

LANGUAGE INSTRUCTION PROGRAM DELIVERY PLAN (LIPDP)



1. Enter your school district's 6 digit alpha-numeric code.
 2. Describe the school district's long-term educational goals for its language instruction educational program for English learners.
 3. What are the school district's short-term and long-term goals for assisting English learners in meeting state English language proficiency targets?
 4. Do the above goals prepare English learners to meet short-term and long-term academic goals for the school district? How?
 5. Who is the person(s) responsible for each step in the identification process?
 6. How does the school district ensure that all potential English learners needing language instruction educational services are scheduled for placement testing?
 7. Outline the time frame for each step of the potential English learner identification process.

- 8. What are the criteria utilized to classify a student as an English learner and, therefore, in need of assessment of English language proficiency (ACCESS for ELLs Test) in the spring?**
 - 9. How will the district maintain documentation of an English learner's placement in a language instruction educational program?**
 - 10. Outline the district's procedures for ensuring all eligible English learners are assessed with the state's required English language proficiency assessment.**
 - 11. What documentation will be maintained by the district, and who will be in charge of this documentation?**
 - 12. Identify the person(s) responsible for assessing each English learner and any special training the individual may need to conduct the state's required English language proficiency assessment.**
 - 13. How are parents notified of their child's placement in a language instruction educational program?**
 - 14. How and where will language instruction educational services be delivered to English learners? Outline services provided by grade level and/or proficiency level.**
 - 15. Have parents been included in the language instruction education program planning process? What specific input have parents of English learners provided?**

- 16. What notifications does the school district provide to parents in a language they can understand? List both notifications and the languages in which they are provided.**
- 17. If English learners are in the regular classroom for academic subjects, how does the school district ensure that they are able to participate meaningfully?**
- 18. What is the current staff-to-student English learner ratio in the school district? How many minutes and/or hours per week (by grade and proficiency level) of language instruction are provided to English learners?**
- 19. Identify the person(s) responsible for providing services to the school district's English learners.**
- 20. What standards are used in the instruction of the school district's English learners? Who is responsible for using these standards?**
- 21. What methods and criteria does the school district utilize to ensure that all staff working with English learners are qualified to provide services to them?**
- 22. What is the amount, type, and schedule of training that will be provided to all staff?**
- 23. What materials and resources, such as supplemental specialized books and equipment related to language instruction, are needed to fully implement the school district's program for English learners?**

- 24. If the school district does not currently have necessary resources, what is the schedule or plan for obtaining such resources?**

- 25. How is assessment information used in the yearly evaluation of the school district's language instruction educational program?**

- 26. What school district procedures are used to monitor first-year and second-year proficient students (also known as former English language learners)? What documentation is maintained as evidence of students who have exited the school district's language instruction educational program for English learners?**

- 27. Identify the person(s) responsible for monitoring first-year and second-year proficient students.**

- 28. What criteria are used to measure the success of current English learners in the school district's academic program?**

- 29. What criteria are used to measure the success of former English learners in the school district's academic program?**

- 30. What methods are used to inform all staff about equal opportunities available to English learners to participate in programs made available to non-English learners?**

- 31. What assessment materials are available to determine English learners' eligibility for special programs?**

32. What methods are used by the school district to notify parents and students of available programs, activities, and options?

33. Describe the school district's language instruction educational approach.

34. Enter all LIPDP Committee Meeting dates:

35. Enter the date that the LIPDP was completed:

36. Enter the LIPDP contact's name.

37. Enter the LIPDP contact's position in the school or district.