



Beauregard Parish School Board

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DeRidder, Louisiana 70634

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David Vidrine, President

Darrin Manuel, Vice President

Timothy J. Cooley, M. Ed., Superintendent

Economic Hardship Waiver for Student Fees

Complete the following for each student and attach proof of eligibility for approval consideration.

Student Name _____ Date _____
School _____ Grade _____
Parent/Guardian _____ Phone Number _____
Address _____

A student or his/her parent or legal guardian may submit a waiver of payment of a fee due to economic hardship. Waivers must be submitted by September 15 of each school year, or within 20 school days of enrollment. Waiver of fees shall be granted based on objective criteria relative to the student or his/her family, as listed below:

- Student is in foster care or parent is caring for foster children
- Student is homeless
- Student receives Free/Reduced meals
- Student is an emancipated minor
- Parent/Guardian is receiving unemployment benefits (TANF/SNAP/Medicaid)

This written request for a waiver of fees shall be submitted to the principal of the school or his/her designee for consideration. Proof of eligibility shall be included with this fee waiver request. A written decision on the waiver request shall be rendered within fifteen (15) school days of the date of receipt of the request. Should the initial request to the principal of the school for a waiver be denied, a written appeal may be made to the Superintendent or his designee within fifteen (15) school days, who shall respond to the appeal in writing within fifteen (15) school days of the receipt of the appeal.

----- OFFICE USE ONLY -----

Approved Documentation Included: Yes _____ No _____
Denied Reason: _____
Principal signature: _____ Date: _____

Appeal Process

Approved <input type="checkbox"/>	Denied <input type="checkbox"/>	Date _____
Superintendent signature _____		