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WISD Translation Procedures

As part of Title I, Part A school wide program requirements, Waskom ISD adheres to the following procedures for translation and interpretation services for families of Waskom ISD students.

The Home Language Survey (HLS) is used by Waskom ISD to identify languages spoken by families within the district. Families of Waskom ISD students speak the following languages according to the original HLSs collected when a student first enrolls in Texas public school: English, Spanish, Filipino.

Section 1114(b)

An eligible school operating a school wide program shall develop a campus improvement plan. (4) The information contained in such a plan shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand.

Section 1112 (e)(4); 1114 (b)(4); 1116 (e)(5); and 1116 (f)

Information regarding student interpretive, descriptive, and diagnostic reports, plans, policy, compact, parent meetings, and other required correspondence must be given in an understandable and uniform format, and to the extent practicable, in a language that parents can understand.

District Level

- The district employs staff on all campuses who can translate and interpret for parents or families that speak Spanish as a first language.
- The Waskom ISD District Improvement Plan, Family Engagement Plan, 2020-2023 ARP ESSER III Use of Funds, 2020-2022 CRRSA ESSER II Use of Funds, Return to IN-Person Instruction and Continuity of Services Plan 21-22, ESSER III Notice of Intent to Apply, Community Letter, and Translation Procedures are available in English and Spanish on the district website. Hard copies are available at Waskom ISD Administration Office upon request.
- Waskom ISD district website, www.waskomisd.net, can be translated into various languages through Google Translate by selecting the preferred language at the bottom right of the district web page.
- A Waskom ISD Parent Liaison is available for the district to help translate or interpret information for parents/guardians into Spanish.
- Upon request, all paper based parent notices, invitations, notes, and reports to families originating from the district level can be distributed in English and Spanish.

Campus Level

Each campus will have availability to the Waskom ISD Parent Liaisons to help translate or interpret information for parents/guardians whose first language is Spanish. All campuses have other personnel available who can also help translate or interpret as needed for parents/guardians whose first language is Spanish.

- Translation and interpretations in Spanish will be made available at any meeting, parent conferences, Language Proficiency Assessment Committee (LPAC) Meetings, Assessment, Review, Dismissal (ARD) Meetings, 504 Meetings, and parent/guardian school events upon request.
- Translation in Spanish through the Waskom ISD Parent Liaisons occurs through written translation and oral translation.
- Documents and information can be sent home in English and Spanish upon request.
- txConnect (parent/guardian access to student grades) for Waskom ISD translates into Spanish.