

# *Red Oak Schools*

*P.O. Box 310  
Red Oak, OK 74563  
(P) 918-754-2426  
(F) 918-754-2898*

*“Home of the Eagles”*

*Student Handbook  
2016-2017*

**RED OAK SCHOOL 2016-2017 SCHOOL YEAR**  
Handbook can be accessed on school website  
[www.redoak.k12.ok.us](http://www.redoak.k12.ok.us)

PARENT OR GUARDIAN: Please sign, and return this page to the Principal's office.

I have read or have had the handbook read to me. I understand that questions about it may be directed to the principal's office. I acknowledge and agree to the policies contained therein, and will require my child to comply with the policies contained in this handbook.

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## **Red Oak School Creed**

I am a Red Oak Eagle soaring high and proud. I am intelligent and special. There is no one I would rather be than me. Today I will strive to be the best that I can be. I am responsible for my own actions. I have the power to determine what I will become. For I am an Eagle soaring high and proud.

**I WILL SUCCEED!!!**

## **Pledge of Allegiance to the Flag**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

## **Cafeteria Prices**

Breakfast:	Grades K–12	\$ 1.50
	Adults	\$ 1.50
Lunch:	Grades K–12	\$ 1.75
	Adults	\$ 3.00

Subject to Change

## **Red Oak Public Schools Nondiscrimination Policy**

Red Oak Public Schools does not discriminate on the basis of race, religion, color, national origin, sex, or disability in providing educational services, activities, and programs including vocational programs and career technology in accordance with Title VI of the Civil Rights Act of 1964 as amended; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, as amended. Inquiries should be directed to the school administration at (918) 754-2426.

### **ATTENDANCE POLICY – Absences and Tardies**

Regular attendance is a major goal of Red Oak Schools. It is almost impossible to work to your full potential without regular classroom attendance. Excessive absenteeism and tardiness will not be tolerated.

A student may have a total of 6 absences in nine week period. After 6 absences in a nine week period the student will be given a failing grade for the class. If a student successfully completes the next nine week period a grade will be given. After 12 absences in a semester, the student can not receive credit for that course.

To be eligible to return to class upon return from an absence from school, a student must go to the principal's office and obtain an admit slip and present it to the teacher of each class from which he or she has been absent. The teacher will then initial the make-up slip and it will be returned to the office. Documentation for excusing absences must be presented to the administration at this time, or contact must be made with the administration before an excused absence will be considered.

It is the responsibility of the parent to notify the school when their child is absent. Absences without note or parental contact will be considered unexcused. Only the administration can excuse an absence.

The twelve (12) days of absences per semester described in this policy are to take care of the following: (1) illness (2) professional appointments (3) family trips.

It is the responsibility of the student, not the teacher, to make arrangements for make-up work. Students will be given one day for each day missed to make up work (unless student is suspended from school, in which case they will receive a zero up to 5 days.) Student suspensions will count toward the 12 day total.

School sponsored or sanctioned activities will not count toward the 12 day limit, but will count toward the 10 day per year activity limit. Activity absences that are exempt would include state and national levels of competition, field trips, interscholastic meets, serving as a page in the

legislature and school assemblies. Students must be in attendance at least half the school day in order to participate in extra-curricular activities or to be considered for perfect attendance. Waving of this rule will only occur in extreme circumstances and at the discretion of the administration. The following are examples, but not limited to, things that will not be considered extreme circumstances: over sleeping, illness or injury without being under a physician's care, or running errands.

**Tardies** – Every third tardy will equal one absence. Teachers will keep track of all tardies in their grade book and report them to the office. On the third tardy, the student will be sent to the office for punishment. If the student persists in being tardy, they will not be allowed back in school until they are accompanied by a parent to discuss their tardiness.

A student who is absent without valid excuse four (4) or more days or parts of days within a four-week period or is absent without valid excuse for ten

(10) or more days or parts of days within a semester will be reported to the student's parent(s)/guardian(s) and the Latimer County District Attorney. The Red Oak board of education will notify in writing the Department of Human Services of the name of any student who is absent over twenty percent (20%) of the semester without valid excuse. (70 O.S. 24-120)

The parents/legal guardians of the student may also incur legal liability regarding their failure to compel the student to attend school. (70 O.S. 10-106) Any parent or guardian who neglects or refuses to compel their child to attend school will be referred to the Latimer County District Attorney. (70 O.S. 10-1-5)

## **ACTIVITY TRIPS POLICY AND PROCEDURES**

During the school year a number of trips will be taken by various activity organizations. The school sponsors these trips and has a direct responsibility to the parents for the safety and well being of students who make these trips. The school will provide transportation for all school-sponsored activities. A student will be excused to return by another means of transportation only by the personal request or signed statement prior to leaving of parent or guardian.

**Field Trips** – Red Oak Elementary will be limited to two (2) field trips per year, one of which must be taken as a group. These trips will be scheduled through the administration. Scheduling of Activities – All

activities shall be scheduled with the principal of the building concerned and no event or activity may be placed on the schedule without his approval.

Sponsors of the various organizations should organize in such a way that events will be scheduled well in advance.

Students wishing to schedule activities must go through their organization's sponsor first.

The sponsoring teacher of any activity which takes students out of school is responsible to turn in a list of all students to be gone.

### **ALTERNATIVE EDUCATION**

Red Oak Schools will provide alternative education to students in grades 9-12 who meet the qualifications and guidelines governed by the Red Oak Board of Education and administration.

Priority will be given to students whose class has completed graduation, students moving into district who are behind grade level, seniors who need ten credits or more to graduate, and students who are a year or more behind grade level. Students may also be referred to alternative education for disciplinary measures or poor attendance. Students must be accepted through a referral process.

Students who attend the alternative education academy will be under the same guidelines and policies of all Red Oak students, as well as additional academy rules..

**CHECKING OUT OF SCHOOL** -Students must check out of school through the office. Students may only check out of school with the personal permission of their parent or guardian. Permission must be given in person or on the phone before the student may be approved to leave school. The leaving of school for the purpose of eating off campus will not be considered as an acceptable excuse for leaving campus. The disciplinary policy for students who leave campus without permission shall be corporal punishment or suspension.

**CLOSED CAMPUS** – Red Oak public school is a closed campus for all students. Students leaving the school grounds during regular class hours must check out through the office. The superintendent, principal or their designated representatives are the only ones with the authority to excuse a student from school.

Athletes who participate in sports the last hour will not be allowed to leave even though their sport may not be in season.

The closed campus policy will cover all students whether they drive, walk, ride the bus or someone brings them to school.

**CLOSING SCHOOL (BAD WEATHER)** -Announcements regarding school closings & delayed opening times due to bad weather will be made on local radio and TV stations.

**COLLEGE DAYS** -(Applies to Seniors only during the school year in which the Senior will graduate.) A Senior student will be allowed two (2) days to visit post-high school institutions in which the student is interested in attending after graduation. (\*A student may visit more than one institution in a day.)

The college day visitation must be pre-approved by the principal to be excused. A student who visits a post-high school institution without receiving prior permission from the principal will receive an unexcused absence. A student must demonstrate a bona fide interest in the institution to visit the institution.

**ELIGIBILITY** -A student must maintain academic eligibility to participate in any authorized school activity. For academic eligibility purposes authorized school activities include, but are not limited to: competitive events against other schools, field trips, student activities outside the normal school day; and non-classroom activities.

Red Oak Schools will follow rules set by the Oklahoma Secondary School Activities Association regarding eligibility. If a student fails to meet the minimum scholastic standard at the end of a week, they will be placed on probation for the next one week period. If a student is failing to meet the minimum scholastic standard at the end of their probationary one week period, they will be ineligible to participate during the next one week period. The ineligibility period will begin on Monday and end on Sunday. The student remains ineligible until the student receives a passing grade in all courses. A student regains academic eligibility on the Monday following the week in which the student receives a passing grade in all courses.

Teachers must turn in eligibility forms by 8:00 a.m. on the first day of each school week beginning on the fourth week of each semester. Any work to be included in the computation of a student's grade must be turned in to the teacher no later than 3:30 p.m. on the last day of the school week in which students are scheduled to attend class. Any work turned in after that time will not be counted for eligibility for the following week.

**Probation** -A student must receive a cumulative passing semester grade

in all courses at the end of the fourth week of each semester, and each week thereafter, or the student will be placed on Academic Probation for the following week. A student may participate in authorized school activities during the week the student is on academic probation.

#### Academic Probation & Ineligibility

- 1 Failing any course(s) after 4<sup>th</sup> week of semester = Probation.
- 2 Failing any course(s) 2 consecutive weeks = Ineligible.
- 3 Student remains ineligible until the student is passing all subjects. (When the student is again eligible, steps 1 and 2 are repeated if necessary.)

**EMERGENCY DRILLS – Fire drills:** Signal will be continued ring of electric bell system or the fire alarm. Students are to exit the building through the nearest exit and move to a safe distance away from the building. Students should stay with their group. Teachers are in charge of the groups under their supervision. **Tornado drills:** Tornado drills will be conducted at regular intervals. Students will go to their designated areas and assume a protective posture by sitting on their knees, bending over and placing hands and arms over their heads. Students should stay with their group. Teachers are in charge of the groups under their supervision.

**ENROLLMENT REQUIREMENTS** -To gain admission to Red Oak Public Schools, a student must be a legal resident of this district or a legal transfer.

The student must be residing with the student's parent(s) or legal guardian and be willing to abide by the rules and guidelines of the school as maintained by the Red Oak Board of Education. All students must be enrolled in seven periods per day. This may include concurrent, virtual, CareerTech, and Alternative.

**GRADUATION-** Students must purchase their own graduation announcements, caps, and gowns. Graduation ceremonies are under the direction of the Senior Class sponsor subject to administrative and board approval. Caps and gowns are not to be decorated or adorned in any way. Students participating in graduation ceremonies will be required to abide by the school's discipline code as outlined in the Student Handbook. In addition, students shall not engage in any disruptive activity which substantially interferes with the graduation process or the rights of other individuals. Formal attire shall be worn while taking panel pictures. No hats, caps, sunglasses, facial piercings, distracting contact lenses, etc. shall be worn. This is up to the discretion of the administration and class sponsor.

**GRIEVANCE PROCEDURE for STUDENTS and PARENTS** -(1) If the



issue involves a teacher, the student or parent will address the issue with the teacher. If the issue is not resolved, the issue will be brought before the principal. (2) If the issue involves another student or other school personnel, the parties will address the issue with the principal. (3) If the issue is not resolved, the parties will bring the issue before the superintendent. (4) If the issue is not resolved the parties may file for a hearing with the board of education through the office of the superintendent at least 7 days prior to the next scheduled board meeting. The decision of the board is final.

**IMMUNIZATION** -No student shall be allowed to enter Red Oak public schools until certification is presented to the principal or designee that the student has received or is in the process of receiving immunizations against diphtheria, pertussis, tetanus, haemophilus influenzae type B (HIB), measles (rubeola), rubella, poliomyelitis, varicella, and hepatitis A or is likely to be immune as a result of the disease.

If a student cannot be immunized for medical reasons, the student or parent must present a certificate signed by a U.S. licensed physician that states that, in the doctor's opinion, the immunization required would be harmful to the health and well-being of the student or any member of the student's family or household. This certificate must be renewed yearly unless the physician specifies a lifelong contraindication.

If the student's religious beliefs conflict with the requirement that the student be immunized, the student must present a statement signed by the student (or by the parent if the student is a minor) that states that immunization conflicts with the beliefs and practices of a recognized church or religious denomination of which the student is an adherent or member.

**INSURANCE** -Student health and accident insurance is available through the school at the student's expense. Student insurance application forms may be obtained during enrollment or at any time from the principal's office.

**LIBRARY** -Library procedures and policy are under the direction of the librarian. Fees or fines will be assessed for damaged, lost, and overdue books and materials. Students may be liable for destroying or failure to return library materials. (21 O.S. 1739).

**LOCKERS & SCHOOL PROPERTY** - Lockers are the property of the school and are assigned to the students for use. Students hold neither expectation of privacy in their lockers nor any other school property. Students are to use their assigned locker only. Students leave articles of

value in lockers at their own risk. School officials have the authority to search all school property (including lockers) at any time without notice, and to seize any property prohibited by law or school policy.

**MANDATORY REPORTING OF CHILD ABUSE OR NEGLECT** -School officials must report incidents of child abuse or neglect to the proper legal authorities. 25 O.S. 846 A(1)(c).

**MEDICATION** -The school does not provide medication (prescription or nonprescription) of any type. Medication, provided by the student or Parent/Guardian of the student shall only be dispensed to a student with written Parental/Guardian permission and written dispensing instructions. Medications will only be kept in the office.

**PROMOTION and RETENTION of ELEMENTARY STUDENTS** -It is the intention of this policy that students will be placed at the most appropriate grade level. This determination is to be based upon documental evidence as to the student's ability, level of academic achievement, social and emotional characteristics. Students will normally spend one year in each grade. It is believed that the utilization of immediate and thoughtful corrective actions will benefit and remediate most deficiencies in achievement. However, there may be students, who for reasons consistent with their ability or due to excessive absences, would benefit by repeating a grade. Factors to be considered for repeating an elementary grade are: (1) academic achievement; (2) chronological age; (3) social maturity; (4) physical development; (5) work & study habits; (6) attendance record.

**SCHEDULE CHANGES** - (High School) No schedule changes are permitted after the 3rd day of each semester without express consent of the principal & teachers involved.

**STUDENT CLASSIFICATION -**

Freshman 0 -6 credits Sophomore 6 ½ -12 credits Junior 12 ½  
-18 credits Senior 18 ½ + credits

**STUDENT DRUG & ALCOHOL TESTING** – To promote drug free lives during and after school, the school district has adopted a drug and alcohol detection, education, and testing program for use by all students participating in extracurricular activities in grades 7 – 12.

**STUDENT RECORDS -Family Education Rights & Privacy Act (FERPA).** Parents and students over 18, have the following rights under FERPA: (1) The right to inspect and review the student's educational record. (2) The right to exercise a limited control over other people's access to the student's educational record. (3) The right to seek to correct the student's record, in a hearing, if necessary. (4) The right to

report violations of the FERPA to the U.S. Dept. of Education. (5) The right to be informed about FERPA rights and procedures. The district will arrange to provide translations of this notice to non-English speaking parents/legal guardians in their native language. Copies of student records are available to the parents/legal guardians or students over 18 at a cost of per page.

Parents may be denied copies of a student's records

After the student reaches 18 years of age.

- When the student is attending an institution of post-secondary education.
- If the parent fails to follow proper procedures and pay copying charges.

***Nondirectory Educational Records*** are private or confidential records maintained by the school regarding a current or former student.

***Student Directory Information.*** The following student directory information may be released by any school official without violating the FERPA or the Oklahoma Open Records Act (51 O.S. 24A.16):

- Student name and address
  - Telephone number
  - Date and place of birth
  - Major field of study
  - Participation in officially recognized activities and sports
  - Weight and height of members of athletic teams
  - Dates of attendance
  - Degrees and awards received
  - The public or private school most recently attended by the student
- Parents or students who do not want this information released must submit a request in writing to the principal within 10 days of the time the handbook is issued to the student.**

**TELEPHONE USAGE-**Students will not be called to the telephone during class time unless it is an emergency call. Office personnel will take a message or number and ask the student to return the call at the end of the period. Students are allowed to use the office phone during school hours only in the case of illness, injury or checking out of school. Students are not to use classroom phones. Students, do not have your employer call school to make work arrangements. This should be done on your personal time.

**TRANSFER STUDENTS** -A student whose parents are not legal residents of the Red Oak school district must obtain a legal transfer to attend Red Oak Public Schools. Transfers may be denied due to discipline, poor attendance, or any other factor in accordance with board

policy. Consult the administration for transfer application procedures.

**TRUANCY** -A student who is absent without valid excuse four (4) or more days or parts of days within a four-week period or is absent without valid excuse for ten (10) or more days or parts of days within a semester will be reported to the student's parent(s)/guardian(s) and the Latimer County District Attorney. The parents/legal guardians of the student may also incur legal liability regarding their failure to compel the student to attend school. (70 O.S. 10-106) The Red Oak board of education will notify in writing the Department of Human services of the name of any student who is absent over twenty percent (20%) of the semester without valid excuse. (70 O.S. 24-120)

**VEHICLES** -Elementary students may not drive vehicles to school. A student driver must show proof of a valid Oklahoma driver's license and insurance verification for the vehicle the student is driving to school. Students may only drive to school and away from school at the end of the school day unless the administration authorizes otherwise. Students may not remain in their vehicle is after the vehicle is parked. Students may not return to their vehicle at any point during the school day unless they have permission from the administration. (The School day begins when students come under the authority, guidance, protection or discipline of school personnel).

Students found to be driving in a reckless manner or violating other provisions of this policy will have their driving privileges restricted or suspended for a period of time commensurate with the offense. Reckless driving will be reported to the proper authorities.

**VISITORS** – Students are not allowed visitors at school anytime during the day. Exceptions include parents/legal guardians who have checked in at the principal's office.

## **CURRICULUM**

**CONCURRENT ENROLLMENT** – Red Oak High School students in the 11<sup>th</sup> and 12<sup>th</sup> grades may concurrently enroll at Red Oak high school and a college or university in the Oklahoma State System of Higher Education as a special student if the student meets the required criteria. Information about concurrent enrollment may be received from the counselor. Concurrent enrollment information is given to each student of Red Oak High School each school year.

**COURSE OFFERINGS** -All students must enroll in a full school day schedule unless they enroll in: Concurrent Enrollment, Correspondence Courses or Vo-Tech unless other arrangements are made with

administrative approval.

**GRADING SCALE :**

A=90 -100

B=80 -89

C=70 -79

D=60 -69 Students shall be graded on daily work, tests, quizzes, participation and in some cases extra credit work. Students shall be informed of their averages frequently during each nine (9) week period. A minimum of three (3) grades per week shall be recorded by each teacher. Nine (9) weeks test grades may count as two of these grades. Nine (9) weeks and semester tests shall not count for more than 20% of a student's final grade. Nine (9) weeks and semester tests shall be cumulative and shall include P.A.S.S. objectives covered thus far.

**PROFICIENCY BASED PROMOTION (PBP)** -PBP tests may be taken in December and May each year. The student must notify the principal at least 30 days in advance of the test of the request to take the PBP test. PBP tests may be taken in Social Studies, Language Arts, the Arts, Languages, Mathematics, and Sciences. The student must score a minimum 90% on the test to receive credit. Limit 2 tests per semester. The student should contact the counselor for additional information.

**RETAKEING A COURSE** - A student may not retake a class or course for credit, or to receive a higher grade for the course, if the student has previously taken the course and received a passing grade for the course. If a student retakes a course the student has previously failed, the student will receive the grade the student makes upon retaking the course. The previous grade, however, will not be removed from the student's transcript.

**TESTING** - Teachers will administer tests to students at their discretion as appropriate for the course of study. A student must take a pre-announced test on the first day the student returns to the class, or the day following the student's return to the class at the discretion of the teacher.

**SPECIAL EDUCATION** -Students with disabilities who are residents of Oklahoma have available to them a free appropriate public education as mandated by the Individuals with Disabilities Education Act (IDEA), P.L. 101-476. Red Oak Schools has a comprehensive child identification district plan to identify, locate and evaluate those children with disabilities, birth through 21 years of age, who are in need of special education and related services.

**CAREER-TECH** -(High School)Career-Tech education is available for

students in the 11<sup>th</sup> and 12<sup>th</sup> grades. Contact the high school principal for information.

## **HONORS**

**Honor Rolls** – Honor rolls of Red Oak school students will be published at the end of each nine weeks and semester. Students must have a grade of “B” or above in all subjects carried in order for their name to appear on the honor roll of each grading period.

**Honor Graduates** – Beginning with the graduating class of 2009-2010, all courses will be figured on a 4.0 scale. Honor graduates will be based on GPA.

**Valedictorian and Salutatorian Selection** – Valedictorian and Salutatorian will be chosen based upon a seven (7) semester transcript. Provided the student meet all graduation requirements. This is in accordance with college entrance and scholarship deadlines.

**Oklahoma Honor Society** - Students in the top 10% GPA of Red Oak High School (9-12) are eligible for membership in the Oklahoma Honor Society. The GPA is determined for the second semester of the preceding school year and the first semester of the current school year.

**National Honor Society** -The National Honor Society is a nationwide organization that honors students with high scholastic achievement and outstanding character, leadership, and service. Membership is limited to Sophomores, Juniors, and Seniors who satisfy the National Honor Society criteria for notable Scholarship, Leadership, Service, and Character. Students must apply for membership.

## **DISCIPLINE POLICY**

The laws of Oklahoma place the school “in loco parentis” (in place of the parent). This means that any student enrolled in the school comes under the protection and guidance of the administration and teachers. Students, therefore, are subject to the authority and discipline of school personnel. Behavior which may be detrimental, injurious to self or others, or that interferes with the educational process will not be tolerated. Failure on the part of the student to follow instruction of any member of the staff may result in disciplinary action.

In considering alternatives for disciplinary actions, the faculty/administration of the school district will consider the following

alternatives: conference with student, restriction of privileges, noon campusing, detention, in-school detention, out-of-school suspension (short-term, long-term), corporal punishment.

Depending on the nature or seriousness of the misconduct, the superintendent or principal can administer any of the above steps they feel are suitable for the misconduct.

## **Forms of Discipline**

**CORPORAL PUNISHMENT** – Corporal punishment may only be administered to a student who has a parental consent form on file signed by the student's parent or guardian.

**OUT OF SCHOOL SUSPENSION** -The principal has authority to suspend a student for a period of up to, and including, 10 school days. The student has the right to appeal the suspension decision to a suspension appeal committee. The decision of the suspension committee is final.

A student shall receive a grade of zero (0) on all work, during the period of out-of-school suspension for which the student would have normally received a grade for out-of-school suspensions for 5 days or less. A student will not be allowed to make up work for academic credit that was assigned during the period of suspension nor will the student be allowed to complete additional work to compensate for the work for which the student received a grade of zero (0). A student may complete the work for the student's own benefit but no credit, other than zero (0), may be given for that work. The grade of zero (0) will be computed with the other grades of the student.

A student shall receive an educational plan of the core curriculum for days suspended beyond 5 days. The parents shall be responsible for monitoring the student's progress until the student is readmitted into school. Credit may be granted for academic work completed beyond 5 days.

## **PROHIBITED STUDENT CONDUCT:**

**ALCOHOL/CHEMICAL ABUSE** – Students are prohibited from using, being under the influence of, possessing, furnishing, or selling alcoholic beverages, non-intoxicating beverages (as defined by law), illegal or illicit

drugs, or other mood-altering substances at school, while in school vehicles, while being transported in school vehicles, while on school property, or at any school-sponsored event.

“Illicit Drugs” includes steroids and prescription and over-the-counter medications being used for an abusive purpose, i.e., when they are not being used to treat a current health condition of the student.

“Mood-altering substances” includes paint, glue, aerosol sprays, and similar substances.

Violation of this rule will result in imposition of disciplinary measures, which may include suspension for the remainder of the current semester and the following semester. Student violation of this rule that also constitutes illegal conduct will be reported to law enforcement authorities.

A student found possessing, distributing or using alcohol or drugs or other contraband at school or school sponsored activity will receive:

1<sup>st</sup> OFFENSE: Out of school suspension.

2<sup>nd</sup> OFFENSE: Out of school suspension for the remainder of the semester and the following semester.

**ASSAULT and BATTERY** - *Assault -Intentional creation of a reasonable apprehension in the mind of the victim of imminent bodily harm. Includes*

*verbal threats.* 1<sup>st</sup> and SUBSEQUENT OFFENSES: Corporal punishment or out of school suspension up to ten days per the circumstances, or other disciplinary measures deemed necessary by the administration.

**BATTERY:**

*Offensive, unconsented touching of another’s person. Includes fighting and throwing objects.* 1<sup>st</sup> and SUBSEQUENT OFFENSES: Out of

school suspension commensurate with the offense including the current and subsequent semester. Assault and battery can be reported to authorities where appropriate.

**ASSAULT ON A SCHOOL EMPLOYEE** -A school employee shall mean any duly appointed person, employee by or employees of a firm contracting with the Red Oak school system for any purpose, including such personnel not directly related to the teaching process and board members during board meetings. Every person who, without justifiable or excusable cause, knowingly commits any assault, aggravated assault, battery, or aggravated battery upon the person of a school employee is punishable by imprisonment and/or fine pursuant to 70 O.S. Sections 9 -113.



**CHEATING/PLAGIARISM** - A grade of Zero (0) will be given for all work resulting from the cheating/plagiarism for the student and any student who assisted the student to cheat.

**DISRUPTIVE BEHAVIOR** - Failing to follow classroom rules and/or disrupting the educational environment.

**DRESS CODE** -Students at Red Oak schools are expected to dress appropriately for the school setting. Clothing, accessories or hair styles that in the judgment of the administration create a foreseeable disruption to the educational environment or creates a risk of health or safety to any person are prohibited at school or any school related activity.

Disallowed clothing includes, but is not limited to: Clothing that reveals the midriff or inappropriately exposes other areas of the body (including legs) or undergarments. Caps/hats (indoors) Clothing, accessories, or hair styles that promotes (directly or indirectly) alcohol, chemical abuse, criminal behavior, gang colors or symbols (including "sagging" or "baggy" pants); inappropriate moral conduct; nudity (partial or whole); obscenity; profanity; any form of violence; weapons.

Tank tops (width of shoulder strap is irrelevant)

**Shorts** – Shorts may be worn with the following stipulations: shorts can be no shorter than three inches above the knees; no spandex or biker shorts, men's boxer shorts, or cut-off shorts. Repeated violations can result in a loss of shorts-wearing privileges.

Piercings -piercings shall not disrupt the educational process.

Final authority on any dress code matter or policy rests at the discretion of the administration.

**ELECTRONIC DEVICES** -Electronic devices such as tape players, CD players, radios, ipods, electronic games, etc. are prohibited at school or school activities (excluding vehicles) without prior approval by the principal or sponsor. \*The student must turn the electronic device in to the office and pick it up at the end of the school day.

**ELECTRONIC TELECOMMUNICATION DEVICES** – Use of cell phones, pagers, etc., are prohibited during class time. Teachers may require students to place cell phones in a central location during class time. Cell phone use **WILL** be permitted during class changes, and lunch. If this privilege becomes abused it will be taken away. Cell phones are not to be used as recording devices during class time, or in the

bathroom/locker rooms, etc. A student may possess an electronic paging device upon the prior consent of both a parent or guardian and the principal or superintendent upon showing of medical necessity or in other appropriate circumstances. Confiscated electronic telecommunication devices will be turned in to the office and must be picked up by a parent or guardian at the end of the school day.

**EXTORTION** - The taking of money/property by anyone who uses threats, or other illegal use of fear or coercion in order to obtain the money/property, and whose conduct falls short of the threat to personal safety required for robbery.

**FAILURE or REFUSAL TO SERVE ASSIGNED DISCIPLINE** -If the student fails to serve the discipline assigned due to circumstances genuinely beyond the student's control, the student must make up the discipline. If the student "forgets" to serve the discipline, the discipline is doubled. If the student refuses to serve the discipline the student will receive out of school suspension. Upon returning from the suspension, the student must serve the original discipline.

**GAMBLING** Any form of gambling is strictly forbidden on the campus of Red Oak School. Punishment will be determined by administration based upon the severity of the act.

**HARASSMENT (Bullying)** -Harassment includes, but is not limited to: Offensive teasing, un-consented communications with another student, taunting, slanderous remarks regarding another student, threatening or intimidating any student, teacher, school employee, or visitor.

**HAZING** -All forms of hazing and/or intimidation are prohibited by the school and school sponsored activities. (Including as a part of admission to a club or organization.)

**INSUBORDINATION** -A student found to be disobedient to the authority of school personnel, and/or failing to follow the directive of the personnel without just cause as determined by the administration.

**MISINFORMATION** - Willfully giving misinformation by commission (lying), or omission (misinforming by remaining silent).

**OBSCENITY/PROFANITY** - Obscene materials including, but not limited to: illustrations (drawings, paintings, photographs, etc.) and oral or written materials (books, letters, poems, tapes, CDs, videos, etc.) which are commercially or student produced are prohibited. Profanity, including but not limited to: gestures, symbols, verbal, written, etc.

**SEARCH AND SEIZURE** -Student searches may be made based on a

reasonable suspicion of a violation of school rules and/or state or federal law by a student. The search will be made pursuant to the reasonableness, under all the circumstances, of the search. The search of the student will be justified at its inception, based on reasonable suspicion and reasonable in scope in light of the age and sex of the student and the nature of the infraction. Contraband and other property unauthorized to be on school property or school sponsored activities will be seized for evidentiary purposes in a school hearing and/or legal hearing.

**THEFT** – Punishment for theft will be determined by the administration based upon the severity of the act and appropriate restitution will be required.

**TOBACCO & TOBACCO PRODUCTS** -Possession of tobacco or tobacco related products by students are prohibited at school or school sponsored activities pursuant to Oklahoma Law (21 O.S. Section 21-1241, 1242.) Prohibited tobacco products and paraphernalia include, but is not limited to: cigarettes, cigarette lighters, cigarette paper, cigars, snuff, chewing tobacco, cigarette holders, tobacco, tobacco related containers and packages, etc.

## **VANDALISM / DESTRUCTION OF SCHOOL PROPERTY OR THE PROPERTY OF OTHERS ON SCHOOL GROUNDS**

**WEAPONS** -The possession or use of any weapon during the time a student is in attendance in Red Oak Public Schools, or is in transit to or from school or any school sponsored activity by any form of transportation (including vehicle, walking, etc.) is strictly prohibited. A weapon includes, but is not limited to: guns, rifles, pistols, shotguns, knives, daggers, razors, clubs, slap jacks, night sticks; any device which throws, discharges or fires objects, bullets or shells; explosive and incendiary devices; hand chains; artificial knuckles; or any other object that can reasonably be considered a weapon or dangerous instrument. Also prohibited are any facsimile or counterfeit weapons resembling a weapon.

Exempt from this policy are any instruments and devices that may be considered a weapon under this policy but are specifically authorized (prior to being brought to school) by school personnel for use in an approved curricular or extra-curricular activity and are used in the appropriate manner. Any student, who knowingly aids, accompanies and/or assists in the violation of the policy shall also be considered in violation of this policy and shall be subject to discipline in the same manner as any student who violates this policy.

A student who violates this weapon policy will be subject to:  
Out-of-school suspension for the remainder of the semester in which the violation occurred and the succeeding semester per the circumstances.