



COOK COUNTY SCHOOL DISTRICT 130

District Office

12300 S. Greenwood Avenue
Blue Island, IL 60406

Telephone: (708) 385-6800
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Cook County School District 130 e-Learning Day Plan

Purpose

The purpose of the Cook County School District 130 e-Learning Day Plan is to allow for student instruction to be received electronically while students are not physically present at school during scheduled emergency days. The many benefits of e-Learning opportunities include:

- the assurance of the safety of students and staff on inclement weather/emergency days,
- the maintenance of the school calendar (avoiding emergency make-up days at the end of the academic year),
- the promotion of learning experiences beyond the school and classroom walls,
- the inclusion of digital tools and 21st century learning opportunities, and
- the promotion of student engagement in and ownership of their own learning.

As this instructional design is new to our district, it will be continually reviewed.

Communication

- The school community will be notified of an e-Learning day occurrence through phone calls, emails, and/or via the website or social media announcements.
- All relevant e-Learning day lesson plans, procedures, and expectations will be posted on the Cook County School District 130 website.

Guidelines for e-Learning Assignments

- A committee has researched and developed meaningful, independent learning activities for students.
- All work does not have to be completed digitally. Paper assignments are acceptable.
- If technology issues arise, completion of the assignment(s) on paper is suggested.
- If an emergency day is anticipated, every effort will be made to distribute paper packets prior to student dismissal. Alternatively, packets will be made available at home school sites during designated pick-up times.
- Should a student experience difficulty with the instructional content, the teacher will provide help upon his/her return to school.
- Parents are not expected to be their child's teacher; however, appropriate assistance may be necessary.
- Teachers will be checking email periodically throughout the day to answer questions and to assist students, unless unforeseen technical issues arise.



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- Work will be due upon students' return to school. If additional time is needed, teachers will make the appropriate accommodations.

Internet Access on e-Learning Days

- If you have multiple children utilizing limited devices, paper assignments can be completed.
- Alternative activities not requiring the use of technology have been included for many of the e-Learning lessons.
- If a child attends daycare, it is recommended arrangements be made with the provider to allow for opportunities to complete the paper assignments.

Professional Development

- Administrators and teachers will be provided with laptop devices for professional use.
- Professional training for certified staff will be made available within the district.
- Professional training for administrative staff will be provided during leadership meetings.
- As this instructional design is new to our district, it will be reviewed minimally 4 times throughout the year.

Related Services for Students

- Service providers will ensure that any missed opportunities for related services will be rescheduled once classes reconvene. Examples of providers include special education teachers, occupational therapists, speech language pathologists, social workers, physical therapists, vision itinerants, hearing itinerants, and/or English language teachers.
- Students may be sent home with practice activities, but these suggestions will not replace their related minutes.
- If a student receiving special education services is unable to participate in the e-Learning lessons due to their identified disability, alternative individualized lessons will be provided by the case manager.