

**6:45 – 7:00 p.m.**

District patrons who wish to speak to the Board during ‘Comments from the Audience’ must personally sign in with the Board secretary during the fifteen-minute period preceding each regularly scheduled meeting. The name, home address and the topic that will be presented must be listed to provide a record for the Board minutes. Once the meeting is officially called to order, the opportunity to sign in will be closed.

**AGENDA**  
**UNION PUBLIC SCHOOLS**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**December 9, 2019**  
**UNION EDUCATION SERVICE CENTER BOARD ROOM**  
**8506 East 61<sup>st</sup> Street**  
**Tulsa, Oklahoma**  
**7:00 p.m.**

With the exception of the agenda item calling the meeting to order,  
the Board of Education reserves the right to take up any agenda item in any order  
regardless of how items are listed below.

**I. ROUTINE**

- A. CALL MEETING TO ORDER**
- B. FLAG SALUTE**
- C. ROLL CALL OF THE BOARD**
- D. ADOPTION OF THE AGENDA**

Darnaby Girls & Boys Scouts

**II. CONSENT AGENDA**

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and action on the following items:

- A. Minutes: November 11, 2019 Attachment “A.”**
- B. Out-of-state travel requests as outlined in Attachments “B-1” and “B-2.”**
- C. Memorandum of Understanding with The City of Tulsa for the Career Connect Automotive Program as outlined in Attachment “C,” and authorize the Superintendent or designee to execute the agreement.**
- D. Contract with Junior Achievement of Oklahoma Inc. for the participation of Union Students in the JA BizTown Program, in the approximate amount of \$31,500.00 from the general fund and USEF, as outlined in Attachment “D,” and authorize the Superintendent or designee to execute the agreement.**
- E. Master Service Agreement with Language Line Services, Inc. to provide telephonic interpretation services as outlined in Attachment “E,” and authorize the Superintendent or designee to execute the agreement.**

- F. Statement of Work agreement and Standard Service Contract with Howard Technology Solutions for installation of audio-visual equipment at Rosa Parks Elementary in the amount of \$14,584.00 from bond funds as outlined in Attachment “F,” and authorize the Superintendent or designee to sign the agreements.**
- G. Agreement with Infinite Campus for a custom developed export program for transcripts and diplomas via blockchain in the amount of \$5,790.00 from general and/ bond funds as outlined in Attachment “G,” and authorize the Superintendent or designee to execute the agreement.**
- H. Participating Addenda for previously approved Memoranda of Understanding as outlined in Attachment “H,” and authorize the Superintendent or designee to sign the addenda.**
- I. Statement of Work agreement with OMECorp Genesis for a software upgrade to the district postage meter in the amount of \$600.00 from general funds as outlined in Attachment “I,” and authorize the Superintendent or designee to execute the agreement.**
- J. Annual Dropout Report submitted to the State Department of Education for the 2018-2019 school year as outlined in Attachment “J.”**
- K. Revisions to the Child Nutrition Procurement Plan as outlined Attachment “K,” and authorize the Superintendent and designee to execute the amendments.**
- L. Agreement with Municipal Finance Services in the amount of \$1,500.00 from the general fund and/or bond funds as outlined in Attachment “L,” and authorize the Superintendent or designee to sign the agreement.**
- M. Memorandum of Understanding between Union Public Schools Board of Education and Union Classroom Teachers Association, as outlined in Attachment “M.”**
- N. Memorandum of Understanding between Union Public Schools Board of Education and Union Support Personnel Association as outlined in Attachment “N.”**
- O. Personnel resignations and terminations as outlined in Attachment “O.”**
- P. Employment of certified and/or support staff as outlined in Attachment “P.”**
- Q. Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction as outlined in Attachment “Q.”**
- R. Change order #1 to Construction Enterprises, Inc. in the amount of \$1,488.30 from bond funds for the District Wide Digital Marquees Construction as outlined in Attachment “R.”**
- S. Change order #2 to Reco Construction in the amount of \$5,482.00 from bond funds for the McAuliffe Elementary Exterior Improvements as outlined in Attachment “S.”**
- T. Applications for School Activity Fund Sanctioning as outlined in Attachment “T.”**
- U. Activity fund budgets, fund-raising requests, budget revisions, fund transfers and crowdfunding donations as outlined in Attachment “U.”**

- V. Authorization to issue, revise, pay and close encumbrances and claims; and final authorization to issue, revise, pay, and close encumbrances and claims for all purchase orders issued in FY 2019-2020 as outlined in Attachments “V-1” and “V-2.”

III. **INFORMATION REPORTS**

- A. USPA Report  
B. UCTA Report

Frank Brazwell  
Deena Churchill

IV. **HEARINGS AND CORRESPONDENCE**

- A. Communications  
B. Opportunity for comments from the audience regarding the agenda.\*

V. **BUSINESS AGENDA**

A. **Personnel**

1. Consider and take action on the 2019-2020 Early Retirement Incentive (ERI) program for certified and support employees and administrators.

Jay Loegering

REF. #1

B. **School Operations**

1. Consider and take action on the School Board meeting calendar for 2020.

Dr. Hartzler

REF. #2

2. Consider and take action to approve Board Policy revisions as recommended.

Dr. Hartzler

REF. #3

3. Consider and take action to approve a further revision to Board Policy #5025-Attendance.

Dr. Hartzler

REF. #4

4. Consider and take action on the purchase of 210 laptops and accessories for students from Trinity 3, LLC in the amount of \$78,960.00 from bond/general funds.

Todd Borland

REF. #5

5. Consider and take action on the purchase of a new FortiVoice phone system from United Systems in the amount of \$305,681.16 from bond funds.

Todd Borland

REF. #6

6. Consider and take action to accept the bids for construction of

Fred Isaacs

the High School Expansion and Renovation and approve and award the construction contracts, assign such construction contracts to Crossland Construction Company, Inc., with price Amendment No. 3 in the amount of \$164,744.60 from bond funds.

REF. #7

7. Consider and take action on the agreement with Wallace Engineering for architectural design services related to the Baseball/Softball Complex Renovation project in the amount of \$181,412.00 from bond funds.

Fred Isaacs

REF. #8

**C. Finance**

1. Presentation of the 2018-2019 Annual Audit Report by RSM US, LLP, and consider and taken action on the 2018-2019 Audit Report.

Dr. Williams

REF. #9

**VI. NEW BUSINESS**

**VII. OPPORTUNITY FOR COMMENTS FROM THE AUDIENCE AND BOARD MEMBERS \***

\* The rules for this section of the agenda are as follows:

- (a) Speakers should identify themselves.
- (b) Each speaker is given a maximum of three (3) minutes.
- (c) Total time allocated to this item is thirty (30) minutes.
- (d) The president reserves the right to interrupt this section and move on to the next item.

**VIII. ADJOURNMENT**

Notice of this regular meeting was given to the Tulsa County Clerk prior to December 15, 2018, and the agenda was posted at 4:00 p.m. December 6, 2019, at the Union Education Service Center by Barbara Swinburne, Board Secretary.

\_\_\_\_\_, Board Secretary