

Safe Return-to-Learn Guide

2022-2023

Updated July 27, 2022

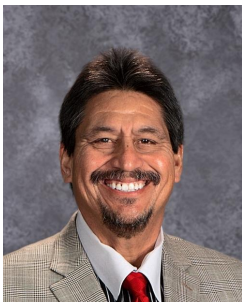


Forward

The 2022-2023 school year was another one impacted by the pandemic. Working together, CISD and its students, parents, and community provided a safe and productive educational experience. This year, we have made some changes to our Return-to-Learn plan that reflects the current mandates implemented by TEA and the Centers for Disease Control.

Texas Education Agency has issued guidance for schools, and we will ensure that our plan adheres to those guidelines. In our plan this year, you will see changes to the restrictions and guidelines we had in place last year.

Our goal is to provide a productive and safe learning environment for our students, parents, and community members.



Superintendent, Tony Martinez



High School Principal, Brenda Dunlap



Elementary Principal, Katy Tabor

Infection Control Measures

- **Face Coverings- currently *optional***
- **Physical/Social distancing measures**
 - At least six feet of social distancing will be encouraged where possible
 - Staff will work to maintain social distancing in the restroom where possible
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- **Food Sharing**
 - Students may not share food or drinks
- **Water Fountain**
 - Fountains will be monitored by staff
 - Students will have access to the fountain to fill up water bottles
 - Students will be encouraged to bring a water bottle each day
- **PPE (Personal Protective Equipment)**
 - Students and staff are encouraged to provide their own personal protective equipment (PPE), if possible.
 - PPE will be provided by CISD as needed
- **Hand Sanitizer**
 - Sanitizer will be provided in every classroom, entrances, and throughout common areas
 - Staff will be expected to regularly wash or sanitize their hands.
- **Teachers and Students**

- Students will have instruction of effective hand-washing. Elementary students will wash hands or use hand sanitizer before eating, following restroom breaks and after recess.
 - All secondary students will be encouraged to wash their hands or use hand sanitizer regularly
- **Sneezing and Coughing**
 - In a situation without a face covering, students, staff, and visitors should cover coughs and sneezes with a tissue, and if not available, covered in their elbows. Used tissues should be thrown in the trash. Hands should be washed immediately with soap and water for at least twenty seconds or hand sanitizer should be used.



Health Screenings

- Teachers will monitor students and refer them to the nurse or school secretary if symptoms are present.
- Teachers will have their temperature checked every morning before signing in every morning.
- **Visitors/Parents**
 - All visitors, including parents, are required to take their temperature before interacting with staff or students.
 - All visitors, including parents, are required to complete a screener to determine if they have Covid-19 symptoms or have come in close contact with an individual who is lab-confirmed with Covid-19 upon entry into the building.
 - If results of a Covid-19 test are received after hours or on the weekend, please notify CISD immediately by calling the school at 940-852-5391.



Campus Operations

(All campuses will be disinfected daily and throughout the day with special attention to high-touch surface)

- **Entrances/Exits**
 - Entrance/exit points during arrival/dismissal may be open to promote social distancing.
- **Learning environment**
 - Desks and tables will be arranged to maximize space between students
 - Number of students participating in small group instruction will be limited
 - Staff will have access to cleaning supplies to sanitize high-touch surfaces, working areas, and shared objects/equipment
 - Students will share responsibility for cleaning and sanitizing their spaces
 - Staff will limit the use of shared supplies when possible
 - The use of outdoor space for learning will be considered when possible
 - Recess and the playground areas will abide the district safety/health protocols.
- **Classroom Doors/Equipment**
 - Classroom doors may be left open to reduce high touch areas
 - Teachers and students will disinfect all desks after every class period.
 - Doors and hard surfaces in the classroom will be disinfected
- **Common Areas**
 - Campuses will develop schedules and protocols for the use of common areas (labs, flexible spaces, libraries, conference rooms, etc.) including how to sanitize between use and decrease the levels of humidity in common areas. Hand sanitizer will be available in all common areas.
- **Gatherings**
 - Administrators will review options to reduce large group gatherings at the start and the end of the day, and other specific times.
- **Student Lockers**
 - Campus administrators will review options to limit locker use
- **Athletic Locker Rooms**
 - Procedures and protocols will be put into place to address locker rooms. Protocols will be in place for disinfecting equipment, students changing clothes, students showering, distancing of students, decreasing levels of humidity, etc.
- **Breakfast/Lunch**
 - Self-serve counters will be utilized
 - Students may not share food or drink
 - Meals will be in disposable containers or packaging, and condiments and prewrapped silverware will be included with all meals
 - “Grab and Go” meals for breakfast may be utilized to lower number of students in the cafeteria
 - Students will receive a hot lunch in the cafeteria. All areas will be sanitized between lunches.
- **Transportation**

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- CISD will continue to provide bus transportation, but parents will be encouraged to transport their children to school daily, if possible.
 - Family members will be encouraged to sit together so as to conserve spacing.
 - All buses will have hand sanitizer for use when loading and unloading.
 - All buses will be sanitized daily and in between trips.
 - **Visitors**
 - Visitors, including parents, will be restricted for essential school operations. Non-emergency dropoffs (snacks, lunch, instruments, Sonic, etc. are highly discouraged)
 - Parents will not walk their student to class
 - Campuses will utilize virtual meeting options to limit campus visitors when possible
 - Physical/social distancing measures will be used for all meetings
 - Any visitors who needs to go beyond the front office will be subject to a health screening to determine if they have Covid-19 symptoms or have come in close contact with an individual who is lab-confirmed with Covid-19.

Chillicothe ISD will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

Students' Needs

- District offers in-person and dual-college credit college classes for students. We offer summer tutoring before and after school, along with summer school.
- Social, Emotional and Mental Health Needs
 - District offers a counselor as needed to students
 - Students have access to CATR TCHAT through Texas Tech University
 - Students also have access to resources through Helen Farabee-School counselor along with the school principal help students and parents obtain these necessary resources.
- Other Needs (which may include student health and food services)
 - The district has signed waiver to not participate in the summer lunch program for the summer of 2022.
 - The district is currently working toward developing a summer lunch program for the summer of 2023.

Staff Needs

- Social, Emotional and Mental Health Needs
 - District works to ensure staff needs are being met through various avenues
- Other Needs
 - District has open door policy with administration to discuss issues arising in the district.

Chillicothe ISD must regularly, but no less frequently than every six months, review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services.



Instructional Model ***On-Campus Learning***

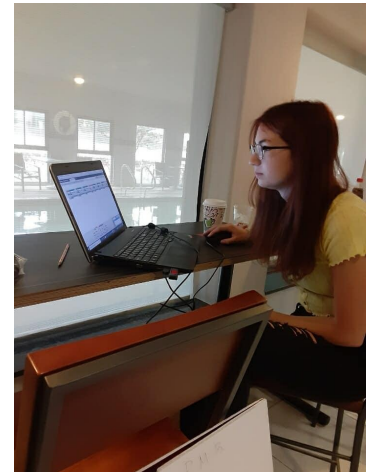
The Chillicothe ISD schools are operating normally. All students and staff are on campus. Teachers deliver instruction face-to-face in a traditional classroom setting. In an event that the school does have to close due to increase covid cases, students will have access to chromebooks.

Quarantined Students

Students will be provided extra time to complete all assignments during their

quarantine. Parents will have access to teacher's emails and class phone extensions to contact if they have a question over an assignment.

Teachers will be in a communication with the parent and the student during the quarantine.



Special Education Requirements

Legal Requirement

Chillicothe ISD will ensure that all students with disabilities have access to a free and appropriate education (FAPE). We will ensure that, to the best of our abilities, each student with a disability can be provided the special education and related services identified in the student's individualized education plan (IEP).

Concerns relating to special education services can be directed toward the campus principals: High School, Brenda

Dunlap; Elementary Principal, Katy Tabor.

Chillicothe ISD is committed to meeting the needs of students with disabilities by ensuring that ARD/IEP or 504 committees meet as needed to discuss needs, review progress, and make individualized recommendations for students.



Clinic Procedures Related to Covid-19

- **Symptoms**

- Students or staff who present symptoms will be evaluated and assessed by the school nurse.
- If Covid-19 symptoms are present: Staff member will be sent home, and the student will be isolated from other students until they can be picked up by a parent/guardian

- **Nurse Observation**

- School Nurse will provide parent/staff with the Return to School Criteria

Notification Procedures Related to Covid-19

- **Exposure**

- Consistent with campus notification requirements for other communicable diseases, and consistent with legal confidentiality requirements, school must notify all teachers, staff, and families of all students in a school if lab-confirmed Covid-19 case is identified

among students, teachers or staff who participate in any on campus activities. If a student or staff member is determined to have had close contact with the infected person, they will be contacted and notified immediately.

- **Definition**

- *Close contact is defined as: being directly exposed to infectious secretions (e.g. being coughed on while not wearing a mask or face covering); or being within 6 feet for a cumulative duration of 15 minutes; however, additional factors like case/contact masking (i.e., both the infectious individual and the potential close contact have been consistently and properly masked), ventilation, presence of dividers, and case symptomology may affect this determination.*

Definition of Covid-19 Symptoms

- **Symptoms (in evaluating whether an individual has symptoms consistent with Covid-19, individuals will be asked if they have recently begun experiencing any of the following in a way that is not normal for them)**
 - Feeling feverish or measured temperature greater than or equal to 100 degrees Fahrenheit

- Loss of taste or smell
- Difficulty breathing
- Fatigue
- Headache
- Chills
- Congestion or runny nose
- Shaking or exaggerated shivering
- New uncontrolled cough that causes difficulty breathing (or, for students with a chronic allergic/asthmatic cough, a change in their cough from baseline);
- Sore throat
- Significant muscle pain or ache
- Diarrhea
- Nausea or vomiting

- *Individuals are presumed infectious at least two days prior to symptoms onset or, in the case of asymptomatic individuals who are lab-confirmed with Covid-19, two days prior to the confirming lab test.*

Return to School Criteria

- **Confirmed and Unconfirmed Cases**
 - Individuals who themselves are either: (a) are test-confirmed positive to have Covid-19; or (b) experience the symptoms of Covid-19 (listed above) must stay at home throughout the infection period, and cannot return to campus until the school system screens the

individual to determine if any of the below conditions for campus re-entry have been met:

- In the case of an individual who was diagnosed with Covid-19, the individual may return to school when all three of the following criteria are met:
 - I. at least one day (24 hours) has passed since recovery (resolution of fever without the use of fever reducing medications);
 - II. the individual has improvement in symptoms; and
 - III. at least ten days have passed since symptoms first appeared.
- **Symptomatic Students and Staff**
 - In the case of an individual who has symptoms that could be Covid-19 and who is not evaluated by a medical professional or tested for Covid-19, such individual is assumed to have Covid-19, and the individual may not return to the campus until the individual has completed the same three-step set of

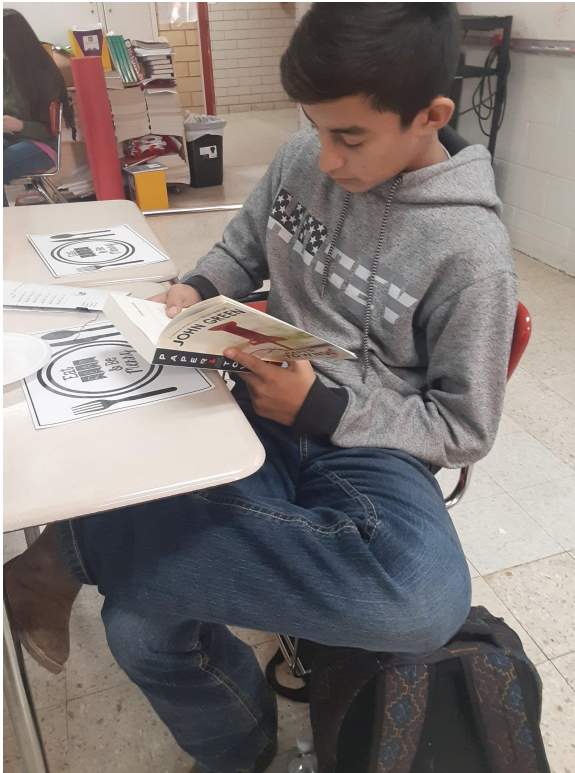
criteria listed above. Please see more information below pertaining to symptomatic individuals:

- Obtain a medical professional's note clearing the individual for return based on an alternative diagnosis or...
- Obtain an acute infection test (at a physician's office, approved testing location, or other site) that comes back negative for Covid-19
- Athletes may have additional requirements
- Avoid riding the bus if it all possible

School Action

- Staff and students who do not comply with these requirements will return to quarantine for 8 to 14 days
- District communication will be provided to the staff and students who come in contact with anyone who tests positive for Covid-19
*Refer back to the Notification Procedures in this policy
- CISD will immediately sanitize all areas that had exposure from someone who tested positive. In the event that this cannot be done before the start of the next school day, CISD may need to close for a day to complete this process if relocating students is not an option.

- Any student requiring quarantine will transition to At Home Learning for the period of self-isolation.



2022-2023 School Calendar

2022-2023 Academic Calendar



Independent School District

August 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
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28	29	30	31			

September 2022						
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October 2022						
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30	31					

November 2022						
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December 2022						
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January 2023						
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29	30	31				

Jr. High/High School						
Brenda Dunlap-Principal						
940-852-5391 ext. 223						
bdunlap@cis-d-tx.net						
Start & Release Times						
Regular Hours:		7:35-3:35				
Early Release:		7:35-12:15				

School Holidays						
September 5, 2022						
September 26, 2022						
October 10, 2022						
November 21-25, 2022						
December 19-30, 2022						
February 20, 2023						
March 13-17, 2023						
April 7, 2023						

Comp Days						
August 4, 2022						
August 5, 2022						
August 8, 2022						
Staff Development						
August 9-11, 2022						
August 15-16, 2022						

Teacher Prep Days						
August 12, 2022						
August 17, 2023						
January 2, 2023						
May 22, 2023						
May 23, 2023						

Grading Periods						
1st: 08/18/22-09/23/22						
2nd: 09/27/22-11/04/22						
3rd: 11/07/22-01/06/23						
4th: 01/09/23-02/17/23						
5th: 02/21/23-04/06/23						
6th: 04/11/23-05/19/23						
Grd. Period Begins						
Grd. Period Ends						

School Days/Work Days						
79920	Total Instructional Minutes (75600)					
4320	Banked Minutes					
169	Total Instructional Days					
9	Banked Days					
182 Days	Teachers and Cafeteria Director					
180 Days	Cafeteria Workers					
207 Days	Secretaries and Counselor					

Administration Office						
Tony Martinez-Superintendent						
940-852-5391 ext. 225						
tmartinez@cis-d-tx.net						
Administration Office Hours						
Monday-Friday 7:30 a.m. -- 4:00 p.m.						
Closed on Fridays in June & July						

February 2023						
S	M	T	W	T	F	S
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March 2023						
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April 2023						
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May 2023						
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June 2023						
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July 2023						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Elementary School						
Katy Tabor-Principal						
940-852-5391 ext. 301						
ktabor@cis-d-tx.net						
Start & Release Times						
Regular Hours:		7:40-3:25				
Early Release:		7:40-12:15				