

Counseling/Advising/ Family Outreach Events

August

- Schedules – meet with kids as needed to redo schedules, go over graduation plans, credits needed, etc.
- Meet with any student or parent that did not have their face to face PGP meeting for 9th
- Dual Credit – registration and form completion for classes
- Fish Camp – freshman orientation to high school. We covered HB5, requirements, testing, rules of school, dress code, organizations for involvement, etc.
- Newsletters, Pride publications, Facebook, phone messages, SNN features, Reminder 101 (all updates and new information published here)
- Upload, print and file all new SAT results
- Meet with students on an as need basis for personal, college, career, and grades
- Make schedule changes that have been requested- if it will not work get with the student to explain why the request cannot be made

September

- SPC college/ career visit day – all seniors attend
- College recruiters – scheduled in senior seminar
- Military recruiters- scheduled to come visit with students that are interested
- Monthly visits with juniors and seniors with counselor, quarterly visits with freshman and sophomores
- News letters, Pride publications, Facebook, phone messages, SNN features, Reminder 101 (all updates and new information published here)
- College Visits – 2 per senior student per year allowed
- Meet with students on an as need basis for personal, college, career, and grades
- Begin recommendation letters
- Attend college board updates
- Attend college visit day
- Take seniors to college visits as a group (we usually go to Wayland, SPC, and Tech)
- Upload, print and file all new SAT results
- Junior/ senior parent night discuss college applications, scholarships, FAFSA, etc
- Sign ups for PSAT/MNSQT for National Merit Qualifiers
- Dual Credit class changes and transcripts for last minute students
- Sign ups for ACT boot camp

October

- Operation Round up opportunity for juniors and seniors
- Building Strong Families Conference
- PSAT given – on campus

Counseling/Advising/ Family Outreach Events

- Code every student in the high school according to what their CTE code is for the year
- Military recruiters- scheduled to come visit with students that are interested
- College recruiters – scheduled in senior seminar
- Attend college visit day
- All new students and freshmen have to be coded for a grad plan and endorsement
- Recommendation letters
- Attend ACT updates
- Monthly visits with juniors and seniors with counselor, quarterly visits with freshman and sophomores
- ASVAB given to all juniors
- Meet with students on an as need basis for personal, college, career, and grades
- South Plains Career Expo attended by seniors
- News letters, Pride publications, Facebook, phone messages, SNN features, Reminder 101 (all updates and new information published here)
- College Visits – 2 per senior student per year allowed
- Meet with students on an as need basis
- Upload, print and file all new SAT results
- ACT Boot Camp

November

GenTX meetings for students

College recruiters – scheduled for seniors

- Meet with students on an as need basis for personal, college, career, and grades
- Military recruiters- scheduled to come visit with students that are interested
- News letters, Pride publications, Facebook, phone messages, SNN features, Reminder 101 (all updates and new information published here)
- Monthly visits with juniors and seniors with counselor, quarterly visits with freshman and sophomores
- College Visits – 2 per senior student per year allowed
- Cover results of ASVAB with all students that took the exam
- PLAN test for sophomores
- Meet with students on an as need basis
- Attend college visit days
- FAFSA meeting for parents that need additional help
- Conduct interview with students that are preparing for a scholarship or award
- Upload, print and file all new SAT results
- Make sure with Accuplacer/TSI that we have ordered enough units for the testing of college readiness

Counseling/Advising/ Family Outreach Events

December

- College recruiters – scheduled for seniors
- Military recruiters- scheduled to come visit with students that are interested
- News letters, Pride publications, Facebook, phone messages, SNN features, Reminder 101 (all updates and new information published here)
- Monthly visits with juniors and seniors with counselor, quarterly visits with freshman and sophomores
- EOC testing
- Recommendation Letters
- Meet with students on an as need basis for personal, college, career, and grades
- College Visits – 2 per senior student per year allowed
- Meet with students on an as need basis
- Register and order all materials and secure payment from the students for the AP exam
- Upload, print and file all new SAT results
- Conduct interview for Students that are preparing for a scholarship or award

January

- FAFSA night- speaker provided to meet with parents to discuss how to complete the forms
- College Visits – 2 per senior student per year allowed
- ASVAB review for juniors
- Recommendation letters
- PLAN review for sophomores
- News letters, Pride publications, Facebook, phone messages, SNN features, Reminder 101 (all updates and new information published here)
- Sign ups for SAT boot camp
- Conduct interview with students that are preparing for a scholarship or award
- Meet with students on an as need basis for personal, college, career, and grades
- Monthly visits with juniors and seniors with counselor, quarterly visits with freshman and sophomores
- College Visits – 2 per senior student per year allowed
- Meet with students on an as need basis
- Give the TST to students that sign up

February

- News letters, Pride publications, Facebook, phone messages, SNN features, Reminder 101 (all updates and new information published here)

Counseling/Advising/ Family Outreach Events

- Monthly visits with juniors and seniors with counselor, quarterly visits with freshman and sophomores
- Conduct interview with students that are preparing for a scholarship or award
- College Visits – 2 per senior student per year allowed
- Meet with students on an as need basis
- Upload, print and file all new SAT results
- Meet with students on an as need basis for personal, college, career, and grades
- Give the TSI (usually 2 days out of the month)
- SAT Boot Camp

March

- News letters, Pride publications, Facebook, phone messages, SNN features, Reminder 101 (all updates and new information published here)
- Monthly visits with juniors and seniors with counselor, quarterly visits with freshman and sophomores
- College Visits – 2 per senior student per year allowed
- EOC testing
- ACT boot camp
- Meet with students on an as need basis for personal, college, career, and grades
- Dual Credit Meeting
- Meet with students on an as need basis
- Upload, print and file all new SAT results
- Offer TSI to student that still need the college readiness measure

April

- Individual student meeting for scheduling
- News letters, Pride publications, Facebook, phone messages, SNN features, Reminder 101 (all updates and new information published here)
- Monthly visits with juniors and seniors with counselor, quarterly visits with freshman and sophomores
- College Visits – 2 per senior student per year allowed
- Meet with students on an as need basis
- Order PSAT for following year with numbers and classes
- Meet with 8th grade students about high school schedules
- Upload, print and file all new SAT results
- Meet with students on an as need basis for personal, college, career, and grades
- Meet with 8th grade parents about schedules and requirements of high school
- Set up and begin individual meeting with all parents and students that will be incoming 9th grade
- Upload, print and file all new SAT results

Counseling/Advising/ Family Outreach Events

May

- Schedule students into classes
- Continue individual meeting with students/parents of incoming 9th grade students
- Finalize senior transcripts
- News letters, Pride publications, Facebook, phone messages, SNN features, Reminder 101 (all updates and new information published here)
- Meet with students on an as need basis
- EOC testing
- Meet with students on an as need basis for personal, college, career, and grades
- GenTx/College, Career. Military Signing day
- Complete all senior grad plans and assign an endorsement for their transcript
- Upload, print and file all new SAT results
- Collect all dual credit information on students that are registering for classes
- Give AP exams to all of the Calc AP students for Calculus AB

June

- Send final transcripts to colleges for all of the students attending
- Take all dual credit forms and transcripts to SPC
- Make sure master schedule works and make changes to the students that did not completely schedule
- Upload, print and file all new SAT results
- Update all students 4 year plans

July

- EOC testing for retest
- Level Classes
- Check each schedule to make sure they are in core classes and correct elective
- Follow up with SPC on needed items for Dual Credit

Ongoing-

Calculator check out

Personal, college, career, and grade meetings

Dual credit grades, communication, and contact with SPC