

# ROFF PUBLIC SCHOOLS

---

LARRY JOHNSTON  
Elementary/Middle School Principal  
Phone: (580) 456-7251  
Fax: (580) 456-7245

SCOTT MORGAN  
Superintendent  
Phone: (580) 456-7663  
Fax: (580) 456-7245

EAD SIMON  
High School Principal  
Phone: (580) 456-7252  
Fax: (580) 456-7499

---

100 North Broadway, PO Box 157 Roff, OK 74865

---

## ROFF PUBLIC SCHOOLS Safe School Return and Continuity of Services Plan 2021-2022

6/10/2021

*Updated on 6/16/2021*

### Recommendations

- Oklahoma State Department of Education
- CDC Guidelines
- Other School District Plans
- State Epidemiologist

# SAFE RETURN AND CONTINUITY OF SERVICES PLAN FOR ROFF SCHOOLS

## DAILY SCREENING

---

1. Parents screening of their student(s) using provided checklist: It is the parent's responsibility to do the daily screening that will be relied upon by the school district. If a parent sends his or her child to school, the parent is certifying that he or she has screened his or her child that day.
2. Screening kiosks will also take temperatures of students and visitors at main building entrances.
3. Staff: It is the staff member's responsibility to do the self-screening each day prior to coming to work. By coming to work, the staff member is certifying that he or she has self-screened that day and understands that the school district will rely upon such staff member's self-screening.

## UNIVERSAL and CORRECT WEARING OF MASKS and AT-SCHOOL PROCEDURES

---

Masks: When recommended by the CDC or local or state health authorities, students and staff must wear masks unless they have a documented medical exemption on file. Students and staff will receive training on correct wearing of masks.

Cafeteria: Elementary, middle school and high school will eat in the cafeterias with social distancing, as recommended by local health department.

Distance/Virtual Learning Planning: Roff staff members will receive additional training in distance learning prior to the start of school. Roff school will have a plan for both in-person and virtual school. The calendar for in-person school will include 8 virtual days. The virtual days are intended to provide practice in virtual learning for both students and staff.

## ATHLETIC CONTESTS

---

\*Will be instituted if advised by local health department recommendations

Social Distancing: Protocols will be established for social distancing of athletes, coaches, and game officials as well as any workers necessary to conduct the games.

Signage: Signage will be posted at the facility encouraging social distancing of fans and the proper hygiene necessary to reduce the spread of respiratory diseases.

Cleaning Facility: Facilities will be cleaned and disinfected with special attention to high-touch areas including bathrooms and dressing rooms.

## HAND WASHING AND RESPIRATORY ETIQUETTE

---

Students and staff will receive training in COVID-19 safety including:

1. Washing hands with soap and water
2. Avoiding touching eyes, nose and mouth
3. Covering coughs and sneezes
4. Avoiding contact with others when sick

## CLEANING AND MAINTAINING HEALTHY FACILITIES

---

1. Maintenance and custodial staff will receive additional training in cleaning to prevent the spread of infection.
2. Facilities will be cleaned and disinfected with special attention to high-touch areas including bathrooms.
3. Instructional, office, and support staff will have cleaning supplies and PPE necessary to support custodial staff in cleaning high-touch areas.
4. PPE will be available to all staff members.

## POSITIVE CASE - ELEMENTARY CAMPUS

---

1. Contact the County Health Department to assure the Health Department begins contact tracing.
2. Communicate to staff
3. Communicate to applicable parents depending on classroom arrangement
4. Thoroughly sanitize classroom
5. Positive case classroom goes to distance learning, while quarantined, for the amount of time that is recommended by the local health department. If the student has siblings, the siblings will be quarantined.
6. If the attendance of campus learners at the site and/or district where the positive case occurs reaches an absenteeism level where in-person school is not feasible, the site and/or district (dependent on school size and structure) will go to distance learning for the amount of time deemed necessary after consultation with the local health department. The count starts on the first day of distance learning.
7. Grab and Go meals may be provided starting on Day I of distance learning. Delivery schedule will be dictated by the district's Child Nutrition capabilities.

## POSITIVE CASE - SECONDARY LEVEL CAMPUS\_\_\_\_\_

1. Consult with county Health Department to begin contact tracing.
2. Communicate to staff
3. Communicate to parents at site about positive case
4. County health departments will decide which students will have to be quarantined and go to distance learning dependent on exposure level as determined by the county health officials.
5. If the attendance at the site and/or district where the positive case occurs reaches an absenteeism level where in-person school is not feasible, the site and/or district (dependent on school size and structure) will go to distance learning for the amount of time deemed necessary after consultation with the local health department. The count starts on the first day of distance learning.
6. Grab and Go meals may be provided starting on Day I of distance learning. Delivery schedule will be dictated by the Child Nutrition capabilities.

## REQUIREMENTS FOR ALL ELEMENTARY AND SECONDARY TEACHERS\_\_\_\_\_

- Will Be Instituted If Advised by Local Health Department Recommendation
1. Modifying classroom space to allow for physical distancing (remove reading nooks, center areas, etc.)
  2. One directional seating - if and when possible (for all classrooms that don't have round tables)
  3. Seating charts (required by all teachers for all classes)
  4. Wear Masks and/or Face Shield

## BUS TRANSPORTATION

- 
- Will Be Instituted If Advised by Local Health Department Recommendation
1. Recommend alternate transportation, if possible, for all bus riders.
  2. Maximize air flow.
  3. Seating chart required.
  4. Drivers will wear gloves and masks.
  5. Bus riders will wear masks.
  6. Bus drivers may scan temperature of riders before they get on the bus.

## EFFORTS TO PROVIDE VACCINATIONS TO SCHOOL COMMUNITY

---

Roff Schools will work with the Local Health Department to disseminate information about local vaccination clinics, and when possible, host vaccination clinics on school grounds.

## APPROPRIATE ACCOMODATIONS for CHILDREN WITH DISABILITES with RESPECT to HEALTH and SAFETY POLICIES

---

Roff Schools will coordinate with the local health department to make appropriate accommodations for any child with a disability in order to maintain a safe and healthy environment related to COVID-19.

## COORDINATION with STATE and LOCAL OFFICIALS

---

Roff Schools will coordinate with the local health department in creating and maintaining the Roff Safe Return and Continuity of Services Plan.

## CONTINUITY OF SERVICES

---

-In the event that a student is sent home sick or due to exposure to COVID-19, or if the school or site is temporarily closed due to a large community outbreak, Roff Public Schools will provide continued learning services to students.

-Each Roff student will have an electronic device assigned to him/her. In the event that learning from home occurs, the students will be able to use these devices from home. Lessons and activities will be provided to students via Google Classroom or other method of curriculum delivery, as determined by the district.

-In the event that the school campus is closed due to a large community outbreak, Roff Public Schools may coordinate with the Oklahoma State Department of Education Child Nutrition Division to provide meals to students during the closure. The school may serve grab-and-go lunches on the school campus and transport meals to satellite locations to be determined by the administration.

-Roff Public School staff members, including the counselor, teachers, and administrators, will reach out to students and their families during any period that school is shut down to support social, emotional, and mental health needs. Information for families concerning community resources that support social, emotional, and mental health needs may be posted on school social media to be shared with families and the community.

\* This is a fluid situation, and changes may occur as required without prior notice\*