

## **Community Use of School Facilities**

### **Rental Categories**

#### Category 1

No rental fee will be charged to the following:

1. School-affiliated groups such as parent-teacher organizations, school related parent and community groups, or employee groups of an educational, recreational, social or professional nature as approved by the superintendent.
2. Government entities using facilities as a polling place.
3. Precinct caucuses.

#### Category 2

Commercial, private, church and other non-profit groups that do not meet the criteria in Category 1 and for-profit groups and individuals may rent school facilities when their use is not incompatible with Board policy. These use fees are outlined on KF-E.

1. Custodial – Any organization or individual, regardless of classification, will be required to pay the cost of custodial services if use of the facility would result in direct costs to the school district.
2. Payment – Failure to pay as per agreement may result in denial of access to the facility and future requests being denied. Checks should be made out to “The Haxtun School District” and forwarded to the district business office.
3. Fee Revision – these fees are subject to review and may be adjusted annually by the Board.

### **Guidelines for Denial of Use**

The district reserves the right to deny building use for any reason. Approval will be denied if in the judgment of administrators the proposed activities would:

1. Jeopardize the equipment and/or facilities of the building
2. Conflict with school activities
3. Be incompatible with the school neighborhood
4. Violate any Board policy or local, state or federal law

### **Guidelines for Appeal**

The applicant may file a written appeal to the Board of Education if a use application has been denied by a school administrator.

Adopted: January 18, 1993

Reviewed: August 16, 2016

LEGAL REF.: C.R.S. 24-10-101 *et seq.*, Colorado Governmental Immunity Act