



Trego Grade School

612 Junction Ave
WaKeeney, Kansas 67672

Jim Moeder, PreK-8 Principal
Miki Smith, TGS Secretary
Phone: (785) 743-2472
Fax: (785) 743-5244

TGS/TJH Continuous Learning Plan

Please read this entire document thoroughly!
(Distributed 3-26-20)

At this time, our Continuous Learning Plan for students will begin on Monday, April 6th and go through Wednesday, May 20th. In addition, this plan will follow the previously scheduled USD 208 School Calendar as far as days scheduled for **No School** (Good Friday, Easter Monday, April 30 and May 1).

PLEASE do not feel anxious or overwhelmed by this as we are learning as we go, too. Flexibility and adaptability will be key as we work together in this time of change. Communication is key! Let us know when there are issues and we will do our best to help resolve them.

In General:

Current plans are that teachers or staff members will make direct contact with every student, at minimum, four times throughout the course of the week. This may be through discussion boards on SeeSaw or Google Classroom, a reflection paper, a Google Meet, Zoom meetings, email, or direct phone conversation. We will document (log) these check-ins.

Teacher Office Hours:

Teachers will be available from 9am to 3pm daily via phone calls, Google email, or SeeSaw. Should communication take place outside of those hours, a response may be the following school day.

Library Books:

Any library book(s) that students have will need to be returned to the school when you pick up packets/items from classrooms. Pending weather, there will be tubs placed outside in the main circle drive and parents/guardians can place books in those tubs.

Retrieving personal items from classroom/lockers:

When our staff can return to the building beginning the week of March 30th, we will gather all items for each student, put in labeled bags and we will organize them by family last name. Our goal is to have any textbooks, a technical device **PER K-8 STUDENT** with the apps or programs already loaded on them, and further instructions/contact information in each bag.

HIGHLY IMPORTANT!!! STAY IN YOUR VEHICLE and a staff member will bring your items to you! Current local guidelines do not allow anyone in the building except staff members.

Pick up will be designated by a specific time frame for a range of letters of the alphabet by last name as follows:

Wednesday (4-1-20) 8:30 to Noon A through D
1:00 to 3:30 E through K

Thursday (4-2-20) 8:30 to Noon L through R
1:00 to 3:30 S through Z

PLEASE DO NOT COME OUTSIDE OF YOUR ASSIGNED TIME! If the time assigned does not work please call the school to determine an alternative plan.

Recommended Time Guidelines from the Kansas Continuous Learning Task Force PER DAY:

PreK Daily Learning Time: 30 minutes of direct instruction
K-1 Daily Learning Time: 5-10 minute time spans, a total of 45 minutes
2-4 Daily Learning Time: 10-15 minute time spans, a total of 60 minutes
5-6 Daily Learning Time: 20 minute time spans, a total of 90 minutes
Middle School (keep in mind this would include our 6th grade)
Daily Learning Time: 3 total hours a day for all classes
Recommend time: 30 minutes of each class

Please keep in mind that these are recommended timelines by the Kansas Continuous Learning Task Force that our teachers will be, for the most part, working within. You will also receive information from USD 208 on what Daily Learning Time can consist of such as handouts, online activities, story time, Social-Emotional Learning, PE, Music, etc.

This basic information is for you to understand what our timeframes will be looking like once we are able to begin our Continuous Learning Plan.

Please understand that this will not resemble a regular school day as we/you are used to!

Vital Communication Need:

One way teachers will be in touch about these processes is through parent provided email addresses in PowerSchool. If you have an updated or new email address from what is listed currently in PowerSchool, please go in and update your parent/guardian email address. Along with email, please make sure that we have your current phone contact information. Also our PowerSchool Messenger system as well as school website (tregoeagles.com) and Trego Eagles Facebook page will be used to keep in contact with pertinent information. Do not hesitate to call Trego Grade School office (785-743-2472) and leave a message with any changes.

Educational Delivery Format:

(More classroom specific information will be in packets next week)

PreK-5th Grades will utilize the SeeSaw platform to be able to connect with students and parents. The main educational avenues will be via packets and/or on-line. The packets will be prepared on a week-by-week basis and will be available to be picked up at Trego Grade School on Mondays from 8-12. Staff will hand the packets directly to the adult as we are not allowing anyone but staff members in the building. If this is something that absolutely will not work for

you, please call the office (785-743-2472) and we will make other arrangements. Please leave a message if no one answers.

6th-8th grade teachers will utilize Google Classroom and our student's school assigned email account as their main communication platforms for their classes. Teachers will communicate through Google Classroom by posting assignments, links, documents or other related material. There could be short videos or Google Meet class sessions, which are meetings that can be held with students or an entire class--LIVE!! Parents can be added to Google Classrooms so they can see what is being assigned, due dates, etc.

An email directory is listed below:

Early Childhood	Mrs. Kristen Gaschler	kgaschler@tregoeagles.com
Early Childhood	Mrs. Bev Armbruster	barmbruster@tregoeagles.com
Kindergarten	Mrs. Kristin Crawford	kcrawford@tregoeagles.com
Kindergarten	Mrs. Leanna Keller	lkeller@tregoeagles.com
1st Grade 1A	Ms. Shelli Jones	sjones@tregoeagles.com
1st Grade 1B	Mrs. Laura Holzmeister	lholtzmeister@tregoeagles.com
2nd Grade 2A	Mrs. Shelby Newell	snewell@tregoeagles.com
2nd Grade 2B	Miss Taylor Gabel	tgabel@tregoeagles.com
3rd Grade 3A	Mrs. Bailey Belisle	bbelisle@tregoeagles.com
3rd Grade 3B	Mrs. Brooke Klitzke	bklitzke@tregoeagles.com
4th Grade	Mrs. Tina Walt	twalt@tregoeagles.com
Resource Room	K-4 Mrs. Jana Walt	jwalt@tregoeagles.com
5th Grade 5A	Mrs. Chris Herl	cherl@tregoeagles.com
5th Grade 5B	Mrs. Shanna Butel	sbutel@tregoeagles.com
At-Risk K-5th	Mrs. Stephanie Hafliger	shafliger@tregoeagles.com
STEM K-5	Mrs. Tammi Wynn	twynn@tregoeagles.com
TJH Reading	Mrs. Ginger Sedbrook	gsedbrook@tregoeagles.com
TJH Math	Mr. Craig Malsam	cmalsam@tregoeagles.com
TJH Social Studies	Mr. Todd Elsen	telsen@tregoeagles.com
TJH Science	Ms. Amy Keller	akeller@tregoeagles.com
TJH ELA	Mr. Lance Ziegler	lziegler@tregoeagles.com
TJH Art	Mrs. Lori Dietz	ldietz@tregoeagles.com
TJH Business	Mrs. LaTrisha Flax	lflax@tregoeagles.com
TJH Agriculture	Ms. Kate Howland	khowland@tregoeagles.com
Resource Room	5-8 Mrs. Becky Windholz	bwindholz@tregoeagles.com
Resource Room	5-8 Mrs. Cindy Malay	cmalay@tregoeagles.com
PE K-8th	Mr. Sean Dreiling	sdreiling@tregoeagles.com
Music K-12	Mr. Max Befort	mbefort@tregoeagles.com
Band 5-12	Mr. Randy Sauer	rsauer@tregoeagles.com
TGS Secretary	Mrs. Miki Smith	tgssec@tregoeagles.com
K-8 Counselor	Mrs. Taylor Stivers	tstivers@tregoeagles.com
PreK-8 Principal	Mr. Jim Moeder	jmoeder@tregoeagles.com