

To appeal a Level One Decision, or the lack of a timely response after a Level One conference, please fill out this form completely and submit it by hand delivery, fax, or U.S. mail to Superintendent within the time established by Board Policy DGBA (Legal) and DGBA (Local). All complaints will be heard in accordance with Board Policy DGBA (Legal) and DGBA (Local) or any exceptions outlined therein.

- [illegible]

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9. Attach a copy of your original complaint and any documentation submitted at Level One.
  10. Attach a copy of the Level One decision being appealed, if applicable.

Student or parent signature \_\_\_\_\_

Student of student or parent's representative \_\_\_\_\_

Date of filing \_\_\_\_\_

***Complainant, please note:***

***An appeal form that is incomplete in any material way may be dismissed, but may be refiled with all the required information if the refile is within the designated time for filing an appeal.***

***Please keep a copy of the completed form and any supporting documentation for your records.***