will address needs without sacrificing excellence in any area. The curriculum offers options to prepare students for the future. Our goal is to help young adults to function effectively in society, to achieve success in an ever-changing world, and to provide for individual differences by maintaining high expectations while challenging and encouraging each student to grow intellectually, physically, morally, emotionally, and aesthetically.

The faculty and staff are dedicated to promoting good citizenship and a sense of responsibility by modeling and encouraging respect and emphasizing the ideals of American democracy. By doing so, we will strive to prepare our students for a life of wholesome living, economic independence, and contributive services.

EDUCATIONAL GOALS

DeRidder High School will provide each student with the opportunities:

- To obtain an education consistent with ability, aptitude, needs, and interest.
- To develop a sense of worth and a desire to become a contributing member of the neighborhood, city, state, and nation.
- To improve the ability to read and listen with understanding and to express thoughts clearly.
- To increase appreciation for literature, art, music, and technology.
- To obtain knowledge and skills for immediate employment.
- To obtain adequate health and physical instruction.
- To participate in extra-and co-curricular activities.
- To recognize education as a continuing process that involves pupils, teachers, parents, and community.
- To develop a sincere respect for other persons and their ability to live and work cooperatively with others.



Beauregard Parish School Board
Student Uniform Dress Code
2020-2021

DeRidder High School
9th - 12th Grade

(Includes riding the bus to and from school)
Uniforms may be purchased at any store but must follow this
Beauregard Parish Student Uniform Dress Code

- ♦ Athletic bags are allowed if they are not carried from class to class and will be dropped off at a designated location before school starts and picked up at the end of the school day.
- ♦ Clothing that has been altered by cutting, ripping or fraying from the original state is not allowed.
- ♦ All clothing appropriately sized.
- ♦ Administrators are authorized to use their discretion in determining extremes in styles of dress and grooming and what is appropriate and suitable for school wear.

PLAIN SHIRTS AND BLOUSES - Solid Black, Solid Navy, Solid Royal Blue or Solid White

Brand names, emblems, or logos, showing outwardly, must be small and non-distracting.

Acceptable

Plain Polo Style
Collared, two or three button knit
Plain Oxford Cloth or Plain Dress Shirt
Style, Collared, button-up
Plain turtlenecks(traditional/mock)
School-Sponsored/School-Created
Spirit Shirts

Not Acceptable

Baseball Jersey Style
Sleeveless Shirts or Blouses
Henley Shirts
V-Neck Pullover Shirts
Crew Necks
Hunting Style Shirts
Shirts/Blouses too short to remain tucked in
Any other style

- ♦ Shirts and blouses shall be buttoned and long enough to remain tucked in at the waist.
- ♦ Solid plain white or school uniform colored undershirt can be worn under acceptable uniform shirts.

COATS, JACKETS, VESTS, SWEATERS, PULLOVERS (With or Without Hoods)

Acceptable

All worn with acceptable shirt/blouse
Waist length to three quarter length
Must be long sleeved (not including vest)
Bottom must be banded or straight

Not Acceptable

Hunting Style Vests
Trench Coats, Dusters, etc.
Any other style

(Continued on back)

PANTS/TROUSERS/SKORTS, SKIRTS & JUMPERS - Solid Khaki/Navy Blue

- ♦ No Parachute, Nylon or Stretch Materials such as Knit, Spandex, etc.
- ♦ No Holes, Rips, Tears, Excessive Fading, Faux Tears or Jewels with acceptable pants/jeans.

Acceptable

Traditional Style
Plain or pleated front
Hemmed
Regular ankle length
Capri Pants
Cropped Pants
Blue Denim

Not Acceptable

Jeggings (any color)
Overalls or Carpenter
Cargo or Wide Leg
Hip Huggers
Bell bottoms/Flare Leg
Any other style

WALKING SHORTS, - Solid Khaki/Navy Blue

- ♦ No Jean (Khaki or any other color), Parachute, Nylon or Stretch Materials such as Knit, Spandex, etc.
- ♦ Brand names, emblems, or logos, showing outwardly, must be small and non-distracting.

Acceptable

Knee length or longer
Hemmed
Slits knee length or below

Not Acceptable

Overalls or Carpenter
Cargo or Wide leg
Slits above the knee
Cargo style pockets
Any other style

BELT COLORS: Black, Navy, Brown, Khaki, or White

Loops Require Belts (Traditional Style) at All Times Except for Pre-K and Kindergarten

SHOES

Appropriate footwear with backs or straps (no skate shoes).
Must be worn at all times during the school day.
Shoes with laces shall be kept tied at all times.

ACCEPTABLE

Pre-K - 5th Grade

SOCKS OR STOCKINGS/HOSE MUST BE WORN AT ALL TIMES
SOCKS/STOCKINGS/HOSE/LEGGINGS - No Color Restrictions

6th - 12th Grade - SOCK OR STOCKINGS/HOSE ARE OPTIONAL

SOCKS - No Color Restrictions
STOCKINGS/HOSE/LEGGINGS - Solid Navy, White, Black or Sheer Skin Tone

Approved May 21, 2020

ATTENDANCE REGULATIONS 2020-2021

Students shall be expected to be in attendance every student-activity day scheduled.

Elementary students shall be in attendance a minimum of 167 six hour days or 60,120 minutes a school year. In order to be eligible to receive grades, high school students shall be in attendance a minimum of 30,060 minutes (equivalent to 83.5 six hour school days), per semester or 60,120 minutes (equivalent to 167 six hour school days) a school year for schools not operating on a semester basis. To receive Carnegie credit for a course, the minimum amount of time students must be present shall be 7,515 instructional minutes per course.

PARENTAL CONTACT PROCEDURES

3rd Unexcused Absence and/or Tardy

A letter will be sent by the school to the parent/guardian. Parents are required to return the signature portion of the letter to the school, and schedule a conference with the school's principal/designee to discuss attendance.

5th Absence (Combination of Excused/ Unexcused)

The **School Reach** automated calling system will call the parent/guardian.

Additional letters or phone calls will be sent by schools as absences accumulate. The Supervisor of Child Welfare and Attendance, along with the District Attorney's Office, will monitor the attendance records of students throughout the school year and will take appropriate action as needed.

TYPES OF ABSENCES

The days absent for elementary and secondary school students shall include **non-exempted, excused; exempted, excused; unexcused absences and suspensions.**

Non-exempted, Excused Absences – absences incurred due to personal illness or serious illness in the family (documented by acceptable excuses, including a parental note) which are not considered for purposes of truancy, but which are considered when determining whether or not a student is eligible to make up work and tests, receive credit for work completed, and receive credit for a course and/or school year completed.

Exempted, Excused Absences—absences which are not considered for purposes of truancy and which are not considered when determining whether or not a student is eligible to make up work and tests, receive credit for work completed, and receive credit for a course and/or school year completed.

Unexcused Absence—any absence not meeting the requirements set forth in the excused absence and extenuating circumstances definitions, including but not limited to absences due to any job (including agriculture and domestic services, even in their own homes or for their own parents or tutors) unless it is part of an approved instructional program.

Suspension—a non-exempted absence in which the absence is not considered for purposes of truancy. Students absent from school as a result of any suspension shall be counted as absent.

EXTENUATING CIRCUMSTANCES

Exceptions to the attendance regulation shall be the enumerated extenuating circumstances below that are verified by the supervisor of child welfare and attendance or the school principal/designee where indicated. These exempted absences do not apply in determining whether a student meets the minimum minutes of instruction required to receive credit:

1. extended personal physical or emotional illness as verified by a physician or nurse practitioner licensed in the state;
2. extended hospital stay in which a student is absent as verified by a physician or dentist;
3. extended recuperation from an accident in which a student is absent as verified by a physician, dentist, or nurse practitioner licensed in the state;
4. extended contagious disease within a family in which a student is absent as verified by a physician or dentist licensed in the state; or
5. quarantine due to prolonged exposure to or direct contact with a person diagnosed with a contagious deadly disease, as ordered by state or local officials; or
6. observance of special and recognized holidays of the student's own faith;
7. visitation with a parent who is a member of the United States Armed Forces or the National Guard of a state and such parent has been called to duty for or is on leave from overseas deployment to a combat zone or combat support posting. Excused absences in this situation shall not exceed five school days per school year;
8. absences verified and approved by the school principal or designee as stated below:
 - a. prior school system-approved travel for education;
 - b. death in the immediate family (not to exceed one week); or
 - c. natural catastrophe and/or disaster.

For any other extenuating circumstances, the student's parents or legal guardian must make a formal appeal in accordance with the due process procedures established by the LEA.

EXCUSES / EXCUSED ABSENCES

For a student to be eligible to receive credit and make up work following an absence, the student shall be required in each instance to submit parental confirmation of the reasons for the absence. If a student is tardy or absent, the parent or guardian must submit a written excuse, signed and dated, to school authorities upon the student's return to classes, stating the reason for the student's absence from school. A doctor's, dentist's, or nurse practitioner's written statement of student's incapacity to attend school is also acceptable. All excuses for a student's absence, including medical verification of extended personal illness, must be presented within **five (5) school days of the student's return to school**, or the student's absence shall be considered unexcused and guidelines for unexcused absences shall apply.

UNEXCUSED ABSENCES and SUSPENSIONS

For unexcused absences and suspensions, students may complete make-up work and shall receive credit not to exceed 50% maximum, upon the recommendation of the student's teacher, if the work is completed satisfactorily and timely as determined by the principal or his designee. It shall be the responsibility of the student to request work missed during the time of unexcused absences or suspensions.

TARDINESS

A student shall be considered tardy to school if the student is not in his/her homeroom/first period class when the bell to begin homeroom/class ceases. Tardy shall also mean leaving or checking out of school unexcused prior to the regularly scheduled dismissal. Tardiness on the part of students shall not be tolerated.

APPEAL OF ABSENCES

When a student exceeds the maximum number of absences allowed, including excused and unexcused absences, the parents or student may make a formal appeal to the principal if they feel any of the absences are because of extenuating circumstances. If they feel that the decision is unfavorable, they shall appeal to the Superintendent or his/her designee. After a review by the Superintendent or his/her designee, a decision shall be made and communicated to the parents or legal guardian by letter. Students in danger of failing due to excessive absences may be allowed to make up missed time in class sessions held outside the regular class time. The make-up sessions must be completed before the end of the current semester and all other applicable policies must also be met.

TRUANCY

Any student who is a juvenile and who is habitually absent from school or is habitually tardy shall be reported by visiting teachers and supervisors of child welfare and attendance to the family or juvenile court of the parish or city as a truant child, pursuant to the provisions of Chapter 2 of Title VII of the Louisiana Children's Code relative to families in need of services, there to be dealt with in such manner as the court may determine, either by placing the truant in a home or in a public or private institution where school may be provided for the child, or otherwise.

A student shall be considered habitually absent or habitually tardy when either condition continues to exist after all reasonable efforts by any school personnel, truancy officer, or other law enforcement personnel have failed to correct the condition after the fifth unexcused absence or fifth unexcused occurrence of being tardy within any school semester. The parent or legal guardian of a student shall enforce the attendance of the student at the school to which the student is assigned.

In those districts participating in an interagency agreement to operate a truancy and assessment service center and to the extent specified in said agreement, school boards and their systems in general will assist child welfare and attendance officers in creating student background data, including attendance records, unexcused absences, conduct violations, discipline records, report cards, and transcripts as permitted by law and families in need of services personnel will work in partnership with the child welfare and attendance officers to monitor client progress, file all petitions in the cases of noncompliance of the plan for court appearance, and coordinate other services.

REFERRALS TO THE DISTRICT ATTORNEY'S TRUANCY PROGRAMS

When students of compulsory attendance age are deemed 'habitually absent or habitually tardy,' their cases will be submitted to one of the District Attorney's truancy programs. TASC (Truancy Assessment and Service Center) serves students in grades K-5, and FINS (Families in Need of Services) serves students in grades 6-12.

- Schools will refer students in grades K – 5 to TASC upon the 5th unexcused absence and/or tardy.

- Students in grades 6-12 will be referred to FINS (Families in Need of Services) by the Supervisor of Child Welfare and Attendance when students are considered 'truant' and other methods of correcting attendance problems have not been successful.

ATTENDANCE AWARDS

Students will be awarded PERFECT ATTENDANCE when they have been absent less than 165 accumulated minutes of time during the school year. Students will be awarded OUTSTANDING ATTENDANCE when they have been absent three days or less of accumulated minutes during the school year. Schools use Positive Behavior Interventions and Support (PBIS) strategies to promote acceptable school attendance habits throughout the school year.

To view all attendance regulations, please refer to the Bulletin 741 - Louisiana Handbook for School Administrators, which can be located on the Louisiana Department of Education's Web site: <http://www.louisianabelieves.com>.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:221; R.S. 17:226; R.S. 17:233; R.S. 17:235.2; R.S. 17:416

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Emergency Check-Out Procedures

Instructional time is very important! We ask parents to assist us in keeping students in school and leaving only in an emergency check-out situation. Students are not to leave campus during the school day unless the parent/guardian comes to the front office and signs the student out. Absences will be calculated on a class basis.

VISITORS TO THE SCHOOL

1. Parents of school children, school officials and other Beauregard Parish officials are always welcome.
2. Parents are requested to make an appointment to see a member of the faculty, staff or an administrator.
3. **All parents and other visitors must report to the main office to receive a visitor's pass.**
4. The school policy is to accept only those visitors who have legitimate business at the school. **Parents and other visitors must first verify who they are and their purpose for being in the school before going into any part of the school facility.**
5. Students may not bring students from other schools on the school campus during instructional time for the purpose of visiting.
6. Visitor passes will not be issued during school-wide examinations.
An administrator may refuse to issue a visitor's pass any time he/she feels it is in the best interest of the school to do so.
7. Anyone appearing on the school campus who does not meet the criteria indicated above will be required to get written permission from the Superintendent's office in order to visit the school.
8. **Any person found on the school grounds without permission is trespassing and subject to arrest by law enforcement authorities.**

ATHLETICS

DeRidder High School participates in athletics under the auspices of the Louisiana High School Athletic Association. The object of this association, a voluntary organization, shall be to promote, regulate, and direct the interscholastic athletic activities of the high schools in Louisiana.

An invitation is extended to all students to become candidates for teams. Certain qualifications must be met concerning age, subjects passed, total semesters previously completed in high school, etc. Also a physical examination must be obtained from a doctor before trying out for any team.

Listed below are the sports offered in the program. Announcements will be made as to the time and place of meetings for those interested in specific sports.

Boys Sports

Fall - football and cross country

Winter - basketball and soccer

Spring - baseball, track, golf and tennis

Girls Sports

Fall - cross country

Winter - basketball and soccer

Spring - softball, track, golf and tennis

Athletic Policy

It is the belief of DeRidder High School faculty, students, and administration in concurrence with the Beauregard Parish School Board, that an extracurricular/athletic program is an important part of the total educational program of our school. The school district adheres to the eligibility requirements established by that group's governing body. Participation in extracurricular activities is a voluntary privilege where the student is representative of his/her family, school, and community. Thus, a high standard of behavior is expected of those choosing participation in extracurricular activities. **All Beauregard Parish athletes must adhere to the Student Athlete Substance Abuse-Misuse Policy, File:IDFAA.**

1. Academics

All extracurricular participants must meet requisite academic eligibility requirements established by that group's governing body.

2. Use/Possession of tobacco and/or fighting during the LHSAA designated season including spring training. Regulations listed below are considered to be minimum.

- 1st Offense - The student will be disciplined as outlined in the school handbook for students and parents. In addition, he/she will receive a one (1) game suspension for the next regularly scheduled activity. If he/she has been readmitted to school, the participant may be allowed to sit on the bench with the team, but not in uniform. A letter will be sent to the parents with an explanation of the above.

2nd Offense - The student will be prohibited from participation in games/events for four consecutive weeks in which activities are officially scheduled.

The suspension is officially served with the athlete's completion of that sports season. If the athlete quits or is dismissed from the squad, the suspension begins in the entirety with the athlete's next sport.

3rd Offense - The student will not be allowed to participate in athletic contests for the remainder of the school year.

3. Use/Possession of alcohol and/or drugs during the LHSAA designated season, including spring training. Regulations listed below are considered to be the minimum.

1st Offense - The student will be disciplined as outlined in the student handbook for students and parents. In addition, he/she will receive a two (2) game suspension from the next regularly scheduled activities. If he/she has been readmitted to school, the participant may be allowed to sit on the bench with the team, but not in uniform. A letter will be sent to the parents with an explanation of the above.

2nd Offense - The student will not be allowed to participate in athletic contests for the remainder of the school year.

4. Ejection From Game by an Official

Any athlete ejected by an official must sit out the next ball game unless overturned by a review by the coach and school administrators.

5. Offenses shall be reported by teachers, administrators, or law enforcement agencies. Conviction or breaking a major criminal or civil law is included in this behavior code.

6. Suspensions

A student receiving three (3) out-of-school suspensions for three (3) separate occurrences during the LHSAA designated season shall be removed from the team/group for the remainder of the year.

7. Absences

On the day of a game/activity, the student shall attend ½ of his/her regular school day classes to be eligible to participate. Exceptions will be made for verified doctor, dental excuses, or for a funeral, if arrangements are made in advance. Parental excuses will not be accepted.

8. Due Process

The written appeal must be made within three (3) days after disciplinary action has been taken, if the athlete/participant wishes to appeal the decision. The appeal process will follow the criteria established by the Beauregard Parish School Board.

9. Any fan ejected from a sporting event may be barred from future sporting events.

10. No person (parent or otherwise) shall confront a coach before, during or after an athletic contest or practice concerning a player or a coaching decision. The person must make an appointment with the coach to discuss any concerns by contacting the school office for a conference. If this rule is violated, the person and/or player in question may be suspended from the next game or games depending on the severity of the confrontation. Coaches are to report all violations to the principal. Copies of the rule will be sent home with each athlete and signed by the parent/guardian verifying agreement and returned to the coach before the athlete participates in an athletic contest.

Beauregard Parish Instrumental Music Handbook

Band Mission Statement

Band is a graded performance-based elective. Course credit also is given toward graduation at the high school level. Choosing membership in this activity requires a commitment and responsibility to participate at a level which will allow the individual band program to meet performance requirements and basic minimum standards.

Code of Conduct

Discipline is an important part of any group which must work together for a common goal. Self-discipline, accepting responsibility for his or her actions and their affect on the group, may well be one of the most important things a student learns in band. When a student's conduct is not acceptable, disciplinary action, in accordance with the Beauregard Parish Discipline Policy, will be administered. A student who is guilty of serious and/or repeated instances of misconduct may be removed from the band.

Exemplary conduct and self-discipline are a vital part of any organization. The directors will establish expectations and procedures in order to insure that each band member has a clear understanding of what is expected of him or her. While keeping these procedures at a minimum, absolute observance is expected, in order to maintain the highest standards, as well as to insure that each individual benefits fully from all that the organization has to offer.

Rehearsal/Performances

A schedule of performances and rehearsals will be given to each student so that he or she may know exactly what he or she is accountable for during that grading period. As mandated in the Beauregard Parish Pupil Progression Plan, a minimum of nine grades will be given per nine weeks grading period.

Uniforms/Equipment

Each student who is assigned an individual piece of equipment and/or uniform will be held responsible for said items as stated in Beauregard Parish Policy Manual. Damage to school owned instruments, uniforms and equipment, other than normal wear and tear, will be the responsibility of the individual. School owned equipment is checked out to students in good working condition and is to be returned at the end of the school year in the same condition.

CHEERLEADERS

The cheerleaders are organized to promote school spirit and a sense of pride among the student body as well as to encourage good sportsmanship. The primary purpose of cheerleading is not competition. Some of the main duties include leading cheers at pep rallies and games, organizing pep rallies, and making decorations and signs for sports activities. Cheerleaders can participate in athletics, band, etc. if desired.

Varsity Cheerleaders

Varsity cheerleaders are selected from students in grades 10 -12. Requirements to try out for cheerleader are the same as for athletics with exception of 2.0 GPA.

JV Cheerleaders

JV cheerleaders are selected from students in grades 9 - 10. Girls who are interested in JV cheerleading may try out when the announcements for candidates are made. They must have and maintain a grade average of 2.0.

Costs

Fundraisers at the school should be allowed so that sufficient funds may be used to assist in the cost of uniforms and camp to be channeled through the cheerleader or athletic fund. A payment plan for students with a deadline for final payment shall be available to each cheerleader prior to tryouts.

Selection Process

1. All applicants for cheerleader must turn in completed applications by the date announced by school officials.
2. All applicants should attend the practice sessions for tryouts unless a conflict exists with a school sponsored activity. (Advanced notice should be given.)
3. Cheerleaders will be selected by a qualified panel of judges from outside the parish.
(Ex: College/university cheerleaders, professional cheerleading associations, etc.)
4. Scores shall be determined by the following:
 - A. Teacher evaluations - 30% of Total
 - B. Cheering ability - 70% of Total
 1. Appearance
 2. Group Cheer
 3. Spirit and Enthusiasm
 4. Motion Technique
 5. Voice and Projection
 6. Jumps and Stunts
 7. Dance Ability
5. A minimum and maximum number of cheerleaders will be determined prior to tryouts.

OPERATION OF MOTOR VEHICLES ON CAMPUS

Students who drive motor vehicles on Beauregard Parish school property must obey the following:

- In order to obtain a parking decal for any parking lot, students must present proof of current insurance, registration, and a driver's license.
- Speed Limit on campus is **Five (5) MPH**.
- The motor vehicle must be parked in the designated parking lot and remain until dismissal.
- Students are to leave their motor vehicles immediately upon arriving at school. No one will be allowed in the parking lot during the school day without permission granted by the office.
- A student may lose his/her driving privileges if he/she leaves campus without permission or parks in an undesignated student parking area or operates a vehicle recklessly.
- Students are to drive slowly and cautiously while on campus. Reckless driving, speeding, "squealing" tires or "burning rubber" and gunning engines will not be tolerated under any circumstances.
- Drivers will not allow another person to cling to or ride on the outside of a moving vehicle. Both the driver and the other person may be liable for such action.

NOTE: Pedestrians have the right-of-way on the parking lots. Beauregard Parish schools are not responsible for loss of property or damages to autos due to theft, vandalism or accidents. Violations of any of the above guidelines and/or reckless driving may result in suspension of driving privileges. All vehicles are subject to random searches.

NOTE: (1) As authorized in R.S. 17:416, a principal or headmaster at a public or private school shall notify the Department of Public Safety and Corrections, office of motor vehicles, of any student between the ages of fourteen and eighteen who has been subjected to a disciplinary action as provided in Paragraph (2) of this Subsection.

(2) As used in this Subsection, "disciplinary action" means an expulsion or suspension from school for ten or more consecutive school days or an assignment to an alternative educational setting for ten or more consecutive school days in accordance with any policy of the school or of the local public school board, limited to expulsions, suspensions, suspensions, and assignments to alternative educational settings for infractions involving the sale or possession of drugs, alcohol, or any other illegal substance, the possession of a firearm, or an infraction involving assault or battery on a member of the school faculty or staff.

(3) Any such student who has been subjected to a disciplinary action as provided in Paragraph (2) of this Subsection shall have his driver's license for the operation of a motor vehicle suspended for a period of one year, in accordance with the provisions of R.S. 32:431. The terms "license" or "driver's license" shall include a Class "E" learner's license and intermediate license as provided for in R.S. 32:407.

DISCIPLINE

The administration and faculties of Beauregard schools are proud to be associated with all the students in our schools. **The ultimate responsibility for student behavior rests with the student and his/her parents;** however, we who are charged with the responsibility of educating the youth of our communities recognize that discipline is a part of our daily responsibility. Although we are concerned with students as individuals, we must also be concerned with the entire student body and insure that the proper atmosphere for teaching and learning is preserved.

Our broad objectives, in the area of discipline, are to have fair and impartial discipline in order to maintain the total learning environment for all students concerned and to help the students develop self-discipline which is necessary if learning is to occur. Self-discipline always mandates that a person will at all times keep in mind that his/her conduct should not interfere with the rights of others, but rather it should be an example to others. Inasmuch as negative behavior may result in disciplinary action, appropriate behavior will be rewarded in a variety of positive ways.

In those cases where corrective action becomes necessary, disciplinary measures taken will be positive, constructive, and directed toward correcting future behavior and to teaching the student that education is a right qualified by compliance with certain reasonable rules and regulations. Administrators, teachers, guidance and attendance personnel will strive to identify problems, secure parental understanding and cooperation, and help students modify or correct any marked deviation from acceptable behavior. When these efforts fail, the student will be subject to the disciplinary action. Privacy laws on confidentiality of student discipline referrals shall be maintained in accordance with state and federal laws.

School-Wide Positive Behavior Intervention and Support (PBIS) is a state-mandated data driven system that addresses student behaviors. Expectations have been developed by placing an emphasis on a school-wide system of support including proactive strategies for defining, teaching, and supporting appropriate student behaviors to create positive school environments. Expectations of positive behavior for all students within a school are introduced, modeled, and taught in areas including the classroom and non-classroom settings (such as hallways, playgrounds, and the cafeteria). Students are rewarded for following these expectations. Interventions are enforced when these expectations are not followed. These include consequences and reteaching of the expectations.

SCHOOL DISCIPLINE POLICY AND REGULATIONS

Discipline Procedures - Before a teacher sends a student to the office for a minor offense, the following course of action will be taken:

1. The first time the student commits a minor disturbance in the classroom, the teacher will issue a verbal warning, hold a teacher/student conference with documentation of the conference placed in the student's folder in the office. **The teacher has an option to contact parent and try a different classroom management technique.**

2. Before any disciplinary action is taken on a student for a minor offense, there must be written documentation in the student's folder in the office showing that an authorized school employee has made parental contact. Also special education students will be disciplined in accordance with IDEA 97 and Bulletin 1706.
3. Following parental contact, with documentation, the student will be disciplined according to the procedures outlined under Classroom Disturbances.
4. Counseling services with the school counselor may be incorporated in the discipline plan any time it is deemed helpful or requested.

Definitions

After Hours/Before Hours - Students must not be on school property outside designated school hours unless with permission or under teacher supervision. Only students actively supervised by teachers can be in any area of the building at any time beyond times specified by the principal. Students are never allowed in the gymnasium, stadium, or auditorium without a faculty member present to supervise their activities.

Alternate Placement – the removal of a student from their regular school setting resulting in their assignment to the Beauregard Alternative Program. Alternate Placement may be recommended by the principal for any student committing an infraction when a combined total of nine days of I.S.S. and O.S.S. have been accumulated.

Banned Items - Weapons or items which can be used as weapons are banned. The following banned items are exemplary and are not exclusive: metal afro rakes, knives, chains, head coverings (hats, caps), matches, cigarette lighters, electronic cigarettes ("e-cigs") and related items, fireworks, drug paraphernalia, all "gauges" related to body piercing, trading cards, skateboards, edibles except those obtained at school or food from home to be consumed in/at appropriate area/time, sunglasses, radios, CDs/tape players, cameras, tape recorders, TV remote controls, laser pointer lights, tape cassettes, video games and devices, Personal Data Assistant (PDAs), and other personal electronic devices, etc.

Beauregard Parish Schools will not be responsible for theft or loss of any of these items. In general, only items approved for personal grooming and for school work and assignments may be brought to school. Beauregard Parish Schools will have planned picture day for students to bring cameras to school, if they choose to do so, and these days will be announced in advance. Confiscated banned items may be kept until the last day of school. If they are not picked up, they become the property of the school. Potentially dangerous items such as matches, cigarette lighters, fireworks, drug paraphernalia, etc., will not be returned. The banned items apply to buses at all times unless prior approval is received from the principal.

Athletic bags are allowed if they are not carried from class to class and will be dropped off at a designated location before school starts and picked up at the end of the school day.

Corporal Punishment - May be administered as a form of discipline for infractions of the rules in

accordance with state law R.S. 17:416.1. Corporal punishment shall consist of two (2) licks with a paddle administered by the principal or designee. Parents may be notified. Corporal punishment may be substituted by the principal for one day of I.S.S. or one day bus suspension or two days detention. No form of corporal punishment shall be administered to a student with an exceptionality, excluding gifted and talented, as defined in R.S. 17:1942 or to a student who has been determined to be eligible for services under Section 504 of the Rehabilitation Act of 1973 and has an Individual Accommodation Plan.

Detention - Activities, assignments, or work held one hour before the normal school day, during lunch, one hour after the normal school day, or on weekends worked out as an option with parents, in accordance with R.S. 17:416. Schools with I.S.S. shall use I.S.S. in lieu of detention.

Expulsion - Being barred from attending any school in Beauregard Parish until official reinstatement.

I.S.S. - In-School Suspension means removing a pupil from his normal classroom setting but maintaining him under supervision within the school. Students will be supervised by a teacher/aide in isolation. Students will complete and receive credit for required assignments submitted by their regular classroom teachers, including tests. Students will be required to complete behavior modification assignments. Students may be required to do school service activities to include picking up paper and cleaning school grounds. Absences are excused in accordance with absence and attendance policies. Students are encouraged to apologize. Any pupil who fails to comply fully with the rules for in-school suspension shall be subject to further disciplinary action as assigned by principal/designee.

Note: Schools that have no I.S.S. shall have 2 days of detention or one Saturday detention for each day of I.S.S.

Indefinite Out of School Suspension – period of time when the student’s discipline or behavior warrants his/her removal from their regular school setting until an Alternate Placement Hearing can take place.

O.S.S. - Outside School Suspension is an unexcused absence from class. A student removed from the classroom and suspended out of school shall be assigned school work missed and shall receive credit not to exceed 50% maximum, upon the recommendation of the student’s teacher, if it is completed satisfactorily and timely as determined by the principal or his/her designee. It shall be the responsibility of the student to request missed work for the amount of time the student was removed from the classroom. **Reference: Beauregard Parish School Board Policies, File: JD, Discipline; and File JDD, Suspensions**

Students are not allowed to attend school functions at any location until official reinstatement. Suspension starting and stopping time shall be specified by the suspending administrator.

Saturday Detention (S.D.): Four (4) hours - Students will be required to do school service activities to include picking up paper and cleaning school grounds. Students will be required to complete written school work. Students are responsible for bringing all classroom materials necessary to complete this work. Any student who is absent, tardy, refuses to work, does not have materials needed or refuses to complete written work will be subject to further disciplinary action as assigned by the principal/designee. Schools with no S.D. shall use the equivalent number of hours of detention.

School Based Hearing - Parents, student and principal or his/her designee meet after six days of combined I.S.S. and O.S.S. have been accumulated to notify parents of the potential assignment to Beauregard Alternative Program or expulsion.

The following are disciplinary infractions that may occur at DeRidder High School along with the possible courses of action. **Since all offenses cannot be listed, those not listed will be dealt with as they occur.**

Note: Results of investigations, age and grade level may be factors in determining the disciplinary actions for each student. Honesty and cooperation may also be a factor in determining disciplinary actions for students.

INFRACTIONS:

Assault/Battery of School Personnel (Assault: Threat, wherein the person receiving the threat under ordinary reasonable standards may perceive the danger of bodily harm. Battery: The unlawful and unwanted touching or striking of one person by another, with the intention of bringing about a harmful or offensive contact.)

- 1st Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion. **Law enforcement officials shall be called in and the school will press charges.**

Bullying and Hazing/Cyberbullying/Harassing Classmates - (Bullying/Cyberbullying: Repeated negative behaviors intended to frighten or cause discomfort, including through the use of technology devices. Harassing: May be verbal, physical or suggested) Reference: BPSB Policy File:JCDAF

- 1st Occurrence - Two days I.S.S.
- 2nd Occurrence - Two days O.S.S.
- 3rd Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Note: If a student believes he/she is a victim of bullying, harassing or hazing, a report should be made to any school personnel. School personnel shall report such behavior to the school's disciplinarian. (See "BPSB Policies" section of this handbook for the full Bullying and Hazing policy.)

Bus Rules Violations - A school bus is considered the same as a school classroom for all purposes of conduct and behavior. The school bus driver has the same status as a classroom teacher in this regard.

****Violations occurring on a bus during a field trip will be dealt with according to the Field Trip policy listed below.**

Cell Phone/Electronic Communications Device/Wearable Technology Policy

Computer/Technology Misuse

Disrespect: Inappropriate Response

Disturbing Bus

Dress Code

Student Identification (ID) Badges, if applicable

Littering

Lying/Forgery – Intentionally telling a falsehood or giving misleading information

Miscellaneous Infractions

Unauthorized Food or Drink on Bus

Willful Disobedience (Purposeful/defiant repeated behavior which has been specifically addressed)

Major disturbance on the bus at the discretion of the school bus driver and administrator could result in more serious consequences.

- 1st Occurrence - Bus driver conference with student and parent
- 2nd Occurrence - One day suspension from the bus
- 3rd Occurrence - Three days suspension from the bus
- 4th Occurrence - Four days suspension from the bus
- 5th Occurrence - Six days suspension from the bus
- 6th Occurrence - Indefinite suspension from the bus pending hearing with superintendent/designee to consider expulsion from the bus.

1st Occurrence of the following infractions will go to the 3rd Occurrence consequence.

Bullying and Hazing/Cyberbullying/Harassing Classmates

Leaving Bus Without Permission

Gambling – The playing of games of chance for money or objects of value; wagering or betting

Obscenity, Profanity, Pornographic Materials

Possession of Potentially Dangerous Items

Racial Slurs/Racial Harassment

Smoking, Chewing, and/or Possession of Tobacco Products

Stealing (Includes Possession of Stolen Goods with Knowledge)

***Any incidents not covered in this section will follow their consequences in the Handbook.**

Students fighting on a school bus en route will be placed on indefinite out of school suspension from school pending a hearing with the superintendent/designee to consider expulsion from the bus.

NOTE: Once suspended from riding the route bus, the student cannot ride any route bus in Beauregard Parish during the suspension.

Cell Phone/Electronic Communications Device/Wearable Technology Policy - All cell phones and/or electronic communication devices including but not limited to smartwatches or smart glasses, must be placed in lockers or book bags upon arrival at school. If the cell phone is not stowed away, then it can be considered in use. Cell phones or electronic communication devices, to include all wearable technology, are not permissible during the instructional day or while riding the bus. For the purpose of this policy, the instructional day will be defined to be the time students arrive on campus in the morning until the last bus leaves in the afternoon:

- a. Students who leave school early must wait until they leave school campus, before using their cell phones/electronic communication devices/wearable technology.
- b. Wearable technology is defined as any technological device that can be worn on the body that can send or transmit any electronic communication.
- c. The recording or videoing with any electronic device of any staff member(s) or student(s) on school grounds or at any school function is **STRICTLY** prohibited and results of investigations shall determine the disciplinary action for each student. Consequences may vary from detention to indefinite suspension pending a hearing with superintendent/designee to consider expulsion. **If device is used for immoral or vicious practices, voluntarily or involuntarily, the student shall be suspended pending a hearing**

NOTE: Cell Phones/Electronic Communications Devices/Wearable Technology are prohibited during ALL state standardized testing. Possession of cell phones during state testing could result in test scores being voided.

If a student has a cell phone and/or any other electronic communication device that is turned on or being used, to include, but not limited to, smartwatches or smart glasses for any reason during the restricted school hours. The following consequences will be imposed and a parent will be notified.

- 1st Occurrence - The device will be confiscated by school staff, secured in a safe location in the office and student will receive a warning. Student may pick up device at the end of the school day.
- 2nd Occurrence - The device will be confiscated by school staff, secured in a safe location in the office and student will receive Detention. Parent may pick up device at their earliest convenience.
- 3rd Occurrence - The device will be confiscated by school staff, secured in a safe location in the office and student will receive an ISS. Parent may pick up device at their earliest convenience.
- 4th Occurrence - The device will be confiscated by school staff, secured in a safe location in the discipline office and student will receive an OSS. Parent may pick up device at their earliest convenience.

If a student violates this policy and refuses to turn over their electronic device, he/she will be considered willfully disobedient and further disciplinary action will follow.

The school is not responsible for lost or stolen electronic devices, nor will time be used to investigate every stolen electronic device that is reported. The security of personal electronic devices is the sole responsibility of the student.

All confiscated devices shall be returned to a parent/guardian when a request has been made and a release form provided by the school has been signed. Parent/Guardian must sign form in person.

Cheating (cumulative)/Plagiarism - All cheating/plagiarism will result in zero on each offense.

- 1st Occurrence - Parental contact
- 2nd Occurrence - Supervising teacher may administer detention, recess detention, lunch detention,

1 day I.S.S. and/or 1 Saturday detention as approved by school administrator.

As appropriate, the administrator may either modify the discipline recommended by the teacher or enforce the teacher's recommendation.

- 3rd Occurrence - 2 days O.S.S.
- 4th Occurrence - 5 days O.S.S.
- 5th Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Computer/Technology Misuse - Defined as any use of the Internet/computer, including hardware and/or software, that adversely affects its operation in pursuit of teaching and learning or results in illegal or inappropriate activities.

Reference: File: IFBGA; Beauregard Parish 'Acceptable Use' Parent/Student Contract for Telecommunication Services

- Any Occurrence - Consequences may vary from a warning to indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or

expulsion. Results of investigations shall determine the disciplinary actions for each student.

Cutting Class or Leaving Class Without Permission

- 1st Occurrence - One day Saturday Detention
- 2nd Occurrence - Two days I.S.S.
- 3rd Occurrence - Two days O.S.S.
- 4th Occurrence - Four days O.S.S.
- 5th Occurrence – Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Deliberate Acts Which Cause a Puncture, Bleeding or Other Injury

- 1st Occurrence - Three days O.S.S.
- 2nd Occurrence - Six days O.S.S.
- 3rd Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Deliberate Destruction of School Property and/or Personal Property on School Grounds or During School Activities at Any Time - Instigates, initiates, escalates, or participates in acts which would result in destruction of school property (Law enforcement officials may be called)

- 1st Occurrence - Two days O.S.S. to Indefinite suspension until satisfactory restitution or restitution agreement is made by the offending student(s)
- 2nd Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion with restitution made by the offending student(s).

NOTE: The accidental destruction of property requires payment of damages by the student(s) involved.

NOTE: Arson and attempted arson will be dealt with as 2nd Occurrence above.

Disrespect: Inappropriate Response - Talking back in a normal voice or under the breath, rolling the eyes, etc.

- 1st Occurrence - Teacher conference with student and contact parent. Send documentation to office. Supervising teacher may administer detention, recess detention, lunch detention, 1 day I.S.S. and/or 1 Saturday detention as approved by school administrator. As appropriate, the administrator may either modify the discipline recommended by the teacher or enforce the teacher's recommendation.
- 2nd Occurrence - Supervising teacher may administer detention, recess detention, lunch detention, 1 day I.S.S. and/or 1 Saturday detention as approved by school administrator. As appropriate, the administrator may either modify the discipline recommended by the teacher or enforce the teacher's recommendation.
- 3rd Occurrence - Two days S.D. or 1 day S.D. and 1 day I.S.S.
- 4th Occurrence - Two days O.S.S.
- 5th Occurrence - Four days O.S.S. with reinstatement pending a school-based hearing
- 6th Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Disrespect: Major - Profanity toward a staff member, calling a teacher a name, direct refusal to obey, or verbal aggression toward a school staff member. Major disrespect directed toward the administrator or

his/her designee will result in indefinite out of school suspension pending hearing with the superintendent/designee to consider alternate placement or expulsion.

- 1st Occurrence - Two to four days O.S.S.
- 2nd Occurrence - Five days O.S.S.
- 3rd Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Note: Student will be removed from school immediately for major disrespect.

Distribution/Possession/Use/Under the Influence of Drugs or Alcohol - including imitation or counterfeit controlled substance and prescription, non-prescription medication.

- 1st Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion. Law enforcement shall be called. Board Policy will be followed. File:JCDAC **Reference: State Law R.S. 17:416**

Disturbing Class - Any act that prevents a teacher from carrying out his/her planned lesson.

- 1st Occurrence - Teacher conference with student and contact parent (Send documentation to the office.)
- 2nd Occurrence - Supervising teacher may administer detention, recess detention, lunch detention, 1 day I.S.S. and/or 1 Saturday detention as approved by school administrator. As appropriate, the administrator may either modify the discipline recommended by the teacher or enforce the teacher's recommendation.
- 3rd Occurrence - Two days I.S.S.
- 4th Occurrence - Two days I.S.S. and 1 day S.D.
- 5th Occurrence - Two days O.S.S.
- 6th Occurrence - Four days of O.S.S. with reinstatement pending a school-based hearing
- 7th Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Dress Code for Students

DRESS AND GROOMING

It is the policy of the Beauregard Parish School Board to provide equal educational opportunities without regard to race, color, national origin, sex, age, mental and/or physical challenge or veteran status in its educational programs or activities. Inquiries concerning application of this policy may be referred to the appropriate personnel as outlined on the "Policy Notification" statement which is to be posted in all board owned facilities and shall be distributed and in-serviced to all employees, students and parents/guardians prior to and/or during the opening of school and shall be published in all handbooks (student, etc.) and other instances/documents requiring such notification. The principal or designee will make the final decision as to what is considered proper and improper dress.

DRESS CODE (includes riding the bus to and from school)

Student dress and grooming are not to adversely affect the students' participation in classes, school programs, other school-related activities or detract from the learning environment of the school. Extremes in styles and fit in student dress and extremes in style of grooming will not be permitted.

Administrators are authorized to use their discretion in determining extremes in styles of dress and grooming and what is appropriate and suitable for school wear. No student shall wear, possess, use,

distribute, display or sell any clothing, jewelry, emblem, blade, symbols, sign or other things which are evidence of affiliation with drugs, alcohol, violence or gang-related activities or exhibits profane or obscene language/gestures. Policies regarding dress and grooming stress the importance of reducing distractions that inhibit learning and are addressed as an attempt to enhance the learning environment. **Because students represent their respective schools during school-related activities and field trips, student dress and grooming may be adhered to during these events throughout the year at the discretion of the principal.**

1. **Hair** - must be neat, clean and out of the eyes. Designs, colors and/or styles which distract from the learning environment and/or student's performance are prohibited. No picks or combs (other than those designed for a hair style) are permitted.

2. **Facial Hair** - Male students are prohibited from wearing beards or goatees; sideburns may be worn to the base of the earlobe. Students may wear a neatly trimmed mustache. Students with a skin condition will be dealt with on an individual basis.

3. **Articles of Clothing**

- a. (1) Pants/trousers/shorts/skirts shall be worn at the waist (not in a "sagging" manner).
(2) No pockets below the hips on pants, skirts, or shorts.
(3) No excessively tight or loose pants/trousers/shorts/skirts shall be permitted.
(4) Skirts and shorts shall be knee-length or longer.
(5) No outer garment shall be tied around the neck or waist.
(6) Clothing that has been altered by cutting, ripping or fraying from original garment is not allowed.
- b. Warm-ups, jogging, and/or sweat suits are permissible only in physical education classes as long as they are sized appropriately and are not sheer and/or see-through.
- c. Clothing that advertises alcoholic beverages, tobacco products, drugs or those with obscene or offensive printing on them shall not be permitted.
- d. No student (male or female) will be permitted to bring or wear a cap(s), hat(s), skull cap(s), and/or bandanna(s) on school property, including school buses, during the regular school day, unless otherwise notified by the administration. This prohibition may extend to any school-related field trips taken by the students during the school year. (Knit caps are permissible outdoors during cold weather.)

e. **Earrings and piercings:**

Girls: Small studs or small earrings may be worn in each earlobe. Any other piercing jewelry including, but not limited to, body piercing, lip piercing, nose piercing and eyebrow piercing is not permitted to be worn at school or at school functions as such piercings and piercing jewelry poses a substantial health risk to the wearer and others. Further, any piercing jewelry other than the permissible ear studs or earrings are not included in the long-standing community standard of dress and may cause a substantial disruption of school activities and a distraction from learning for the student wearing such jewelry and, for other students.

Boys: Neither ear studs and/or earrings nor any other piercings and piercing jewelry, including, but not limited to, body piercing, lip piercing, nose piercing and eyebrow piercing is permissible at school or at school functions in keeping with long-standing community standards of dress. Further, such piercing

jewelry may cause a substantial disruption of school activities and a distraction from learning for the student wearing such jewelry and, for other students.

f. **Jewelry:** Students are not permitted to wear heavy chains, heavy medallions, or excessive jewelry. Also see: "Banned Items" in this handbook.

g. **Standard watches are permissible.** Watches that distract from the learning environment of the student(s) and serve additional functions other than to keep time are prohibited (i.e. game watches, calculator watches and/or electronic telecommunication devices/watch beepers, etc.) from school campuses during the regular school day.

h. **Sunglasses,** other than prescription are not permitted.

i. **Body Armor** - Students may not wear or possess body armor on any school board property, school campus, at a school-sponsored function, on a school bus or other school transportation, or in a firearm-free zone. Body armor shall mean bullet-resistant, metal or other material intended to provide protection from weapons or bodily injury. **R.S.14:95.9**

Dress Code Compliance - Violations of the Student Dress and Grooming Policy shall be addressed as follows:

A student in violation of the Student Dress and Grooming Policy shall immediately be referred to the administration. If the determination is made that the student is in violation of the Student Dress and Grooming Policy, the following steps shall be taken.

1. The student will have an opportunity to modify their appearance and subsequently be admitted to class.
 2. If the student is unable to modify their appearance to conform to the Student Dress and Grooming Policy, the student's parent/guardian shall be immediately notified of the violation and requested to bring proper clothing to the campus.
 3. If the parent/guardian cannot be contacted by phone or otherwise or if the proper clothing is not brought to the campus, the student shall be sent to a designated area determined by the administration for the remainder of the school day. Assignments will be requested and worked toward completion while isolated from the general student population. A letter shall be sent home with the student at the end of the regular day to their parent/guardian stating the violation, and future violations may result in further disciplinary actions as stated below.
- 1st Offense - Warning from administration - contact parents-change of clothes
 - 2nd Offense - Saturday detention or One day I.S.S.
 - 3rd Offense - Two days I.S.S.
 - 4th Offense - One day O.S.S.
 - 5th Offense - Two days O.S.S. with reinstatement pending school based hearing
 - 6th Offense - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Extortion - The deliberate act of one student threatening or forcing another student to give up personal possessions.

- 1st Occurrence - Four days O.S.S.
- 2nd Occurrence - Five days O.S.S. with reinstatement pending a school-based hearing
- 3rd Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Field Trips - Co and Extra Curricular

Students may be banned from field trips for prior violations of school policy. Students are held to the same discipline rules on a field trip as during the regular school day. Students will be banned from the next successive field trip (in addition to discipline according to parish policy) for committing the following infractions: use/possession/under the influence of alcohol, drugs, tobacco, fighting, stealing, deliberate destruction of property, major disrespect, possession of dangerous items/ weapons, indecent exposure, molesting students, indecent behavior, sexual harassment, obscenity, profanity, pornographic materials, racial slurs, gambling, littering the bus, tampering with fire alarms, assault on school personnel/ chaperones, and any other serious infraction. The principal shall determine the appropriate dress code for the field trip. On field trips, athletic events or other extracurricular activities, telecommunication devices may be possessed/used at the discretion of the principal or his/her designee

Fighting/Assault/Battery

(Assault: Threat, wherein the person receiving the threat under ordinary reasonable standards, may perceive the danger of bodily harm. Battery: The unlawful and unwanted touching or striking of one person by another, with the intention of bringing about a harmful or offensive contact.)

Students are prohibited from assault and/or battery on anyone on school property, under the jurisdiction of the school, or at school related events. If a fight occurs which, as a result, medical attention is sought with knowledge and/or recommendation of the school administration, law enforcement officials may be contacted to remove the students involved and take appropriate action. The school will continue to take any other appropriate action it deems necessary.

Furthermore, if as a result of a fight or intentional physical altercation between or among students, a bodily injury results which requires immediate medical attention with the knowledge and/or recommendation of the school administration, the student(s) causing the physical injury shall be responsible for the medical expenses incurred. Said expenses shall be reimbursed or arrangements made thereof before the student responsible for the injury can return to school.

Following the initial arrangement for reimbursement, all payments will be made by the responsible student and his/her parent(s) or guardian(s) directly to the injured student and his/her parent(s) or guardian(s). The school bears no responsibility in the collection of the debt. Any renegotiation of the original financial obligation is the responsibility of the injured student and his/her parent(s) or guardian(s).

Fighting: No Weapon - Instigates, initiates, escalates, or participates in a fight.

- 1st Occurrence - One to five days O.S.S. with mandatory School-Based Hearing.
- 2nd Occurrence -Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Note: The police may be called and additional suspension days may be assigned pending a hearing when the severity of the fight and/or resulting danger to students is such that the principal deems it necessary.

Instigators who are not participants of fights will be penalized the same as participants of fights. Results of investigations shall determine the disciplinary actions for each student in a situation involving fighting.

In the event of gang fighting where two or more students fight another student, the additional students involved will be placed on indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Fighting: School Bus En Route

- Any Occurrence - Students fighting on a school bus en route will be placed on indefinite out of school suspension from school pending a hearing with the superintendent/designee to consider expulsion from the bus.

Fighting: With a Weapon - Knife, gun, pipe, chain, brass knuckles, or any object that could be used in fighting or as a weapon. These items are exemplary and are not exclusive.

- 1st Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion. Law enforcement will be called.

Fire Alarm: Pulling any emergency alarm including bus

- 1st Occurrence - Three days O.S.S.
- 2nd Occurrence - Six days O.S.S.
- 3rd Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Gambling - The playing of games of chance for money or objects of value; wagering or betting

- 1st Occurrence - Two days I.S.S.
- 2nd Occurrence - Four days I.S.S.
- 3rd Occurrence - Two days O.S.S.
- 4th Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Gang-Related Activities - Display of gang colors, signs, graffiti, body armor, recruitment for gang membership or any other gang-related activity.

- Any Occurrence -Consequences may vary from a warning to indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion. Results of investigations shall determine the disciplinary actions for each student.

Hazing - Hazing shall mean any knowing behavior, whether by commission or omission, of any student to encourage, direct, order, or participate in any activity which subjects another student to potential physical, mental, or psychological harm for the purpose of initiation or admission into, affiliation with, continued membership in, or acceptance by existing members of any organization or extracurricular

activity at a public elementary or secondary school, whether such behavior is planned or occurs on or off school property, including any school bus and school bus stop. Hazing does not mean any adult-directed and school-sanctioned athletic program practice or event or military training program.

- Any Occurrence -Consequences may vary from a warning to indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion. Results of investigations shall determine the disciplinary actions for each student.

Student Identification (ID) Badges, if applicable - Students enrolled in and attending a Beauregard Parish school where ID's are mandatory, are required to have the ID Badge visible on upper body at all times during the instructional day. Students may be provided a temporary ID badge three times during a 9-week grading period.

- 1st Occurrence: Warning
- 2nd Occurrence: Detention
- 3rd Occurrence: Detention
- 4th Occurrence: One day of Saturday Detention or ISS
- 5th Occurrence: One day of ISS
- 6th Occurrence: One day of ISS and One day of Saturday Detention
- 7th Occurrence: One day of OSS
- 8th Occurrence: Two days of OSS
- 9th Occurrence: Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Indecent Behavior/Indecent Exposure/Molesting Students/Sexual Harassment - By definition, Sexual Harassment includes exposing private body parts, making sexual or obscene gestures with body parts, verbal or written sexual remarks, comments, jokes, slurs, or gestures of a sexual nature, touching students in private areas, visual harassment such as derogatory or offensive posters, cards, cartoons, graffiti, drawings, looks, or gestures. Sexual harassment includes unwelcome sexual advances, requests for sexual favors, other physical or verbal conduct of a sexual nature, including gender-based harassment that creates an intimidating, hostile or offensive educational environment. Harassment does not only depend upon the perpetrator's intention, but also upon how the person who is the target perceives the behavior or is affected by it. Indecent behavior includes transfer of bodily fluids including spitting, etc.

- Any Occurrence - Three days O.S.S. to indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Leaving Campus Without Permission

- 1st Occurrence - Two days O.S.S. (May be served at school with parental permission)
- 2nd Occurrence - Four days O.S.S.
- 3rd Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Littering

- 1st Occurrence -Supervising teacher may administer detention, recess detention, lunch detention, 1 day I.S.S. and/or 1 Saturday detention as approved by school administrator. As appropriate, the administrator may either modify the discipline recommended by the teacher or enforce the teacher's recommendation
- 2nd Occurrence - One day I.S.S. or one day S.D.
- 3rd Occurrence - Two days I.S.S.
- 4th Occurrence - One day O.S.S.
- 5th Occurrence - Three days O.S.S. with reinstatement at a school based hearing

- 6th Occurrence - Four days O.S.S. to indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Lying/Forgery - Intentionally telling a falsehood or giving misleading information

- Any Occurrence - Consequences may vary from a warning to indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion. Results of investigations shall determine the disciplinary actions for each student.

Miscellaneous Infractions - Miscellaneous infractions may ideally be handled by the supervising teacher. Miscellaneous infractions include body contact, banned items deemed not dangerous, cafeteria rules violation, horseplay, public displays of affection, running in the hall(s) or sidewalk(s), unauthorized chewing gum, unauthorized eating in class, unauthorized food-drink on campus, etc.

- 1st Occurrence - Supervising teacher may administer detention, recess detention, lunch detention, 1 day I.S.S. and/or 1 Saturday detention as approved by school administrator. As appropriate, the administrator may either modify the discipline recommended by the teacher or enforce the teacher's recommendation.
- 2nd Occurrence - One day I.S.S. or one day S.D.
- 3rd Occurrence - Two days I.S.S.
- 4th Occurrence - One day O.S.S.
- 5th Occurrence - Three days O.S.S. with reinstatement at a school based hearing
- 6th Occurrence - Four days O.S.S. to indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Obscenity, Profanity, Pornographic Materials

- 1st Occurrence - One to three days I.S.S.
- 2nd Occurrence - One day O.S.S.
- 3rd Occurrence - Three days O.S.S.
- 4th Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Possession of Potentially Dangerous Items: Matches, cigarette lighters, fireworks, or drug paraphernalia, etc. and/or use of same. These items will be confiscated and not returned. The penalty for having drug paraphernalia or setting off fireworks drops to the penalty for the 4th occurrence.

- 1st Occurrence - Three days I.S.S.
- 2nd Occurrence - Two days O.S.S.
- 3rd Occurrence - Four days O.S.S.
- 4th Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Possession of a Weapon - A weapon may be defined as a knife**, club, gun, chain, or any other object deemed dangerous on the school grounds, on the school bus, and/or at any school sponsored event, during or after regular school hours. Possession of any firearm or firearm device on campus (including in a vehicle) is a violation of Board Policy. Other types of weapons will be determined by the principal.

- Any Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion. Law enforcement officials may be contacted.

Reference: State Law R.S. 17:416 and IDEA 1997

****Note: Result of investigation, age and grade level may be factors in determining the disciplinary actions for PreK-5 students.**

Racial Slurs/Racial Harassment

(Unwelcome verbal, written or physical conduct directed towards others solely on the basis of his/her race or national origin)

- 1st Occurrence - Three days I.S.S.
- 2nd Occurrence - Two days O.S.S.
- 3rd Occurrence - Four days O.S.S.
- 4th Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Smoking, Chewing, and/or Possession of Tobacco Products

- 1st Occurrence - Three days I.S.S.
- 2nd Occurrence - Two days O.S.S.
- 3rd Occurrence - Four days O.S.S.
- 4th Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Stealing (Includes Possession of Stolen Goods with Knowledge)

- Any Occurrence - Two days I.S.S. to indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion. Indefinite suspension until satisfactory restitution or restitution agreement has been made by the offending student(s); law enforcement may be called.

Tardiness – A student shall be considered tardy **to class** if the student is not in the classroom when the bell to begin class ceases. A student shall be considered tardy **to school** if the student is not in his/her homeroom/first period class when the bell to begin homeroom/class ceases. **Tardy shall also mean leaving or checking out of school unexcused prior to the regularly scheduled dismissal.** Tardiness on the part of students shall not be tolerated.

Students who exhibit tardiness shall be subject to disciplinary action, appropriate under the circumstances. Parents of students who continue to be tardy shall be notified for a conference with the principal, and the student may be subject to suspension from school and the parent/legal guardian subject to court fines or community service. Reference: File: JBD Student Absences and Excuses, also attendance policy in handbook.

Oversleeping, missing the bus, shopping, checking out to go to lunch, haircut appointments, etc., are not legitimate excuses. Locker problems will not be excused as students should report immediately to their teacher whenever they have a locker problem. Students are responsible for planning allotted time for getting to and from class.

The discipline administered for tardiness is based on the accumulation of unexcused tardy occurrences. The number of tardy infractions will be accumulative throughout the school year. The punishment for tardy infractions is as follows:

- 1st tardy per class - Verbal warning by teacher and parents contacted by letter or phone by teacher
- 2nd tardy One day detention/Saturday detention

- 3rd tardy One day I.S.S. or detention/Saturday detention
- 4th tardy One day I.S.S. and one Saturday detention
- 5th tardy One day O.S.S.
- 6th tardy Two days O.S.S.
- 7th tardy Indefinite out of school suspension pending a school based hearing
- 8th tardy Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

NOTE: Any student more than ten minutes late to a class will be deemed as cutting class, and the student will be sent to the office with a referral form. In order for a student to acquire an excused tardy, he/she must secure permission from that period's teacher **prior** to being tardy. Students late for first hour class will be referred to the office where it will be determined if they are tardy, absent or cutting class.

Threatening

- Any Occurrence - Consequences may vary from a warning to indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion. Results of investigations shall determine the disciplinary actions for each student.

Truancy/Cutting School

- 1st Occurrence - Two days O.S.S. (May be served at school with parental permission)
- 2nd Occurrence - Four days O.S.S.
- 3rd Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Unauthorized Food or Drink on Campus

Students may bring their own lunches to school to be eaten in the cafeteria or assigned area at lunch time. Drinks brought from home for cafeteria consumption must be in a thermos. Canned, glass, bottled or fountain drinks cannot be consumed in the school cafeteria. Consequences will be the same as miscellaneous infractions.

Note: No student is allowed to bring lunches from fast food restaurants unless this is necessary due to a medical problem; this must be verified by a physician's note. Students may not order food to be delivered to school.

Unauthorized/Unsupervised Area On School Grounds at Any Time (Student found in)

- 1st Occurrence - Supervising teacher may administer detention, recess detention, lunch detention,

1 day I.S.S. and/or 1 Saturday detention as approved by school administrator.

As appropriate, the administrator may either modify the discipline recommended by the teacher or enforce the teacher's recommendation.

- 2nd Occurrence - One day Saturday Detention
- 3rd Occurrence - Two days Saturday Detention
- 4th Occurrence - One day O.S.S.
- 5th Occurrence - Indefinite suspension pending a school based conference
- 6th Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

VAPES, Electronic Cigarette's ("E-Cigs") and Related Items on School Grounds or During School Activities at Any Time

- 1st Occurrence - Three days O.S.S. with a mandatory School-Based Hearing with Safety Video

required.

- 2nd Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement.

Violation of Federal or State Law not covered in the Student Handbook

- Any Occurrence - Consequences may vary from a warning to indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion. Results of investigations shall determine the disciplinary actions for each student.

Willful Disobedience (Purposeful/defiant repeated behavior which has been specifically addressed)

- 1st Occurrence - Teacher contacts parent and One day I.S.S.
- 2nd Occurrence - Two days I.S.S.
- 3rd Occurrence - Two days I.S.S. and One Saturday detention
- 4th Occurrence - Two days O.S.S.
- 5th Occurrence - Four days O.S.S.
- 6th Occurrence - Indefinite out of school suspension pending a hearing with the Superintendent or designee to consider alternate placement or expulsion.

Due Process Procedures

Prior to any suspension, the school principal or his/her designee shall advise the pupil in question of the particular misconduct of which he/she is accused, as well as the basis for such accusation, and the pupil shall be given an opportunity at that time to explain his or her version of the facts to the school principal or his/her designee.

An attempt to contact parents by telephone is always made although parents/guardians are not always available by this method. Discipline notices which involve assigning a student to In School Suspension (I.S.S.), Out of School Suspension (O.S.S.), or Saturday Detention (S.D.) may be mailed home to parents/guardians or sent home with the student. The student shall be responsible for giving the discipline notification to his/her parent/guardian.

Notice in writing of the suspension and the reasons for the suspension shall be given to the student to forward to his/her parent(s) or guardian(s).

Any parent, tutor or legal guardian of a pupil suspended shall have the right to appeal to the parish superintendent of schools who shall conduct a hearing on the merits.

For reinstatement, a parent or guardian must accompany a student who is returning to school after suspension and must complete a letter of reinstatement on the next day following suspension. This reinstatement is completed with the Principal/Administrative Assistant Principal. When a student returns for reinstatement without parent or guardian, the student will be placed in I.S.S. until the parent/guardian arrives to reinstate. This time will be considered part of the suspension time with all penalties of suspension applying.

SPECIAL NOTICE

Any student who has been expelled shall not be admitted to any public school within the same school system, or in any other parish or city school system in the state, except upon the review and approval of the school board of the school system to which that student seeks admittance.

Any student out of school suspended, alternately placed or expelled **CANNOT** attend any Beauregard

Parish school function or be on school property until his/her reinstatement. . Any student in violation may be subject to further disciplinary actions including being forbidden from attending all activities for the remainder of the school year. Police may be called to remove student.

BEAUREGARD PARISH POLICY CONCERNING BULLYING AND HAZING

BULLYING AND HAZING (File:JCDAF)

The Beauregard Parish School Board is committed to maintaining a safe, orderly, civil and positive learning environment so that no student feels bullied, threatened, or harassed while in school or participating in school-related activities. Students and their parents/guardians shall be notified that the school, school bus, and all other school environments are to be safe and secure for all. Therefore, all statements or actions of a bullying or hazing made on campus, at school-sponsored activities or events, on school buses, at school bus stops, and on the way to and from school shall not be tolerated. These statements or actions of bullying or hazing towards other students, school personnel, or school property shall be unacceptable.

All students, teachers, and other school employees shall take responsible measures within the scope of their individual authority to prevent violations of this policy.

Bullying shall mean:

1. A pattern of any one or more of the following:
 - A. Gestures, including but not limited to obscene gestures.
 - B. Written, electronic, or verbal communications, including but not limited to calling names, threatening harm, taunting, malicious teasing, or spreading untrue rumors. *Electronic communication* includes but is not limited to a communication or image transmitted by email, instant message, text message, blog, or social networking website through the use of a telephone, mobile phone, pager, computer, or other electronic device.
 - C. Physical acts, including but not limited to hitting, kicking, pushing, tripping, choking, damaging personal property, or unauthorized use of personal property.
 - D. Repeatedly and purposefully shunning or excluding from activities.
2. Where the pattern of behavior as enumerated above is exhibited toward a student, more than once, by another student or group of students and occurs, or is received by, a student while on school property, at a school-sponsored or school-related function or activity, in any school bus or van, at any designated school bus stop, in any other school or private vehicle used to transport students to and from schools, or any school-sponsored activity or event.
3. The pattern of behavior as provided above must have the effect of physically harming a student, placing the student in reasonable fear of physical harm, damaging a student's property, placing the student in reasonable fear of damage to the student's property, or must be sufficiently severe, persistent, and pervasive enough to either create an intimidating or threatening educational environment, have the effect of substantially interfering with a student's performance in school, or have the effect of substantially disrupting the orderly operation of the school.

Hazing shall mean any knowing behavior, whether by commission or omission, of any student to encourage, direct, order, or participate in any activity which subjects another student to potential physical, mental, or psychological harm for the purpose of initiation or admission into, affiliation with,

continued membership in, or acceptance by existing members of any organization or extracurricular activity at a public elementary or secondary school, whether such behavior is planned or occurs on or off school property, including any school bus and school bus stop. Hazing does not mean any adult-directed and school-sanctioned athletic program practice or event or military training program.

Any solicitation to engage in hazing, and the aiding and abetting another person who engages in hazing shall be prohibited. The consent, stated or implied, of the hazing victim shall not be a defense in determining disciplinary action.

NOTICE TO STUDENTS AND PARENTS

The School Board shall inform each student, orally and in writing, at the required orientation conducted at the beginning of each school year, of the prohibition against bullying or hazing of a student by another student; the nature and consequences of such actions; including the potential criminal consequences and loss of driver's license, and the proper process and procedure for reporting any incidents involving such prohibited actions. A copy of the written notice shall also be delivered to each student's parent or legal guardian.

REPORTING

The principal or his/her designee shall be authorized to receive complaints alleging violation of this policy. All employees, parents, volunteers, or any other school personnel shall report alleged violations to the principal or his/her designee. Any written or oral report of an act of bullying or hazing shall be considered an official means of reporting such act(s). Complaints, reports, and investigative reports of bullying or hazing shall remain *confidential*, with limited exception of state or federal law.

The reporting of incidents of bullying or hazing shall be made on the *Bullying Report* form, which shall include an *affirmation of truth*. Any bullying or hazing report submitted, regardless of recipient, shall use this form, but additional information may be provided.

Students and Parents

Any student who believes that he/she has been, or is currently, the victim of bullying or hazing or any student, or any parent or guardian, who witnesses bullying or hazing or has good reason to believe bullying or hazing is taking place, may report the situation to a school official, who in turn shall report the situation to the principal or his/her designee. A student, or parent or guardian, may also report concerns regarding bullying or hazing to a teacher, counselor, other school employee, or to any parent chaperoning or supervising a school function or activity. Any report shall remain *confidential*.

School Personnel

Any school employee, whether full- or part-time, and any parent/volunteer chaperoning or supervising a school function or activity, who witnesses or learns of bullying or hazing from a student or parent, shall report the incident to the principal or his/her designee. Verbal reports shall be submitted by the employee or parent/volunteer on the same day as the employee or parent/volunteer witnessed or otherwise learned of the incident, and a written report shall be filed no later than two (2) days thereafter.

All other members of the school community, including students, parents or legal guardians, volunteers, and visitors shall be encouraged to report any act that may be a violation of this policy to the principal or his/her designee.

False Reports

Intentionally making false reports about bullying or hazing to school officials shall be prohibited conduct

and shall result in appropriate disciplinary measures as determined by the School Board.

INVESTIGATION

Investigations of any reports of bullying or hazing of a student by another student shall be in accordance with the following:

1. **Timing**

The school shall begin an investigation of any complaint that is properly reported and that alleges the prohibited conduct the next business or school day after the report is received by the principal or his/her designee. The investigation shall be completed not later than ten (10) school days after the date the written report of the incident is submitted to the principal or his/her designee. If additional information is received after the end of the ten-day period, the school principal or his/her designee shall amend all documents and reports required to reflect such information.

2. **Scope of Investigation**

An investigation shall include documented interviews of the reporter, the alleged victim, the alleged bully or offender, and any witnesses, and shall include obtaining copies or photographs of any audio-visual evidence. Interviews must be conducted privately, separately, and confidentially. At no time shall the alleged offender and alleged victim be interviewed together. The principal or his/her designee shall collect and evaluate all facts.

3. **Parental Notification**

Upon receiving a report of bullying or hazing, the school shall notify the parents or legal guardians of the alleged offender and the alleged victim no later than the following business or school day. Delivery of notice to the parents or legal guardians by an involved student shall **not** constitute the required parental notice.

Before any student under the age of eighteen (18) is interviewed, his/her parent or legal guardian shall be notified by the principal or his/her designee of the allegations made and shall have the opportunity to attend any interviews with their child conducted as part of the investigation. All meetings with the parents or legal guardians of the alleged victim and the parents or legal guardians of the alleged offender shall be in compliance with the following:

A. Separate meetings shall be held with the parents or legal guardians of the alleged victim and the parents or legal guardians of the alleged offender.

B. Parents or legal guardians of the alleged victim and of the alleged offender shall be informed of the potential consequences, penalties, and counseling options.

In any case where a teacher, principal, or other school employee is authorized to require the parent or legal guardian of a student who is under the age of eighteen (18) and not judicially emancipated or emancipated by marriage to attend a conference or meeting regarding the student's behavior and, after notice, the parent, tutor, or legal guardian willfully refuses to attend, the principal or his/her designee shall file a complaint, pursuant to Louisiana Children's Code, Article 730 or 731, with a court exercising juvenile jurisdiction. The principal may also file a complaint on the grounds the student is a truant or has willfully and repeatedly violated school rules, or any other applicable ground when, in his/her judgment, doing so is in the best interests of the student.

4. Documentation

At the conclusion of an investigation of bullying or hazing, and after meeting with the parents or legal guardians, the principal or his/her designee or School Board shall:

- A. Prepare a written report containing the findings of the investigation, including input from students' parents or legal guardians, and the decision by the principal or his/her designee or school system official. The document shall be placed in the school records of both students.
- B. Promptly notify the reporter/complainant of the findings of the investigation and whether remedial action has been taken, if such release of information does not violate the law.
- C. Keep reports/complaints and investigative reports confidential, except where disclosure is required to be made by applicable federal laws, rules, or regulations or by state law.
- D. Maintain reports/complaints and investigative reports for three (3) years.
- E. As applicable, provide a copy of any reports and investigative documents to the School Board for disciplinary measures, or to the Louisiana Department of Education, as necessary.

During the pendency of an investigation, the school district may take immediate steps, at its discretion, to protect the alleged victim, students, teachers, administrators or other school personnel pending completion of the investigation. (Moved from above)

APPEAL

If the school principal or his/her designee does not take timely and effective action, the student, parent, or school employee may report, in writing, the incident to the School Board. The School Board shall begin an investigation of any properly reported complaint that alleges prohibited conduct the next business day during which school is in session after the report is received by the School Board.

If the School Board does not take timely and effective action, the student, parent, or other school employee may report any bullying incident to the Louisiana Department of Education.

DISCIPLINARY ACTION

Once a report has been received at a school, and a school principal or his/her designee has determined that an act of bullying, hazing, or similar behavior has occurred, and after having met with the parent or legal guardian of the student involved, the principal or his/her designee, or applicable school official shall take prompt and appropriate disciplinary action against the student, and report criminal conduct to law enforcement. Counseling and/or other interventions may also be recommended

PARENTAL RELIEF

If a parent, legal guardian, teacher, or other school official has made four (4) or more reports of separate instances of bullying, and no investigation pursuant to state law or this policy has occurred, the parent or legal guardian of the alleged victim may request that the student be transferred to another school operated by the School Board.

Such request shall be filed with the Superintendent. Upon receipt of the request to transfer the student to another school, the School Board shall make a seat available at another school under its jurisdiction within ten (10) school days of the parent or legal guardian's request for a transfer. If the School Board has no other school under its jurisdiction serving the grade level of the victim, within fifteen (15) school days

of receiving the request, the Superintendent shall:

1. Inform the student and his/her parent or legal guardian and facilitate the student's enrollment in a statewide virtual school.
2. Offer the student a placement in a full-time virtual program or virtual school under the School Board's jurisdiction.
3. Enter into a memorandum of understanding with the Superintendent or director of another governing authority to secure a placement and provide for the transfer of the student to a school serving the grade level of the student, in accordance with statutory provisions.

If no seat or other placement is made available within thirty (30) calendar days of the receipt of the request by the Superintendent, the parent or legal guardian may request a hearing with the School Board, which shall be public or private at the option of the parent or legal guardian. The Board shall grant the hearing at the next scheduled meeting or within sixty (60) calendar days, whichever is sooner.

At the end of any school year, the parent or legal guardian may make a request to the School Board to transfer the student back to the original school. The School Board shall make a seat available at the original school that the student attended. No other schools shall qualify for transfer under this provision.

RETALIATION

Retaliation against any person who reports bullying or hazing in good faith, who is thought to have reported such conduct, who files a complaint, or who otherwise participates in an investigation or inquiry concerning allegations of bullying or hazing is prohibited conduct and subject to disciplinary action.

CHILD ABUSE

The provisions of this policy shall not be interpreted to conflict with or supersede the provisions requiring mandatory reporting pursuant to Louisiana Children's Code, Art. 609 and as enforced through La. Rev. Stat. Ann. §14:403.

BEAUREGARD PARISH POLICIES CONCERNING ALCOHOL AND DRUG ABUSE

Prescribed/Non-Prescribed Controlled Substances/Alcoholic Beverages (File:JCDA)

The Board directs that each student shall be specifically prohibited from being under the influence of, bringing, or consuming, or having in his possession on a school bus, on school premises, or at a school function away from the school, any alcoholic beverages, intoxicating liquors, narcotic drugs, prescription medications, marijuana, nitrate base inhalants, imitation or counterfeit controlled substances, or other controlled substances as defined by state statutes, unless dispensed by a licensed physician as allowed by law.

- A. On the school grounds during and immediately before or immediately after school hours.
- B. On the school grounds at any other time when the school is being used by a school group.
- C. Off the school grounds at a school activity, function, or event. Students under the treatment of a physician shall register with the office any and all authorization from said physician for the use of a prescribed controlled substance.

Note: Any violation of any provision of this code shall constitute sufficient grounds to cause the principal

and/or superintendent to formulate charges against a student or students, and such charges, if proven correct, shall result in disciplinary action which is in accordance with parish policy and state law.

Student Smoking/Use of Tobacco (File:JCDA)

Students shall not be permitted to have tobacco in their possession or to smoke on the school grounds, or in school buildings during the school day, or at school activities held in school buildings after school hours, or when riding school buses to and from school. Parental permission to smoke or use tobacco does not exempt a student from this policy.

Student Alcohol and Drug Use (File:JCDA)

The Beauregard Parish School Board is dedicated to providing a drug-free learning environment for the students attending public schools. The use of illicit drugs and the unlawful possession and use of alcohol is wrong and harmful....The Superintendent shall be responsible for maintaining appropriate procedures for the detection of alcohol, drugs, or any imitation or other controlled substance. Any student found in violation of the above shall be suspended and recommended for expulsion by the principal.

Any student who distributes, sells, possesses, or dispenses in any manner or form whatsoever a controlled dangerous substance as defined by state law to another student or anyone else while on the school premises shall be expelled pursuant to the provisions and guidelines as set forth in state law.

NOTE: Research indicates energy/stimulant products produce adverse reactions in students. At the discretion of the principal, they may be banned from the school campus and activities.

Reports of Substance Abuse

State law mandates that teachers and other school employees report suspected substance abuse in school. These cases shall be reported to the principal. The principal must report each case of possession, distributing, sales or manufacturing to the proper law enforcement authority.

Expulsion (File:JDE)

A student arrested for intentional distribution or possession with intent to distribute any illegal drug or substance on school property shall be referred by the principal or designee, within five (5) days of arrest, for testing or screening by a qualified medical professional for evidence of abuse of alcohol, drugs or other dangerous substances. If treatment is needed, and the student agrees to cooperate in the recommended treatment, as certified in writing by the medical professional, such documentation may be used to initiate reopening the student's disciplinary case. The School Board shall take into consideration the student's agreement for professional treatment in making any final decision on any disciplinary action.

Student Handbook Additions

Grades PreK-12

Reports of Sexual Harassment

In accordance with parish policy, sexual harassment is a form of prohibited discrimination which contributes to an unacceptable educational environment. The Board will not tolerate sexual harassment. Such behavior should be reported to the principal or to the Supervisor of Child Welfare and Attendance who is located at the Beauregard Parish School Board Office. (Sexual harassment is further defined in the Discipline portion of the Student Handbook.)

HALL PASSES

Teachers are responsible for every student assigned to them during their class time. The teacher must issue a student a DHS Hall Pass giving that student permission to be in the hall during class time.

FACULTY ROOMS

Faculty rooms are not a public forum and are off limits to students at all times. Students and/or visitors to the campus are not to go to faculty rooms to see teachers without permission. Students who enter faculty rooms are subject to be punished under the Unauthorized Areas of the Discipline Policy.

FIELD TRIPS

All field trips (in-town and out-of-town) will require parental consent. Teachers are to get forms in the office, have students obtain parental permission, and return signed forms to the office prior to leaving.

If traveling by private vehicle, a Beauregard Parish School Board Personal Vehicle Transportation Form must be completed by trip sponsor and turned into the office prior to leaving on the trip.

FUND-RAISING ACTIVITIES

No items may be sold by students or clubs without permission of the principal. Funds generated at DeRidder High School may be used for promotions of morale and spirit programs.

HEALTH, MEDICATION, AND IMMUNIZATION

Parents/guardians must contact the School Nurse if their child has any health issues. Please report to the School Nurse if there are any changes in the child's medical condition/status during the school year and/or if there are any new diagnoses, medication changes or stops taking any medications.

ALL students are required to have a "Health Information Form" and a "Green Card" completed and signed on file in the school. The "Health Information Form" is required by the State of Louisiana to be on file in the School Nurses' Office. The "Green Card" is to be on file in the school's main office. The information on both forms should match as they go to different people.

Accurate information, including current telephone numbers and contacts, are vital to the safety and well-being of the student in the event of an emergency. If your contact information changes please update the school records.

All students are **required by State Law** to have an up-to-date immunization (shot) record on file. Students who are not in compliance may be excluded from school.

Students **are not** allowed to carry any medication/drugs (including over-the-counter medications on their person.) If a student needs to have medication at school the following forms must be completed, 1) Physician's Medication Order and, if applicable a Diabetes Order; 2) Parent Request for Medication Administration; 3) Medical Records Confidentiality Release. Additional forms may be required if the student has significant health issues including diabetes, food allergies, seizures, and/or required medical procedures during the school day, etc. The parent/ guardian is required to bring the forms and medications to the School Nurse. Students **may not** deliver the medication(s) to the school or pick up medications at the end of the school year. The required forms may be obtained from the school office or the School Nurse. **Any accommodations in the school setting must have a physician's order, i.e., for the use of appliances such as crutches, wheelchair, tube feedings, food allergies, etc.**

Students who have a contagious illness, a fever greater than 100⁰, diarrhea, vomiting, or flu-like symptoms should remain at home. The student should be symptoms-free for 24 hours before returning to school. Students who have had a fever **must be fever-free for 24 hours without medication** in order to return to school.

SCHOOL INSURANCE

The Beauregard Parish School Board provides a limited medical insurance plan covering students for accidental bodily injury incurred while:

Attending regular school sessions.

Participating in or attending school-sponsored and supervised extracurricular activities.

Traveling directly to and from school for regular school session; and while traveling to and from school sponsored and supervised extracurricular activities in school-provided transportation.

Parents/guardians/students have the option of extending this coverage to 24-hour coverage and/or adding extended dental coverage. Insurance enrollment forms, detailing coverage benefits and extended plan premiums, are available in the school office.

Students shall provide parental waivers if they participate in the following:

Any individual or team sport or athletic group or athletic event.

Band

Advanced Art

JROTC

Any class using a lab teaching component where an electric or otherwise powered machine, device, or application may be used.

Any class utilizing any chemical that could prove hazardous.

The **WAIVER FORM** is available from the sponsor/coach/teacher of the activity; and **MUST** be notarized with signature and stamp of the notary public.

INSURANCE/ACCIDENTS

Beauregard Parish School Board Policy File: JGFG, Item #4 states: "In extreme emergencies the principal may make arrangements for immediate hospitalization of injured or ill pupils, contacting the parent or guardian in advance if at all possible."

GENERAL FEE: \$20.00 - ALL STUDENTS MUST PAY THIS FEE

Economic Hardship Waiver

Certain fees may be reduced or waived for economically disadvantaged students and students whose families are experiencing economic hardships and are financially unable to pay them. Examples of families facing economic hardship include, but are not necessarily limited to, families receiving unemployment benefits or public assistance, including Temporary Assistance for Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP), Supplemental Security Income (SSI) or Medicaid; foster families caring for children in foster care; and families that are homeless. All requests for economic hardship waivers of student fees and any and all supporting documentation used in considering the validity of any request for a waiver shall be confidential.

In addition to the general fee, these course specific fees are for materials and activities not covered by state or district funding.

| | |
|-----------------|---|
| JROTC | 20.00 |
| PARKING PERMITS | 20.00 |
| PE UNIFORM | 20.00*** PAID TO TEACHER |
| US HISTORY AP | 94.00 (This cost includes testing) |
| CIVICS AP | 94.00 (This cost includes testing) |

****BAND FEES ARE PAID TO MR. THEALL**

****CLUB DUES ARE PAID TO EACH SPONSOR**

****ALL OTHER AP EXAM FEES FOR 2020-21 WILL BE COVERED BY THE NMSI COLLEGE READINESS PROGRAM GRANT****

SENIOR PRANKS

Any senior involved in any type of senior prank will not be allowed to participate in the graduation ceremony. Remember that participation in this ceremony is a privilege, not a right.

TELEPHONE

Students will not be excused from class to make or receive phone calls except for emergencies. Parents may call to ask that messages be delivered to their children in cases of sickness or real emergencies. If a student needs to call a parent while at school, he/she must use the phone in the office and must limit the call to one minute in length. Otherwise, phones are for official school business only.

TEXTBOOKS

The Louisiana State Department of Education furnishes free textbooks for students. In addition, each department may require students to purchase additional supplementary materials to be used in order to enrich their education. It is the student's responsibility to take care of the state owned textbooks. Fees for damages or loss will be charged.

SCHOOL TRANSFER OR DROP

Students who transfer or drop from school should follow this procedure:

- Parent contacts counselor.
- Secure a drop form from the counselor's office.
- Take this form to each of his teachers and the librarian.
- After having the drop form filled out, it should be returned to the counselor. All state-owned textbooks must be returned or paid for and fines cleared before the student will be issued a transcript.
- Any student under the age of 18 who wishes to transfer or drop must have a parent present while doing so.
- Seniors may not drop after the 3rd 9 weeks.

PUPIL INFORMATION/CHANGE OF ADDRESS

If your last name, street address, or telephone number changes at any time during the school year, please notify the Attendance Office and Guidance Department immediately. This is very important in keeping our records up to date and also being able to contact a parent or guardian in case of an emergency.

LOST AND FOUND

The Lost and Found Department is in the main office. If you have any lost articles or lose anything, check with the secretary.

LOCKERS

Lockers are available to all students. Policies which apply to lockers are as follows:

Dragon Pride 55

- Lockers are not areas of complete privacy. They may be searched periodically for health and safety purposes. The master combination list and master key are kept in the office.
- Each student will be assigned a locker and lock. Students are to use only their assigned locker.
- Lockers must be locked at all times.
- Lockers will be kept clean and neat at all times.
- Books and wraps are to be stored in lockers and not left in classrooms and hallways.
- Students will not be permitted to use their own locks. Any locks other than those furnished by the school will be removed.
- Students should go to their locker before school, between classes, and after school. No student should be allowed to go to their lockers during class time.

MONEY AND VALUABLE ARTICLES

Please do not bring large amounts of money to school. All valuable articles should be in possession of the owner at all times. THE SCHOOL CANNOT ACCEPT RESPONSIBILITY FOR STOLEN MONEY OR OTHER ARTICLES.

HOMEWORK ASSISTANCE SERVICES

Homework Louisiana (HomeworkLa.org), a service of the State Library of Louisiana, offers **FREE** online tutoring and academic resources from Tutor.com for Louisiana residents from kindergarten students through adult learners. Get help with math, science, social studies or English from a **live tutor**. The services can be accessed from a Louisiana public library, from your home computer, or from your mobile device.

AP COURSES

Any student enrolled in an AP designated course is required to take the AP exam for that course. If student does not take the exam, the AP designation will be removed from the student's transcript. AP courses will be weighted in accordance with BPSB Policy. This may result in a change in GPA.

MATH AND ENGLISH HONORS/CP

For students to be placed in the Honors/CP program for Math and English the following criteria must be met:

- Complete all prerequisite classes with a final grade of B or higher for the year.
- Test Scores on EOC classes must be 700 or higher, ACT score of 18 or higher.
- Teacher Recommendation

Expectations within Honors Course:

- Maintain A/B within the class to remain in the honors course
- Be in class every day. Excessive absences are grounds for removal from the course.
- Maintain high standards of academic integrity

- Characteristics of Honors Students
- High academic achievement and intellectual ability
- Self-motivation and self-discipline
- Good organizational skills
- Good oral communication skills
- Ability to work independently and collaboratively
- Good citizenship and attendance

SCHEDULE CHANGES

****Any student who did not submit an online schedule form by June 5, 2020 is not eligible for a schedule change at the beginning of the year and may not receive the elective classes that they would like for the school year.****




Student may be allowed to request changes for the following reasons only through the first week of school:




- Student needs to schedule a class in order to graduate.
- Student is scheduled for a class he/she has already passed.
- Student is scheduled with the same teacher in the same class which he/she has previously failed.
- Student is scheduled for a course he/she completed in summer school.
- Student is scheduled for a course which he/she is currently taking in correspondence.
- Student may request a change from one elective to another if there is sufficient reason and there is sufficient space in the course he/ wants to add.
- Seniors may drop classes for early release.
- Students will not be allowed to request changes for the following reasons:
- Students may not request a teacher.
- Students may not request to be scheduled into classes with certain other students.
- Students may not request a particular lunch shift.
- Students may not request a particular sequence of classes (i.e. classes scheduled at certain periods of the day.)
- Requests that do not fall under these conditions are at the discretion of the principal.

Graduation Requirements



Curriculum for Diploma Pathways

| TOPS University Pathway | | Jump Start TOPS Tech Pathway | |
|---|---|---|--|
| 4 Units <ul style="list-style-type: none"> English I English II English III English IV | ENGLISH  | 4 Units <ul style="list-style-type: none"> English I English II 2 units from the following: Eng. III, Eng. IV, Business English, Technical Writing. | |
| 4 Units <ul style="list-style-type: none"> Algebra I Geometry Algebra II Advanced Math | MATH  | 4 Units <ul style="list-style-type: none"> Algebra I 3 Units from the following: Geometry, Math Essentials, Financial Literacy, Algebra II, or Advanced Math | |
| 4 Units <ul style="list-style-type: none"> Biology Chemistry 2 Units from the following: Phy. Sci., Bio II, Physics, Ag. II | SCIENCE  | 2 Units <ul style="list-style-type: none"> Biology 1 unit from the following: Physical Science, Chemistry I, or Env. Science | |

| | | |
|---|--|---|
| 4 Units <ul style="list-style-type: none">• Civics• US History• World Geography• World History | SOCIAL STUDIES  | 2 Units <ul style="list-style-type: none">• Civics• US History |
| 2 Units <ul style="list-style-type: none">• 1/2 Unit of Health• 1 Unit of Physical Education• 1/2 Unit from the following: PE I or PE II | HEALTH/ P.E.  | 2 Units <ul style="list-style-type: none">• 1/2 Unit of Health• 1 Unit of Physical Education• 1/2 Unit from the following: PE I or PE II |
| 2 Units—Foreign Language <ul style="list-style-type: none">• 2 units from the same foreign language. | JUMP START Course Sequences and Credentials 9 Units <ul style="list-style-type: none">• Complete a regionally designed series of CTE JUMP START coursework & workplace-based learning experiences leading to a statewide or regional JUMP START credentials.• JUMP START courses will be specific to pathway choice or universal JUMP START electives and must include 1 career ready course. See counselor for details.• REQUIRED CREDENTIALS—STUDENTS MUST ATTAIN AN APPROVED STATEWIDE OR REGION CREDENTIAL IN ORDER TO GRADUATE. | |
| 1 Unit—Arts <ul style="list-style-type: none">• 1 unit of Art or Fine Arts Survey. | | |
| 3 Units—Electives <ul style="list-style-type: none">• Courses chosen in consultation with counselor. | | |
| <div><div>GRADUATION </div><div>TOTAL - 24 UNITS <i>Additional testing requirements must be fulfilled for graduation such as EOC/LEAP 2025</i></div></div> <div><div>TOTAL - 23 UNITS <i>Additional testing requirements must be fulfilled for graduation such as EOC/LEAP 2025</i></div></div> | | |



TOPS Core Curriculum

For the Opportunity, Performance and Honors Awards
For High School graduates of 2018 and thereafter

| Units | Courses ¹ |
|--|--|
| ENGLISH = 4 Units | |
| 1 Unit | English I |
| 1 Unit | English II |
| 1 Unit from the following: | English III, AP English Language Arts and Composition, or IB English III (Language A or Literature and Performance) |
| 1 Unit from the following: | English IV, AP English Literature and Composition, or IB English IV (Language A or Literature and Performance) |
| MATH = 4 Units | |
| 1 Unit | Algebra I |
| 1 Unit | Geometry |
| 1 Unit | Algebra II |
| 1 Unit from the following: | Algebra III; Advanced Math - Functions and Statistics, Advanced Math - Pre-Calculus, Pre-Calculus, or IB Math Methods I (Mathematical Studies SL); Calculus, AP Calculus AB, or IB Math Methods II (Mathematics SL); AP Calculus BC; Probability and Statistics or AP Statistics; IB Further Mathematics HL; IB Mathematics HL |
| SCIENCE = 4 Units | |
| 1 Unit | Biology I |
| 1 Unit | Chemistry I |
| 2 Units from the following: | Earth Science; Environmental Science; Physical Science; Agriscience I and Agriscience II (one unit combined); Chemistry II, AP Chemistry, or IB Chemistry II; AP Environmental Science or IB Environmental Systems; Physics I, AP Physics B, or IB Physics I; AP Physics C: Electricity and Magnetism, AP Physics C: Mechanics, or IB Physics II; AP Physics I and AP Physics II; Biology II, AP Biology, or IB Biology II |
| SOCIAL STUDIES = 4 Units | |
| 1 Unit from the following: | U.S. History, AP U.S. History, or IB U.S. History |
| 1 Unit from the following: | Civics, Government, AP U.S. Government and Politics: Comparative, or AP U.S. Government and Politics: United States |
| 2 Units from the following: | Western Civilization, European History, or AP European History; World Geography, AP Human Geography, or IB Geography; World History, AP World History, or IB World History; History of Religion; IB Economics, Economics, AP Macroeconomics, or AP Microeconomics |
| FOREIGN LANGUAGE = 2 Units | |
| | Foreign Language, both units in the same language, which may also include the following AP and IB courses: AP Chinese Language and Culture, AP French Language and Culture, AP German Language and Culture, AP Italian Language and Culture, AP Japanese Language and Culture, AP Latin, AP Spanish Language and Culture, IB French IV, IB French V, IB Spanish IV, and IB Spanish V |
| ART = 1 Unit | |
| 1 Unit from the following: | Performance course in Music, Dance or Theatre; Fine Arts Survey; Art I, II, III, and IV; Talented Art I, II, III, and IV; Talented Music I, II, III and IV; Talented Theater Arts I, II, III, and IV; Speech III and Speech IV (one unit combined); AP Art History; AP Studio Art: 2-D Design; AP Studio Art: 3-D Design; AP Studio Art: Drawing; AP Music Theory; IB Film Study I; IB Film Study II; IB Music I; IB Music II; IB Art Design III; IB Art Design IV; IB Theatre I or Drafting |
| TOTAL = 19 Units | |
| <i>Please see reverse side for core (substitute) equivalents to the TOPS Core Curriculum</i> | |

| Core Curriculum Course(s) | Recently Approved Equivalent (Substitute) Course(s) |
|--|---|
| Algebra I, Geometry, and Algebra II | Integrated Mathematics I, II and III |
| Art | Media Arts I - IV; Photography I, Photography II, and Digital Photography |
| Algebra III; Advanced Math - Functions and Statistics, Advanced Math - Pre-Calculus, Pre-Calculus, or Math Methods I IB (Mathematical Studies SL); Calculus, AP Calculus AB, or Math Methods II IB (Mathematics SL); AP Calculus BC; Probability and Statistics or AP Statistics; IB Further Mathematics HL; IB Mathematics HL | AP Computer Science A |
| Biology II | Human Anatomy and Physiology |
| Western Civilization, European History, or AP European History; World Geography, AP Human Geography, or IB Geography; World History, AP World History, or IB World History; History of Religion; IB Economics, Economics, AP Macroeconomics, or AP Microeconomics | AP Psychology |
| Foreign Language | Mandarin Chinese I-IV Hindi I – IV Portuguese I-IV Vietnamese I-IV |

¹ **GIFTED COURSES:** Any core curriculum course that is taken by a student who has been identified as gifted pursuant to State Board of Elementary and Secondary Education (BESE) policy and that is taken in fulfillment of the student's Individualized Education Plan shall be considered a "Gifted Course" and shall fulfill the core curriculum.

Beginning with students entering the 9th grade in 2014-2015 and graduating in the 2017-2018 school year and thereafter, the calculation of the TOPS Core Curriculum grade point average (GPA) will use a five- (5.00) point scale for grades earned in certain designated Advanced Placement (AP) courses; International Baccalaureate (IB) courses; Gifted courses; Dual Enrollment courses, Honors courses and Articulated courses offered for college credit by the Louisiana School for the Math, Science and the Arts used to complete the TOPS Core Curriculum. The courses currently designated to be calculated on the 5.00 point scale can be viewed at <https://www.osfa.la.gov/5scale>. For the designated courses, five quality points will be assigned to a letter grade of "A", four quality points will be assigned to a letter grade of "B", three quality points will be assigned to a letter grade of "C", two quality points will be assigned to a letter grade of "D", and zero quality points will be assigned to a letter grade of "F". Note that students earning credit in courses graded on the five (5.00) point scale may earn a grade point average on the TOPS Core Curriculum that exceeds 4.00.



This core curriculum is accurate as of the date of publication and includes courses listed in TOPS statute.

Louisiana Office of Student Financial Assistance (LOSFA)
A program of the Board of Regents
P.O. Box 91202, Baton Rouge, LA 70821-9202
(800) 259-5626
custserv@la.gov
www.osfa.la.gov

Updated: 09/06/2017





TOPS Tech Core Curriculum

For the TOPS Tech Award – JumpStart Curriculum
For High School graduates of 2016 and thereafter
Students may also qualify for the TOPS Tech Award by completing the TOPS Core Curriculum for the Opportunity, Performance and Honors Awards

| Units | Courses |
|------------------------|---|
| 1 Unit | English I |
| 1 Unit | English II |
| 2 Units | English III, English IV, AP or IB English courses, Business English, Technical Writing, or comparable Louisiana Technical College courses offered by Jump Start regional teams as approved by the State Board of Elementary and Secondary Education. |
| 1 Unit | Algebra I; or both Algebra I, Part 1 and Algebra I, Part 2; or an applied or hybrid algebra course |
| 3 Units | Geometry, Algebra II, Math Essentials, Financial Literacy, Business Math, Algebra III, Advanced Math -Functions and Statistics, Advanced Math - Pre-Calculus, Pre-calculus, or comparable Louisiana Technical College courses offered by Jump Start regional teams as approved by the State Board of Elementary and Secondary Education. Integrated Mathematics I, II, and III may be substituted for Algebra I, Geometry, and Algebra II, and shall equal three mathematics credits |
| 1 Unit | Biology |
| 1 Unit | Chemistry I, Earth Science, Environmental Science, Agriscience I and Agriscience II (both for one unit), Physical Science, or AP or IB science courses |
| 1 Unit | U.S. History, AP U.S. History, or IB U.S. History |
| 1 Unit | Civics, Government, AP U.S. Government and Politics: Comparative, or AP U.S. Government and Politics: United States |
| 9 Units | In Jump Start course sequences, workplace experiences, and credentials. A student shall complete a regionally designed series of Career and Technical Education Jump Start coursework and workplace-based learning experiences leading to a statewide or regional Jump Start credential. This shall include courses and workplace experiences specific to the credential, courses related to foundational career skills requirements in Jump Start, and other courses, including career electives, that the Jump Start regional team determines are appropriate for the career major. |
| TOTAL: 21 units | |



This core curriculum is accurate as of the date of publication and includes courses listed in TOPS statute and those determined to be equivalent by the La. Board of Regents and BESE.
Louisiana Office of Student Financial Assistance
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custserv@la.gov www.osfa.la.gov
P.O. Box 91202, Baton Rouge, LA 70821-9202 Updated: 10/21/2016



TOPS University Diploma Requirements

For students entering 9th grade in 2014-2015 and beyond

| Units | Courses |
|---|--|
| ENGLISH = 4 Units | |
| 1 Unit | English I |
| 1 Unit | English II |
| 1 Unit from the following: | English III, AP* English Language Arts and Composition, IB* Literature, IB* Language & Literature, or IB* Literature & Performance |
| 1 Unit from the following: | English IV, AP* English Literature and Composition, IB* Literature, IB* Language & Literature, or IB* Literature & Performance |
| MATH = 4 Units | |
| 1 Unit | Algebra I |
| 1 Unit | Geometry |
| 1 Unit | Algebra II (Integrated Mathematics I, Integrated Mathematics II, and Integrated Mathematics III may be substituted for the Algebra I, Geometry, and Algebra II sequence) |
| 1 Unit from the following: | Algebra III; Advanced Math - Functions and Statistics, Advanced Math - Pre-Calculus, Pre-Calculus, IB* Math Studies (Math Methods), Calculus, AP* Calculus AB, AP* Calculus BC, Probability and Statistics, AP* Statistics, IB* Mathematics SL, or IB* Mathematics HL, AP* Computer Science A |
| SCIENCE = 4 Units | |
| 1 Unit | Biology I |
| 1 Unit | Chemistry I |
| 2 Units from the following: | Earth Science; Environmental Science; AP* Environmental Science or IB* Environmental Systems; Physical Science, Agriscience I and Agriscience II (the elective course Ag I is a prerequisite for Ag II); one of Chemistry II, AP* Chemistry, IB* Chemistry I, or IB* Chemistry II; Physics I, or IB* Physics I, one of AP* Physics C: Electricity and Magnetism, AP* Physics C: Mechanics, or IB* Physics II AP* Physics I, AP* Physics II; one of Biology II, AP* Biology, IB* Biology I, or IB* Biology II |
| SOCIAL STUDIES = 4 Units | |
| 1 Unit from the following: | U.S. History, AP* U.S. History, IB* History of the Americas I |
| 1 Unit from the following: | Government, AP* U.S. Government and Politics: Comparative, AP* U.S. Government and Politics: United States, or Civics |
| 2 Units from the following: | One of Western Civilization, European History, or AP* European History; one of World Geography, AP* Human Geography, or IB* Geography; World History or AP* World History; IB* History of the Americas II; Government, Economics; AP* Macroeconomics; AP* Microeconomics; or IB* Economics |
| Units | Courses |
| FOREIGN LANGUAGE = 2 Units | |
| Foreign Language, both units in the same language, which may include the following: | American Sign Language I, II, III, IV; B* Language ab initio: Arabic, IB* Language B: Arabic; AP* French Language and Culture, IB* Language ab initio: French, IB* Language B: French, French III, French IV; AP* German Language and Culture, IB* Language ab initio: German, IB* Language B: German, German III, German IV; AP* Latin, IB* Classical Language, Latin III, Latin IV; AP* Spanish Language and Culture, IB* Language ab initio: Spanish, IB* Language B: Spanish, Spanish III, Spanish IV; AP* Chinese Language and Culture, IB* Language ab initio: Chinese, or IB* Language B: Chinese, Chinese III, Chinese IV; AP* Italian Language and Culture, IB* Language ab initio: Italian, IB* Language B: Italian, Italian III, Italian IV; AP* Japanese Language and Culture, IB* Language ab initio: Japanese, IB* Language B: Japanese, Japanese III, Japanese IV |
| ART = 1 Unit | |
| 1 Unit from the following: | Visual Arts courses (Bulletin 741 §2333), Music courses (Bulletin 741 §2355), Dance courses (Bulletin 741 §2337), Theatre courses (Bulletin 741 §2369), Speech III and IV (one unit combined), Fine Arts Survey, Drafting |
| Health/Physical Education = 2 Units (JROTC may be substituted for PE) | |
| 1 Unit from the following: | Physical Education I |
| ½ Unit from the following: | Physical Education II, Marching Band, Extracurricular Sports, Cheering, or Dance Teams |
| ½ Unit from the following: | Health Education (JROTC I and II may be used to meet the Health Ed requirement) |
| ELECTIVES = 3 Units | |
| Electives | |
| Total Units = 24 | |

The graduation requirements for incoming freshmen from 2008-2009 through 2013-2014 can be found in section §2318 and §2319 within Bulletin 741: <http://bese.louisiana.gov/documents-resources/policies-bulletins>.

Note: For more information on course equivalents, course codes, and weighted GPA designation, [click here](#).

CURRICULUM/COURSE OF STUDY

Course selections should be based upon plans for graduation. Graduation requirements are subject to change by stipulation of the State.

College Prep

If a student plans to attend college, it is recommended that he/she take the maximum offerings in English, Math, Science, Social Studies, and courses related to his/her planned college major. Other courses which should be given careful consideration include Speech and Foreign Language. College catalogs should be consulted for specific entrance requirements.

If the student plans to terminate his/her formal education upon graduation from high school, then he/she should consider courses that have carry-over value into the skilled labor field. It is suggested that the student select a field that interests him/her or in which he/she has a natural talent.

The following should be considered in planning a course of study:

Regardless of the curriculum pursued (college prep or non-college prep), a student shall earn a minimum of 23 (JumpStart) or 24 (TOPS University Diploma) credits of high school credit and pass the Math, English and Science or Social Studies parts of the EOC in order to earn a high school diploma.

Students in Louisiana can pursue two pathways of high school diploma, Tops University Pathway or a Jumpstart Pathway. Students pursuing a Jumpstart Pathway Diploma must earn credentials in order to graduate.

Students with disabilities which are unable to meet the criteria for the Tops University Pathway or Jumpstart Pathway and meet certain criteria established by LA Department of Education may qualify for a Louisiana Alternative Assessment Diploma.

Student Classification

9th Grader – Students who have earned fewer than six (6) credits

10th Grader – Students who have earned six (6) or more credits

11th Grader – Students who have earned twelve (12) or more credits

12th Grader – Student who have earned seventeen (17) or more credits

STATE LAW R.S. 17:224

R.S. 17:224—related to **Unadjustable and Incurrigible** children who disrupt orderly school processes. Unadjustable or incurrigible children, who, through no fault of their parents or tutors or other persons having charge of them, regularly disrupt the orderly process of the school to which they have been assigned, shall be considered as delinquent and may be reported by the visiting teacher, or supervisor of child welfare and attendance, to the juvenile court of the parish, there to be dealt with in the manner prescribed by law.

Notwithstanding the provisions of R.S. 17:416 to the contrary, any student who exhibits disruptive behavior, and incurrigible attitude, or any other discipline problems in general, may be recommended by the principal for expulsion, assignment to an appropriate alternative education program, or transfer to adult education if such student is:

Seventeen (17) years of age or less than (5) units of credit toward graduation; or

Eighteen (18) years of age or older with less than ten (10) units of credit toward graduation; or

Nineteen (19) years of age or older with less than fifteen (15) units of credit toward graduation

DeRidder High School Electives

Accounting I, II
Introduction to Business Computer Applications (IBCA)
Business Computer Applications (BCA)
(Prerequisite: IBCA)
CIW Internet Business
Desk Top Publishing (Prerequisite: BCA)
Entrepreneurship BVP
Publications I, II (Application Process—11th & 12th Grades Only)

Agriscience I, II, III
Carpentry I, II
Welding I, II
Ag Construction Tech

Family & Consumer Science I
Family & Consumer Science II
Culinary Occupations
Nutrition and Foods (1/2 credit)
Advanced Nutrition and Foods (1/2 credit)
Customer Service

Physical Education III, IV
JROTC I, II, III, IV

Spanish I, II

Forensics (counts as a science – 11th & 12th)

Art I, II, III, IV
Fine Arts Survey (12th Grade Only)
Theatre I

Basic Career Readiness
Journey to Careers

Band (based on Auditions)
Jazz Band (based on Auditions)
Applied Music (1/2 credit— Dance Line and Flag only)

Office Worker or Teacher Aide (No Credit – 12th Grade Only – Cannot have more than one)

Library Science (11th & 12th grade only)

McNeese Classes - (A McNeese Course Request form must be filled out and returned to the counselor before students will be scheduled in these courses. Forms can be found in the counselor's office. ACT scores required)

Math 113 and 170
Statistics 231
Psychology 101
History 101 and 102
History 201 and 202
English 101 & 102

ABC Classes - (Students will register for these by filling out an ABC form. Let your counselor know you are interested)

Welding (Night class on DeRidder Campus)
Electrical (Night class on Merryville Campus)
Pipefitting (Night class on South Beauregard Campus)

Advanced Placement Courses - (Students must have a 3.0 or higher, an ACT score of 18 or higher, and EOC scores of 700 or higher)

English III AP
English IV AP
Computer Science AP
U. S. History AP
Civics AP (10th only)
Human Geography AP (9th or 10th)
Environmental Science AP
Biology II AP

PUPIL PROGRESSION PLAN

Pupil Progression Plans are the policies and guidelines local school districts use to determine whether students will be promoted to the next grade, retained in the current grade, or advanced (or skipped) to higher grades. The Pupil Progression Plan also outlines the criteria for high school graduation.

The State Education Agency is required to develop a Pupil Progression Plan for review. Each agency may have slightly different procedures related to retention, advancement, promotion, and graduation.

In addition to State Education Agency policies, the plans also include state guidelines and requirements, which all State Education Agencies must follow, such as the policy that requires fourth and eighth-grade students to pass the LEAP exam in order to be promoted to the next grade.

Grading Procedures Beauregard Parish Schools GRADES 6-12

Grading Policy

No school board member, school superintendent, assistant superintendent, principal, guidance counselor, teacher, or other administrative staff member of the school or the central staff of the parish or city school board shall attempt, directly or indirectly, to influence, alter, or otherwise affect the grade received by a student from his/her teacher. (Bulletin 1566 §501 C.)

LEAs shall use the following uniform grading system for students enrolled in all grades K-12 for which letter grades are used. LEAs may use other grading scales for honors, gifted, Advanced Placement, International Baccalaureate or other types of courses for which special grading policies exist. (Bulletin 741 §2302)

| Grading Scale for Regular Courses | |
|-----------------------------------|------------|
| Grade | Percentage |
| A | 100-93 |
| B | 92-85 |
| C | 84-75 |
| D | 74-67 |
| F | 66-0 |

| Grading Scale for AP, DE, IB Courses for 2017-2018 and Beyond | |
|---|------------|
| Grade | Percentage |
| A | 100-90 |
| B | 89-80 |
| C | 79-70 |
| D | 69-60 |
| F | 59-0 |

All classes, grades K-12, follow the state-approved uniform grading system for regular courses.

Grading Policy for End-of-Course (EOC) Tests

Students enrolled in a course for which there is an EOC test must take the EOC test.

The EOC test score shall count as a percentage of the student's final grade for the course.

- The percentage shall be 15%.
- For students with disabilities identified under IDEA who meet the LAA 2 / Act 833 participation criteria prior to taking the first EOC test, the EOC test score shall count for 5% of the students' final grade for the course.
- The grades assigned for the EOC test achievement levels shall be as follows:

| EOC Achievement Level 4-Level Tests | Grade |
|---|--------|
| Excellent | A |
| Good | B |
| Fair | C |
| Needs Improvement | D or F |
| EOC Achievement Level 5-Level Tests | Grade |
| Advanced | A |
| Mastery | B |
| Basic | C |
| Approaching Basic | D |
| Unsatisfactory | F |

- The LDOE will provide conversion charts for various grading scales used by LEAs. (Bulletin 741 §2318)
- For an EOC course in 2010-2011 and beyond being taught all year long, four (4) nine-week grades and an EOC exam grade will be earned. Four (4) nine-week grades will be averaged and count as 85% of the final grade; each state-administered EOC test will count as 15% of the final course grade.

(See example-other grading policies)

GRADES 6-12 Grading Procedures

Nine-Week Grading Procedures:

- A minimum of one grade per week shall be given per nine-week period for full year courses. A minimum of two grades shall be given per week for block courses. These may include chapter tests, pop quizzes, homework, class participation, etc.
- A weekly test schedule will be printed in parish/school handbooks and utilized parish-wide unless extenuating circumstances are approved by the principal.
- Number grades will be used to record grades in grade books during the nine-week grading period. No number grade lower than " 50%" will be recorded in the grade book, except with concrete evidence verifying a lower grade.

(EX: No effort, no work turned in, unexcused absences, cheating, refusal to do work, totally inappropriate answers, plagiarism)

***NOTE: The grading procedure for out-of-school suspensions will be in accordance with Senate Bill 223, ACT No. 240.**

A school may elect to give nine-week exams each nine-week grading period. Grades on exams will be reflected in the nine-week grade. The nine-week grade will be recorded as a letter grade in the grade book and on the report card, i.e., A,B,C,D, or F. A letter grade will be recorded on the cumulative record card. *"+" and "-"* symbols shall not be affixed to any letter. Grade scale to use in determining nine-week grades is as follows:

Table 1 (Grades 6-12)

100 - 93 - A
92 - 85 - B
84 - 75 - C
74 - 67 - D
66 - 0 - F

Table 2 (Grades 9-12 AP, DE Courses for 2017-2018 School Year and Beyond)

100 – 90 - A
89 – 80 - B
79 – 70 - C
69 – 60 - D
59 - 0 - F

Number values (Tables 1 and 2) will be assigned throughout the nine-week grading period.

These will be averaged to determine the nine weeks letter grade which will be recorded as the nine-week grade on both the report card and in the grade book. Progress reports will be sent to parents for all students following the fourth week of the grading period or any time student performance changes significantly.

A student will be named to **Banner Roll** if no grade for the nine-week grading period is less than "A" and to **Honor Roll** if no grade is less than "B". Students receiving an "I" at the end of the nine-week grading period will not be considered for **Banner Roll/ Honor Roll** unless the "I" is made up within one school week after the end of the grading period.

Dropping a Class - A student wishing to drop a class must do so prior to the beginning of second week of school.

Noncredit courses will be recorded on the transcript as Pass/Fail.

Final Course Grade Procedure for Courses Weighted on a Four (4) Point Scale

A final test will be given for all courses. The grade will appear on the report card and will count as one-seventh in determining the course grade for the subject except for EOC courses for 2010-2011 and beyond. **Final tests will be submitted to the principal for approval prior to being administered.**

A final test schedule will be developed by each school and submitted to the Superintendent for approval. Final tests shall be administered during the regular school day. Final course grades will be determined as follows:

Table 3

| | |
|-------|--|
| A – 4 | Nine-week grades and final test grade will be assigned a point value (Table 3) |
| B – 3 | |
| C – 2 | |
| D – 1 | |
| F – 0 | |

For a **one unit course being taught all year long**, four (4) nine-week grades will be earned and each will count as 1.5 parts for a total of six parts with the final exam counting one part (one seventh).

| Ex.: | | | | Final | Course |
|---------|---------|---------|---------|-------|----------------|
| 9 Wk. | 9 Wk. | 9 Wk. | 9 Wk. | Exam | Grade |
| B | C | A | B | B | B |
| 3 | 2 | 4 | 3 | 3 | |
| (1.5X3) | (1.5x2) | (1.5x4) | (1.5x3) | (1x3) | |
| 4.5 | 3.0 | 6.0 | 4.5 | 3 | = 21 |
| | | | | | 21 ÷ 7 = 3 = B |

For an **EOC course in 2010-2011 and beyond being taught all year long**, four (4) nine- week grades and an EOC exam grade will be earned. Four (4) nine-week grades will be averaged and will count as 85% of the final grade; each state-administered EOC test will count as 15% of the final grade.

| | | | | | | | | | | |
|-------|-------------------|---|-------|---|-------|---|-------|---|-----------------|-------------|
| Ex: | 9 Wk. | | 9 Wk. | | 9 Wk. | | 9 Wk. | | EOC | FINAL |
| | B | | C | | A | | B | | B | GRADE |
| | 3 | + | 2 | + | 4 | + | 3 | | | 3 |
| <hr/> | | | | | | | | | | |
| | $12 \div 4 = 3.0$ | | | | | | | | 3.0 | |
| | $3.0 \times 85\%$ | | | | | | | | $3 \times 15\%$ | |
| | 2.55 | | | | | | | + | $.45$ | $= 3.0 = B$ |

For a **one-half unit course being taught in one semester**, two (2) nine-week grades will be earned and each will count as three (3) parts with the final exam counting as one part (one-seventh).

| | | | | | | |
|------|-------|---|-------|---|------------|-----------------------|
| Ex.: | 9 Wk. | | 9 Wk. | | Final Exam | Course Grade |
| | B | + | A | + | C | B |
| | 3 (3) | + | 4(3) | + | 2 | |
| | 9 | + | 12 | + | 2 | $= 23$ |
| | | | | | | $23 \div 7 = 3.3 = B$ |

Use Table 4 to convert from the numerical average to the final letter grade for course average.

Table 4

A - 4.0 - 3.5
 B - 3.4 - 2.5
 C - 2.4 - 1.5
 D - 1.4 - .6
 F - Less than .6

Note: A student must pass according to the following:

- In a course having two (2) nine-week grades and a final, two of the three shall be passing grades and the numerical grade average shall be at least .6.
- In a course other than an EOC course in 2010-2011 and beyond having four (4) nine-week grades and a final, three of the five grades shall be passing, one of which shall be the final nine-week grade or the final exam, and the numerical grade average shall be at least .6.
- In an EOC course having four (4) nine-week grades and an EOC test, three of the five grades shall be passing, and the numerical grade average shall be at least .6.

Quality Points for Courses on the 4 Point Scale

For the designated courses, four quality points will be assigned to a letter grade of “A”, three quality points will be assigned to a letter grade of “B”, two quality points will be assigned to a letter grade of “C”, one quality point will be assigned to a letter grade of “D”, and zero quality points will be assigned to a letter grade of “F”.

Beauregard Parish Courses Weighted on a Five (5) Point Scale (Begins with the Freshman Class of 2018-2019 and Beyond)

In order to create incentives for students to take more rigorous courses, beginning with the students entering the 9th grade in 2018-2019 and graduating in the 2021-2022 school year and thereafter, certain designated Advanced Placement (AP) and Dual Enrollment (DE) courses will be weighted on a five (5) point scale and must meet ALL of the following criteria as applicable:

- To qualify, courses must be Advanced Placement (AP) or Dual Enrollment (DE) **AND** listed on the *TOPS Core Courses Approved by BESE and Board of Regents for Calculation on 5.00 Point Scale* document.
- Qualifying courses must be taken on a Beauregard Parish high school campus and taught or proctored by BP instructors during the regular school year.
- Only Dual Enrollment courses listed on the *Beauregard Parish Dual Enrollment Matrix* will receive the 5 point weight. This document will be revised yearly to include eligible courses scheduled for the upcoming school year. *Not all dual enrollment courses qualify for the 5 point weight.*
- Dual Enrollment courses taken at Sowela Technical Community College as part of the STEPS program during the senior year will be allowed the 5 point weight for courses listed on the *Beauregard Parish Dual Enrollment Matrix*. Only Sowela DE courses that are equivalent to courses taught on the student’s home campus will receive the 5 point weight.

Quality Points for Courses on the 5 Point Scale

For the designated courses, five quality points will be assigned to a letter grade of “A”, four quality points will be assigned to a letter grade of “B”, three quality points will be assigned to a letter grade of “C”, two quality points will be assigned to a letter grade of “D”, and zero quality points will be assigned to a letter grade of “F”.

Final Course Grade Procedure for Courses Calculated on the 5 Point Scale

A final test will be given for all courses. The grade will appear on the report card and will count as one-seventh in determining the course grade for the subject except for EOC courses for 2010-2011 and beyond. **Final tests will be submitted to the principal for approval prior to being administered.**

A final test schedule will be developed by each school and submitted to the Superintendent for approval. Final tests shall be administered during the regular school day.

Final course grades will be determined as follows:

Table 5

| | |
|-------|--|
| A – 5 | Nine-week grades and the final test grade will be assigned a point value (Table 5) |
| B – 4 | |
| C – 3 | |
| D – 2 | |
| F – 0 | |

For a **one unit course being taught all year long**, four (4) nine-week grades will be earned and each will count as 1.5 parts for a total of six parts with the final exam counting one part (one seventh).

| | | | | | | |
|------|---------|---------|---------|---------|------------|-----------------------|
| Ex.: | 9 Wk. | 9 Wk. | 9 Wk. | 9 Wk. | Final Exam | Course Grade |
| | B | C | A | B | B | B |
| | 4 | 3 | 5 | 4 | 4 | |
| | (1.5x4) | (1.5x3) | (1.5x5) | (1.5x4) | (1x4) | |
| | 6.0 | 4.5 | 7.5 | 6.0 | 4 | = 28 |
| | | | | | | $28 \div 7 = 4.0 = B$ |

For an **EOC course in 2010-2011 and beyond being taught all year long**, four (4) nine-week grades and an EOC exam grade will be earned. Four (4) nine-week grades will be averaged and will count as 85% of the final grade; each state-administered EOC test will count as 15% of the final grade.

| | | | | | | |
|-------|-------------------|-------|-------|-------|-----------------|-------------|
| Ex: | 9 Wk. | 9 Wk. | 9 Wk. | 9 Wk. | EOC | FINAL GRADE |
| | B | C | A | B | B | B |
| | 4 | 3 | 5 | 4 | 4 | |
| <hr/> | | | | | <hr/> | |
| | $16 \div 4 = 4.0$ | | | | 4.0 | |
| | $4.0 \times 85\%$ | | | | $4 \times 15\%$ | |
| | 3.40 | | | | .60 | = 4.0 = B |
| | | | | | | |

For a **one-half unit course being taught in one semester**, two (2) nine-week grades will be earned and each will count as three (3) parts with the final exam counting as one part (one-seventh).

| | | | | |
|------|-------|-------|------------|-------------------------|
| Ex.: | 9 Wk. | 9 Wk. | Final Exam | Course Grade |
| | B | A | C | B |
| | 4 (3) | 5(3) | 3 | |
| | 12 | 15 | 3 | = 30 |
| | | | | $30 \div 7 = 4.286 = B$ |

Use **Table 6** to convert from the numerical average to the final letter grade for course average.

Table 6

A – 5.0 – 4.5

B – 4.4 – 3.5

C – 3.4 – 2.5

D - 2.4 - 1.2

F - Less than 1.2

Note: A student must pass according to the following:

- In a course having two (2) nine-week grades and a final, two of the three shall be passing grades and the numerical grade average shall be at least 1.2.
- In a course other than an EOC course in 2010-2011 and beyond having four (4) nine-week grades and a final, three of the five grades shall be passing, one of which shall be the final nine-week grade or the final exam, and the numerical grade average shall be at least 1.2..
- In an EOC course having four (4) nine-week grades and an EOC test, three of the five grades shall be passing, and the numerical grade average shall be at least 1.2.

GRADE POINT AVERAGES

Transfer grades are to be recorded on cumulative records when received from sending schools as: A,B,C,D or F. “-” and “+” are not honored.

Beginning with the freshmen class of 2018-2019 and beyond, transfer grades for courses weighted on a 5 point scale will be evaluated by the receiving school to determine which courses will remain at the 5 point weight and which will be converted to a 4 point weight. Only courses that are equivalent to courses taught at the receiving school will be considered for the 5 point weight. NOTE: Courses taken at other academic institutions that do not satisfy graduation requirements will not be added to the student’s official high school transcript. (Example: A course taken over the summer at a nearby or online university would not be added to the transcript.)

Attendance at the **Annual Senior Scholars’ Banquet** requires a cumulative Grade Point Average of 3.5000 or designation as one of the school’s two highest ranking students.

Grade point averages for graduating seniors for Scholars’ Banquet attendance are to be calculated upon completion of the third nine-week grading period. They will be figured by carrying the division out to four places and not rounding off.

Ex. 3.4934 = 3.4934
3.4946 = 3.4946
3.4950 = 3.4950
3.5000 = 3.5000, etc.

Class rank for graduating seniors will be determined by averaging all final grades for all courses in which a Carnegie Unit has been pursued and will be computed upon completion of the final nine-week grading period and administration of the final exam. A final grade of “F” carries “0” quality points and must be averaged as such. The four year cumulative average of each senior is arranged in rank order from highest to lowest. The ranking does not necessarily reflect the ordinal position of one’s GPA. Transcripts must reflect all grade/courses pursued regardless of grade(s) earned. Only courses in which a grade of “F” has been earned may be repeated unless dropped prior to completion. No course can be pursued without receiving a Carnegie unit credit and a grade.

Example: In a class of 189 graduating seniors, nine have a 4.0 GPA and are ranked #1. The subsequent student with a GPA of 3.98 is ranked #10.

| # of Students | GPA | Rank in Class | Ordinal Position of GPA |
|---------------|--------|---------------|-------------------------|
| 1. | 4.0 | 1 | 1 |
| 2. | 4.0 | 1 | 1 |
| 3. | 4.0 | 1 | 1 |
| 4. | 4.0 | 1 | 1 |
| 5. | 4.0 | 1 | 1 |
| 6. | 4.0 | 1 | 1 |
| 7. | 4.0 | 1 | 1 |
| 8. | 4.0 | 1 | 1 |
| 9. | 4.0 | 1 | 1 |
| 10. | 3.9888 | 10 | 2 |
| 11. | 3.9887 | 11 | 3 |

To be ranked, a student must have a minimum of 14 units of credit from the graduating school with earned letter grades (A, B, C, or D) in addition to any Pass/Fail grades.

Graduating seniors will be recognized in graduation ceremony by the following status:

- Summa Cum Laude 3.9000 - 4.0000 GPA
- Magna Cum Laude 3.7500 - 3.8999 GPA
- Cum Laude 3.5000 - 3.7499 GPA

The valedictorian will be the highest ranked student. Salutatorian will be the second highest ranked student. If the highest ranking student earns below a 3.5 GPA, he or she will be recognized as valedictorian/salutatorian and is not eligible for the summa, magna, and cum laude recognition.

The criteria for awarding valedictorian, salutatorian, and cum laude recognition will change for the Senior Class of 2021-2022 and beyond. See Appendix E for a detailed explanation of the changes.

When credit is denied due to attendance in courses for which a Carnegie unit is pursued, the grade of “F” will be recorded on the student’s transcript along with a comment on the grade report reflecting reason for failure.

Only students who are graduating from a Beauregard Parish school may participate in that school's graduation ceremony.

TOPS Core Curriculum - For the Opportunity, Performance and Honors Awards

Beginning with students entering 9th grade in 2014-2015 and graduating in the 2017-2018 school year and thereafter, the calculation of the TOPS Core Curriculum grade point average (GPA) will use a five- (5.00) point scale for grades in certain designated Advanced Placement (AP) courses, International Baccalaureate (IB) courses, Dual Enrollment courses used to complete the TOPS Core Curriculum. The courses currently designated to be calculated on the 5.00 point scale can be viewed at <https://www.osfa.la.gov/5scale>.

For the designated courses, five quality points will be assigned to a letter grade of "A", four quality points will be assigned to a letter grade of "B", three quality points will be assigned to a letter grade of "C", two quality points will be assigned to a letter grade of "D", and zero quality points will be assigned to a letter grade of "F".

Criteria for Awarding Graduation Recognitions – Pertains to the Entering Freshman Class of 2018-2019 and Beyond (*From Appendix E – Beauregard Parish Pupil Progression Plan*)

The criteria for awarding valedictorians and salutatorians will change for the entering freshman class of 2018-2019 and beyond. Instead of using GPA, quality points will be calculated to determine recognition. This change is necessary due to the implementation of the 5 point weighting of certain DE and AP courses that affect the entering freshman class of 2018-2019 and beyond.

Quality Point Value Calculations by Final Course Grade

Table 1 Quality Points for 4 Point Courses

| | |
|-------|--|
| A – 4 | Final Course Grade Quality Point Value as Shown in Table 1 |
| B – 3 | |
| C – 2 | |
| D – 1 | |
| F – 0 | |

Table 2 Quality Points for 5 Point Courses

| | |
|-------|--|
| A – 5 | Final Course Grade Quality Point Value as Shown in Table 2 |
| B – 4 | |
| C – 3 | |
| D – 2 | |
| F – 0 | |

Valedictorian Criteria

The student or students earning all A's, including at least **ONE** 5 point course, on their official high school transcript AND the greatest number of Quality Points (see Table 1 and Table 2) will be named the school's valedictorian.

Example:

The student has 26 (4 point courses) and 7 (5 point courses) on the transcript. All grades are A's.

$$\begin{array}{rcl} 26 \times 4 & = & 104 \\ 7 \times 5 & = & 35 \\ 104 + 35 & = & \mathbf{139 \text{ Quality Points}} \end{array}$$

Salutatorian Criteria

The student or students earning all A's, including at least **ONE** 5 point course, on their official high school transcript AND the second greatest number of Quality Points (see Table 1 and Table 2) will be named the school's salutatorian.

Example:

The student has 27 (4 point courses) and 5 (5 point courses) on the transcript. All grades are A's.

$$\begin{array}{rcl} 27 \times 4 & = & 108 \\ 5 \times 5 & = & 25 \\ 108 + 25 & = & \mathbf{133 \text{ Quality Points}} \end{array}$$

For Schools Not Having Students Who Meet the Above Criteria

If a school has no students who meet the criteria above, the student or students with all A's on the official high school transcript AND the greatest number of Quality Points (see Table 1) will be named the school's valedictorian and the student or students with the second greatest number of Quality Points (see Table 1) will be named the salutatorian.

Example: The student has 27 (4 point courses) All A's on the transcript
27 Courses \times 4 Quality Points = **108 Quality Points**

The student has 26 (4 point courses) All A's on the transcript
26 Courses \times 4 Quality Points = **104 Quality Points**

If a school has only one student who earns all A's on the official high school transcript, that student will be named the valedictorian, and the salutatorian will be next student or students who earns the greatest number of Quality Points.

Example: **Valedictorian** -The student has 27 (4 point courses) and all A's on the transcript

Salutatorian - The student has a combination of grades on the transcript as follows:

15 (4 point courses) Letter Grade of A's $15 \times 4 = 60$ Quality Points
8 (4 point courses) Letter Grade of B's $8 \times 3 = 24$ Quality Points
1 (5 point course) Letter Grade of B $1 \times 5 = 5$ Quality Points

Total Quality Points = 89

If a school has no students with all A's on the official high school transcript, the student or students earning the greatest number of Quality Points will be named the valedictorian, and the student or students with the second greatest number of Quality Points will be named the salutatorian.

Academic Honors Recognition

Beginning with the students entering the 9th grade in 2018-2019 and graduating in the 2021-2022 school year and thereafter, honor graduates will be recognized in graduation ceremonies by the following status:

| | |
|-----------------|----------------------|
| Summa Cum Laude | 4.000 or Greater GPA |
| Magna Cum Laude | 3.7500 – 3.999 GPA |
| Cum Laude | 3.5000 - 3.7499 GPA |

TEST SCHEDULE

A final test schedule will be developed by each school. Final tests shall be administered during the regular school day. Mid-term and Final test schedule will be announced at a later date. Students will only be permitted to take a midterm/final exam early with prior approval from the principal (or his/her designee) due to extenuating circumstances. All courses with a state required Leap 2025 Exam will use the state required exam in lieu of a final.

In order to alleviate the problem students have with so many major tests in one day, each subject area is assigned specific day during the week for testing. According to the following schedule, each area has two days each week to test students.

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|------------|----------------|-----------|----------------|----------------|
| FAS-ACTING | MATH | ENGLISH | MATH | ENGLISH |
| SCIENCE | SOCIAL STUDIES | SCIENCE | SOCIAL STUDIES | SOCIAL STUDIES |
| BUSINESS | FACS | BUSINESS | FACS | SPANISH |
| P.E. | BAND | P.E. | BAND | FACS |
| ART | SPANISH | SPEECH | SPANISH | JROTC |
| ENGLISH | JROTC | ART | JROTC | BAND |
| | AG | HEALTH | AG | AG |

- All Juniors are required to take the ACT in the spring of their Junior year.
- Any Senior with an ACT composite below 21, must take the Work Keys exam. Students will be assessed every 30 days to achieve maximum growth.

Testing Provisions for Early Dismissal

Military Dependents—Upon submission of orders, military dependents may be tested and grades finalized following the time line for graduating seniors.

End-of-Year Extended Absence Due to Extenuating Circumstances—an incomplete grade will be given with make-up/test schedule upon return and prior to the succeeding school session.

ACADEMIC EXCELLENCE

Honor Roll—Honor Roll will be announced following each 9—week grading period.

“A” Honor/Banner Roll—Will consist of those students receiving no grade lower than an “A”.

“B” Honor Roll—Will consist of those students receiving grades of “A” and “B” with no grade lower than a “B”.

Academic Letters—In order to receive a Letterman Jacket a student must meet the requirements for two years to qualify.

Beta Club—Membership is open to those students who maintain at least a 3.3 cumulative GPA and no D’s or F’s in a nine-week period.

National Honor Society—Membership is open to those students who maintain at least a 3.5 cumulative GPA.

Graduation Honors—To recognize graduating seniors in the graduation ceremony by the following status:

| | | |
|-----------------|----------------|--------------------------------|
| Summa Cum Laude | 3.9-4.0 GPA | (Distinguished by Gold Sash) |
| Magna Cum Laude | 3.75-3.899 GPA | (Distinguished by Silver Sash) |
| Cum Laude | 3.50-3.749 GPA | (Distinguished by Bronze Sash) |

If the highest ranking student earns below a 3.5 GPA, he/she will be recognized as valedictorian/salutatorian and is not eligible for summa, magna, and cum laude recognition.

In all schools, valedictorians and salutatorians would continue to be named outside graduation ceremonies for scholarship purposes only, not for recognition awards ceremonies (except in cases where there are no honor graduates).

Ties in grade point average (GPA) will not be broken in determining graduation hours. If a tie exists, the students will share the honor. Attendance at the Annual Scholar’s Banquet requires a cumulative GPA of 3.50 or the school’s two highest ranking students.

DANCE/PROM CODE

Special Notes:

- Any student who has an excessive amount of absences or money owed must receive administrative approval before attending any dance or prom activities.
- School Discipline Policy will be followed
- All students attending these functions will be subject to a breathalyzer test.
- Guests of the students must be 20 years of age or under and must be approved by administration.
- Criminal background checks may be completed on anyone registered to go to prom.

Girls Dress Code

Allowed: Strapless formal dresses, spaghetti type straps, backless formal dresses, tea length/short formal party dresses

Not Allowed: Low cut fronts, bare midriffs, two piece dresses, body cut outs of any kind, skirt slits passed mid-thigh, see through fabric or netting above the thigh, no slacks or pant suits.

Boys Dress Code

Allowed: Suit or tuxedo with shirt and tie or sports coat with dress slacks/shirt and tie.

Not Allowed: No jeans, formal attire must be worn at all times

GRADUATION DRESS CODE

FEMALES:

- White or off-white knee length dress or skirt & blouse with a jacket. The dress cannot be strapless but may be halter or spaghetti strap as long as it is not low cut in the front or back.
- White or nude dress shoes with heels of no less than one inch high.
- Cap, gown and all honor stoles and/or patches earned.
- Jewelry should be minimal – no facial piercings and no hair ornaments or purses.

MALES:

- White shirt with a dark tie, dark trousers dark shoes and socks.
- Wrist watch and ring allowed.
- Cap, gown and all honor stoles and/or patches earned.
- NO earrings, necklaces or facial piercings.

CO-AND-EXTRA-CURRICULAR ACTIVITIES

Upon entering DeRidder High School, students are required to make curricular decisions keeping in mind that the academic aspect of an education is of utmost importance. However, it is felt that participation in extra-curricular activities will broaden and enhance educational experiences. Selection of activities must be given careful consideration and be based upon student interest. Only educationally oriented

trips will be approved. All field trips (in and out of town) will require written parental consent. Teachers will get forms in the office, have students obtain parental permission, and return signed forms to the office prior to leaving.

Co-curricular and extra-curricular goals:

- Extra-curricular activities at DeRidder High School are provided to broaden and enhance the student's educational experiences.
- To develop within each young person a sense of worth and a desire to become a contributing member of the school, community, and nation.
- To encourage good sportsmanship, leadership, and interpersonal relationships.
- To provide organizations that will meet the various levels of interest, ability, aptitude, and need of each young person.
- The school annual is to enhance communication skills among our students and is considered a part of the English Curriculum. A review of pages will be made by the principal.
- All field trips will be approved by the principal two weeks prior to the trip date and field trip insurance must be obtained.

Co-and-Extra-Curricular activities offered at DHS are:

We encourage students to participate in as many activities as possible. When a conflict arises between two school sponsored events that occur at the same time, the student will not be penalized for either choice. It is important that the sponsors or coaches communicate with one another concerning the needs of their organization. If an agreement cannot be reached, the principal shall make the final decision.

Yearbook Staff—selected from interested applicants. Grades 9-12.

Athletics—open to all students who can meet the eligibility requirements. Grades 9-12.

Band—Membership is by audition. Grades 9-12.

Beta Club—National Honor Society. Membership is determined by GPA of at least 3.3 and no "D's" or "F's" on their report card. Grades 11-12.

Cheerleaders—See Special Section for more information. Grades 9-12.

Drama Club—Open to any interested student. Grades 9-12.

Fellowship of Christian Athletes and Students—Membership is open to all students. Grades 9-12.

Future Business Leaders of America—Membership is open to all students who are or have been enrolled in any business class. Grades 9-12.

Future Farmers of America—Membership is open to those students who are or have been enrolled in any agriculture classes. Grades 9-12.

Family Career and Community Leaders—Membership is open to those students who are or have been enrolled in home economics. Grades 9-12.

4-H Club—Open to interested students. Grades 9-12.

Interact Club—Membership is by invitation. Grades 10-12*.

JROTC—Membership is open to any interested student.

JROTC Drill Team, Color Guard, and Rifle Team—Open to any JROTC Cadets. Grades 9-12.

Juniorettes—Membership is by invitation. Grades 10-12*.

Key Club—Membership is by invitation. Grades 10-12*

LEO Club—Membership is by invitation. Grades 10-12*

National Honor Society—Membership is determined by GPA of at least 3.5. Grades 11-12.

Rodeo Club—Open to any interested student. Grades 9-12.

Science Club—Open to any interested student. Grades 9-12.

Spanish Club—Open to students enrolled in Spanish. Grades 9-12.

Student Council—Anyone with at least a 2.75 GPA is eligible for membership. Grades 9-12.

****ANY STUDENT DROPPING MEMBERSHIP IN A SERVICE CLUB CANNOT JOIN ANOTHER SERVICE CLUB FOR ONE FULL CALENDAR YEAR FROM THE DATE OF DROPPING.****

Notes:

- The club sponsor(s) and/or his adult designee(s) must be present for all meetings or functions sponsored by that club.
- The administration must be notified of the meeting date and agenda of all clubs prior to the meeting.
- A copy of each club's constitution, a current roster of club officers and members, and request for two fund-raising projects must be provided to the administration before the end of the first nine-weeks.
- Any initiation procedures to be used by a club must be written and given to the administration at least one week prior to the beginning of any such initiation.

LIBRARY

Libraries are for looking, listening, lending, and learning. Students will be using the library during this school year for both study and enjoyment. Our library is a support service to the academic curriculum and strives primarily to assist students and teachers in achieving reference and research objectives.

There must be rules so that library service may be beneficial to all. All school rules and policies apply in the library. The most important consideration is respect for fellow students and the materials provided. This simply means students should be reasonably quiet, constructively occupied, exhibit appropriate behavior, return borrowed materials promptly, observe policies and procedures, respond to instructions of the librarian, and return items used to the proper place. Student cooperation and maturity of judgment will do the most to make the library a pleasant and productive place to work.

Students will be allowed to enter the library with an assignment pass or when accompanied by a teacher. Passes to the library do not give permission to go to the lockers, restrooms, or other parts of the building or campus. Students must leave book bags and other materials they will not be using for an assignment

in the book bins provided at the entrance to the library. Food, candy, gum or beverages are not allowed in the library.

Lunch passes to the library are available for students.

Books are loaned for a three (3) week period and may be renewed once. Overdue fines will be assessed at \$0.25 per day per book, not to exceed \$10.00 per book. Fines stop the day the book is returned. A fee will be assessed on lost or damaged materials. Fees will reflect the retail price for replacement, cost of ordering, cataloging and processing, with a minimum of \$15.00 per book (hardback or paperback).

Overdue accounts are the responsibility of the student. Long term overdue accounts may result in the loss of the student's library privileges.

In order to use the computer lab, a student must have a signed 'Acceptable Use' Telecommunication Contract on file in the office. Without the contract a student will not have access to the lab. Computer use must reflect class assignments. Banned sites include joke pages, personal e-mail, chat pages, all games, etc.

CAFETERIA

Nothing indicates a person's good training or lack of it more than his/her actions in a dining room. Students are expected to conduct themselves as ladies and gentlemen and to help make the cafeteria a pleasant place by observing the following rules:

- Breaking in line will not be tolerated.
- Do not run at any time.
- Remove trays and trash after lunch has been completed.
- Place chairs back into order after completing lunch.
- Leave the cafeteria after completing meal.
- Drinks brought from home for cafeteria consumption must be in a thermos. Canned, glass, bottled or fountain drinks may not be consumed in the school cafeteria.
- Food from fast food restaurants is not allowed on campus during the instructional day.



Note: Consequences for failure to comply with cafeteria rules will be considered Willful Disobedience.

Guidelines for Charging of Meals

Meals can be paid for daily, weekly, monthly, or in other types of advanced payment plans. Parents are asked to send money, check preferred, in a timely manner for children's meals. Should the need arise; the following guidelines will be followed (grades 6-12):

- No more than three (3) dollars in charges shall be allowed for any student in grades 6-12.
- Students and parents shall be notified that all charging of meals shall cease as of May 1st of each school year.

- The cost of meals are as follows:

| | Regular | Reduced |
|------------------|----------------|----------------|
| Breakfast | \$1.00 | \$.30 |
| Lunch | \$1.50 | \$.40 |

RESTROOMS

Students are allowed ample time for restroom privileges during the day. However, students who abuse this privilege by loitering in the restroom, using the restroom to smoke or for other unacceptable activity, will be liable to the principal. The restroom downstairs will be opened 10 minutes prior to the opening of the school day.

UNSUPERVISED AREAS

The following are considered off-limits to students during regular school activities, except when they are under the supervision of an instructor.

- South side of the auditorium-gymnasium building by the Band Hall.
- East and West side of the gymnasium and main building.
- North side of the main building.
- Any parking lot (without proper permission). Top (3rd) floor of back stairwell leading to roof.
- Concession area of Gymnasium except at Lunch Period.
- Students are not to be in the Gymnasium unless scheduled in a PE class and then only during that PE class during the school day.
- Students are not to be upstairs during their lunch period.
- Students in violation of this will be punished in accordance to Direct Refusal to Obey.

STUDENT COMPLAINTS AND GRIEVANCES

Students have both the right and the responsibility to express school related concerns and grievances to the administration. For the discussion and consideration of a grievance, any student or group of students should request a meeting time and place with the school principal. One faculty member of the student's choice may be present at such meetings. Such time and place will be designated immediately upon request.

Level One: The resolution of a grievance through free and informal communications as close as possible to the point of origin is encouraged. A student with a grievance may first air it with the principal.

Level Two: In the event the aggrieved person is not satisfied with the disposition of his/her grievance at Level One, they may file the grievance in writing with the Assistant Superintendent. Within ten (10) days from the receipt of the grievance, the Assistant Superintendent shall request a conference with the aggrieved or render a written decision as to the solution.

Level Three: In the event the aggrieved person is not satisfied with the disposition of his/her grievance at Level Two, he/she may request a hearing before the Superintendent, Beauregard Parish School Board, P.O. Drawer 938, DeRidder, LA 70634.

Level Four: In the event the aggrieved person is not satisfied with the disposition of his/her grievance at Level Three, he/she may request the Superintendent to schedule a hearing before the School Board at its regular meeting.

Level Five: If the aggrieved person is not satisfied with the decision of the Board, he/she may appeal the Board's ruling through the administrative process of the federal government and if successful there, file suit through the federal courts.

The aggrieved person may select a representative to accompany him/her at each level and may ask such representative to set the facts down in a written form.

A grievance may begin at any level provided that the decision being questioned occurred at the level.

THE PERSONAL RESPONSIBILITY OF DERIDDER HIGH SCHOOL STUDENTS

As a student at DeRidder High School, you are expected to be aware of and to accept your individual responsibilities in the following areas:

I. THE TEACHING—LEARNING PROCESS

You deserve the best instruction that DeRidder High School is capable of providing. For the efforts of the teachers to be as successful as possible and for you to work and achieve to the best of your ability, you must cooperate with the teachers. Like farming and healing, teaching is a cooperative art because it involves cooperation with nature to help it produce results. Teachers help the activity of learning that goes on in the minds of the students. Learning is a natural process and unless the students work at gaining knowledge and understanding, no genuine learning ever occurs, no matter what teachers try to do to make it occur (Alder).

II. RESPECT FOR THE RIGHTS OF OTHERS

Every right you have has attached to it an obligation. Your rights must be balanced against the rights of others, and their rights must be balanced against yours. Also, the purpose of the school and the

requirements of the educational process must be weighed in deciding who has the right to do what and what behavior needs to be punished. That is why our society has laws and why a school has rules. However, if you are one of those students who want to take full advantage of your rights and opportunities at this school, while at the same time respecting the rights of others, we at DeRidder High School will support and help you.

III. **RESPONSIBILITY FOR YOUR OWN ACTIONS**

You will be held responsible for only the things you do or fail to do. What others do or do not do is of little importance in determining whether or not you have accepted your responsibility as a student/citizen of DeRidder High School. If you choose to follow bad examples set by a few of the other students at DeRidder High School, you will be held responsible for your actions and your actions only. The decision is yours, and so will be the consequences. Your first responsibility, then, is to decide how you should conduct yourself while you are at school. Your second responsibility is to be prepared to accept the consequences of your actions.

CARE OF BUILDING AND GROUNDS

"Through these doors walk students who have been recognized nationally for their outstanding attitudes and performance."

A school building is not a school until it is occupied by students. When a building becomes a school, it takes on a character and meaning and expresses itself to the student body and visitors in relation to the respect it is given by the students in its appearance and daily care.

We feel it is a matter of personal and school pride that each and every student make a commitment to do everything possible so that the appearance of our school and grounds expresses a positive message to everyone.

This commitment includes using the common sense approach. Trash belongs in trash cans, food is to be eaten only in designated areas, gum and graffiti have no place on the floor or walls, and the furniture and equipment in our school are for your use and not abuse.

CARE OF SCHOOL AND PERSONAL PROPERTY

Students are responsible for the proper care of all books, supplies, and furniture supplied by the school. Students, who disfigure property, break windows or do other damage to school or personal property or equipment **will be required either to pay for the damage which is done or replace the item.** Students should limit items brought to school to those items necessary for school activities. THE

ADMINISTRATION IS NOT RESPONSIBLE FOR UNNECESSARY ITEMS BROUGHT TO SCHOOL WHICH ARE LOST OR STOLEN. Thefts should be reported to the office to aid in recovery.

ATHLETIC SIGNINGS

We are excited for all of our student athletes and wish to see them play collegiately. Those students who are selected to play collegiately and offered scholarships, we want to celebrate your accomplishment with a National Letter of Intent signing ceremony. First, all signings must take place at the school with verification from the team's coach and school's athletic director. The student and/or coach is responsible for organizing the media, tables and backdrop, and refreshments. Approval of times and locations will be granted by a member of the administrative team.

PUBLIC COMPLAINTS

Constructive criticism of the schools is welcomed by the Beauregard Parish School Board whenever it is motivated by a sincere desire to improve the quality of the educational program or to equip the schools to do their task more effectively. The Board has, however, confidence in its professional staff and desires to support their actions in order that they are free from unnecessary, spiteful, or negative criticism and complaint. Therefore, whenever a complaint is made directly to the Board as a whole or to a Board member as an individual, it will be referred to the school administration for study and possible solution.

The Board advises the public, including parents and guardians, that the proper channeling of complaints involving instruction, discipline, or learning materials whether curricular, co-curricular, or extra-curricular, is as follows:

- Teacher
- Principal
- Superintendent
- School Board

The Board will consider hearing citizen complaints when they cannot be resolved by the administration. Matters referred to the Superintendent/designee must be in writing and should be specific in terms of the action desired. The Board will not consider or act on complaints that have not been explored at the appropriate administrative level.

PSYCHIATRIC TREATMENT COUNSELING SUBSTANCE ABUSE SERVICES

The following is a partial list of information, counseling, and treatment services available for persons experiencing personal or family distress related to substance abuse. This is by no means a complete list of all services available.

Alcoholics Anonymous DeRidder, LA 337-463-2227
Bayou Mental Health Services LLC, DeRidder, 337-221-3040
Beauregard Mental Health Clinic DeRidder, LA 337-462-1641
Beauregard Parish Office of Community Services DeRidder, LA 337-463-2069
Briscoe Alcohol and Drug Abuse Center Lake Charles, LA 337-491-2355
Christian Counseling Center Lake Charles, LA 337-474-1218
Christus St. Patrick Hospital-Behavior Health Center Lake Charles, LA 888-812-2237
Crime Victims Assistance Counseling Lake Charles, LA 337-436-7553
DeRidder Addictive Disorders Clinic DeRidder, LA 337-463-7310
Family & Youth Counseling Lake Charles, LA 337-436-9533
Fort Polk Alcohol and Drug Prevention Control Ft. Polk, LA 337-531-6187
Granberry Counseling Services Lake Charles, LA 337-526-3105
Rich Lewis 887-251-9989
Harbour House ETC Lake Charles, LA 337-433-6739
Jeff Davis Chemical Health Jennings, LA 337-824-4705
Kay Dorè Counseling Service, MSU Lake Charles, LA 337-475-5981
Lake Charles Addictive Disorders Clinic Lake Charles, LA 337-433-8281
Narcotics Anonymous DeRidder, LA 337-463-9077
New Beginnings Opelousas, LA 337-942-1171
Resource Management DeRidder, LA 337-463-3555
Samaritan Counseling Center Lake Charles, LA 866-433-0701
The Psychology Clinic DeRidder, LA 337-462-2110
The Recovery Center of Lake Charles Lake Charles, LA 337-494-3262

ALMA MATER

We sing our praise to
DeRidder High
Our Alma Mater ever dear
Though destiny may send us far
In mind you'll 'ere be near
The memories of thy friendly halls
Will fill our treasure chest
May we bring glory to thy name
The school we love the best.
(Written by Norman Dukes, 1955)

FIGHT SONG

Look at the Blue!
Look at the White!
Let's just get in there and
Fight! Fight! Fight!
Stand up and sing
Stand up and shout
For we're winning
The game tonight!

PBIS MISSION

Ready to Excel
Obey Rules
Act Responsibly
Respect Others
WITH POWER!
Dragon Pride 89

**REGULATIONS PROHIBITING DISCRIMINATION FOR TITLE VI OF THE CIVIL RIGHTS ACTS OF 1964
TITLE IX OF THE EDUCATION AMENDMENTS OF 1972
SECTION 504 OF THE REHABILITATION ACTS OF 1973**

The regulations implementing Title VI, Title IX, and Section 504 prohibit discrimination on the basis of **RACE, COLOR, NATIONAL ORIGIN, SEX AND HANDICAP**, respectively.

The regulations implementing Title VI at 34 C.F.R. Section 100.6(d) states:

Information to beneficiaries and participants. Each recipient shall make available to participants, beneficiaries, and other interested persons such information regarding the provisions of this regulation and its applicability to the program for which the recipient receives federal financial assistance, and make such information available to them in such manner as the responsible department officials finds necessary to apprise such persons of the protections against discrimination assured them by the act and this regulation.

The regulation implementing Title IX at 34 C.F.R. Section 106.9(a) (1):

Section 106.9 dissemination of policy. (a) Notification of policy. (1) Each recipient shall implement specific and continuing steps to notify applicants for admission and employment, and all unions or professional organizations holding collective bargaining or professional agreements with the recipients, that it does not discriminate on the basis of sex in the educational programs or activities which it operates, and that it is required by Title IX and this part not to discriminate in such a manner. Such notification shall contain such information, and be made in such manner, as the assistant secretary finds necessary to apprise such person of the protections against discrimination assured them by Title IX and this part, but shall state at least that the requirement not to discriminate in education programs and activities extends to employment therein, and to admission thereto unless subpart C does not apply to the recipient that inquiries concerning the application of Title IX and this part to such recipient may be referred to the employee designated pursuant to Section 106.8 or to the assistant secretary.

The regulation implementing Section 504 at 34 C.F.R. Section 104.8(a) states:

Section 104.8 Notice. (a) A recipient that employs fifteen or more persons shall take appropriate initial and continuing steps to notify participants, beneficiaries, applicants, and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipient that it does not discriminate on the basis of handicap in violation of section 504 and this part. The notification shall state, where appropriate, that the recipient does not discriminate in admission or access to, or treatment or employment in, its programs and activities. The notification shall also include an identification of the responsible employee designated pursuant to Section 104.7 (a).

NOTICE OF NONDISCRIMINATION

Applicants for admission and employment, students, parents, employees, sources of referral of applicants for admission and employment, and all unions or professional organizations holding collective bargaining or professional agreements with the **Beauregard Parish School District** are hereby notified that this institution does not discriminate on the basis of race, color, national origin, sex, age, or handicap in admission or access to, or treatment or employment in, its programs and activities. Any person having inquiries concerning the **Beauregard Parish School District's** compliance with the regulations implementing Title VI, Title IX, or Section 504 is directed to contact **Assistant Superintendent**, (where located) **202 W. 3rd St., DeRidder, LA 70634**, (telephone number) 337-463-5551 who has been designated by the **Beauregard Parish School Board** to coordinate the District's efforts to comply with the regulations implementing Title VI, Title IX, and Section 504.

EDUCATION OF STUDENTS WITH EXCEPTIONALITIES

The Beauregard Parish School Board shall provide a free appropriate public education in the least restrictive environment to every student with exceptionality, ages three through twenty-one, who is a resident of the geographical boundaries of the school district. Special education and related services may be provided by the School Board for eligible children under three years of age. Generally, identified children shall be screened and evaluated for eligibility to receive special educational services while receiving educational support in the regular classroom. If it is determined in the evaluation process that a child has a disability, impairment, or condition that impedes educational progress, then the child is classified according to the *Pupil Appraisal Handbook*, Bulletin 1508, guidelines and becomes eligible to receive special education services. All special education services shall be performed in accordance with the regulations outlined in *Regulations for the Implementation of the Exceptional Children's Act*, Bulletin 1706.

The School Board shall establish and maintain regulations and procedures in accordance with federal and state law to ensure that students with exceptionalities and their parents are provided the necessary procedural safeguards with respect to the provision of free appropriate public education by the School Board.

SECLUSION AND RESTRAINT

The School Board recognizes that, in order for students to receive a free appropriate public education, a safe learning environment needs to be provided. In doing so, the School Board also recognizes that there are circumstances in school under which reasonable and appropriate measures and techniques will need to be employed in dealing with students with exceptionalities who pose an imminent risk of harm to self or others.

The School Board fully supports the use of positive behavior interventions and support when addressing student behavior. The School Board reserves its right, however, to use physical restraint and/or seclusion consistent with state law to address the behavior of a student with an exceptionality when school personnel reasonably believe the behavior poses an imminent risk of harm to the student or others. The School Board shall not preclude the use of physical restraint and/or seclusion performed consistent with the requirements of a student's *Individualized Education Program* (IEP) or behavior intervention/management plan.

- Imminent risk of harm shall mean an immediate and impending threat of a person causing substantial physical injury to self or others.
- Seclusion shall mean a procedure that isolates and confines a student in a separate room or area until he or she is no longer an immediate danger to self or others.
- Seclusion room means a room or other confined area, used on an individual basis, in which a student is removed from the regular classroom setting for a limited time to allow the student the opportunity to regain control in a private setting and from which the student is involuntarily prevented from leaving.
- Mechanical restraint means the application of any device or object used to limit a person's movement. Mechanical restraint does *not* include: (1) A protective or stabilizing device used in strict accordance with the manufacturer's instructions for proper use and which is used in compliance with orders issued by an appropriately licensed health care provider; and (2) Any device used by a duly licensed law enforcement officer in the execution of his/her official duties.
- Physical restraint means bodily force used to limit a person's movement. Physical restraint does *not* include: (1) Consensual, solicited, or unintentional contact; (2) Holding of a student by a school employee for less than five minutes in any given hour or class period for the protection of the student or others; (3) Holding of a student, by one school employee, for the purpose of calming or comforting the student, provided the student's freedom of movement or normal access to his or her body is not restricted; (4) Minimal physical contact for the purpose of safely escorting a student from one area to another; (5) Minimal physical contact for the purpose of assisting the student in completing a task or response.
- Positive Behavior Interventions and Support means a systematic approach to embed evidence-based practices and data-driven decision making when addressing student behavior in order to improve school climate and culture.
- School Employee means a teacher, paraprofessional, administrator, support staff member, or a provider of related services.

The parent or other legal guardian of a student who has been placed in seclusion or physically restrained shall be notified as soon as possible. The student's parent or other legal guardian shall also be notified in writing, within twenty-four (24) hours, of each incident of seclusion or physical restraint. Such notice shall include the reason for such seclusion or physical restraint, the procedures used, the length of time of the student's seclusion or physical restraint, and the names and titles of any school employee involved.

The director or supervisor of special education shall be notified any time a student is placed in seclusion or is physically restrained. A school employee who has placed a student in seclusion or who has physically restrained a student shall document and report each incident. Such report shall be submitted to the school principal not later than the school day immediately following the day on which the student was placed in seclusion or physically restrained and a copy shall be provided to the student's parent or legal guardian.

This policy and the guidelines and procedures maintained by the Superintendent and staff shall be provided to all school employees and every parent of a child with an exceptionality. All instances where seclusion or physical restraint is used to address student behavior shall be reported by the School Board to the Louisiana Department of Education.

Guidelines and Procedures

The School Board shall require the Superintendent and staff to maintain adequate written guidelines and procedures governing the use of seclusion and physical restraint of students in accordance with federal and state law, as well as regulations and guidelines promulgated by the Louisiana Board of Elementary and Secondary Education (BESE). The School Board shall approve written guidelines and procedures regarding appropriate responses to student behavior that may require immediate intervention using seclusion and/or restraint. The written guidelines and procedures shall be provided to all school employees and every parent of a student with an exceptionality and shall include reporting requirements and follow-up procedures, including notification requirements for school officials, notification to the student's parent or legal guardian, and reporting of seclusion and restraint incidents to the Louisiana Department of Education.

Follow-Up

Following any situation resulting in the use of seclusion or restraint of a student, a *Functional Behavioral Assessment* (FBA) should be considered. If a student subject to the use of seclusion or physical restraint is involved in five (5) such incidents in the school year, the student's *Individualized Education Plan* (IEP) team shall review and revise the student's Behavior Intervention Plan (BIP) to include any appropriate and necessary behavioral supports. Documentation compiled for a student who has been placed in seclusion or has been physically restrained and whose challenging behavior continues or escalates shall be reviewed at least once every three weeks.

Employee Training Requirements

The Superintendent or his/her designee shall be responsible for conducting or obtaining appropriate training programs for school personnel designed to address the use of seclusion and restraint techniques with students with disabilities. In addition, positive behavioral intervention strategies, crisis intervention, and de-escalation, as well as other procedures, may also be included in any training.

Charter Schools

Notwithstanding any state law, rule or regulation to the contrary and except as may be otherwise specifically provided for in an approved charter, a charter school established and operated in accordance with State law, including its approved charter and the school's officers and employees, shall be subject to the School Board's policy and written procedures and guidelines regarding the use of seclusion and restraint with students with exceptionalities.

Approved May 8, 1979 Revised December, 2007 Revised March 12, 2009 Revised December, 2011 Revised May, 2012

Ref: 20 USCA '1400 et seq. (*Individuals with Disabilities Education Act*); 34 CFR '300.308 (*Assistance to States for the Education of Children with Disabilities*); La. Rev. Stat. Ann. 17:7, 17:416.21, 17:1941, 17:1942, 17:1943, 17:1944, 17:1945, 17:1946, 17:1947; *Pupil Appraisal Handbook*, Bulletin 1508, Louisiana **Department of Education; Regulations for the Implementation of the Exceptional Children's Act, Bulletin 1706**, Louisiana Department of Education; Board minutes, 5-8-79, 3-12-09.