

**Ready for Learning Plan**

**Bergman School District**

**2020-2021**

# **Bergman School District Ready for Learning Committee**

**Sarah Alexander, Superintendent**

**Amy Curtis, BHS Principal**

**Jason Keys, BMS Principal**

**Debbie Atkinson, BES Principal**

**Mitzi Cantrell, DTC and POC**

**Larry DeDear, Athletic Director & Dean of  
Students**

**Jaime Taylor, MS/HS Nurse and Asst. POC**

**Don Hammonds, Technology Director**

**Erin Berry, Elementary Nurse**

**Karen Curtis, Instructional Facilitator**

**Jolene Harris, Virtual Instructor**

**Sandra Todd, BHS Counselor**

**Melanie Shearer, BMS Counselor**

**Kelsey Slay, BES Counselor**

# Bergman School District Ready for Learning Plan Actions and Assurances

1. We will ensure the continuity of teaching and learning by providing a guaranteed and viable curriculum that includes blended learning (K-12) and diagnostic assessments (K-8).
2. We will address unfinished learning from the prior year by using the *Arkansas Playbook: Addressing Unfinished Learning* and district developed resources.
3. We will utilize a Learning Management System.
4. We will schedule teacher training for how to use the LMS.
5. We will schedule teacher training for blended learning (delivery of instruction).
6. We will provide support for parents and students.
7. We will provide a written communication plan for interacting with parents, students, and the community.

# Action #1

We will *ensure the continuity of teaching and learning* by providing a guaranteed and viable curriculum that includes blended learning (K-12) and diagnostic assessments (K-8).

# Guaranteed and Viable Curriculum

- A guaranteed and viable curriculum will be implemented through the Bergman School District instructional model.
- The instructional model will be implemented in two settings: On-Site Instruction and virtually through APEX, Virtual Arkansas, Lincoln Learning, Google Classroom (teacher created materials).
- The diagnostic assessment to be used to identify students' strengths and weaknesses and develop individual instructional plans for addressing unfinished learning and shape decisions to be made for new learning will be Star 360 in grades K-8.
- Additionally, local formative assessments, reading screeners that align with the Science of Reading will be used to identify areas of need for remediation and enrichment in all grades and subject areas.

# Blended (On-site) and Virtual (Off-Site) Learning Plans

- Bergman Schools recognizes that blended learning now replaces what we once considered “traditional” learning. With this in mind, the district will offer families two choices for schooling in the Fall.
- Families may choose Blended or Virtual Learning.
- Blended Learning will consist of on-site instruction that is a combination of face-to-face instruction in a classroom and interaction with teachers, content, assignments, and assessments in a digital platform.
- Virtual Learning will be offered off-site through APEX, Virtual Arkansas, Lincoln Learning, Google Classroom (teacher created materials).
- In order to allow teachers additional time to manage the virtual learning process, Bergman School District will dismiss each Friday at 1:30 PM. Students who might need additional face-to-face support or additional technology assistance will be allowed to stay until the end of the normal school day.

# Blended Learning Platforms and Content

School	Blended Learning Platform	Content Provider
<b>Bergman Elementary School</b>	<b>Google Classroom</b>	<b>Bergman School District Instructional Units based on Essential Standards from Arkansas State Standards for each subject using a variety of digital resources.</b>
<b>Bergman Middle School</b>	<b>Google Classroom, Lincoln Learning &amp; APEX</b>	<b>Bergman School District Instructional Units based on Essential Standards from Arkansas Standards for each subject using a variety of digital resources.</b>
<b>Bergman High School</b>	<b>Google Classroom, APEX, Virtual Arkansas</b>	<b>Bergman School District Instructional Units based on Essential Standards from Arkansas State Standards for each subject using a variety of digital resources.</b>

## **Action #2**

*We will address unfinished learning from the prior year by using the Arkansas Playbook: Addressing Unfinished Learning and district developed resources.*



# Addressing Unfinished Learning

- Student Re-Entrance Needs for On-Site Instruction
- Students have not been on school grounds in a structured classroom environment since March 13th. With this in mind, we want to ensure a smooth re-entry into the learning environment by creating a supportive and safe culture that eases the transition back to on-site learning.
- We will bring students with last names A-L on August 24th and students with last names M-Z on August 25th to allow for small group student orientation.

Procedural review and social emotional learning will be embedded continually throughout the year as we provide continued support students.

Specific items to be addressed will vary by grade span but will include at a minimum:

1. Building procedures and rules
2. Blended learning
3. PPE etiquette, social distancing, new safety requirements
4. Social-emotional supports found in the Playbook.

# Addressing Unfinished Learning

## Unfinished Learning and Learning Deficits

The first three weeks of school (August 24-September 11) will be used for student screening and teaching essential standards that were not taught or mastered during the closure.

Units of instruction and resources provided in the *Playbook* will be used as a guide. Units of instruction developed by Valley Springs Grade Level Teams will also be used to address essential standards that were not taught or mastered during the closure. The Valley Springs School District instructional model will be used in the Plan-Do-Check process continuously.

- Screeners and Diagnostic assessment completed through Star 360.
- Plan-Do-Check: Data will be disaggregated in the PLC process and plans for instruction according to our instructional model will be developed and implemented.
- Star Testing K-12 will be administered three times in 2020-21.
- Teachers have access to Focus Skills provided by Star Renaissance.
- Teachers also have access to pertinent data regarding student learning and gaps.

# Arkansas Playbook: Addressing Unfinished Learning

The *Playbook* will be used to address unfinished learning through the following:

1. Unit plans
2. Social/Emotional strategies and support plans and resources
3. Family and Community Engagement resources
4. Documents to support our Professional Learning Community process
5. Support documents and resources for developing common formative assessments

## **Action #3**

**We will utilize a  
Learning  
Management  
System.**

# Learning Management Systems

**APEX, VIRTUAL ARKANSAS, LINCOLN LEARNING, & GOOGLE CLASSROOM**

**Meeting the needs of all students,**

**Bergman High School will utilize Google Classroom, APEX, and Virtual Arkansas.**

**Bergman Middle School will utilize APEX, Lincoln Learning, and Google Classroom**

**Bergman Elementary-Google Classroom**

## **Action #4**

**We will offer ongoing  
teacher training for  
how to use the  
selected Learning  
Management Systems.**

# Learning Management Systems Training

## Planned Training Opportunities:

Online and on-demand training for teachers.

Google Classroom training will be provided.  
Professional development offered by a Google certified trainer.

## OUR Co-op Sessions

Teacher collaborations and PLC opportunities.

## **Action #5**

**We will schedule  
teacher training for  
blended learning  
(delivery of instruction).**



# Teacher Training on Blended Learning

- **Teacher training at back to school In-service. Susan Gilley, Certified Google Trainer.**
- **OUR Co-op sessions**
- **Whole Group Training**
- **ADE Summit (June 15-19)**
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- **Additional Resources:**
- **The IDEAS Portal**
- **Bloomboard**
- **Arkansas Digital Sandbox**
- **Collaborative training among teachers.**

## **Action #6**

**We will provide  
support for parents  
and students.**

# Technology Support for Parents and Students

- Each student will be provided with the following daily for blended and virtual learning:
  - Chromebook and Charger K-12
  - iPads will be available for students with special needs in which this is more appropriate.
  - A tech support email address has been set up for families to reach the Technology Department directly for LMS and device help.
  - Families who do not have adequate internet access to support virtual learning will be provided a hotspot by the district.

# Academic Support for Families and Students

- We have hosted two informational town meetings for virtual and digital students. These were also recorded for the parents that were not comfortable meeting face to face.
- We have hired a virtual contact for the school district- Jolene Harris.
- DESE Playbook resources are available for families that include parent support guides by grade span, COVID-19 support resources, IRIS Center topic specific resources.
- Events and information about academic supports will be distributed through Informational Packets at each building.

# Academic Support for Families and Students

Teachers will be available to families to provide academic support whether we are on or off-site. Families and students will be able to communicate with teachers through the following:

1. **Email**
  2. **Phone call**
  3. **District Text Alert System-Swift Reach**
  4. **Zoom/Google Meet conference**
  5. **Zoom/Meet office hours**
  6. **Message through learning platform**
  7. **Message through Remind 101, Class Dojo, or E-Notes.**
  8. **In person conference by appointment with health and safety guidelines in place**
- **Special Populations will be continually supported through implementation of their collaboratively developed individual plans. Teachers will be in consistent contact with families to ensure continuity of services. Zoom meetings will be scheduled individually with families and include a translator for non-English speaking parents to provide support as needed.**

# Social Emotional Support for Families and Students

- DESE Playbook resources specifically addressing social emotional support will be promoted and made available to families.
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- School Counselors-Each counselor will provide social emotional support.
- Chenal and Burrell Health will provide school based mental health counseling services.

# Physical Support for Families and Students in Need

- The community of Bergman and Boone County provides a number of community resources for those in need. A running list that will be made available to parents in each buildings' informational packet and in our COVID information link on the district webpage.
- Support and resources for students experiencing homelessness will be provided through the counselors' offices at each school. Counselors will utilize homeless set aside funds and community partnerships to support student needs.
- The counselors' offices at each building in Bergman School District is poised and ready to support the emotional, physical, and psychological needs of students through the implementation of their Comprehensive Support Services Plan.

## **Action #7**

**We will provide a written communication plan for interacting with parents, students, and the community.**



# Communication Plan: Bergman School

**Bergman School District will communicate with parents, students, and the community regarding day-to-day expectations according to the timeline.**

**Communication will occur regularly and promptly at the district and building levels.**

**Announce first day of on-site instruction, explain two options of schooling (on-site/blended and virtual), provide program overview of Blended and Digital Town Hall informational meetings held on Bergman School Campus.**

**Provide general information on first day of school with a staggered start. attendance, grading, general day-to-day procedure updates.**

**Phase Three: Use social media, remind, swiftreach and letters sent to the parent to communicate the reopening plan.**

# District Communication Timeline and Methods

District communication methods include but are not limited to videos, social media, website, E-Notes text, call, and emails, Zoom meetings, and Google Form surveys. Information will be disseminated via the methods above as well as through school, community leaders, civic and religious leaders, business and industry partners, local media, and digital signing.

Early July	Late July	August	Ongoing
<ul style="list-style-type: none"><li>-RFL Team collaboratively develops RFL Plan for approval</li><li>-Upon approval, overview of plan components are communicated by district leadership</li><li>-Virtual School implemented</li></ul>	<ul style="list-style-type: none"><li>-Virtual School families notified of enrollment and zoom meetings set up for scheduling, services, and technology planning (BL)</li><li>-General guidance and directions to families regarding class schedules, day-to-day procedures, PPE, attendance, grading, RFL timeline for re-opening (BL)</li></ul>	<ul style="list-style-type: none"><li>-Specific guidelines (based on immediate health situation) for PPE, athletics, technology, re-opening procedures, safety precautions, breakfast/lunch procedures, class transitions, dismissal and arrival.</li></ul>	<p>Student progress, health and safety guidelines, procedural changes, special services, athletics, and any other communication of updates will be provided promptly and regularly via the methods listed above at the district level. Building Level (BL) plans are on the next slide.</p>

# Ongoing Building Communication Methods

The ongoing plan below is considered the minimum in which we will communicate. In a time of closure or an emergency situation, communication will occur as often as needed (up to multiple times daily if the situation warrants it) via the same methods.

Admin to Staff	Admin to Families	Staff to Families	Staff to Students	Admin to Students
<p>Weekly Memo via email</p> <p>Participation in weekly team meetings</p> <p>Collaboration in the Professional Learning Community process</p>	<p><b>Weekly updates sent to families via Remind or Swift Reach, text social media, or local media as is appropriate.</b></p>	<p><b>General communication:</b></p> <p>Swift Reach</p> <p>Remind</p> <p>Zoom</p> <p>Google Classroom</p>	<p><u>Specific</u> teacher feedback on assignments required at least weekly</p> <p>Messages sent via email, platform, and/or video message</p>	<p><b>Swift Reach announcements, text alerts, and social media.</b></p>

# **Safety/Cleaning Procedures**

**The Bergman School  
District is committed to  
providing a safe  
environment for all  
students to learn.**

# Safety/Cleaning: Bergman School District

- We are following the CDC and ADH guidelines for cleaning.
- Custodians are regularly disinfecting common areas during the day.
- Supplies for disinfecting and hand sanitizer will be available in every classroom.
- Water bottle filling stations will be available on each campus.
- Social distancing will be followed while students are on campus.
- Students in 4th grade and up will be required to wear a mask when social distancing is not feasible.
- Students will still go to activities/recess but will adhere to social distancing.
- Parents are asked to screen their students for Covid-19 symptoms before they come to school. Temp checks are recommended and requested.
- Buses will be sanitized after each route.
- Bus drivers and students in 4th-12th grades will wear a mask and it is recommended for students K-3 on the school bus.
- School nurses will have a routine to visit their office and an isolated space for students who exhibit Covid-19 symptoms.
- Students will still eat in the cafeteria but they will sit on one side of the table and social distance.
- Students in grades 9-12 will have the ability to eat outside.
- At this time, no visitors will be allowed inside the buildings.

# Ready for Learning Plan Point of Contact

For questions regarding the Digital Program for Bergman School District contact Sarah Alexander, Superintendent or Jolene Harris, director of virtual learning.

[jharris@bergman.k12.ar.us](mailto:jharris@bergman.k12.ar.us)

For questions regarding Technology (devices or connectivity) Don Hammonds, Technology Director  
[techsupport@bergman.k12.ar.us](mailto:techsupport@bergman.k12.ar.us)

For questions regarding athletics contact Larry DeDear, Athletic Director.  
[Ldedear@bergman.k12.ar.us](mailto:Ldedear@bergman.k12.ar.us)

For questions regarding Special Ed Support, Contact your school building sped educator. HS- Jana Baker, Tori Little. Middle School- Kerry Kansier, Crystal King. Elementary- Kerry Ponder, Robin Bowden.

For questions regarding building specific programming or procedures

Amy Curtis, BHS Principal

Jason Keys, BMS Principal

Debbie Atkinson, BES Principal

For questions regarding school health, please contact the school nurses:

Elementary: Erin Berry, [Eberry@bergman.k12.ar.us](mailto:Eberry@bergman.k12.ar.us)

Middle and High School: Jaime Taylor,  
[JLTaylor@bergman.k12.ar.us](mailto:JLTaylor@bergman.k12.ar.us)

Point of Contact for District: Mitzi Cantrell @  
[mcantrell@bergman.k12.ar.us](mailto:mcantrell@bergman.k12.ar.us) OR  
[JLTaylor@bergman.k12.ar.us](mailto:JLTaylor@bergman.k12.ar.us)